

Congress of the United States
U.S. House of Representatives
Committee on Small Business
2361 Rayburn House Office Building
Washington, DC 20515-6315

May 22, 2020

The Honorable Zoe Lofgren
Chairwoman
Committee on House Administration
1309 Longworth HOB
Washington, DC 20515

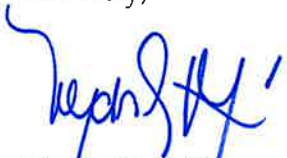
Dear Chairwoman Lofgren:

In accordance with the regulations of the Committee on House Administration, I am submitting one copy of the monthly report for April 2020, including:

1. Summary of the progress of the specific investigations and studies for which funds were approved.
2. Fund balance statements for the month and year to date.
3. Statement of expenses for the month and year to date.
4. Franking balance for the month and year to date.
5. Report of travel performed.
6. List of committee employees, job titles and gross monthly salaries.
7. List of committee detailees with start and end dates.

The report is available to members of the committee for examination.

Sincerely,



Nydia M. Velázquez
Chairwoman

**ACTIVITIES OF THE
COMMITTEE ON SMALL BUSINESS
116TH CONGRESS, 2nd Session**

April 2020

04-23-20: FULL COMMITTEE HEARING

"Member Day Hearing on COVID-19 Response and Recovery: Committee on Small Business"

U.S. House of Representatives
COMMITTEE ON SMALL BUSINESS
MAJORITY
Fund Balance Statement by Paid Date
April

Total Authorization
116-2 **\$2,065,432.00**

Less Expenses for:

January	2020	\$133,186.08
February		\$143,072.69
March		\$148,689.89
April		\$152,977.66

Total Expenses to Date: **\$577,926.32**

Unexpended authorization **\$1,487,505.68**

U.S. House of Representatives
COMMITTEE ON SMALL BUSINESS
MAJORITY
Monthly Statement by Paid Date
116-2 April

Description	YTD Including		Cumulative Total
	April	April	
Non-Statutory Compensation	\$147,716.67	\$564,602.24	\$564,602.24
Accrued Leave	\$0.00	\$1,111.11	\$1,111.11
11-Personnel Compensation subtotal	\$147,716.67	\$565,713.35	\$565,713.35
Commercial Transportation	\$0.00	\$561.81	\$561.81
Lodging	\$397.60	\$397.60	\$397.60
Meals	\$40.24	\$40.24	\$40.24
Taxi/Parking/Tolls	\$47.91	\$47.91	\$47.91
21-Travel subtotal	\$485.75	\$1,047.56	\$1,047.56
DC Telecommunication Equipment (TRANSFER)	\$72.00	\$216.00	\$216.00
DC Telecommunication Service (TRANSFER)	\$193.75	\$581.25	\$581.25
DC Telecommunication Tolls (TRANSFER)	\$670.30	\$2,085.26	\$2,085.26
Postage/Courier/Box rental	\$66.36	\$73.77	\$73.77
Franked Mail	\$0.00	\$6.68	\$6.68
23-Rent, Communications and Utilities subtotal	\$1,002.41	\$2,962.96	\$2,962.96
Printing & Reproduction	\$0.00	\$167.50	\$167.50
24-Printing and Reproduction subtotal	\$0.00	\$167.50	\$167.50
Web Development, Hosting, Email, and Related Services	\$350.00	\$1,065.89	\$1,065.89
25-Other Services subtotal	\$350.00	\$1,065.89	\$1,065.89
Bottled Water	\$222.69	\$1,009.68	\$1,009.68
Food and Beverage	\$0.00	\$1,194.72	\$1,194.72
Office Supplies (Outside)	\$0.00	\$185.40	\$185.40
Office Supply (TRANSFER)	\$5.99	\$292.76	\$292.76
Publications/Reference Material	\$3,174.57	\$3,174.57	\$3,174.57
26-Supplies and Materials subtotal	\$3,403.25	\$5,857.13	\$5,857.13
Equipment & Software Maintenance	\$19.58	\$1,111.93	\$1,111.93
31-Equipment subtotal	\$19.58	\$1,111.93	\$1,111.93
Total Expenses	\$152,977.66	\$577,926.32	\$577,926.32

**US House of Representatives
Committee on Small Business - Minority
Fund Balance Statement by Paid Date
April 2020**

Total Authorization		
116-2		\$1,032,716.00
Less Expenses for:		
January	2020	\$63,414.08
February		\$71,838.61
March		\$71,742.20
April		\$72,460.13
May		\$0.00
June		\$0.00
July		\$0.00
August		\$0.00
September		\$0.00
October		\$0.00
November		\$0.00
December		\$0.00
Total Expenses to Date:		\$279,455.02
Unexpended authorization		\$753,260.98

Commtee on Small Business - Minority
Monthly Statement by Paid Date
April 30, 2020

