

Theodore E. Deutch, Florida
Chairman
Kenny Marchant, Texas
Ranking Member

Grace Meng, New York
Susan Wild, Pennsylvania
Dean Phillips, Minnesota
Anthony Brown, Maryland

John Ratcliffe, Texas
George Holding, North Carolina
Jackie Walorski, Indiana
Michael Guest, Mississippi



ONE HUNDRED SIXTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

April 16, 2020

Thomas A. Rast
Staff Director and Chief Counsel

David W. Arrojo
Counsel to the Chairman

Christopher A. Donesa
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
Facsimile: (202) 225-7392

The Honorable Zoe Lofgren
Chairperson
Committee on House Administration
1309 Longworth House Office Building
Washington, DC 20515

Dear Chairperson Lofgren:

In accordance with the regulations of the Committee on House Administration, I am submitting herewith the monthly report for March 2020, including:

1. Summary of Progress and projected programs;
2. Statement of Expenses under Proposed H. Res 245 (116th Congress, 2nd Session); and
3. A listing of Committee employees showing addresses, duties, and gross monthly salaries; and
4. A report on travel for March 2020; and
5. List of Detailees (none)

This letter certifies that copies of this report are available to each Member of the Committee on Ethics.

Sincerely,

Theodore E. Deutch
Chairman

Enclosures

COMMITTEE ON ETHICS

March 2020

The Committee on Ethics (Committee) continued to fulfill its responsibilities to advise and educate Members and staff on the laws, rules, and standards of conduct.¹ As a general matter, the Committee's activities in receiving and responding to requests for advice from House Members and staff are conducted on a confidential basis. The Committee received 22 requests for advisory opinions in March 2020.

In accordance with the Rules of the House of Representatives for the 116th Congress, the Committee continued to review and approve requests to accept privately-sponsored, officially-connected travel. The Committee received and reviewed 76 new travel requests in March 2020 for travel beginning in March or later. In total, 155 travel requests scheduled to depart in March of 2020 were withdrawn while under Committee review. In addition, 4 House travelers went on privately-sponsored, officially connected trips within the month of March that the Committee previously approved.

In addition, the Committee is required under House rules to offer annual ethics training to each Member, Delegate, Resident Commissioner, officer, and employee of the House. Such training is mandatory for all House officers and employees. New Members, officers, and employees must receive training no later than 60 days after beginning service to the House. The Committee continued to provide such training in March of 2020. In March of 2020, the Committee provided 1 live training session attended by 99 employees. The Committee also continued to provide training online and through a number of training videos. Effective March 11, the Committee has waived the live training requirement for new employees who work in Capitol Hill offices, until further notice. Additional information about the calendar of upcoming training opportunities is available on the Committee's website at <https://ethics.house.gov/>.

In March 2020, the Committee issued a summary of its activities for February 2020 directed to the Committee on House Administration. This statement is publicly available on the Committee on House Administration's website.

The Committee did not release any public statements in March 2020. Prior public statements are available on the Committee's website at <https://ethics.house.gov/>.

The Committee released 2 general advisories in March 2020 regarding Campaign-related Media Appearances on Congressional Grounds and Joint House Administration-Ethics Committees Guidance on the Coronavirus. The Committee also circulated an e-Dear Colleague advisory regarding Live Ethics Training for New Employees in Capitol Hill Offices. Prior general advisories are available on the Committee's website at <https://ethics.house.gov/>.

###

¹ An enumeration of those laws and rules as they stood at the end of the 115th Congress is found in the Committee's summary of activities for the 115th Congress, which is available on the Committee's website at <https://ethics.house.gov/>.

U.S. House of Representatives
Monthly Financial Statement by Legislative Year

Office: 10S0000 COMMITTEE ON ETHICS Appropriation Year 2020
 2020:116th Congress 2ndSession Month: March 2020

Budget to Actual

Program	Object Class	YTD Budget Original	YTD Budget Adjusted	YTD Budget Revised	YTD Committed	YTD Obligated	YTD Received	YTD Disbursed	YTD Total Actual	YTD Total Available
	** Authorization	3,507,696.00	0.00	3,507,696.00	0.00	0.00	0.00	0.00	0.00	3,507,696.00
	11 Personnel Compensation	0.00	0.00	0.00	0.00	0.00	0.00	727,821.81	727,821.81	(727,821.81)
	21 Travel	0.00	0.00	0.00	0.00	0.00	0.00	5,691.92	5,691.92	(5,691.92)
	23 Rent, Communications, Utilities	0.00	0.00	0.00	0.00	0.00	0.00	5,999.11	5,999.11	(5,999.11)
	24 Printing and Reproduction	0.00	0.00	0.00	0.00	0.00	0.00	344.60	344.60	(344.60)
	25 Other Services	0.00	0.00	0.00	0.00	0.00	0.00	1,345.00	1,345.00	(1,345.00)
	26 Supplies and Materials	0.00	0.00	0.00	0.00	0.00	0.00	1,200.12	1,200.12	(1,200.12)
	31 Equipment	0.00	0.00	0.00	0.00	0.00	0.00	13,251.69	13,251.69	(13,251.69)
	Total	3,507,696.00	0.00	3,507,696.00	0.00	0.00	0.00	755,654.25	755,654.25	2,752,041.75
AE200	** Authorization	5,000.00	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00	5,000.00
	FM Franked Mail	0.00	0.00	0.00	0.00	0.00	0.00	139.06	139.06	(139.06)
	Total	5,000.00	0.00	5,000.00	0.00	0.00	0.00	139.06	139.06	4,860.94
Total		3,512,696.00	0.00	3,512,696.00	0.00	0.00	0.00	755,793.31	755,793.31	2,756,902.69

