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JAMIE FLEET
STAFF DIRECTOR

One Hundred Seventeenth
Congress of the United States
House of Representatives

COMMITTEE ON HOUSE ADMINISTRATION

1309 LONGWORTH HOUSE OFFICE BUILDING
WASHINGTON, DC 20515-6157
202-225-2061 | CHA.HOUSE.GOV

RODNEY DAVIS, ILLINOIS
RANKING MINORITY MEMBER

BARRY LOUDERMILK, GEORGIA
BRYAN STEIL, WISCONSIN

TIM MONAHAN
MINORITY STAFF DIRECTOR

June 25, 2021

May 2021 Monthly Report

The Committee on House Administration Monthly Report includes the following:

- Summary of studies, investigations, and activities of the Committee;
- Statement of expenses for the month and year to date;
- Report of travel performed during May 1-31, 2021;
- List of Committee employees, job titles and gross monthly salaries;
- List of Committee Detailees.

This report is available to Members of the Committee for examination.

The May 2021 Committee on House Administration Monthly Report is available for public inspection at the Committee office in 1309 Longworth House Office Building.

Committee on House Administration Activities Report - May 2021

Full Committee Hearings:

Oversight of the January 6th Attack: United States Capitol Police Threat Assessment and Counter-Surveillance Before and During the Attack – May 10, 2021

Oversight of the January 6th Attack: Review of The Architect of the Capitol's Emergency Preparedness – May 12, 2021

Reforming The Capitol Police and Improving Accountability for the Capitol Police Board – May 19, 2021

Subcommittee on Elections Hearings:

Voting In America: The Potential for Voter List Purges to Interfere with Free and Fair Access to the Ballot – May 06, 2021

Voting In America: The Potential for Voter ID Laws, Proof-Of-Citizenship Laws, And Lack of Multi-Lingual Support to Interfere with Free and Fair Access to the Ballot – May 24, 2021

Reports Filed:

H. Rept. 117-28, Dismissing the election contest relating to the office of Representative from the Fourteenth Congressional District of Illinois (to accompany H. Res. 379) – May 11, 2021

Polls:

None.

Floor Activity:

H. Res. 414, Directing the Attending Physician to take timely action to provide updated mask wearing guidance applicable to the Hall of the House of Representatives and committee meeting spaces for Members and staff who are vaccinated against Covid-19, consistent with the public guidance released by the Centers for Disease Control and Prevention on May 13, 2021.

Motion to table agreed to 218-210, May 19, 2021.

H. Res. 379 - Dismissing the election contest relating to the office of Representative from the Fourteenth Congressional District of Illinois.

Passed the House pursuant to provisions of H. Res. 380 (agreed to by the house 214-210), May 12, 2021.

Franking and Member Services

- Reviewed 586 requests for Advisory Opinions.
- Provided guidance and advice to Member offices on the use of congressional mail and other official communication resources.
- On May 4, briefed the House Creative Services on rules related to the use of official communications.
- On May 19, the Commission Chairwoman and Ranking Member met to discuss Commission business.
- On May 21, the Commission conducted Poll 117-1 to determine whether a violation had occurred as alleged in a complaint filed by Rep. Earl L. “Buddy” Carter against Rep. Zoe Lofgren.
- On May 24, the Commission Chairwoman issued an Order for Commission Poll 117-1 ruling that no violation had been found with three Commission Members having voted to find no violation and three Commission Members having failed to vote.
- Approved CMO and CSO requests and sent approval letters to offices.
- Reviewed and approved waivers.
- Advised Member offices on House rules and regulations.
- Provided guidance on the Paid Intern Program.

Committee Funding and Oversight

- Provided operations guidance to Committee offices to ensure compliance with Handbook regulations.
- Evaluated Handbook regulations for areas of improvement.
- Reviewed Monthly Reports on committee activities and expenditures including franked mail expenditures.

Oversight of Legislative Branch and Other Entities

Library of Congress

- Held regular monthly oversight meeting.

Smithsonian

- Held regular monthly oversight meeting.

Architect of the Capitol

- Held regular monthly oversight meeting.
- Held CVC oversight meeting.

Office of the Clerk

- Held regular monthly oversight meeting.

Chief Administrative Officer

- Held regular monthly oversight meeting.
- Held meetings regarding HIR oversight.