Description	April	YTD Including April	Cumulative Total
Non-Statutory Compensation	\$70,715.42	\$273,258.44	\$273,258.44
11-Personnel Compensation subtotal	\$70,715.42	\$273,258.44	\$273,258.44
Commerical Tranportation	\$0.00	\$342.96	\$342.96
Lodging	\$0.00	\$0.00	\$0.00
Meals	\$0.00	\$7.12	\$7.12
Car Rental	\$0.00	\$0.00	\$0.00
Gasoline	\$0.00	\$0.00	\$0.00
Private Auto Mileage	\$0.00	\$4.87	\$4.87
Taxi/Parking/Tolls	\$0.00	\$94.00	\$94.00
21-Travel subtotal	\$0.00	\$448.95	\$448.95
DC Telecom Eqpt (transfer)	\$44.00	\$132.00	\$132.00
DC Telecom Service (transfer)	\$100.75	\$302.25	\$302.25
DC Telecom Tolls (transfer)	\$528.40	\$1,506.43	\$1,506.43
Equipment Rental	\$0.00	\$0.00	\$0.00
23-Rent, Communications & Utilities subtotal	\$673.15	\$1,940.68	\$1,940.68
Printing & Reproduction	\$0.00	\$126.61	\$126.61
24-Printing and Reproduction subtotal	\$0.00	\$126.61	\$126.61
Technology Service Contracts	\$0.00	\$0.00	\$0.00
Web Dev, Hosting, Email Services	\$585.00	\$1,755.00	\$1,755.00
25-subtotal	\$585.00	\$1,755.00	\$1,755.00
Bottled Water	\$94.56	\$126.21	\$126.21
Food and Beverage	\$0.00	\$175.92	\$175.92
Office Supplies (Outside)	\$0.00	\$0.00	\$0.00
Office Supply (transfer)	\$0.00	\$55.21	\$55.21
Publications/Reference Material	\$0.00	\$0.00	\$0.00
26-Supplies & Materials subtotal	\$94.56	\$357.34	\$357.34
Equipment & Software Maintenance	\$392.00	\$1,568.00	\$1,568.00
31-Equipment subtotal	\$392.00	\$1,568.00	\$1,568.00
Total Expenses	\$72,460.13	\$279,455.02	\$279,455.02

Committee on Small Business
116th Congress - Second Session
Franked Mail Report | April 2020

Franked Mail Allocation		\$5,000.00
January	\$	2.01
February	\$	4.67
March	\$	-
April	\$	-
May		
June		
July		
August		
September		
October		
November		
December		
TOTAL EXPENDED		\$6.68
Unexpended Allocation		\$4,993.32

**Committee on Small Business
116th Congress - Second Session
Employee List | April 2020**

Employee	Position Title	Gross Pay
Barr, Delia K	Professional Staff	\$ 6,250.00
Barton, Stacy Palmer	Chief of Staff	\$ 457.42
Bowles, Maureen G	Shared Employee	\$ 1,500.00
Bowman, Matthew	Professional Staff Member	\$ 5,833.33
Brown, Jennifer E.	Economic Policy Counsel	\$ 8,333.33
Bruno, Richard R	DC Scheduler	\$ 5,416.67
Emmons, Rachel	Staff Asst/Press Asst	\$ 3,333.33
Ennesser, Tracy Lee	Staff Assistant	\$ 4,583.33
Finks, Lauren E	Clerk	\$ 6,250.00
Fitzpatrick, Kevin W	Staff Director	\$ 14,491.67
García, Moraima	Office Manager	\$ 9,066.67
Gomez, Matthew M	Counsel	\$ 7,500.00
Hartz, Joseph E.	Policy Director	\$ 11,083.33
Haurek, Alex	Senior Advisor	\$ 10,733.33
Jung, Melissa R.	Staff Director/Chief Counsel	\$ 14,166.67
Kerman, Allison	Staff Asst/Policy Asst	\$ 3,333.33
Ling, Vivian	Counsel	\$ 6,041.67
McGinnis, Michael Allen	Digital Director/Deputy Press Secretary	\$ 5,833.33
Oliver, Janet L.	Chief Counsel/Deputy Staff Director	\$ 14,224.67
Palmer, Alexandria J.	Professional Staff Member	\$ 6,666.67
Parmar, Naveen	Policy Director/General Counsel	\$ 11,250.00
Pelletier, Justin M	Deputy Staff Director	\$ 11,666.67
Quartz, Evelyn Sarah	Communications Director	\$ 7,083.33
Rivera Goyco, Irene	Procurement Counsel	\$ 9,166.67
Stein, Michael	Counsel	\$ 6,666.67
Whittaker, Erin E	Professional Staff Member	\$ 7,500.00
William-Harrington, Ellen T	Policy Director	\$ 10,000.00
Yavor, Robert	Professional Staff	\$ 10,000.00
		<u>\$ 218,432.09</u>

Committee on Small Business
116th Congress - Second Session
Detailee List | April 2020

Detailee Name	Agency	Start Date	End Date
Steward, Deborah	GPO	4/1/2020	4/30/2020