

Congress of the United States  
U.S. House of Representatives  
Committee on Small Business  
2361 Rayburn House Office Building  
Washington, DC 20515-6515

COMMITTEE  
HOUSE ADMINISTRATION  
2011 DEC 22 PM 5:16

December 22, 2011

The Honorable Daniel E. Lungren  
Chairman  
Committee on House Administration  
1309 Longworth HOB  
Washington, DC 20515

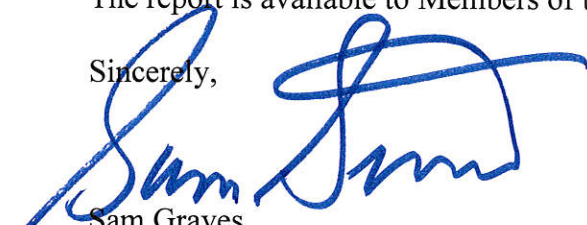
Dear Chairman Lungren:

In accordance with the regulations of the Committee on House Administration, I am submitting three copies of the monthly report for November 2011, including:

1. Summary of the progress of the specific investigations and studies for which funds were approved.
2. Fund Balance statements for the month and year to date.
3. Statement of Expenses for the month and year to date.
4. Franking Balance for the month and year to date.
5. Report of travel performed.
6. List of Committee employees, job titles and gross monthly salaries.

The report is available to Members of the Committee for examination.

Sincerely,



Sam Graves  
Chairman

**ACTIVITIES OF THE  
COMMITTEE ON SMALL BUSINESS  
112<sup>TH</sup> CONGRESS, 1<sup>ST</sup> SESSION**

***NOVEMBER 2011 COMMITTEE HEARINGS***

***Hearings***

November 30, 2011: “*Disaster Assistance: Is SBA Meeting the Recovery Needs of Disaster Victims?*” The purpose of the hearing was to examine the Small Business Administration’s (SBA) programs that provide long-term disaster recovery assistance. The hearing focused on the SBA’s implementation of the Small Business Disaster Response and Loan Improvements Act of 2008. The hearing also examined the changes made in the disaster loan program since Hurricane Katrina in August of 2005. SBA Disaster Assistance staff and a representative of the Government Accountability Office provided testimony.

***Markups***

No markups were held during this time.

***NOVEMBER 2011 SUBCOMMITTEE HEARINGS***

***Subcommittee on Economic Growth, Tax and Capital Access***

November 3, 2011: “*Pro-Growth Tax Policy: Why Small Businesses Need Individual Tax Reform.*” The hearing examined the importance of “pass-through” entities and the need for Congress to consider individual tax reform in tandem with corporate reform.

***Subcommittee on Contracting and Workforce***

November 8, 2011: “*Examining the Barriers for Small Business Contractors at the DOD.*” During the recent base realignment and closure (BRAC) process, the United States 3<sup>rd</sup> Army moved their headquarters from Fort McPherson, GA to Shaw Air Force Base in Sumter, SC. In 2009, the Navy awarded the construction of the 3<sup>rd</sup> Army Headquarters Building on Shaw Air Force Base to a firm based in Montgomery, AL. The goal of the hearing was to examine this particular contract to determine what qualifications were needed by the Army that led them to make the decisions they did, discuss potential improvements for bids from local companies to increase their capabilities in the federal contracting arena, and discuss the specific barriers small businesses face when contracting with the Department of Defense (DoD)

***Subcommittee on Agriculture, Energy and Trade***

November 17, 2011: “*Adrift in New Regulatory Burdens and Uncertainty: A Review of Proposed and Potential Regulations on Family Farmers.*” The Subcommittee discussed the possible ramifications on farmers and other small businesses of possible regulations from the Environmental Protection Agency (EPA). This hearing focused on new National Pollutant

Discharge Elimination System (NPDES) permit requirements under the Clean Water Act (CWA) for the application of pesticides and other chemicals that must be registered under the Federal Insecticide, Rodenticide and Fungicide Act (FIFRA). In addition, the Subcommittee addressed new National Ambient Air Quality Standards (NAAQS) for coarse particulate matter (PM) that may or may not incorporate dust.

**U.S. House of Representatives**  
**Small Business Committee Majority**  
**SM000**  
**Fund Balance Statement by Paid Date**  
**November**

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**Total Authorization**

**SBCR 112-1** **\$2,143,260.66**

**Less Expenses for:**

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January	2011	\$72,911.86
February		\$82,613.74
March		\$124,712.50
April		\$141,696.78
May		\$151,233.84
June		\$153,755.73
July		\$150,917.50
August		\$158,201.43
September		\$158,719.44
October		\$150,448.17
November		\$161,314.97

**Total Expenses to Date:****\$1,506,525.96****Unexpended authorization**

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**\$636,734.70**

**U.S. House of Representatives**  
**COMMITTEE ON SMALL BUSINESS - DEMOCRATIC OFFICE**  
**MINORITY**  
**Fund Balance Statement by Paid Date**  
**November**

