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One Hundred Eighteenth
Congress of the United States
House of Representatives

COMMITTEE ON HOUSE ADMINISTRATION
1309 LONGWORTH HOUSE OFFICE BUILDING
WASHINGTON, D.C. 20515-6157
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JAMIE FLEET
MINORITY STAFF DIRECTOR

April 18, 2023

March 2023 Monthly Report

The Committee on House Administration Monthly Report includes the following:

- Summary of studies, investigations, and activities of the Committee
- Statement of Expenses for the month and year to date
- Report of Travel performed during March 1st-31st, 2023
- List of Committee employees, job titles and gross monthly salaries
- List of Committee Detailees

This report is available to Members of the Committee for examination.

Committee on House Administration
118th Congress Activities Report
March 2023

Committee Detailees:

N/A

Dear Colleagues:

- March 1, 2023: Committee on House Administration Member Day
- March 3, 2023: Committee on House Administration Member Day
- March 6, 2023: Committee on House Administration Member Day
- March 13, 2023: Intent to Obligate Funds Deadline

Full Committee Hearings:

- March 1, 2023: Full Committee Hearing, “Part 2: Committee Funding for the 118th Congress.”
- March 8, 2023: Member Day
- March 28, 2023: Full Committee Hearing, “2022 Midterms Look Back Series: Government Voter Suppression in Luzerne County, Pennsylvania”

Subcommittee Hearings:

- March 9, 2023: Subcommittee on Modernization Hearing, “A View of House Modernization: Perspectives from the CAO”
- March 10, 2023: Subcommittee on Elections Hearing, “2022 Midterms Look Back Series: Successes in the 2022 Midterm Elections”
- March 23, 2023: Subcommittee on Elections Hearing: “2022 Midterms Look Back Series: Election Observer Access”
- March 23, 2023: Subcommittee on Oversight Hearing: “Looking Ahead Series: Office of the Attending Physician”

Full Committee Meetings:

- March 8, 2023: Full Committee Meeting to adopt Committee Resolution 118-11, 118-12, 118-13, and 118-14. Markup of H.Res.197 and reported favorably to the House, as amended.

Subcommittee Meetings:

- March 8, 2023: Organizational Meeting of the Joint Committee on the Library
- March 8, 2023: Organizational Meeting of the Joint Committee on Printing

- March 9, 2023: Subcommittee on Modernization Business Meeting to adopt Subcommittee Resolution 118-1.

Committee Resolutions

March 8, 2023: Adopted Committee Resolution 118-11, setting the Committee House Paid Internship Program Allocation for each standing and select committee of the House, except Appropriations.

March 8, 2023: Adopted Committee Resolution 118-12, setting the Franked Mail Allowance for each standing and select committee of the House, except Appropriations.

March 8, 2023: Adopted Committee Resolution 118-13, adopting the revised formula to calculate the Members' Representational Allowance.

Reports Filed:

- March 8, 2023: H. Rept. 118-8 to accompany H.Res. 197

Floor Activity:

- March 7, 2023: H.Res.194, Electing Members to the Joint Committee of Congress on the Library and the Joint Committee on Printing agreed to without objection.
- March 10, 2023: H.Res.197, Providing for the expenses of certain committees of the House of Representatives in the One Hundred Eighteenth Congress agreed to without objection.
- March 24, 2023: H.Con.Res.25, Authorizing the use of Emancipation Hall in the Capitol Visitor Center for a ceremony as part of the commemoration of the days of remembrance of victims of the Holocaust passed/agreed to in House 405 – 0.

Communications Standards Commission:

- Reviewed 887 requests for Advisory Opinions, 607 were Republican requests (68.5%) and 280 were Democrat requests (31.5%).
- Provided guidance and advice to Member offices on the use of official congressional communications and other resources.
- The Communications Standards Commission organized on Friday, March 24 at 9:30 AM. The members of the Commission for the 118th Congress are Rep. Mike Carey of Ohio (Chair), Rep. Joe Morelle of New York (Ranking Member), Rep. Bob Latta of Ohio, Rep. Brad Sherman of California, Rep. Kat Cammack of Florida, and Rep. Lauren Underwood of Illinois. This marked the earliest the Commission is known to have organized and for the first time the Commission formally adopted Commission rules.
- The Commission received one allegation of violation of the rules which the Commission unanimously dismissed as not qualifying as a valid complaint.

