ZOE LOFGREN, CALIFORNIA
CHAIRPERSON

JAMIE RASKIN, MARYLAND
G.K. BUTTERFIELD, NORTH CAROLINA
PETE AGUILAR, CALIFORNIA
MARY GAY SCANLON, PENNSYLVANIA
VICE CHAIRPERSON
TERESA LEGER FERNANDEZ, NEW MEXICO

JAMIE FLEET
STAFF DIRECTOR

One Hundred Seventeenth
Congress of the United States
House of Representatives

COMMITTEE ON HOUSE ADMINISTRATION
1309 LONGWORTH HOUSE OFFICE BUILDING
WASHINGTON, DC 20515–6157
202–225–2061 | CHA.HOUSE.GOV

RODNEY DAVIS, ILLINOIS
RANKING MINORITY MEMBER

BARRY LOUDERMILK, GEORGIA
BRYAN STEIL, WISCONSIN

TIM MONAHAN
MINORITY STAFF DIRECTOR

September 15, 2022

August 2022 Monthly Report

The Committee on House Administration Monthly Report includes the following:

- Summary of studies, investigations, and activities of the Committee;
- Statement of expenses for the month and year to date;
- Report of travel performed during August 1-31, 2022;
- List of Committee employees, job titles and gross monthly salaries;
- List of Committee Detailees.

This report is available to Members of the Committee for examination.

The August 2022 Committee on House Administration Monthly Report is available for public inspection at the Committee office in 1309 Longworth House Office Building.

Committee on House Administration Monthly Report—August 2022

Full Committee Hearings:

None.

Subcommittee on Elections Hearings:

None.

Full Committee Meetings:

None.

Reports:

None.

Polls:

Committee Poll No. 11—Committee Resolution 117-23: A Resolution to Establish Rules and Regulations Related to the Minimum Annual Rate of Pay for Full-Time Employees Under the Speaker's Pay Order Issued May 6, 2022.

Floor Activity:

None.

Franking and Member Services

- Reviewed 1,812 requests submitted for advisory opinions, of which 1,593 Advisory Opinions were issued.
- No Frankable Stamps were issued.
- Provided guidance and advice to Member offices on the use of congressional mail and other official communication resources.
- On August 3, the Commission conducted a meeting with the CAO staff to discuss updates to the Commission disclosure site and other enhancements to the request application.
- On August 15, the Commission launched an update in the Advisory Opinion request application to allow the Democratic Caucus and Republican Conference to submit template requests which would be available for their delegations.
- Approved CMO and CSO requests and sent approval letters to offices.
- Reviewed and approved waivers.
- Advised Member offices on House rules and regulations.
- Provided guidance on the Paid Intern Program.

Committee Funding and Oversight

- Provided operations guidance to Committee offices to ensure compliance with Handbook regulations.
- Evaluated Handbook regulations for areas of improvement.
- Reviewed Monthly Reports on committee activities and expenditures including franked mail expenditures.

Oversight of Legislative Branch and Other Entities

Library of Congress

- Held regular monthly oversight meeting.

Smithsonian

- Held regular monthly oversight meeting.

Architect of the Capitol

- Held regular monthly oversight meeting.

Office of the Clerk

- Held regular monthly oversight meeting.

Chief Administrative Officer

- Held regular monthly oversight meeting.

Inspector General of the House

- Held regular monthly oversight meeting.

United States Government Publishing Office

- Held regular monthly oversight meeting.

United States Capitol Police

- United States Capitol Police Monthly Oversight Meetings.
- United States Capitol Police OIG Monthly Oversight Meetings.

Oversight of Federal Election Law and Procedures

- Ongoing oversight of topics within the committee jurisdiction.
- Support ongoing work of the Subcommittee.
- Ongoing oversight of the Election Assistance Commission and Federal Election Commission.

Committee on House Administration

Detailees – August 2022

117th Congress

No Detailees to Report.

REPORT ON TRAVEL PERFORMED
Committee on House Administration
117th Congress - 2nd Session
August 2022

Majority

	Dates of Travel				Reimbursement Claimed			
Traveler	From	To	Purpose	Itinerary	Transportation	Meals, Lodging & Incidentals	Other	Total
Jamie Fleet	7/31/2022	8/4/2022	Official Business	DC/SEA/DC	$ 1,556.12	$ 2,350.83		$ 3,906.95
Jose Morales	7/31/2022	8/4/2022	Official Business	DC/SEA/DC	$ 2,104.58	$ 1,952.81		$ 4,057.39
Georgina Cannan	8/11/2022	8/13/2002	Official Business	DC/LV/DC	$ 1,054.74	$ 2,043.11		$ 3,097.85
Sarah Nasta	8/11/2022	8/13/2022	Official Business	DC/LV/DC	$ 398.51	$ 1,642.77		$ 2,041.28
Sarah Nasta	8/13/2022	8/21/2022	Official Business	DC/AK/DC	$ 1,053.61	$ 1,273.15		$ 2,326.76
Giancarlo Pellegrini	8/13/2022	8/17/2022	Official Business	DC/AK/DC	$ 1,161.12	$ 765.44		$ 1,926.56
Eddie Flaherty	8/13/2022	8/20/2022	Official Business	DC/AK/DC	$ 172.61	$ 1,105.86		$ 1,278.47
Jamie Fleet	8/17/2022	8/17/2022	Official Business	DC/PA/DC	$ 202.50			$ 202.50
TOTAL								$ 18,837.76