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<b>Total Authorization</b>		
SBCD 112-1		<b>\$1,071,630.00</b>
<b>Less Expenses for:</b>		
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January	2011	\$82,791.90
February		\$113,243.25
March		\$85,874.53
April		\$94,980.45
May		\$83,255.03
June		\$87,343.10
July		\$92,766.62
August		\$69,483.80
September		\$82,956.51
October		\$79,715.45
November		\$82,231.90
<b>Total Expenses to Date:</b>		<b>\$954,642.54</b>
<b>Unexpended authorization</b>		<hr/> <b>\$116,987.46</b>

**U.S. House of Representatives**  
**Small Business Committee Majority**  
**SM000**  
**Monthly Statement by Paid Date**  
**SBCR 112-1 November**

Description	YTD Including		Cumulative Total
	November	November	
Non-Statutory Compensation	\$152,817.58	\$1,411,660.11	\$1,411,660.11
<b>11-Personnel Compensation subtotal</b>	<b>\$152,817.58</b>	<b>\$1,411,660.11</b>	<b>\$1,411,660.11</b>
Commercial Transportation	\$550.10	\$5,309.60	\$5,309.60
Lodging	\$580.50	\$1,217.04	\$1,217.04
Meals	\$586.91	\$1,010.89	\$1,010.89
Car Rental	\$0.00	\$1,349.13	\$1,349.13
Gasoline	\$0.00	\$27.51	\$27.51
Taxi/Parking/Tolls	\$63.00	\$295.95	\$295.95
<b>21-Travel subtotal</b>	<b>\$1,780.51</b>	<b>\$9,210.12</b>	<b>\$9,210.12</b>
DC Telecommunication Equipment (TRANSFER)	\$66.67	\$1,566.71	\$1,566.71
DC Telecommunication Service (TRANSFER)	\$148.00	\$2,668.78	\$2,668.78
DC Telecommunication Tolls (TRANSFER)	\$1,343.52	\$11,654.69	\$11,654.69
HIR Graphics (TRANSFER)	\$0.00	\$174.00	\$174.00
Postage/Courier/Box rental	\$2.41	\$30.47	\$30.47
Franked Mail	\$0.00	\$0.44	\$0.44
Equipment Rental	\$0.00	\$1,687.96	\$1,687.96
<b>23-Rent, Communications and Utilities subtotal</b>	<b>\$1,560.60</b>	<b>\$17,783.05</b>	<b>\$17,783.05</b>
Printing & Reproduction	\$52.06	\$82.01	\$82.01
Photographic (TRANSFER)	\$0.00	\$124.50	\$124.50
Advertisements	\$0.00	\$195.00	\$195.00
<b>24-Printing and Reproduction subtotal</b>	<b>\$52.06</b>	<b>\$401.51</b>	<b>\$401.51</b>
Technology Service Contracts	\$1,326.11	\$31,040.89	\$31,040.89
<b>25-Other Services subtotal</b>	<b>\$1,326.11</b>	<b>\$31,040.89</b>	<b>\$31,040.89</b>
Bottled Water	\$107.16	\$932.16	\$932.16
Food and Beverage	\$107.33	\$992.41	\$992.41
Framing (TRANSFER)	\$0.00	\$138.00	\$138.00
Office Supplies (Outside)	\$663.00	\$8,121.13	\$8,121.13
Office Supply (TRANSFER)	\$729.91	\$7,081.58	\$7,081.58
Publications/Reference Material	\$973.34	\$6,444.15	\$6,444.15
<b>26-Supplies and Materials subtotal</b>	<b>\$2,580.74</b>	<b>\$23,709.43</b>	<b>\$23,709.43</b>
Equipment (TRANSFER)	\$0.00	\$772.00	\$772.00
Equipment & Software Maintenance	\$1,197.37	\$11,948.85	\$11,948.85
<b>31-Equipment subtotal</b>	<b>\$1,197.37</b>	<b>\$12,720.85</b>	<b>\$12,720.85</b>

