

Congress of the United States
U.S. House of Representatives
Committee on Small Business
2561 Rayburn House Office Building
Washington, DC 20515-6515

June 12, 2025

The Honorable Bryan Steil
Chairman
Committee on House Administration
1309 Longworth HOB
Washington, DC 20515

Dear Chairman Steil:

In accordance with the regulations of the Committee on House Administration, I am submitting one copy of the monthly report for May 2025, including:

- A. Summary of the progress of the specific investigations and studies for which funds were approved.
- B. Statement of expenses for the month and year to date.
- C. Report of travel performed using Committee funds.
- D. List of Committee employees, job titles and gross monthly salaries.
- E. Certification by the Chair of the reporting Committee that the report is available to Members of the Committee for examination.
- F. A list of all Committee detailees with each detailee's effective start and end date of detail at the Committee.

The report is available to members of the committee for examination.

Sincerely,



Roger Williams
Chairman

**Activities of the
Committee on Small Business
119th Congress, 1st Session
May 2025**

Full Committee Activity

Hearings

May 6, 2025 – Full Committee Hearing: “Member Day”

*May 15, 2025 – Full Committee Hearing: “A Small Part in a Big Company:
Examining the Power of Franchising in the American Economy”*

Subcommittee Activity

No Subcommittee Activity

**Small Business Committee - Majority
Monthly Balance Statement
119th Congress| 1st Session|May 2025**

Payroll	\$ 162,599.30
Bonuses	\$0.00
SUBTOTAL	\$ 162,599.30
Travel	
Airfare	\$0.00
Lodging	\$0.00
Meals	\$77.09
WIFI on Travel	\$33.00
Car Rental	\$0.00
Auto Mileage	\$0.00
Taxi, Parking, Tolls	\$31.70
SUBTOTAL	\$141.79
Rent, Comm, Utilities	
DC Tel Equipment	\$48.00
DC Tell Service	\$191.00
DC Tell Tolls	\$902.02
HIR Graphics	\$345.00
SUBTOTAL	\$1,486.02
Print and Reprod	
Print and Reprod	\$462.00
Photographic	
SUBTOTAL	\$462.00
OTHER SERVICES	
Technology Service Contracts	\$1,665.00
Web Hosting/Email Service	\$ 2,450.00
SUBTOTAL	\$ 4,115.00
SUPPLIES & MATERIALS	
Bottled Water	\$253.45
Food & Beverage	\$774.21
Framing (Transfer)	\$0.00
Supplies Outside	\$2,072.70
OSS Supplies	\$426.02
Software < \$500	\$0.00
Publications	\$ -
SUBTOTAL	\$ 3,526.38
EQUIPMENT	
Equipment Purchase <\$25K	\$ -
Computer Hardward Purchase	\$0.00
Equip Maintenance	\$ 555.00
SUBTOTAL	\$ 555.00
TOTAL	\$ 172,885.49

**Small Business Committee - Majority
Fund Balance Statement
119th Congress| 1st Session**

Total Funds	\$2,666,667.00	May 2025
January Totals	\$ 129,447.32	
February Totals	\$ 156,072.04	
March Totals	\$ 156,423.27	
April Totals	\$ 167,752.67	
May Totals	\$ 172,885.49	
June Totals	\$ -	
July Totals	\$ -	
August Totals	\$ -	
Septemeber Totals	\$ -	
October Totals	\$ -	
November Totals	0.00	
December Totals	0.00	
Total Spent	\$ 782,580.79	
Funds Remaining	\$1,884,086.21	

**Committee on Small Business
Minority
Monthly Statement by Paid Date
119-1 May**

Description	YTD Including		
	May	May	Cumulative Total
Non-Statutory Compensation	\$ 87,775.00	\$ 416,404.95	\$ 416,404.95
Bonus	\$ -	\$ -	\$ -
11-Personnel Compensation subtotal	\$ 87,775.00	\$ 416,404.95	\$ 416,404.95
Airfare Commerical Transport	\$ -	\$ -	\$ -
Lodging	\$ -	\$ -	\$ -
Meals	\$ -	\$ -	\$ -
Taxi/Ride Share	\$ -	\$ -	\$ -
21-Travel subtotal	\$ -	\$ -	\$ -
DC Telecom Equipment (TRANSFER)	\$ 36.00	\$ 144.00	\$ 144.00
DC Telecom Service (TRANSFER)	\$ 85.25	\$ 341.00	\$ 341.00
DC Telecom Tolls (TRANSFER)	\$ 671.47	\$ 2,706.70	\$ 2,706.70
HIR Graphics (TRANSFER)	\$ -	\$ 120.00	\$ 120.00
Postage/Courier/Box Rental	\$ -	\$ -	\$ -
23-Rent, Communications & Utilities subtotal	\$ 792.72	\$ 3,311.70	\$ 3,311.70
Non-Frankable Printing & Reproduction	\$ -	\$ -	\$ -
24-Printing subtotal	\$ -	\$ -	\$ -
Training	\$ -	\$ -	\$ -
Technology Service Contracts	\$ 1,665.00	\$ 8,325.00	\$ 8,325.00
Web Dev Hst, Email & Rltd Serv	\$ (925.00)	\$ 1,700.00	\$ 1,700.00
25-Other Services subtotal	\$ 740.00	\$ 10,025.00	\$ 10,025.00
Water	\$ 42.38	\$ 699.68	\$ 699.68
Office Supplies (Outside)	\$ -	\$ 259.00	\$ 259.00
Office Supply Transfer	\$ 57.87	\$ 370.87	\$ 370.87
Software Less Than \$500.00	\$ -	\$ -	\$ -
Publications/Reference Material	\$ -	\$ -	\$ -
26-Supplies & Materials subtotal	\$ 100.25	\$ 1,329.55	\$ 1,329.55
Office Equipment Purchase Less Than \$25,000	\$ -	\$ -	\$ -
Computer Softw Purchase Less Than \$10,000.00	\$ -	\$ -	\$ -
Maintenance / Repairs	\$ 526.00	\$ 2,630.00	\$ 2,630.00
31-Equipment subtotal	\$ 526.00	\$ 2,630.00	\$ 2,630.00
Total Expenses	\$ 89,933.97	\$ 433,701.20	\$ 433,701.20