Minority

Andrea Porwoll	8/3/2022	8/5/2022	Official Business	DC/FL/DC	$ 1,181.36	$ 530.56		$ 1,711.92
Nick Crocker	8/2/2022	8/5/2022	Official Business	DC/FL/DC	$ 1,247.48	$ 527.32		$ 1,774.80
Tim Monahan	8/2/2022	8/4/2022	Official Business	DC/FL/DC	$ 752.90	$ 574.36		$ 1,327.26
Caleb Hays	8/2/2022	8/4/2022	Official Business	DC/ATL/DC	$ 865.98	$ 746.33		$ 1,612.31
Caleb Hays	8/11/2022	8/14/2022	Official Business	DC/PHX/DC	$ 664.54	$ 546.28		$ 1,210.82
Tim Monahan	8/11/2022	8/16/2022	Official Business	DC/PHX/DC	$ 1,205.07	$ 530.54		$ 1,735.61
Caleb Hays	8/22/2022	8/25/2022	Official Business	DC/CA/DC	$ 1,355.78	$ 629.14		$ 1,984.92
TOTAL								$ 3,696.84

U.S. House of Representatives

Monthly Financial Statement by Legislative Year - Committee Rollup

Office: 10HO House Administration

Authorization Year 2022
2022:117th Congress 2nd Session
Month: August 2022

Budget to Actual

Program	Object Class	YTD Budget Original	YTD Budget Adjusted	YTD Budget Revised	YTD Committed	YTD Obligated	YTD Received	YTD Disbursed	YTD Total Actual	YTD Total Available
EXPEN	** Authorization	6,481,432.00	0.00	6,481,432.00	0.00	0.00	0.00	0.00	0.00	6,481,432.00
	11 Personnel Compensation	0.00	0.00	0.00	0.00	0.00	0.00	3,478,707.54	3,478,707.54	(3,478,707.54)
	21 Travel	0.00	0.00	0.00	0.00	0.00	0.00	88,506.42	88,506.42	(88,506.42)
	23 Rent, Communications, Utilities	0.00	0.00	0.00	0.00	0.00	0.00	38,835.25	38,835.25	(38,835.25)
	24 Printing and Reproduction	0.00	0.00	0.00	0.00	0.00	0.00	1,768.30	1,768.30	(1,768.30)
	25 Other Services	0.00	0.00	0.00	0.00	0.00	0.00	97,569.85	97,569.85	(97,569.85)
	26 Supplies and Materials	0.00	0.00	0.00	0.00	0.00	0.00	84,828.45	84,828.45	(84,828.45)
	31 Equipment	0.00	0.00	0.00	0.00	0.00	0.00	7,475.52	7,475.52	(7,475.52)
	Total	**6,481,432.00**	**0.00**	**6,481,432.00**	**0.00**	**0.00**	**0.00**	**3,797,691.33**	**3,797,691.33**	**2,683,740.67**
INTRN	** Authorization	76,415.77	0.00	76,415.77	0.00	0.00	0.00	0.00	0.00	76,415.77
	11 Personnel Compensation	0.00	0.00	0.00	0.00	0.00	0.00	15,300.00	15,300.00	(15,300.00)
	Total	**76,415.77**	**0.00**	**76,415.77**	**0.00**	**0.00**	**0.00**	**15,300.00**	**15,300.00**	**61,115.77**
AE200	** Authorization	5,000.00	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00	5,000.00
	Total	**5,000.00**	**0.00**	**5,000.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**5,000.00**
Total		**6,562,847.77**	**0.00**	**6,562,847.77**	**0.00**	**0.00**	**0.00**	**3,812,991.33**	**3,812,991.33**	**2,749,856.44**