U.S. House of Representatives
Monthly Financial Statement by Legislative Year

Appropriation Year 2020
 2020:116th Congress 2nd Session
 Month: March 2020

Office: 10S0000 COMMITTEE ON ETHICS

Disbursed Summary

Program	Object Class	Budget Object Class	MTD Disbursed	YTD Disbursed
	11 Personnel Compensation	1101 Non-Statutory Compensation	247,369.42	724,794.73
		1106 Bonus	0.00	3,027.08
	Total		247,369.42	727,821.81
	2101 Commercial Transportation	2101 Commercial Transportation	873.74	2,963.54
	2105 Lodging	2105 Lodging	1,011.15	1,940.23
	2110 Meals	2110 Meals	129.44	561.30
	2135 Taxi/Parking/Tolls	2135 Taxi/Parking/Tolls	105.22	226.85
	Total		2,119.55	5,691.92
	2320 DC Telecom Equip (TRANSFER)	2320 DC Telecom Equip (TRANSFER)	178.00	356.00
	2321 DC Telecom Serv (TRANSFER)	2321 DC Telecom Serv (TRANSFER)	360.00	720.00
	2322 DC Telecom Tolls (TRANSFER)	2322 DC Telecom Tolls (TRANSFER)	2,478.62	4,923.11
	Total		3,016.62	5,999.11
EXPEN General Expenditures	2401 Printing & Reproduction	2401 Printing & Reproduction	0.00	344.60
	Total		0.00	344.60
	2527 Training	2527 Training	175.00	1,345.00
	Total		175.00	1,345.00
	2602 Water	2602 Water	238.06	505.53
	2620 Office Supplies (Outside)	2620 Office Supplies (Outside)	84.15	84.15
	2621 Office Supply (TRANSFER)	2621 Office Supply (TRANSFER)	137.00	496.56
	2630 Publications/Reference Mat'l	2630 Publications/Reference Mat'l	66.43	113.88
	Total		525.64	1,200.12
	3118 Maintenance / Repairs	3118 Maintenance / Repairs	11,711.69	13,251.69
	Total		11,711.69	13,251.69
	2352 Franked Mail	2352 Franked Mail	139.06	139.06
	Total		139.06	139.06
AE200 Official Mail				
	Total		265,056.98	755,793.31

U.S. House of Representatives

PAYROLL CERTIFICATION - FINAL

03/01/2020 to 03/31/2020

Process Level: S0000 COMMITTEE ON ETHICS

Accounting Organization: 10S0000

Department: S0000 COMMITTEE ON ETHICS

SPECIAL & SELECT COMMITTEE - PERSONNEL

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks
APPLEMAN, DANIELLE RACHEL INVESTIGATOR	60,000.00	5,000.00	03/01/2020 to 03/31/2020	
ARROJO, DAVID COUNSEL TO THE CHAIRMAN	160,000.00	13,333.33	03/01/2020 to 03/31/2020	
AWONIYI, TONIA SMITH DIR OF ADVICE AND EDUCATION	165,000.00	13,750.00	03/01/2020 to 03/31/2020	
BAKER, JESSICA ELIZABETH COUNSEL	127,500.00	10,625.00	03/01/2020 to 03/31/2020	
BETHEA, DEBORAH R SR FINANCIAL DISCLOSURE MNGR.	131,000.00	10,916.67	03/01/2020 to 03/31/2020	
BOURSALIAN, STEPHEN KRIKOR STAFF ASSISTANT	38,000.00	3,166.67	03/01/2020 to 03/31/2020	
DONAHUE, KATHRYN JANE LEFEBER SENIOR COUNSEL	143,400.00	11,950.00	03/01/2020 to 03/31/2020	
DONESA, CHRISTOPHER A COUNSEL TO THE RANKING MEMBER	160,000.00	13,333.33	03/01/2020 to 03/31/2020	
EPSTEIN, MELISSA JO STAFF ASSISTANT	38,000.00	3,166.67	03/01/2020 to 03/31/2020	
ESEPPI, RYAN MARK STAFF ASSISTANT	38,000.00	3,166.67	03/01/2020 to 03/31/2020	
FOSTER, JANET MARIA COUNSEL	121,150.00	10,095.83	03/01/2020 to 03/31/2020	
HERBERT, DONNA DIRECTOR OF ADMINISTRATION	110,000.00	9,166.67	03/01/2020 to 03/31/2020	
JANSEN, MATTHEW RUSSELL ADVICE & EDUCATION CLERK	43,000.00	3,583.33	03/01/2020 to 03/31/2020	
KORN, GEORGE STEPHEN FINANCIAL DISCLOSURE CLERK	43,000.00	3,583.33	03/01/2020 to 03/31/2020	
MYERS-MUTSCHALL, SARAH P COUNSEL	128,750.00	10,729.17	03/01/2020 to 03/31/2020	
NEDZAR, TAMAR SENIOR COUNSEL	149,833.00	12,486.08	03/01/2020 to 03/31/2020	
OPACHAN, MARK STEPHEN COUNSEL	121,150.00	10,095.83	03/01/2020 to 03/31/2020	
PESCATORE, BRITTNEY L DIRECTOR OF INVESTIGATIONS	165,000.00	13,750.00	03/01/2020 to 03/31/2020	