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**Total Expenses**

**\$161,314.97**

**\$1,506,525.96**

**\$1,506,525.96**

12/20/11

**U.S. House of Representatives**  
**COMMITTEE ON SMALL BUSINESS - DEMOCRATIC OFFICE**  
**MINORITY**

**Monthly Statement by Paid Date**  
**SBCD 112-1 November**

Description	YTD Including		Cumulative Total
	November	November	
Non-Statutory Compensation	\$78,270.84	\$926,456.38	\$926,456.38
<b>11-Personnel Compensation subtotal</b>	<b>\$78,270.84</b>	<b>\$926,456.38</b>	<b>\$926,456.38</b>
Commercial Transportation	\$747.50	\$4,081.10	\$4,081.10
Lodging	\$647.50	\$647.50	\$647.50
Meals	\$83.46	\$83.46	\$83.46
Car Rental	\$321.49	\$321.49	\$321.49
<b>21-Travel subtotal</b>	<b>\$1,799.95</b>	<b>\$5,133.55</b>	<b>\$5,133.55</b>
DC Telecommunication Equipment (TRANSFER)	\$33.33	\$837.95	\$837.95
DC Telecommunication Service (TRANSFER)	\$74.00	\$1,335.47	\$1,335.47
Postage/Courier/Box rental	\$0.00	\$36.34	\$36.34
<b>23-Rent, Communications and Utilities subtotal</b>	<b>\$107.33</b>	<b>\$2,209.76</b>	<b>\$2,209.76</b>
Printing & Reproduction	\$0.00	\$335.00	\$335.00
<b>24-Printing and Reproduction subtotal</b>	<b>\$0.00</b>	<b>\$335.00</b>	<b>\$335.00</b>
Technology Service Contracts	\$1,326.10	\$14,587.26	\$14,587.26
<b>25-Other Services subtotal</b>	<b>\$1,326.10</b>	<b>\$14,587.26</b>	<b>\$14,587.26</b>
Bottled Water	\$291.17	\$1,025.56	\$1,025.56
Office Supply (TRANSFER)	\$36.93	\$328.83	\$328.83
<b>26-Supplies and Materials subtotal</b>	<b>\$328.10</b>	<b>\$1,354.39</b>	<b>\$1,354.39</b>
Equipment & Software Maintenance	\$399.58	\$4,566.20	\$4,566.20
<b>31-Equipment subtotal</b>	<b>\$399.58</b>	<b>\$4,566.20</b>	<b>\$4,566.20</b>
<b>Total Expenses</b>	<b>\$82,231.90</b>	<b>\$954,642.54</b>	<b>\$954,642.54</b>



**112<sup>th</sup> Congress, 1<sup>st</sup> Session**  
**Committee on Small Business**  
**Franked Mail**

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<b>Allocation:</b>	<b>\$5000</b>
January:	\$0
February:	\$0.44
March:	\$1.05
April:	\$3.54
May:	\$4.78
June:	\$9.63
July:	\$4.11
August:	\$0.44
September:	\$4.03
October:	\$2.41
November:	\$2.16
December:	

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Total Expended:	\$32.59
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Reimbursement for Travel  
 Committee on Small Business  
 112th Congress  
 November 2011

Traveler	Dates of Travel		Purpose	Itinerary	Reimbursement Claimed				Total
	From	To			Transportation	Meals, Lodging, & Incidentals	Other		
Mark Ratto	9/18/2011	9/20/2011	Committee Business	DC-GJT-DC	\$78.35	\$359.40			\$437.75
Andy Guggenheim	10/14/2011	10/18/2011	Committee Business	DC-LAX-DC	\$758.27	\$435.56			\$1,193.83
Joe Hartz	9/18/2011	9/20/2011	Committee Business	DC-GJT-DC		\$148.93			\$148.93

112th Congress, 1st Session  
Committee on Small Business  
Employee List  
November 2011

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<u>Employee</u>	<u>Job Title</u>	<u>Gross Pay</u>
Day, Michael	Staff Director	\$ 7,187.50
Garcia, Moraima	Office Manager	\$ 5,375.00
Boisclair, Pierce C	Intern	\$ 1,750.00
Christian, Lisa	Professional Staff	\$ 5,750.00
Dungan, Hilary	Staff Assistant	\$ 2,500.00
Guggenheim, Andrew	Professional Staff	\$ 7,916.67
Hartz, Joseph E	Professional Staff	\$ 7,916.67
Haurek, Alex	Communications Director	\$ 9,583.33
Jiminez, Martin	Banking Counsel	\$ 12,166.67
Johnson, Melissa R	Tax Counsel	\$ 8,541.67
Jordan, Darrell H	Communications Director	\$ 13,333.33
Karellas, Andreas P	Professional Staff	\$ 8,333.33
Knox, Wendy	Press Secretary	\$ 5,583.33
Leieritz, Jeffrey D	Clerk	\$ 2,916.67
Lyons, Christopher N	Oversight Counsel	\$ 7,916.67
Matousek, Michael	Professional Staff	\$ 3,333.33
Minehardt, Adam	Deputy Staff Director	\$ 12,500.00
Northcutt, Eminence	Procurement Counsel	\$ 6,250.00
Murphy, Emily	Senior Counsel	\$ 11,666.67
Oliver, Janet L	Deputy Chief Counsel	\$ 11,666.67
Pelletier, Justin M	Banking Counsel	\$ 8,750.00
Pineles, Barry	Chief Counsel	\$ 14,033.33
Ratto, Mark Peter	Professional Staff	\$ 7,500.00
Salley, Lori Ann	Staff Director	\$ 14,034.25
Sass, Paul J	Deputy Chief of Staff	\$ 14,000.00
Shupe, Brooke A	Professional Staff	\$ 4,083.33
Smith, Buffy Renee	Scheduler	\$ 4,583.33
Villasenor, Cielo	Press Assistant	\$ 4,416.67
Walker, Mindi	Professional Staff	\$ 7,500.00