

Congress of the United States
U.S. House of Representatives
Committee on Small Business
2361 Rayburn House Office Building
Washington, DC 20515-6315

October 10, 2019

The Honorable Zoe Lofgren
Chairwoman
Committee on House Administration
1309 Longworth HOB
Washington, DC 20515

Dear Chairwoman Lofgren:

In accordance with the regulations of the Committee on House Administration, I am submitting one copy of the monthly report for September 2019, including:

1. Summary of the progress of the specific investigations and studies for which funds were approved.
2. Fund balance statements for the month and year to date.
3. Statement of expenses for the month and year to date.
4. Franking balance for the month and year to date.
5. Report of travel performed.
6. List of committee employees, job titles and gross monthly salaries.
7. List of committee detailees with start and end dates.

The report is available to members of the committee for examination.

Sincerely,



Nydia M. Velázquez
Chairwoman

**ACTIVITIES OF THE
COMMITTEE ON SMALL BUSINESS
116TH CONGRESS, 1st Session**

September 2019

09-06-19: CONTRACTING AND INFRASTRUCTURE SUBCOMMITTEE FIELD HEARING

"Connecting Rural Small Businesses to Broadband: Challenges, Successes, and How to Do Better"

09-10-19: RURAL DEVELOPMENT, AGRICULTURE, TRADE, AND ENTREPRENEURSHIP SUBCOMMITTEE HEARING

"Growing the Clean Energy Economy"

09-11-19: FULL COMMITTEE HEARING

"Utilization Management: Barriers to Care and Burdens on Small Medical Practices"

09-18-19: FULL COMMITTEE HEARING

"The Role of the SBA's 8(a) Program in Enhancing Economic Opportunities"

09-19-19: INNOVATION AND WORKFORCE DEVELOPMENT SUBCOMMITTEE HEARING

"SBA Programs Spurring Innovation"

09-25-19: FULL COMMITTEE MARKUP

Markup of H.R. 4406, H.R. 4405, H.R. 4407, and H.R. 4387

09-26-19: FULL COMMITTEE HEARING

"SBA Management Review: Small Business Investment Company Program"

U.S. House of Representatives
COMMITTEE ON SMALL BUSINESS
MAJORITY
Fund Balance Statement by Paid Date
September

Total Authorization

116-1 \$2,065,432.00

Less Expenses for:

January	2019	\$76,911.54
February		\$115,724.39
March		\$112,992.26
April		\$128,621.06
May		\$137,865.72
June		\$147,261.75
July		\$205,312.91
August		\$201,583.00
September		\$157,893.44

Total Expenses to Date:\$1,284,166.07

Unexpended authorization\$781,265.93

U.S. House of Representatives
COMMITTEE ON SMALL BUSINESS
MAJORITY
Monthly Statement by Paid Date
116-1 September

Description	September	YTD Including September	Cumulative Total
Non-Statutory Compensation	\$143,200.02	\$1,090,842.27	\$1,090,842.27
Bonus	\$3,200.00	\$12,200.00	\$12,200.00
11-Personnel Compensation subtotal	\$146,400.02	\$1,103,042.27	\$1,103,042.27
Commercial Transportation	\$2,662.10	\$5,157.30	\$5,157.30
Lodging	\$816.66	\$1,256.38	\$1,256.38
Meals	\$186.78	\$699.70	\$699.70
Car Rental	\$6.19	\$619.53	\$619.53
Taxi/Parking/Tolls	\$84.35	\$554.32	\$554.32
21-Travel subtotal	\$3,756.08	\$8,287.23	\$8,287.23
DC Telecommunication Equipment (TRANSFER)	\$4,068.00	\$6,484.00	\$6,484.00
DC Telecommunication Service (TRANSFER)	\$193.75	\$1,206.25	\$1,206.25
DC Telecommunication Tolls (TRANSFER)	\$663.73	\$3,955.90	\$3,955.90
HIR Graphics (TRANSFER)	\$0.00	\$177.00	\$177.00
Postage/Courier/Box rental	\$0.00	\$37.92	\$37.92
Franked Mail	\$4.01	\$15.25	\$15.25
23-Rent, Communications and Utilities subtotal	\$4,929.49	\$11,876.32	\$11,876.32
Printing & Reproduction	\$32.00	\$999.00	\$999.00
Photographic (TRANSFER)	\$144.00	\$144.00	\$144.00
Advertisements	\$0.00	\$3,667.64	\$3,667.64
24-Printing and Reproduction subtotal	\$176.00	\$4,810.64	\$4,810.64
Technology Service Contracts	\$1,353.00	\$12,177.00	\$12,177.00
Web Development, Hosting, Email, and Related Services	\$350.00	\$16,550.00	\$16,550.00
25-Other Services subtotal	\$1,703.00	\$28,727.00	\$28,727.00
Bottled Water	\$99.62	\$1,543.31	\$1,543.31
Food and Beverage	\$0.00	\$370.50	\$370.50
Office Supplies (Outside)	\$0.00	\$13,526.21	\$13,526.21
Office Supply (TRANSFER)	\$266.65	\$1,736.97	\$1,736.97
Publications/Reference Material	\$0.00	\$66,961.34	\$66,961.34
26-Supplies and Materials subtotal	\$366.27	\$84,138.33	\$84,138.33
Computer Hardware Purchase less than \$25,000	\$0.00	\$37,233.08	\$37,233.08
Computer Software Operating Lease less than \$10,000	\$0.00	\$208.98	\$208.98
Equipment & Software Maintenance	\$562.58	\$5,842.22	\$5,842.22