U.S. House of Representatives

PAYROLL CERTIFICATION - FINAL

03/01/2020 to 03/31/2020

Process Level: SO000 COMMITTEE ON ETHICS

Accounting Organization: 10SO000

Department: SO000 COMMITTEE ON ETHICS

SPECIAL & SELECT COMMITTEE - PERSONNEL

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks
ROSS, CARL EZEKIEL INVESTIGATIVE COUNSEL	128,750.00	10,729.17	03/01/2020 to 03/31/2020	
RUST, THOMAS A STAFF DIRECTOR/CHIEF COUNSEL	173,900.00	14,491.67	03/01/2020 to 03/31/2020	
SEO, MICHELLE JEAN COUNSEL	120,000.00	10,000.00	03/01/2020 to 03/31/2020	
SLOANS, TONYA NICOLE DIRECTOR OF FINANCIAL DISCLOSURE	150,000.00	12,500.00	03/01/2020 to 03/31/2020	
SZABO, JOHN L COUNSEL	72,000.00	6,000.00	03/01/2020 to 03/31/2020	
TAYLOR, CAROLINE FRANCES INVESTIGATIONS CLERK	43,000.00	3,583.33	03/01/2020 to 03/31/2020	
WALKER, KENT ELWOOD COUNSEL	120,000.00	10,000.00	03/01/2020 to 03/31/2020	
WAMBOLD, ADAM DAVID PROFESSIONAL STAFF	60,000.00	5,000.00	03/01/2020 to 03/31/2020	
WILBURN, TANISHA RAEHELLE COUNSEL	120,000.00	10,000.00	03/01/2020 to 03/31/2020	
WINDES, TRENT HERSCHEL STAFF ASSISTANT	38,000.00	3,166.67	03/01/2020 to 03/31/2020	

U.S. House of Representatives

PAYROLL CERTIFICATION - FINAL

03/01/2020 to 03/31/2020

Process Level: SO000 COMMITTEE ON ETHICS

Accounting Organization: 10SO000

Department: SO000 COMMITTEE ON ETHICS

Department	Employee Group	Expenditure	Active	Paid
SO000	SPECIAL & SELECT COMMITTEE - PERSONNEL	\$247,369.42	28	28
SO000	Total	\$247,369.42	28	28

I CERTIFY THAT THE LISTED EMPLOYEES HAVE PERFORMED THEIR ASSIGNED OFFICIAL DUTIES FOR THE OFFICES OF THE EMPLOYING AUTHORITY, AND THAT THEY HAVE CERTIFIED THAT THEY HAVE NO RELATIONSHIP TO A CURRENT MEMBER OF CONGRESS, UNLESS OTHERWISE NOTED HEREON.

U.S. House of Representatives

PAYROLL CERTIFICATION - FINAL

03/01/2020 to 03/31/2020

Process Level: SO000 COMMITTEE ON ETHICS

Accounting Organization: 10SO000

Process Level: SO000 COMMITTEE ON ETHICS

Accounting Organization: 10SO000

Employee Group	Expenditure	Active	Paid
SPECIAL & SELECT COMMITTEE - PERSONNEL	\$247,369.42	28	28
Total	\$247,369.42	28	28

COMMENTS: (EXCEPTIONS MUST BE LISTED WITHIN THIS BOX)

I CERTIFY THAT THE LISTED EMPLOYEES HAVE PERFORMED THEIR ASSIGNED OFFICIAL DUTIES FOR THE OFFICES OF THE EMPLOYING AUTHORITY, AND THAT THEY HAVE CERTIFIED THAT THEY HAVE NO RELATIONSHIP TO A CURRENT MEMBER OF CONGRESS, UNLESS OTHERWISE NOTED HEREON.

List of Detailees

Name

Agency

Period of Performance

N/A