

Congress of the United States
U.S. House of Representatives
Committee on Small Business
2361 Rayburn House Office Building
Washington, DC 20515-6315

August 18, 2016

The Honorable Candice Miller
Chairman
Committee on House Administration
1309 Longworth HOB
Washington, DC 20515

COMMITTEE
HOUSE ADMINISTRATION
2016 AUG 18 PM 3:29

Dear Chairman Miller:

In accordance with the regulations of the Committee on House Administration, I am submitting one copy of the monthly report for July 2016, including:

1. Summary of the progress of the specific investigations and studies for which funds were approved.
2. Fund Balance statements for the month and year to date.
3. Statement of Expenses for the month and year to date.
4. Franking Balance for the month and year to date.
5. Report of travel performed.
6. List of committee employees, job titles and gross monthly salaries.
7. List of committee detailees with start and end dates.

The report is available to Members of the Committee for examination.

Sincerely,



Steve Chabot
Chairman

Activities of the Committee on Small Business
114th Congress, 2nd Session

JULY FULL COMMITTEE HEARINGS

1. Foreign Cyber Threats: Small Business, Big Target, 7/6/16

JULY FULL COMMITTEE MARKUPS

JULY SUBCOMMITTEE HEARINGS

1. Ready for Liftoff: The Importance of Small Businesses in the NASA Supply Chain, 7/12/16,
Subcommittee on Agriculture, Energy and Trade

U.S. House of Representatives
Small Business Committee Majority

Fund Balance Statement by Paid Date
July

Total Authorization

114-2 **\$2,015,076.00**

Less Expenses for:

| | | |
|----------|------|--------------|
| January | 2016 | \$109,338.60 |
| February | | \$126,943.25 |
| March | | \$117,721.51 |
| April | | \$114,283.50 |
| May | | \$102,693.35 |
| June | | \$103,227.85 |
| July | | \$104,918.89 |

Total Expenses to Date:**\$779,126.95****Unexpended authorization**

\$1,235,949.05

U.S. House of Representatives
COMMITTEE ON SMALL BUSINESS
MINORITY
Fund Balance Statement by Paid Date
July

Total Authorization

114-2

\$1,007,538.00**Less Expenses for:**

| | | |
|----------|------|-------------|
| January | 2016 | \$74,607.37 |
| February | | \$80,326.51 |
| March | | \$80,376.77 |
| April | | \$82,433.48 |
| May | | \$80,952.12 |
| June | | \$80,086.47 |
| July | | \$80,869.86 |

Total Expenses to Date:**\$559,652.58**

Unexpended authorization**\$447,885.42**

**U.S. House of Representatives
Small Business Committee Majority**

**Monthly Statement by Paid Date
114-2 July**

| Description | YTD Including | | Cumulative Total |
|---|---------------------|---------------------|---------------------|
| | July | July | |
| Non-Statutory Compensation | \$101,166.65 | \$751,761.04 | \$751,761.04 |
| 11-Personnel Compensation subtotal | \$101,166.65 | \$751,761.04 | \$751,761.04 |
| Commercial Transportation | \$442.70 | \$2,478.66 | \$2,478.66 |
| Lodging | \$460.32 | \$1,861.61 | \$1,861.61 |
| Meals | \$0.00 | \$394.73 | \$394.73 |
| Car Rental | \$0.00 | \$276.83 | \$276.83 |
| Gasoline | \$0.00 | \$37.98 | \$37.98 |
| Taxi/Parking/Tolls | \$0.00 | \$611.34 | \$611.34 |
| 21-Travel subtotal | \$903.02 | \$5,661.15 | \$5,661.15 |
| DC Telecommunication Equipment (TRANSFER) | \$68.00 | \$592.00 | \$592.00 |
| DC Telecommunication Service (TRANSFER) | \$240.25 | \$1,433.75 | \$1,433.75 |
| DC Telecommunication Tolls (TRANSFER) | \$1,129.63 | \$6,599.68 | \$6,599.68 |
| Postage/Courier/Box rental | \$0.00 | \$25.55 | \$25.55 |
| Franked Mail | \$0.00 | \$4.75 | \$4.75 |
| 23-Rent, Communications and Utilities subtotal | \$1,437.88 | \$8,655.73 | \$8,655.73 |
| Printing & Reproduction | \$0.00 | \$508.39 | \$508.39 |
| Photographic (TRANSFER) | \$6.50 | \$6.50 | \$6.50 |
| 24-Printing and Reproduction subtotal | \$6.50 | \$514.89 | \$514.89 |
| Web Development, Hosting, Email, and Related Services | \$935.00 | \$5,610.00 | \$5,610.00 |
| 25- subtotal | \$935.00 | \$5,610.00 | \$5,610.00 |
| Bottled Water | \$0.00 | \$210.04 | \$210.04 |
| Food and Beverage | \$0.00 | \$444.05 | \$444.05 |
| Office Supplies (Outside) | \$82.70 | \$796.53 | \$796.53 |
| Office Supply (TRANSFER) | \$27.14 | \$608.71 | \$608.71 |
| Publications/Reference Material | \$0.00 | \$1,213.62 | \$1,213.62 |
| 26-Supplies and Materials subtotal | \$109.84 | \$3,272.95 | \$3,272.95 |
| Computer Hardware Purchase less than \$25,000 | \$0.00 | \$1,077.00 | \$1,077.00 |
| Equipment & Software Maintenance | \$360.00 | \$2,574.19 | \$2,574.19 |
| 31-Equipment subtotal | \$360.00 | \$3,651.19 | \$3,651.19 |
| Total Expenses | \$104,918.89 | \$779,126.95 | \$779,126.95 |

