

Susan W. Brooks, Indiana
Chairwoman
Theodore E. Deutch, Florida
Ranking Member

Patrick Meehan, Pennsylvania
Trey Gowdy, South Carolina
Kenny Marchant, Texas
Leonard Lance, New Jersey

Yvette D. Clarke, New York
Jared Polis, Colorado
Anthony Brown, Maryland
Steve Cohen, Tennessee



ONE HUNDRED FIFTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

April 18, 2017

Thomas A. Rust
Staff Director and Chief Counsel

Donna Herbert
Director of Administration

Sheria A. Clarke
Counsel to the Chairwoman

Daniel J. Taylor
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
Facsimile: (202) 225-7392

The Honorable Gregg Harper
Chairman
Committee on House Administration
1309 Longworth House Office Building
Washington, DC 20515

Dear Chairman Harper:

In accordance with the regulations of the Committee on House Administration, I am submitting herewith the monthly report for March including:

1. Summary of Progress and projected programs;
2. Statement of Expenses under Proposed H. Res 83-1 (115th Congress, 1st Session); and
3. A listing of Committee employees showing addresses, duties, and gross monthly salaries; and
4. A report on travel.

This letter certifies that copies of this report are available to each Member of the Committee on Ethics.

Sincerely,

Susan W. Brooks
Chairwoman

Enclosures

COMMITTEE ON ETHICS

March 2017

The Committee continued to fulfill its responsibilities to advise and educate Members and staff on the laws, rules, and standards of conduct.¹ As a general matter, the Committee's activities in receiving and responding to requests for advice from House Members and staff are conducted on a confidential basis. The Committee received 48 requests for advisory opinions in March of 2017.

In accordance with the Rules of the House of Representatives for the 115th Congress, the Committee continued to review and approve requests to accept privately-sponsored, officially-connected travel. The Committee received 268 such requests in March of 2017.

In addition, the Committee is required under House rules to offer annual ethics training to each Member, Delegate, Resident Commissioner, officer, and employee of the House. Such training is mandatory for all House officers and employees. New Members, officers, and employees must receive training no later than 60 days after beginning service to the House. The Committee continued to provide such training in March of 2017. The Committee provided live training sessions attended by 174 individuals in March of 2017. The Committee also continued to provide training online and through a number of training videos. Additional information about the calendar of upcoming in-person training sessions and online training opportunities is available on the Committee's Web site at <https://ethics.house.gov/>.

In March 2017, the Committee issued a summary of its activities for February 2017 directed to the Committee on House Administration. This statement is publically available on the Committee on House Administration's website.

The Committee released a public statement in March of 2017 regarding the matter of Representative Duncan Hunter. The Committee held its organizational meeting for the 115th Congress on March 22 for the purpose of adopting Committee rules and other organizational matters related to the beginning of a new Congress. The Committee publicly announced the meeting, which was open to the public, in advance. The Committee released three Notices of Public Meeting along with two Notices of Postponement of Public Meeting for this meeting, since it was rescheduled twice due to scheduling conflicts and inclement weather in Washington, D.C. All other previous reports and public statements are available on the Committee's website at <https://ethics.house.gov/>.

The Committee did not release any general advisory reports in March of 2017. Prior general advisories are available on the Committee's Web site at <https://ethics.house.gov/>.

###

¹ An enumeration of those laws and rules as they stood at the end of the 114th Congress is found in H. Rep. 114-910, *Summary of Activities, One Hundred Fourteenth Congress, A Report of the Committee on Ethics*, 114th Cong., 2d Sess. (January 3, 2017).

04/18/17

U.S. House of Representatives
Committee on Ethics
10SO000
Monthly Statement by CHA Requirements
115-1 March

Description	YTD Including		Cumulative Total
	March	March	
Non-Statutory Compensation	\$208,464.08	\$638,599.18	\$638,599.18
Overtime Compensation	\$0.00	\$108.17	\$108.17
Accrued Leave	\$0.00	\$5,409.72	\$5,409.72
Bonus	\$492.58	\$8,860.50	\$8,860.50
11-Personnel Compensation subtotal	\$208,956.66	\$652,977.57	\$652,977.57
DC Telecommunication Equipment (TRANSFER)	\$170.00	\$22,642.00	\$22,642.00
DC Telecommunication Service (TRANSFER)	\$2,843.42	\$3,522.42	\$3,522.42
DC Telecommunication Tolls (TRANSFER)	\$0.00	\$5,134.38	\$5,134.38
Recording - (TRANSFER)	\$140.00	\$260.00	\$260.00
Franked Mail	\$68.22	\$95.28	\$95.28
23-Rent, Communications and Utilities subtotal	\$3,221.64	\$31,654.08	\$31,654.08
Printing & Reproduction	\$109.90	\$109.90	\$109.90
Photographic (TRANSFER)	\$0.00	\$90.00	\$90.00
24-Printing and Reproduction subtotal	\$109.90	\$199.90	\$199.90
Consultant Contract Service	\$0.00	\$2,400.00	\$2,400.00
25-Other Services subtotal	\$0.00	\$2,400.00	\$2,400.00
Bottled Water	\$181.69	\$595.93	\$595.93
Office Supplies (Outside)	\$183.00	\$577.38	\$577.38
Office Supply (TRANSFER)	\$565.09	\$1,653.89	\$1,653.89
Publications/Reference Material	\$442.03	\$14.24	\$14.24
26-Supplies and Materials subtotal	\$1,371.81	\$2,841.44	\$2,841.44
Equipment & Software Maintenance	\$1,107.50	\$3,278.23	\$3,278.23
31-Equipment subtotal	\$1,107.50	\$3,278.23	\$3,278.23
Total Expenses	\$214,767.51	\$693,351.22	\$693,351.22