Member Services

- Bipartisan, Bicameral Spring Intern Lecture Series (February 28-March 31)

Advice & Guidance

- March 6, 2023 notified all Members of Congress of their legislative year 2022 authorization.

Oversight Activities:

- Continued cadence of monthly meetings with entities under CHA jurisdiction and the House officers.
 - House Inspector General: Annual workplan approved (earliest CHA has approved it in 14 years).
 - Architect of the Capitol Inspector General: relations with the AOC office have greatly improved.
 - Office of Congressional Accessibility Services: overview of new strategic plan
 - AOC House Superintendent: discussed wayfinding technology, processes to better address Member requests, and need to begin studies on next HOB renovation.
 - CAO: Longworth Mainstreet concept and implementation meetings
 - Architect of the Capitol: review of 1310 Hearing Room redesign
 - Copyright Office: Congressional Art and App Competition winners' copyright fee waiver process
 - Supported Member Services during CHA Full Committee Member Day Hearing
 - Meeting with COIL and the LOC IG re: COIL oversight
 - Smithsonian briefing on new museum locations and path forward
 - Smithsonian Regents Agenda Briefing
 - GAO reporting update on the creation of a Congressional Office of Executive Rulemaking and Congressional Office of Legal Counsel
 - HSAA regarding staff only entrances to expedite security process for staff
- Continued to engage with stakeholders and institutional partners:
 - Joint Committee Organizational Process Meetings with Senate Rules
 - Policy meeting on AOC Appointment reform legislation
 - GAO Briefing on Leg Branch Threat Information Sharing
 - AOC Parking Lot 7 Study Results
 - Clerk's Congressional Gift Room Tour and Briefing
 - Updates and security briefings on DC Health Benefits Exchange data breach that occurred on March 6, 2023.
 - Intern Resource Office discussion with Modernization Staff Association
- Other updates of note:
 - House IG: delivered final IG report on the SAA Law Enforcement Coordinator Program
 - CVC Construction: AOC notified CHA of intentions to do landscaping updates near the CVC entrance starting this month and progressing through November.
 - US Historic Society: delivery of Annual Report
 - Office of Whistleblower Ombuds: February Monthly Finance Report

- Office of Whistleblower Ombuds: February Monthly Finance Report

Elections Activities:

- Met with Election Assistance Commission's (EAC) Inspector General to discuss its report on EAC's Testing and Certification of voting equipment.
- Met with EAC Commissioners to discuss EAC funding and legislative priorities.
- Met with David Levine of the German Marshall Fund to discuss election reforms.

Modernization Activities:

- Continued engagement with stakeholders and institutional partners:
 - CAO meeting to coordinate new roundtable Hearing template setup
 - Continued implementation of Select Committee Modernization recommendations, including partnering with the House Digital Service to further develop the Committee Deconflict Scheduling tools.
 - Discussion on use of Modernization Initiatives Account
 - Continued evaluation of the CAO onboarding modern technology to increase congressional capacity

