

**Congress of the United States**  
**Washington, DC 20510**

January 15, 2026

The Honorable Bryan Steil  
Chairman  
Committee on House Administration  
U.S. House of Representatives  
Washington, D.C. 20515

Dear Chairman Steil,

Please find enclosed the required report highlighting monthly expenses and payroll certification for the Congressional Labor Caucus, an Eligible Congressional Member Organization (eCMO). We will have this information and all related reports available for Members of the eCMO to review upon request.

If there are any questions, please have your staff contact Tommy Wolfe, Executive Director of the Congressional Labor Caucus, at 202-870-8438 or [Tommy.Wolfe@mail.house.gov](mailto:Tommy.Wolfe@mail.house.gov).

Sincerely,



Donald Norcross  
Chair  
Congressional Labor Caucus

Enclosure:

- 1) December Report on Monthly Expenses for the Congressional Labor Caucus
- 2) December Payroll Certification for the Congressional Labor Caucus

**U.S. House of Representatives**  
**PAYROLL CERTIFICATION - FINAL**

12/01/2025 to 12/31/2025

Process Level: CMLAC ELIGIBLE CMO-LAC

Accounting Organization: AACMLAC

SALARIES O&E - PERSONNEL

<b>Employee and Job Title</b>	<b>Annual Salary</b>	<b>Gross Pay</b>	<b>Period</b>	<b>Remarks</b>	<b>Employee No.</b>
MOORE, SHANE FINANCIAL ADMINISTRATOR	7,200.00	1,500.00	12/01/2025 to 12/31/2025	P/R CHANGE 12/01/25	
VILLARROEL, GILLIAN V CAUCUS ASSISTANT	65,000.00	10,416.67	12/01/2025 to 12/31/2025	P/R CHANGE 12/01/25	
WOLFE, TOMMY CHRISTOPHER EXECUTIVE DIRECTOR	120,000.00	15,000.00	12/01/2025 to 12/31/2025	P/R CHANGE 12/01/25	

**U.S. House of Representatives**  
**PAYROLL CERTIFICATION - FINAL**

12/01/2025 to 12/31/2025

Process Level: CMLAC ELIGIBLE CMO-LAC

Accounting Organization: AACMLAC

<b>Employee Group</b>	<b>Expenditure</b>	<b>Active</b>	<b>Paid</b>
SALARIES O&E - PERSONNEL	26,916.67	3	3
<b>Total</b>	<b>26,916.67</b>	<b>3</b>	<b>3</b>

COMMENTS: (EXCEPTIONS MUST BE LISTED WITHIN THIS BOX) .....

I CERTIFY THAT THE LISTED EMPLOYEES HAVE PERFORMED THEIR ASSIGNED OFFICIAL DUTIES  
FOR THE OFFICES OF THE EMPLOYING AUTHORITY, AND THAT THEY HAVE CERTIFIED THAT THEY  
HAVE NO RELATIONSHIP TO A CURRENT MEMBER OF CONGRESS, UNLESS OTHERWISE NOTED  
HEREON.



**U.S. House of Representatives**  
**Monthly Financial Statement by Legislative Year**

Office: AACMLAC CONGRESSIONAL LABOR CAUCUS

Allowance Year 2025  
 2025: 119th Congress 1st Session  
 Month: 2025 December - Open

**Budget to Actual**

Program	Object Class	YTD Budget Original	YTD Budget Adjusted	YTD Budget Revised	YTD Committed	YTD Obligated	YTD Received	YTD Disbursed	YTD Total Actual	YTD Total Available
TRNSP	** Authorization	0.00	2,000.00	2,000.00	0.00	0.00	0.00	0.00	0.00	2,000.00
	Total	0.00	2,000.00	2,000.00	0.00	0.00	0.00	0.00	0.00	2,000.00
OTHER	** Authorization	0.00	246,750.00	246,750.00	0.00	0.00	0.00	0.00	0.00	246,750.00
	11 Personnel Compensation	0.00	0.00	0.00	0.00	0.00	0.00	185,722.26	185,722.26	(185,722.26)
	23 Rent, Communications, Utilities	0.00	0.00	0.00	0.00	0.00	0.00	1,162.41	1,162.41	(1,162.41)
	24 Printing and Reproduction	0.00	0.00	0.00	0.00	0.00	0.00	256.00	256.00	(256.00)
	25 Other Services	0.00	0.00	0.00	0.00	0.00	0.00	1,094.19	1,094.19	(1,094.19)
	26 Supplies and Materials	0.00	0.00	0.00	0.00	0.00	0.00	3,372.66	3,372.66	(3,372.66)
	31 Equipment	0.00	0.00	0.00	0.00	0.00	0.00	4,672.07	4,672.07	(4,672.07)
	Total	0.00	246,750.00	246,750.00	0.00	0.00	0.00	196,279.59	196,279.59	50,470.41

**U.S. House of Representatives**  
**Monthly Financial Statement by Legislative Year**

Office: AACMLAC CONGRESSIONAL LABOR CAUCUS

Allowance Year 2025  
 2025: 119th Congress 1st Session  
 Month: 2025 December - Open

