

Congress of the United States
U.S. House of Representatives
Committee on Small Business
2561 Rayburn House Office Building
Washington, DC 20515-6515

January 21, 2016

The Honorable Candice Miller
Chairman
Committee on House Administration
1309 Longworth HOB
Washington, DC 20515

Dear Chairman Miller:

In accordance with the regulations of the Committee on House Administration, I am submitting one copy of the monthly report for December 2015, including:

1. Summary of the progress of the specific investigations and studies for which funds were approved.
2. Fund Balance statements for the month and year to date.
3. Statement of Expenses for the month and year to date.
4. Franking Balance for the month and year to date.
5. Report of travel performed.
6. List of committee employees, job titles and gross monthly salaries.

The report is available to Members of the Committee for examination.

Sincerely,



Steve Chabot
Chairman

COMMITTEE
HOUSE ADMINISTRATION
2016 JAN 21 PM 2:19

Activities of the Committee on Small Business
114th Congress, 1st Session

DECEMBER 2015 FULL COMMITTEE HEARINGS

DECEMBER 2015 MARKUPS

DECEMBER 2015 SUBCOMMITTEE HEARINGS

1. **Employers of Choice: How the Tax Extender Debate Will Affect Small Business**, 12/3, Subcommittee on Economic Growth, Tax and Capital Access
2. **Supporting Success: Empowering Small Business Advocates**, 12/9/15, Subcommittee on Contracting and Workforce

U.S. House of Representatives
Small Business Committee Majority

Fund Balance Statement by Paid Date
December

| | | |
|---------------------------------|------|-----------------------|
| Total Authorization | | |
| 114-1 | | \$2,015,076.00 |
| | | |
| Less Expenses for: | | |
| <hr/> | | |
| January | 2015 | \$140,337.57 |
| February | | \$127,822.78 |
| March | | \$123,673.58 |
| April | | \$125,955.56 |
| May | | \$128,279.23 |
| June | | \$132,465.39 |
| July | | \$128,444.98 |
| August | | \$129,896.26 |
| September | | \$136,435.08 |
| October | | \$127,350.38 |
| November | | \$124,465.77 |
| December | | \$140,315.36 |
| | | |
| Total Expenses to Date: | | \$1,565,441.94 |
| <hr/> | | |
| Unexpended authorization | | \$449,634.06 |

**U.S. House of Representatives
Small Business Committee Majority**

**Monthly Statement by Paid Date
114-1 December**

| Description | YTD Including | | Cumulative Total |
|---|---------------------|-----------------------|-----------------------|
| | December | December | |
| Non-Statutory Compensation | \$132,623.11 | \$1,493,545.47 | \$1,493,545.47 |
| 11-Personnel Compensation subtotal | \$132,623.11 | \$1,493,545.47 | \$1,493,545.47 |
| Commercial Transportation | \$0.00 | \$748.20 | \$748.20 |
| Lodging | \$0.00 | \$156.47 | \$156.47 |
| Meals | \$0.00 | \$26.01 | \$26.01 |
| Car Rental | \$0.00 | \$78.61 | \$78.61 |
| Gasoline | \$0.00 | \$14.84 | \$14.84 |
| Taxi/Parking/Tolls | \$0.00 | \$325.76 | \$325.76 |
| Travel Subsistence | \$0.00 | \$1,729.20 | \$1,729.20 |
| 21-Travel subtotal | \$0.00 | \$3,079.09 | \$3,079.09 |
| DC Telecommunication Equipment (TRANSFER) | \$60.00 | \$1,160.00 | \$1,160.00 |
| DC Telecommunication Service (TRANSFER) | \$232.50 | \$2,875.25 | \$2,875.25 |
| DC Telecommunication Tolls (TRANSFER) | \$1,287.96 | \$10,738.96 | \$10,738.96 |
| Franked Mail | \$0.00 | \$37.07 | \$37.07 |
| 23-Rent, Communications and Utilities subtotal | \$1,580.46 | \$14,811.28 | \$14,811.28 |
| Printing & Reproduction | \$0.00 | \$1,420.98 | \$1,420.98 |
| Photographic (TRANSFER) | \$0.00 | \$129.30 | \$129.30 |
| 24-Printing and Reproduction subtotal | \$0.00 | \$1,550.28 | \$1,550.28 |
| Representational Expenses | \$0.00 | \$45.30 | \$45.30 |
| Technology Service Contracts | \$1,293.00 | \$19,506.00 | \$19,506.00 |
| Web Development, Hosting, Email, and Related Services | \$935.00 | \$18,785.00 | \$18,785.00 |
| 25- subtotal | \$2,228.00 | \$38,336.30 | \$38,336.30 |
| Bottled Water | \$124.59 | \$1,392.10 | \$1,392.10 |
| Food and Beverage | \$217.19 | \$966.74 | \$966.74 |
| Framing (TRANSFER) | \$0.00 | \$34.00 | \$34.00 |
| Office Supplies (Outside) | \$699.66 | \$1,036.54 | \$1,036.54 |
| Office Supply (TRANSFER) | \$455.15 | \$1,021.21 | \$1,021.21 |
| Publications/Reference Material | \$299.20 | \$1,758.64 | \$1,758.64 |
| 26-Supplies and Materials subtotal | \$1,795.79 | \$6,209.23 | \$6,209.23 |
| Office Equipment Purchases less than \$25,000 | \$549.00 | \$549.00 | \$549.00 |
| Computer Hardware Purchase less than \$25,000 | \$1,099.00 | \$2,237.00 | \$2,237.00 |
| Equipment & Software Maintenance | \$440.00 | \$5,124.29 | \$5,124.29 |
| 31-Equipment subtotal | \$2,088.00 | \$7,910.29 | \$7,910.29 |