Monthly Financial Statement by Legislative Year

Office: 10HO000 HOUSE ADMINISTRATION - MAJ

Authorization Year 2023
 2023:1.18th Congress 1st Session
 Month: March 2023

Disbursed Summary

Program	Object Class	Budget Object Class	MTD Disbursed	YTD Disbursed
	11 Personnel Compensation	1101 Non-Statutory Compensation	269,683.29	666,773.87
		1104 Accrued Leave	9,625.01	9,625.01
		Total	279,308.30	676,398.88
	21 Travel	2130 Private Auto Mileage	4.83	4.83
		2136 Parking	68.50	68.50
		Total	73.33	73.33
	23 Rent, Communications, Utilities	2320 DC Telecom Equip (TRANSFER)	84.00	168.00
		2321 DC Telecom Serv (TRANSFER)	203.75	407.50
		2322 DC Telecom Tols (TRANSFER)	1,886.92	4,699.95
		2335 HIR Graphics (TRANSFER)	39.00	1,043.00
		Total	2,213.67	6,318.45
	24 Printing and Reproduction	2402 Non-Frankable Printing & Repro	1,502.00	1,502.00
		2403 Photographic (TRANSFER)	72.00	11,322.00
		2405 Advertisements	5,616.39	5,616.39
	25 Other Services	Total	7,190.39	18,440.39
		2503 Consultant Contract Service	13,974.12	13,974.12
		2572 Web Dev Hst,Email & Rltd Serv	166.42	166.42
	26 Supplies and Materials	Total	14,140.54	14,140.54
		2602 Water	313.78	313.78
		2603 Food & Beverage	1,976.88	1,976.88
	31 Equipment	2620 Office Supplies (Outside)	55.97	55.97
		2621 Office Supply (TRANSFER)	1,145.85	2,137.53
		2623 Software < \$500	789.41	789.41
	EXPEN General Expenditures	Total	4,281.89	5,273.57
		3105 Office Equip Purch<\$25,000	363.00	363.00
		3112 Computer Hardw Purch <\$25,000	16,315.49	16,315.49
		3118 Maintenance / Repairs	948.30	2,844.90
		3128 Warranties	678.00	678.00

Monthly Financial Statement by Legislative Year

Office: 10H0000 HOUSE ADMINISTRATION - MAJ

Authorization Year 2023
 2023:118th Congress 1st Session
 Month: March 2023

Program	Object Class	Budget Object Class	MTD Disbursed	YTD Disbursed
EXPEN General Expenditures	31 Equipment	Total	18,304.79	20,201.39
	Total		325,512.91	740,846.55
AE200 Official Mail	FM Franked Mail	2352 Franked Mail	119.24	119.24
	Total	Total	119.24	119.24
			119.24	119.24

Monthly Financial Statement by Legislative Year

Office: 10H0999 HOUSE ADMINISTRATION - MIN

Authorization Year 2023
 2023:118th Congress 1st Session
 Month: March 2023

Disbursed Summary

Program	Object Class	Budget Object Class	MTD Disbursed	YTD Disbursed
	11 Personnel Compensation	1101 Non-Statutory Compensation	175,011.65	533,175.02
		1103 Overtime Compensation	1,142.30	2,680.50
		1104 Accrued Leave	3,625.00	19,565.83
		Total	179,778.95	555,421.35
21 Travel		2101 Airfare Commercial Transport	464.46	464.46
		2105 Lodging	610.72	610.72
		2110 Meals	26.35	79.84
		2120 Car Rental	0.00	110.73
		2125 Gasoline	0.00	32.07
		2135 Taxi/Ride Share	372.35	467.80
		2136 Parking	69.00	69.00
Total	1,542.88	1,834.62		
EXPEN General Expenditures		2320 DC Telecom Equip (TRANSFER)	520.00	644.00
		2321 DC Telecom Serv (TRANSFER)	467.25	934.50
		2322 DC Telecom Tolls (TRANSFER)	2,545.55	3,786.39
		2350 Postage / Courier / Box Rental	108.67	108.67
		Total	3,641.47	5,473.56
26 Supplies and Materials		2602 Water	1,548.00	1,548.00
		2603 Food & Beverage	375.22	375.22
		2620 Office Supplies (Outside)	1,085.75	1,085.75
		2621 Office Supply (TRANSFER)	301.23	1,293.55
		2630 Publications/Reference Matl	372.40	372.40
Total	3,682.60	4,674.92		
31 Equipment		3118 Maintenance / Repairs	363.00	1,089.00
		Total	363.00	1,089.00
Total			189,008.90	568,493.45