08/16/16

U.S. House of Representatives
COMMITTEE ON SMALL BUSINESS
MINORITY
Monthly Statement by Paid Date
114-2 July

| Description | YTD Including | | Cumulative Total |
|---|--------------------|---------------------|---------------------|
| | July | July | |
| Non-Statutory Compensation | \$77,633.34 | \$549,382.83 | \$549,382.83 |
| 11-Personnel Compensation subtotal | \$77,633.34 | \$549,382.83 | \$549,382.83 |
| Telecommunications Service and Equipment | \$74.00 | \$241.95 | \$241.95 |
| DC Telecommunication Equipment (TRANSFER) | \$28.00 | \$168.00 | \$168.00 |
| DC Telecommunication Service (TRANSFER) | \$90.25 | \$603.50 | \$603.50 |
| DC Telecommunication Tolls (TRANSFER) | \$2.75 | \$24.30 | \$24.30 |
| Postage/Courier/Box rental | \$0.00 | \$5.88 | \$5.88 |
| 23-Rent, Communications and Utilities subtotal | \$195.00 | \$1,043.63 | \$1,043.63 |
| Printing & Reproduction | \$0.00 | \$167.50 | \$167.50 |
| 24-Printing and Reproduction subtotal | \$0.00 | \$167.50 | \$167.50 |
| Technology Service Contracts | \$2,586.00 | \$2,586.00 | \$2,586.00 |
| 25-Other Services subtotal | \$2,586.00 | \$2,586.00 | \$2,586.00 |
| Bottled Water | \$55.94 | \$289.68 | \$289.68 |
| Food and Beverage | \$0.00 | \$2,847.28 | \$2,847.28 |
| Office Supplies (Outside) | \$0.00 | \$439.91 | \$439.91 |
| Office Supply (TRANSFER) | \$0.00 | \$98.69 | \$98.69 |
| 26-Supplies and Materials subtotal | \$55.94 | \$3,675.56 | \$3,675.56 |
| Equipment & Software Maintenance | \$399.58 | \$2,797.06 | \$2,797.06 |
| 31-Equipment subtotal | \$399.58 | \$2,797.06 | \$2,797.06 |
| Total Expenses | \$80,869.86 | \$559,652.58 | \$559,652.58 |

**114th Congress, 2nd Session
Committee on Small Business
2016 Franked Mail Report**

| | |
|--------------------|-------------------|
| Allocation: | \$5,000.00 |
| January | \$0.00 |
| February | \$0.00 |
| March | \$4.75 |
| April | \$0.00 |
| May | \$2.87 |
| June | \$0.00 |
| July | \$0.00 |
| August | |
| September | |
| October | |
| November | |
| December | |
| | <hr/> |
| Total Expended | \$7.62 |

**114th Congress, 2nd Session
Committee on Small Business
Employee List
July 2016**

| <u>Employee</u> | <u>Position Title</u> | <u>Gross Pay</u> |
|------------------------|------------------------------|-------------------------|
| Barr, Delia | Clerk | \$5,833.33 |
| Barton, Stacy | Chief of Staff | \$5,208.33 |
| Bowles, Maureen | Financial Administrator | \$1,500.00 |
| Brown, Daniel | Policy Advisor | \$3,333.33 |
| Burchfield, James | Professional Staff | \$5,833.33 |
| Day, Michael | Senior Policy Advisor | \$12,500.00 |
| Farnaso, Kenneth | Digital Comm Aide | \$5,000.00 |
| Fitzpatrick, Kevin | Staff Director | \$14,375.00 |
| Garcia, Moraima | Office Manager | \$10,650.00 |
| Griffin, Eminence | Procurement Counsel | \$10,416.67 |
| Hartz, Joseph | Professional Staff | \$9,416.67 |
| Haurek, Alex | Communications Director | \$9,583.33 |
| Jung, Melissa | Tax Counsel | \$10,416.67 |
| McNabb, Kelley | Communications Director | \$7,083.33 |
| Minehardt, Adam | Staff Director | \$13,650.00 |
| Oliver, Janet | Chief Counsel/Dep Staff Dir | \$13,333.33 |
| Pelletier, Justin | Banking Counsel | \$10,416.67 |
| Pinter, Kimberly | Tax Counsel | \$7,500.00 |
| Robinson, Gregory | Counsel | \$5,833.33 |
| Sangiorgio, Joseph | Press Secretary | \$4,583.33 |
| Schmidt, Hannah | Staff Assistant | \$2,916.67 |
| Seale, Viktoria | Counsel | \$9,416.67 |
| Total | | \$178,799.99 |

**114th Congress, 2nd Session
Committee on Small Business
July 2016 Detailee List**

| <u>Detailee Name</u> | <u>Agency</u> | <u>Start Date</u> | <u>End Date</u> |
|-----------------------------|----------------------|--------------------------|------------------------|
| Deborah Steward | GPO | 1/4/2016 | 12/31/2016 |