04/18/17

U.S. House of Representatives
Committee on Ethics
10SO000
Fund Balance Statement by CHA Requirements
March

Total Authorization

115-1 \$3,340,663.00

Less Expenses for:

January 2017 \$260,992.59

February \$217,591.12

March \$214,767.51

Total Expenses to Date: **\$693,351.22**

Unexpended authorization **\$2,647,311.78**

**HOUSE OF REPRESENTATIVES
CONGRESS 115 SESSION 1
COMMITTEE ON ETHICS
STAFF LISTING
March 2017**

Employee Name	Address	Title	Gross Monthly Salary
David W Arrojo	Washington, DC	Legal Counsel	\$9,822.92
Craig J Barber	Washington, DC	System Administrator	\$6,726.56
Deborah R Bethea	Washington, DC	Senior Financial Disclosure Manager	\$10,548.96
Sheria D Clarke	Washington, DC	Counsel to the Chairwoman	\$12,812.50
Destinae C Demery	Washington, DC	Financial Disclosure Clerk	\$3,125.00
Kathryn J.L. Donahue	Washington, DC	Legal Counsel	\$9,822.92
Robert Eskridge	Washington, DC	Legal Counsel	\$10,250.00
Donna K Herbert	Washington, DC	Director of Administration	\$8,750.00
Christian M Hollowell	Washington, DC	Advice and Education Clerk	\$3,125.00
Michael Koren	Washington, DC	Investigative Clerk	\$3,125.00
Margaret McCarty	Washington, DC	Investigator	\$5,000.00
Patrick M McMullen	Washington, DC	Director of Investigations	\$13,541.67
Patrick M McMullen	Washington, DC	Lump Sum	\$492.58
Alexandra R Moffitt	Washington, DC	Staff Assistant	\$2,500.00
Sarah Myers-Mutschall	Washington, DC	Legal Counsel	\$9,822.92
Tamar Nedzar	Washington, DC	Senior Legal Counsel	\$11,958.33
Brittney L Pescatore	Washington, DC	Legal Counsel	\$9,822.92
Carl Ezekiel Ross	Washington, DC	Investigative Counsel	\$10,416.67
Thomas A Rust	Washington, DC	Staff Director/Chief Counsel	\$14,375.00
Tonya N Sloans	Washington, DC	Director of Advice and Education	\$10,250.00
Tonia R Smith	Washington, DC	Director of Advice and Education	\$13,541.67
Wendy F Smith	Washington, DC	Legal Counsel	\$10,250.00

**HOUSE OF REPRESENTATIVES
CONGRESS 115 SESSION 1
COMMITTEE ON ETHICS
STAFF LISTING
March 2017**

Employee Name	Address	Title	Gross Monthly Salary
John L Szabo	Washington, DC	Legal Counsel	\$2,938.54
Daniel J Taylor	Washington, DC	Counsel to the Ranking Member	\$12,812.50
Adam D Wambold	Washington, DC	Senior Staff Assistant	\$3,125.00
TOTAL			\$208,956.66

House Postal Operations
NOVITEX ENTERPRISE SOLUTIONS

Committee on Ethics
1015 Longworth

115th Congress, 1st Session
Mail Accountability Report
March 2017

Date	Quantity	Total Cost
03/01/2017	1	0.42
03/08/2017	1	1.40
03/09/2017	7	54.58
03/10/2017	1	0.42
03/22/2017	4	1.69
03/23/2017	11	4.67
03/24/2017	1	0.42
03/30/2017	8	3.34
03/31/2017	3	1.27
Total	37	68.22

Staff Travel Record Report

Committee on Ethics

Donna K Herbert

Active Staff Only Travel From Date: 03/01/17 To Date: 03/31/17

Order Number	Group Travel Begin/End	Purpose	Itinerary Voucher #	PerDiem Ticket	Total	Trip Report Disclosure	Group Remarks	Individual Travel Remarks
--------------	------------------------	---------	---------------------	----------------	-------	------------------------	---------------	---------------------------

No Travel Records for this Period