Description	September	YTD Including September	Cumulative Total
31-Equipment subtotal	\$562.58	\$43,284.28	\$43,284.28
Total Expenses	\$157,893.44	\$1,284,166.07	\$1,284,166.07

**US House of Representatives
Committee on Small Business - Minority
Fund Balance Statement by Paid Date
September 2019**

Total Authorization			
116-1			\$1,032,716.00
Less Expenses for:			
January	2019		\$55,769.48
February			\$82,248.91
March			\$66,368.35
April			\$67,660.15
May			\$69,048.53
June			\$71,363.88
July			\$70,917.96
August			\$70,954.96
September			\$71,012.45
October			
November			
December			
Total Expenses to Date:			\$625,344.67
Unexpended authorization			\$407,371.33

Commtee on Small Business - Minority
Monthly Statement by Paid Date
September 30, 2019

Description	September	YTD Including September	Cumulative Total
Non-Statutory Compensation	\$67,831.76	\$594,544.26	\$594,544.26
11-Personnel Compensation subtotal	\$67,831.76	\$594,544.26	\$594,544.26
Commerical Tranportation	\$0.00	\$1,356.60	\$1,356.60
Lodging	\$0.00	\$243.70	\$243.70
Meals	\$0.00	\$77.87	\$77.87
Car Rental	\$0.00	\$161.26	\$161.26
Gasoline	\$0.00	\$9.53	\$9.53
Private Auto Mileage	\$0.00	\$4.87	\$4.87
Taxi/Parking/Tolls	\$0.00	\$240.21	\$240.21
21-Travel subtotal	\$0.00	\$2,094.04	\$2,094.04
DC Telecom Eqpt (transfer)	\$40.00	\$520.00	\$520.00
DC Telecom Service (transfer)	\$93.00	\$849.75	\$849.75
DC Telecom Tolls (transfer)	\$529.99	\$4,609.26	\$4,609.26
Equipment Rental	\$0.00	\$1,074.00	\$1,074.00
23-Rent, Communications & Utilities subtotal	\$662.99	\$7,053.01	\$7,053.01
Printing & Reproduction	\$0.00	\$59.90	\$59.90
24-Printing and Reproduction subtotal	\$0.00	\$59.90	\$59.90
Technology Servce Contracts	\$1,353.00	\$12,177.00	\$12,177.00
Web Dev, Hosting, Email Services	\$585.00	\$5,030.00	\$5,030.00
25-subtotal	\$1,938.00	\$17,207.00	\$17,207.00
Bottled Water	\$129.20	\$371.68	\$371.68
Food and Beverage	\$0.00	\$74.00	\$74.00
Office Supply (transfer)	\$58.50	\$217.54	\$217.54
Publications/Reference Material	\$0.00	\$799.24	\$799.24
26-Supplies & Materials subtotal	\$187.70	\$1,462.46	\$1,462.46
Equipment & Software Maintenance	\$392.00	\$2,924.00	\$2,924.00
31-Equipment subtotal	\$392.00	\$2,924.00	\$2,924.00
Total Expenses	\$71,012.45	\$625,344.67	\$625,344.67