Monthly Financial Statement by Legislative Year

Office: 10HO999 HOUSE ADMINISTRATION - MIN

Authorization Year 2023

2023:118th Congress 1st Session

Month: March 2023

Disbursed Detail

Program	Object Class	BOC	Tran Date	Source	Tran ID	Line	Invoice Date	Invoice	Payee	Description	Service Dates	Check / EFT#	Office ID	MTD Disbursed
EXPEN	11 Personnel Compensation	1101	3/31/2023	INT_PAY	PR23033100	1736			ABBOUD,KHALIL	Deputy Staff Director	03/01/2023 to 03/31/2023			16,975.00
						7013			AGADA, ENUMALE M.	Oversight Counsel	03/01/2023 to 03/31/2023			8,583.33
						10144			BINSTED JR, JAMES D.	Staff Assistant	03/11/2023 to 03/24/2023			1,750.00
						6701			BRIGGS, PATRICK E.	Professional Staff	03/01/2023 to 03/31/2023			12,833.33
						5031			CARPENTER,KYLIE L	Professional Staff - Franking	03/01/2023 to 03/31/2023			8,333.33
						1742			DEFREITAS,MATTHE W A	Franking Staff Dir	03/01/2023 to 03/31/2023			12,916.67
						1735			FLAHERTY JR,EDWARD	Democratic Chief Clerk	03/01/2023 to 03/31/2023			15,416.67
						1708			FLEET II,JAMES P	Democratic Staff Director	03/01/2023 to 03/31/2023			17,575.00
						8677			GARCIA, ANDREW A.	Staff Assistant	03/01/2023 to 03/31/2023			4,125.00
						9771			GERGES, GIANNA K.	Staff Assistant	03/01/2023 to 03/31/2023			3,750.00
						5522			GREGORY,SEAN R	Staff Assistant/Frinking	03/01/2023 to 03/31/2023			4,125.00

REPORT ON TRAVEL PERFORMED
 Committee on House Administration
 118th Congress, 1st Session
 March 2023

MAJORITY

Traveler	Dates of Travel		Purpose	Itinerary	Reimbursement Claimed			Total
	From	To			Transportation	Lodging & Meals	Other Expenses	
NO TRAVEL PERFORMED								

MINORITY

Traveler	Dates of Travel		Purpose	Itinerary	Reimbursement Claimed			Total
	From	To			Transportation	Lodging & Meals	Other Expenses	
Sarah Nasta	3/16/2023	3/18/2023	Attend a conference	DCA - LAX	\$1,221.99	\$672.70	\$0.00	\$1,894.69
Jamie Fleet	3/29/2023	4/1/2023	Official Business Meeting	DCA-NYC	\$274.44	\$142.73	\$0.00	\$417.17
Total Minority Travel Performed								\$2,311.86