Total Expenses

\$140,315.36

\$1,565,441.94

\$1,565,441.94

U.S. House of Representatives
COMMITTEE ON SMALL BUSINESS
MINORITY
Fund Balance Statement by Paid Date
December

Total Authorization

114-1 \$1,007,538.00

Less Expenses for:

| | | |
|-----------|------|-------------|
| January | 2015 | \$75,767.24 |
| February | | \$80,209.40 |
| March | | \$80,218.95 |
| April | | \$80,213.74 |
| May | | \$81,414.32 |
| June | | \$81,538.45 |
| July | | \$81,460.66 |
| August | | \$81,712.27 |
| September | | \$81,452.97 |
| October | | \$81,809.09 |
| November | | \$81,366.36 |
| December | | \$81,757.20 |

Total Expenses to Date:\$968,920.65

Unexpended authorization\$38,617.35

01/19/16

U.S. House of Representatives
COMMITTEE ON SMALL BUSINESS
MINORITY
Monthly Statement by Paid Date
114-1 December

| Description | December | YTD Including December | Cumulative Total |
|---|--------------------|---------------------------|---------------------|
| Non-Statutory Compensation | \$79,508.34 | \$943,882.87 | \$943,882.87 |
| 11-Personnel Compensation subtotal | \$79,508.34 | \$943,882.87 | \$943,882.87 |
| DC Telecommunication Equipment (TRANSFER) | \$28.00 | \$436.00 | \$436.00 |
| DC Telecommunication Service (TRANSFER) | \$134.00 | \$1,667.75 | \$1,667.75 |
| DC Telecommunication Tolls (TRANSFER) | \$6.34 | \$58.28 | \$58.28 |
| Postage/Courier/Box rental | \$0.00 | \$25.59 | \$25.59 |
| 23-Rent, Communications and Utilities subtotal | \$168.34 | \$2,187.62 | \$2,187.62 |
| Technology Service Contracts | \$1,293.00 | \$9,051.00 | \$9,051.00 |
| Web Development, Hosting, Email, and Related Services | \$0.00 | \$6,465.00 | \$6,465.00 |
| 25-Other Services subtotal | \$1,293.00 | \$15,516.00 | \$15,516.00 |
| Bottled Water | \$92.94 | \$568.77 | \$568.77 |
| Food and Beverage | \$0.00 | \$407.25 | \$407.25 |
| Office Supplies (Outside) | \$0.00 | \$225.00 | \$225.00 |
| Office Supply (TRANSFER) | \$0.00 | \$1,043.18 | \$1,043.18 |
| Publications/Reference Material | \$295.00 | \$295.00 | \$295.00 |
| 26-Supplies and Materials subtotal | \$387.94 | \$2,539.20 | \$2,539.20 |
| Equipment & Software Maintenance | \$399.58 | \$4,794.96 | \$4,794.96 |
| 31-Equipment subtotal | \$399.58 | \$4,794.96 | \$4,794.96 |
| Total Expenses | \$81,757.20 | \$968,920.65 | \$968,920.65 |

114th Congress, 1st Session
Committee on Small Business
Franked Mail Report

| | |
|--------------------|------------------|
| Allocation: | \$5000.00 |
| January: | 0.00 |
| February: | 1.19 |
| March: | 8.67 |
| April: | 3.25 |
| May: | 5.90 |
| June: | 5.80 |
| July: | 6.93 |
| August: | 0.00 |
| September: | 4.89 |
| October: | .44 |
| November: | 4.20 |
| December: | |

TOTAL EXPENDED: 41.27

114th Congress 1st Session
Committee on Small Business
Employee List
December 2015

| EMPLOYEE | JOB TITLE | GROSS PAY |
|---------------------|-------------------------|------------------|
| Barr, Delia | Clerk | \$ 7,916.67 |
| Barton, Stacey | Chief of Staff | \$ 4,166.67 |
| Bowles, Maureen | Financial Administrator | \$ 1,500.00 |
| Brown, Daniel | Staff Assistant | \$ 5,416.67 |
| Burchfield, James | Professional Staff | \$ 7,500.00 |
| Cooke, Corey | Associate Counsel | \$ 8,333.33 |
| Day, Michael | Staff Director | \$ 14,275.00 |
| Denis, Stephen | Deputy Staff Director | \$ 1,444.44 |
| Fitzpatrick, Kevin | Staff Director | \$ 14,375.00 |
| Garcia, Moraima | Office Manager | \$ 10,650.00 |
| Hartz, Joseph E | Professional Staff | \$ 10,916.67 |
| Haurek, Alex | Communications Director | \$ 9,583.33 |
| Jung, Melissa R | Tax Counsel | \$ 10,416.67 |
| McNabb, Kelley | Communications Director | \$ 9,166.67 |
| Minehardt, Adam H | Deputy Staff Director | \$ 13,750.00 |
| Murphy, Emily | Senior Counsel | \$ 15,000.00 |
| Northcutt, Eminence | Procurement Counsel | \$ 10,416.67 |
| Oliver, Janet L | Deputy Staff Director | \$ 15,151.83 |
| Pelletier, Justin M | Banking Counsel | \$ 10,416.67 |
| Pineles, Barry | Chief Counsel | \$ 14,651.83 |
| Sangiorgio, Joseph | Press Secretary | \$ 5,583.33 |
| Ziebarth, Viktoria | Counsel | \$ 11,500.00 |