Committee on Small Business
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Franked Mail Report | September 2019

Franked Mail Allocation		\$5,000.00
January	\$	-
February	\$	-
March	\$	-
April	\$	1.27
May	\$	2.86
June	\$	-
July	\$	4.25
August	\$	2.86
September	\$	4.01
October		
November		
December		
TOTAL EXPENDED		\$15.25
Unexpended Allocation		\$4,984.75

Committee on Small Business
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 Travel Performed | September 2019

Traveler	Dates of Travel		Purpose	Itinerary	Reimbursement Claimed			
	From	To			Transportation	Meals, Lodging, & Incidentals	Other	Total
Gerardo Bonilla	9/5/19	9/7/19	Field Hearing	DC-ME-DC	\$ 60.00	\$ 130.13		\$ 190.13
Melissa Jung	8/1/19	8/1/19	Field Hearing	DC-NJ-DC	\$ 278.00			\$ 278.00
Matthew Gómez	7/21/19	7/22/19	Field Hearing	DC-OK-DC	\$ 552.50	\$ 108.36		\$ 660.86
Melissa Jung	7/21/19	7/22/19	Field Hearing	DC-OK-DC	\$ 552.50	\$ 108.36		\$ 660.86
Hon. Andrew Kim	7/21/19	7/22/19	Field Hearing	DC-OK-DC	\$ 700.50			\$ 700.50
Melissa Jung	7/18/19	7/19/19	Field Hearing	DC-IL-DC	\$ 259.30	\$ 214.84		\$ 474.14
Naveen Parmar	7/18/19	7/19/19	Field Hearing	DC-IL-DC	\$ 259.30	\$ 214.84		\$ 474.14
Hon. Nydia Velázquez	6/27/19	6/28/19	Roundtable	DC-TX		\$ 204.53		\$ 204.53
Melissa Jung	9/5/19	9/6/19	Field Hearing	DC-ME-DC		\$ 343.89		\$ 343.89

**Committee on Small Business
116th Congress - First Session
Employee List | September 2019**

Employee	Position Title	Gross Pay
Barr, Delia K	Clerk	\$ 6,250.00
Barton, Stacy Palmer	Chief of Staff	\$ 190.42
Bonilla, Gerardo	Senior Economic Advisor	\$ 9,166.67
Bowles, Maureen G	Shared Employee	\$ 1,500.00
Bowman, Matthew	Professional Staff Member	\$ 5,000.00
Bruno, Richard R	Executive Assistant	\$ 5,000.00
Emmons, Rachel	Staff Asst/Press Asst	\$ 2,916.67
Ennesser, Tracy Lee	Staff Assistant	\$ 3,625.00
Finks, Lauren E	Clerk	\$ 5,416.67
Fitzpatrick, Kevin W	Staff Director	\$ 14,375.00
García, Moraima	Office Manager	\$ 9,066.67
Gomez, Matthew M	Counsel	\$ 6,666.67
Hartz, Joseph E.	Policy Director	\$ 11,083.33
Haurek, Alex	Senior Advisor	\$ 13,933.33
Jung, Melissa R.	Deputy Staff Director/Chief Counsel	\$ 14,000.00
Kerman, Allison	Staff Asst/Policy Asst	\$ 2,916.67
Ling, Vivian	Counsel	\$ 6,041.67
McGinnis, Michael Allen	Deputy Press Secretary/Digital Strategist	\$ 5,000.00
Minehardt, Adam H	Staff Director	\$ 14,108.33
Oliver, Janet L.	Chief Counsel/Deputy Staff Director	\$ 14,224.67
Parmar, Naveen	Policy Director/General Counsel	\$ 11,250.00
Pelletier, Justin M	Senior Advisor	\$ 7,500.00
Quartz, Evelyn Sarah	Press Secretary	\$ 6,666.67
Rivera Goyco, Irene	Procurement Counsel	\$ 9,166.67
Stein, Michael	Professional Staff Member	\$ 6,000.00
Sunn, Meagan M	Professional Staff Member	\$ 5,666.67
William-Harrington, Ellen T	Senior Professional Staff Member	\$ 9,166.67
Yavor, Robert	Professional Staff	\$ 8,333.33
		<u>\$ 214,231.78</u>

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Detailee List | September 2019

Detailee Name	Agency	Start Date	End Date
Steward, Deborah	GPO	9/1/2019	9/30/2019