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks
ALCOCK, CADE G SPECIAL PROJECTS MANAGER	65,000.00	3,069.44	03/01/2023 to 03/31/2023	TERMINATED 03/17/23
ARIENT, JOHN RYAN STAFF ASSISTANT	55,000.00	4,583.33	03/01/2023 to 03/31/2023	P/R CHANGE 03/01/23
BURNS, MARY ELIZABETH PRESS SECRETARY	65,000.00	5,416.67	03/01/2023 to 03/31/2023	
CALDWELL, BRITTANY MORGAN PROFESSIONAL STAFF	70,000.00	5,916.66	03/01/2023 to 03/31/2023	P/R CHANGE 02/28/23
CARNEY, RYAN TERRENCE SENIOR ADVISOR	100,000.00	8,333.33	03/01/2023 to 03/31/2023	
CONKLIN, ELISABETH J DIRECTOR OF COMMUNICATIONS STANDARDS COMMISSION	100,000.00	0.00	03/01/2023 to 03/31/2023	TERMINATED 02/28/23
CROCKER, NICHOLAS LEE DEPUTY STAFF DIRECTOR	180,000.00	15,000.00	03/01/2023 to 03/31/2023	
DEISE, ALEXANDER CHARLES COUNSEL	80,000.00	6,666.67	03/01/2023 to 03/31/2023	
DURAK, DANIEL F PROFESSIONAL STAFF	85,000.00	944.44	03/01/2023 to 03/31/2023	APPOINTMENT 03/27/23
FITZPATRICK, ROBERT SPECIAL ADVISOR	195,000.00	16,250.00	03/01/2023 to 03/31/2023	
HARLEY, DEREK N SENIOR ADVISOR	170,000.00	14,166.67	03/01/2023 to 03/31/2023	
HAYS, CALEB JONATHAN GENERAL COUNSEL/DEPUTY STAFF	199,000.00	16,583.33	03/01/2023 to 03/31/2023	
JOHNSON, WILLIAM ARMSTRONG STAFF ASSISTANT	50,000.00	4,722.23	03/01/2023 to 03/31/2023	
LANE, THOMAS S ELECTIONS COUNSEL & DIRECTOR OF ELECTIONS COALITION	155,000.00	12,916.67	03/01/2023 to 03/31/2023	
LANGEMEIER, LOGAN C OVERSIGHT SUBCOMMITTEE STAFF	63,000.00	4,375.00	03/01/2023 to 03/31/2023	APPOINTMENT 03/06/23
LANGNES III, JAMES ALLEN SPECIAL ADVISOR	75,000.00	6,250.00	03/01/2023 to 03/31/2023	
LASSITER, HILLARY W PROFESSIONAL STAFF	115,000.00	9,583.33	03/01/2023 to 03/31/2023	
MAULDIN, EVAN B FINANCIAL ADMINISTRATOR	52,000.00	7,366.66	03/01/2023 to 03/31/2023	

Employee and Job Title	Annual Salary	Gross	Period	Remarks
MONAHAN, TIMOTHY J STAFF DIRECTOR	199,300.00	16,608.33	03/01/2023 to 03/31/2023	
MONTERROSO, KRISTEN DAWN SHARED EMPLOYEE	130,000.00	10,833.33	03/01/2023 to 03/31/2023	
NEITZEL, WILLIAM E PROFESSIONAL STAFF	75,000.00	6,250.00	03/01/2023 to 03/31/2023	
PERKINS, SLOANE THOMSON PRESS AND DIGITAL ASSISTANT	55,000.00	4,583.33	03/01/2023 to 03/31/2023	
PICKETT, JEFFREY J SENIOR ADVISOR ON SECURITY	120,000.00	3,333.33	03/01/2023 to 03/31/2023	TERMINATED 03/10/23
PORWOLL, ANDREA M COMMUNICATIONS DIRECTOR	130,000.00	10,833.33	03/01/2023 to 03/31/2023	

POWELL, ROBERT R SENIOR STAFF ASSISTANT	60,000.00	5,000.00	03/01/2023 to 03/31/2023	
ROBERTS, CRAIG ANDREW SPECIAL ADVISOR	70,000.00	388.89	03/01/2023 to 03/31/2023	TERMINATED 03/02/23
SCHWALB, JANET GIULIANI DEPUTY STAFF DIRECTOR FOR ADVICE &	180,000.00	15,000.00	03/01/2023 to 03/31/2023	
SMITH, ELLIOT MICHAEL DEPUTY DIRECTOR OF OVERSIGHT	105,000.00	8,750.00	03/01/2023 to 03/31/2023	
TOMLINSON, ELLIOTT R DEPUTY GENERAL COUNSEL	175,000.00	16,041.66	03/01/2023 to 03/31/2023	APPOINTMENT 02/28/23
VAN ORMAN, EVAN GREGORY OVERSIGHT STAFF ASSISTANT	55,000.00	4,583.33	03/01/2023 to 03/31/2023	
WHITE, GRACE ELIZABETH MEDIA ADVISOR	24,000.00	2,000.00	03/01/2023 to 03/31/2023	
WILSON, AUBREY PATRICIA DEPUTY STAFF DIRECTOR OF MODERNIZATION & OVERSIGHT	180,000.00	15,000.00	03/01/2023 to 03/31/2023	
WILSON, JORDAN PAUL DIRECTOR OF MEMBER SERVICES	100,000.00	8,333.33	03/01/2023 to 03/31/2023	