Office	Program	YTD Budget Original	YTD Budget Adjusted	YTD Budget Revised	YTD Committed	YTD Obligated	YTD Received	YTD Disbursed	YTD Total Actual	YTD Total Available
10HO000	EXPEN	4,326,455.00	(50,000.00)	4,276,455.00	0.00	0.00	0.00	2,571,017.93	2,571,017.93	1,705,437.07
	INTRN	76,415.77	0.00	76,415.77	0.00	0.00	0.00	15,300.00	15,300.00	61,115.77
	AE200	5,000.00	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00	5,000.00
	Total	**4,407,870.77**	**(50,000.00)**	**4,357,870.77**	**0.00**	**0.00**	**0.00**	**2,586,317.93**	**2,586,317.93**	**1,771,552.84**
10HO999	EXPEN	2,154,977.00	50,000.00	2,204,977.00	0.00	0.00	0.00	1,226,673.40	1,226,673.40	978,303.60
	Total	**2,154,977.00**	**50,000.00**	**2,204,977.00**	**0.00**	**0.00**	**0.00**	**1,226,673.40**	**1,226,673.40**	**978,303.60**
Total		**6,562,847.77**	**0.00**	**6,562,847.77**	**0.00**	**0.00**	**0.00**	**3,812,991.33**	**3,812,991.33**	**2,749,856.44**

U.S. House of Representatives

Monthly Financial Statement by Legislative Year - Committee Rollup

Office: 10HO House Administration

Authorization Year 2022
2022:117th Congress 2nd Session
Month: August 2022

Disbursed Summary

Program		Object Class	Budget Object Class	MTD Disbursed	YTD Disbursed
EXPEN	General Expenditures	11 Personnel Compensation	1101 Non-Statutory Compensation	449,344.93	3,465,240.04
			1103 Overtime Compensation	0.00	5,064.24
			1104 Accrued Leave	0.00	8,403.26
			Total	**449,344.93**	**3,478,707.54**
		21 Travel	2101 Airfare Commercial Transport	11,014.52	36,613.23
			2102 Non-Airfare Commercial Transp	0.00	1,025.00
			2105 Lodging	7,863.78	26,954.74
			2110 Meals	1,448.36	7,533.20
			2115 WI-FI On Travel	67.85	152.75
			2120 Car Rental	915.14	4,062.97
			2125 Gasoline	173.13	350.35
			2130 Private Auto Mileage	202.50	2,269.48
			2135 Taxi/Ride Share	1,418.49	7,261.30
			2136 Parking	169.89	1,177.39
			2137 Tolls	0.00	42.40
			2175 Field Hearing Support Cost	0.00	1,063.61
			Total	**23,273.66**	**88,506.42**
		23 Rent, Communications, Utilities	2303 Temporary Space Rental	0.00	1,000.00
			2320 DC Telecom Equip (TRANSFER)	200.00	1,412.00
			2321 DC Telecom Serv (TRANSFER)	694.25	4,859.75
			2322 DC Telecom Tolls (TRANSFER)	3,780.25	29,026.80
			2335 HIR Graphics (TRANSFER)	88.75	1,652.25
			2350 Postage / Courier / Box Rental	0.00	844.50
			2360 Utilities	0.00	39.95
			Total	**4,763.25**	**38,835.25**
		24 Printing and Reproduction	2402 Non-Frankable Printing & Repro	561.38	1,768.30
			Total	**561.38**	**1,768.30**
		25 Other Services	2502 Non-Technology Service Contr	0.00	63.60
			2503 Consultant Contract Service	14,491.67	53,107.01
			2513 Insurance	0.00	499.60

U.S. House of Representatives

cial Statement by Legislative Year - Committee Rollup

Authorization Year 2022
2022:117th Congress 2nd Session
Month: August 2022

lget Object Class	MTD Disbursed	YTD Disbursed
4 Janitorial and Maint Serv	0.00	20.00
7 Training	0.00	3,800.00
1 Technology Service Contracts	12.99	2,080.79
2 Web Dev Hst,Email & Rltd Serv	630.38	10,398.85
9 Miscellaneous Other Services	0.00	27,600.00
al	**15,135.04**	**97,569.85**
2 Water	288.68	3,241.26
3 Food & Beverage	2,478.24	10,696.35
4 Legislative Plnng Food and Bev	0.00	4,188.33
5 Framing (TRANSFER)	0.00	150.00
0 Office Supplies (Outside)	573.79	17,473.12
1 Office Supply (TRANSFER)	1,015.11	7,936.69
3 Software < $500	63.60	4,019.91
0 Publications/Reference Mat'l	192.56	37,122.79
al	**4,611.98**	**84,828.45**
5 Office Equip Purch<$25,000	0.00	830.00
2 Computer Hardw Purch <$25,000	0.00	(3,561.00)
8 Maintenance / Repairs	1,410.30	10,172.53
8 Warranties	0.00	33.99
al	**1,410.30**	**7,475.52**
	499,100.54	**3,797,691.33**
Non-Statutory Compensation	1,500.00	15,300.00
l	**1,500.00**	**15,300.00**
	1,500.00	**15,300.00**
	500,600.54	**3,812,991.33**