**Committee on Small Business
Minority
Fund Balance Statement by Paid Date
May**

Total Authorization
119-1 **\$1,333,333.00**

Less Expenses for:

January	2025	\$78,958.82
February		\$88,746.03
March		\$86,702.84
April		\$89,359.54
May		\$89,933.97
June		\$0.00
July		\$0.00
August		\$0.00
September		\$0.00
October		\$0.00
November		\$0.00
December		\$0.00

Total Expenses to Date: **\$433,701.20**

Unexpended authorization **\$899,631.80**

REPORT ON TRAVEL PERFORMED
 Committee on Small Business
 119th Congress, 1st Session
 May 2025

MAJORITY

Traveler	Dates of Travel		Purpose	Itinerary	Reimbursement Claimed				Total
	From	To			Transportation	Meals, Lodging & Incidentals	Other	Total	
NO TRAVEL PERFORMEDD									\$0.00
Total								Total	\$0.00

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Employee List-May 2025-Majority

Last Name	First Name	Title	Gross Salary	Start Date	End Date
Albrecht	Alexander	Counsel	12,708.33		
Benko	Shane	Press Assistant	4,583.33		
Branzo	Danielle	Professional Staff	7,222.22	5/5/2025	
Conklin	Elisabeth	Professional Staff	6,650.00		5/19/2025
Denham	Samantha	Communications Director	13,125.00		
Fedorchak	Mary Kathryn	Shared Employee	1,666.67		
Griffin	Sean	Senior Policy Counsel	12,500.00		
Gross	Stephanie	Press Secretary	1,706.25		5/9/2025
Hall	Colin	Clerk	5,687.50		
Holmes	Lauren	Staff Director	18,333.33		
Lambert	Ryan	Policy Director	14,875		
Langley	Anna-Blake	Professional Staff	7,875		
Piat	Levy	Research Assistant	5,000		
Perkins	William	Research Assistant	6,125		
Propp	Madelynne	Deputy Communications Director	8,333		
Somers	Talya	Staff Assistant	4,813		
Tricomi	Grace	Deputy Member Services Director	12,916.67		
Vo	Nicholle	General Counsel	15,416.67		
Vogel	Ann	Shared Employee	3,062.50		

PERSONAL	162,599.30
LUMP SUM BONUS	0.00
TOTAL	162,599.30

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Employee List-May 2025-Minority

Last Name	First Name	Title	Lump Sum Bonus
Benedetti	Cathleen	Professional Staff	0
Bowman	Matthew	Sr. Professional Staff member	0.00
Erkel	Richard	Senior Advisor	0.00
Garcia	Moraima	Office Manager	0.00
Jung	Melissa	Staff Director/Chief Counsel	2,258.34
Low	Matthew	Professional Staff	0.00
McGinnis	Michael	Deputy Communications Director	0.00
McWade	Timothy	Shared Employee	0.00
Voslow	Lauren	Director of Operations	0.00
Williams-Harrington	Ellen	Deputy Staff Director	0.00

Personal	83,549.99
Lump Sum Bonus	2,258.34
Total	85,808.33

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Franked Mail Report | May 2025

Allocation	\$5,000
January	\$0
Feburary	\$0.00
March	\$0.00
April	27.28
May	17.79
June	
July	
August	
Septemeber	
October	
November	
December	
Total Expended	\$45
Unexpended Allocation	\$4,955

Committee on Small Business
119th Congress, 1st Session
Detailee List
May 30, 2025

<u>Detaillee Name</u>	<u>Agency</u>	<u>Start Date</u>	<u>End Date</u>
Steward, Deborah	GPO	1/3/2025	12/31/2025