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks
ABBOUD, KHALIL DEPUTY STAFF DIRECTOR	203,700.00	16,975.00	03/01/2023 to 03/31/2023	
AGADA, ENUMALE MARGARET OVERSIGHT COUNSEL	103,000.00	8,583.33	03/01/2023 to 03/31/2023	
BINSTED JR, JAMES D STAFF ASSISTANT	45,000.00	1,750.00	03/01/2023 to 03/31/2023	TERMINATED 03/24/23
BRIGGS, PATRICK EDWARD JUDE PROFESSIONAL STAFF	154,000.00	12,833.33	03/01/2023 to 03/31/2023	
CARPENTER, KYLIE L PROFESSIONAL STAFF - FRANKING	100,000.00	8,333.33	03/01/2023 to 03/31/2023	
DEFREITAS, MATTHEW ALBERT FRANKING STAFF DIR	155,000.00	12,916.67	03/01/2023 to 03/31/2023	
FLAHERTY JR, EDWARD DEMOCRATIC CHIEF CLERK	185,000.00	15,416.67	03/01/2023 to 03/31/2023	
FLEET II, JAMES P.D. DEMOCRATIC STAFF DIRECTOR	210,900.00	17,575.00	03/01/2023 to 03/31/2023	
GARCIA, ANDREW ALEXANDER STAFF ASSISTANT	49,500.00	4,125.00	03/01/2023 to 03/31/2023	
GERGES, GIANNA KARAM STAFF ASSISTANT	45,000.00	3,750.00	03/01/2023 to 03/31/2023	
GREGORY, SEAN ROBIN STAFF ASSISTANT/FRANKING	49,500.00	4,125.00	03/01/2023 to 03/31/2023	
HILL, GIANNI STAFF ASSISTANT	45,000.00	0.00	03/01/2023 to 03/31/2023	TERMINATED 02/28/23
MORALES GOMEZ, JOSE A. PROFESSIONAL STAFF	77,000.00	6,416.67	03/01/2023 to 03/31/2023	
NASTA, SARAH MICHELLE ELECTION COUNSEL	132,000.00	11,000.00	03/01/2023 to 03/31/2023	
NORTON, SIERRA ROSE	63,250.00	5,270.83	03/01/2023 to 03/31/2023	

PRESS SECRETARY				
PELLEGRINI, GIANCARLO RIVERO	145,000.00	12,083.33	03/01/2023 to 03/31/2023	
ELECTIONS COUNSEL				
REILLY, OWEN DENIS	40,000.00	3,333.33	03/01/2023 to 03/31/2023	
PROFESSIONAL STAFF				
SCHLESINGER, MATTHEW C	150,000.00	12,500.00	03/01/2023 to 03/31/2023	
OVERSIGHT COUNSEL				
Employee and Job Title	Annual Salary	Gross	Period	Remarks
SORRENDINO, ABBIE MARIE	25,000.00	2,083.33	03/01/2023 to 03/31/2023	
SENIOR ADVISOR TO RANKING MEMBERS				
WRIGHT, SEAN JAMES	191,290.00	15,940.83	03/01/2023 to 03/31/2023	
SENIOR ELECTIONS COUNSEL				
BINSTED JR, JAMES D	38,500.00	1,069.44	03/01/2023 to	TERMINAT
COMM HOUSE PAID INTERNAL			03/31/2023	ED

Committee on House Administration
Detailees – February 2023
118th Congress 1st Session

NAME	AGENCY	Start Date	End Date	Majority/Minority

No Detailees to Report