**Disbursed Summary**

Program	Object Class	Budget Object Class	MTD Disbursed	YTD Disbursed
OTHER Official Expenses of Members	11 Personnel Compensation	1101 Non-Statutory Compensation	26,916.67	185,722.26
		Total	26,916.67	185,722.26
	23 Rent, Communications, Utilities	2322 DC Telecom Tolls (TRANSFER)	101.10	1,062.41
		2335 HIR Graphics (TRANSFER)	0.00	100.00
		Total	101.10	1,162.41
	24 Printing and Reproduction	2402 Non-Frankable Printing & Repro	0.00	156.00
		2403 Photographic (TRANSFER)	0.00	100.00
		Total	0.00	256.00
	25 Other Services	2571 Technology Service Contracts	0.00	981.83
		2572 Web Dev Hst,Email & Rltd Serv	56.18	112.36
		Total	56.18	1,094.19
	26 Supplies and Materials	2603 Food & Beverage	456.61	2,597.91
		2620 Office Supplies (Outside)	74.36	530.55
		2621 Office Supply (TRANSFER)	6.90	96.11
		2623 Software < \$1000	120.00	120.00
		2630 Publications/Reference Mat'l	0.00	28.09
		Total	657.87	3,372.66
	31 Equipment	3105 Office Equip Purch <\$25,000	0.00	688.99
		3112 Computer Hardw Purch <\$25,000	0.00	3,983.08
		Total	0.00	4,672.07
	Total		27,731.82	196,279.59

U.S. House of Representatives  
Monthly Financial Statement by Legislative Year

Office: AACMLAC CONGRESSIONAL LABOR CAUCUS	Allowance Year 2025
	2025: 119th Congress 1st Session
	Month: 2025 December - Open

**Disbursed Detail**

Program	Object Class	BOC	Tran Date	Source	Tran ID	Line	Invoice Date	Invoice	Payee	Description	Service Dates	Check / EFT#	Office ID	MTD Disbursed
11 Personnel Compensation	1101	12/31/2025	INT_PAY	PR25123100		23			MOORE, SHANE	Financial Administrator	11/01/2025 to 11/30/2025			900.00
						25			MOORE, SHANE	Financial Administrator	12/01/2025 to 12/31/2025			600.00
						1195 7			VILLARROEL, GILLIAN V.	Caucus Assistant	11/01/2025 to 11/30/2025			5,000.00
						1195 8			VILLARROEL, GILLIAN V.	Caucus Assistant	12/01/2025 to 12/31/2025			5,416.67
						6254			WOLFE, TOMMY C.	Executive Director	11/01/2025 to 11/30/2025			5,000.00
						6255			WOLFE, TOMMY C.	Executive Director	12/01/2025 to 12/31/2025			10,000.00
						Total								26,916.67
OTHER						Total								26,916.67
23 Rent, Communications, Utilities	2322	12/19/2025	INT_EMS	EM25121900		1754				Dc Telecom Tolls (transfer)	11/01/2025 to 11/30/2025			97.50
						1755				Dc Telecom Tolls (transfer)	11/01/2025 to 11/30/2025			3.60
						Total								101.10
						Total								101.10
25 Other Services	2572	12/29/2025	VCH_EXP	X0306764	2	11/18/2025	*****534 110P-306764	CITIBANK	2572 - Web Dev Hst, Email & Rlt	11/23/2025 to 12/23/2025	3488891	PCard - Visa		28.09

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Office: AACMLAC CONGRESSIONAL LABOR CAUCUS												Allowance Year 2025
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Program	Object Class	BOC	Tran Date	Source	Tran ID	Line	Invoice Date	Invoice	Payee	Description	Service Dates	Check / EFT#	Office ID	MTD Disbursed
OTHER	25 Other Services	2572	12/29/2025	VCH_EXP	X0306764	5	11/18/2025	*****534 110P-306764	CITIBANK	2572 - Web Dev Hst,Email & Rlt	10/23/2025 to 11/23/2025	3488891	PCard - Visa	28.09
			Total											56.18
		Total												56.18
	2603	2603	12/29/2025	VCH_EXP	X0306764	1	11/18/2025	*****534 110P-306764	CITIBANK	.2603 - Food & Beverage	11/18/2025 to 11/18/2025	3488891	PCard - Visa	320.93
						3	11/18/2025	*****534 110P-306764	CITIBANK	.2603 - Food & Beverage	11/18/2025 to 11/18/2025	3488891	PCard - Visa	91.80
		12/4/2025	VCH_EXP	X0294465	2	09/11/2025	*****534 110P-294465	CITIBANK	.2603 - Food & Beverage	11/18/2025 to 11/18/2025	3481735	PCard - Visa	43.88	
		Total												456.61
	26 Supplies and Materials	2620	12/4/2025	VCH_EXP	X0294465	3	09/11/2025	*****534 110P-294465	CITIBANK	.2620 - Office Supplies (outs)	09/05/2025 to 09/05/2025	3481735	PCard - Visa	74.36
			Total											74.36
		2621	12/31/2025	INT_RMS	RM25123100	88				Office Supply (transfer)	12/01/2025 to 12/31/2025			6.90
			Total											6.90
		2623	12/29/2025	VCH_EXP	X0306764	4	11/18/2025	*****534 110P-306764	CITIBANK	.2623 - Software < \$1,000	11/17/2025 to 11/17/2026	3488891	PCard - Visa	120.00
	Total													120.00
	Total													657.87

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Allowance Year 2025  
2025:119th Congress 1st Session  
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Intern Allowance Budget to Actual

Intern Allowance Disbursed Summary

Intern Allowance Disbursed Detail