Inspector General of the House

- Held regular monthly oversight meeting.

United States Government Publishing Office

- Held regular monthly oversight meeting.

United States Capitol Police

- United States Capitol Police Monthly Oversight Meetings.
- United States Capitol Police OIG Monthly Oversight Meetings.

Oversight of Federal Election Law and Procedures

- Ongoing oversight of topics within the committee jurisdiction.
- Support ongoing work of the Subcommittee.
- Ongoing oversight of the Election Assistance Commission and Federal Election Commission.

Committee on House Administration

Detailees – May 2021

117th Congress

Name	Agency	Start Date	End Date	Majority/Minority
Susan Murphy	GAO	5/24/2021	11/24/2021	Majority

U.S. House of Representatives

PAYROLL CERTIFICATION - FINAL

05/01/2021 to 05/31/2021

Process Level: HO000 COMM ON HOUSE ADMINISTRATION

Accounting Organization: 10HO000

Department: HO000 COMM ON HOUSE ADMINISTRATION

SPECIAL & SELECT COMMITTEE - PERSONNEL

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks
ABBOUD, KHALIL DEPUTY STAFF DIRECTOR	173,900.00	14,491.67	05/01/2021 to 05/31/2021	
ABRAHAMIAN, ARLET SHARED EMPLOYEE	12,000.00	1,000.00	05/01/2021 to 05/31/2021	
AGADA, ENUMALE MARGARET OVERSIGHT COUNSEL	93,000.00	7,750.00	05/01/2021 to 05/31/2021	
BRIGGS, PATRICK EDWARD JUDE PROFESSIONAL STAFF MEMBER	140,000.00	11,666.67	05/01/2021 to 05/31/2021	
CANNAN, GEORGINA CATHLEEN ELECTION COUNSEL	115,000.00	9,583.33	05/01/2021 to 05/31/2021	
CARPENTER, KYLIE L PROFESSIONAL STAFF - FRANKING	60,000.00	5,000.00	05/01/2021 to 05/31/2021	
CARR, HANNAH G STAFF ASSISTANT	70,000.00	5,833.33	05/01/2021 to 05/31/2021	
CLOUGH, MICHAEL RYAN SHARED EMPLOYEE	30,000.00	2,500.00	05/01/2021 to 05/31/2021	
DEFREITAS, MATTHEW ALBERT FRANKING STAFF DIR	150,000.00	12,500.00	05/01/2021 to 05/31/2021	
FLAHERTY JR, EDWARD CHIEF CLERK	173,900.00	14,491.67	05/01/2021 to 05/31/2021	
FLEET II, JAMES P.D. STAFF DIRECTOR	172,700.00	14,391.67	05/01/2021 to 05/31/2021	
HENLINE, ROBERT A DIRECTOR OF MEMBER SERVICES	127,500.00	10,625.00	05/01/2021 to 05/31/2021	
HILL, GIANNI ELANDIS LESLIE INTERN	21,599.00	0.00	05/01/2021 to 05/31/2021	APPOINTMENT 05/24/21
JACOBS, BRANDON M LEGISLATIVE CLERK	60,000.00	5,000.00	05/01/2021 to 05/31/2021	
JALATA, KULANI ASAFA ELECTIONS COUNSEL	100,000.00	8,333.33	05/01/2021 to 05/31/2021	
KASPER, ANDREW ADAMS ELECTIONS COUNSEL	160,000.00	13,333.33	05/01/2021 to 05/31/2021	
LASURE, AARON M PROFESSIONAL STAFF	145,000.00	12,083.33	05/01/2021 to 05/31/2021	
LEAVANDOSKY, STACEY E SHARED EMPLOYEE	90,489.00	7,540.75	05/01/2021 to 05/31/2021	

U.S. House of Representatives

PAYROLL CERTIFICATION - FINAL

05/01/2021 to 05/31/2021

Process Level: HO000 COMM ON HOUSE ADMINISTRATION

Accounting Organization: 10HO000

Department: HO000 COMM ON HOUSE ADMINISTRATION

SPECIAL & SELECT COMMITTEE - PERSONNEL

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks
LEE JR, JEROME VERNON STAFF ASSISTANT	45,000.00	3,750.00	05/01/2021 to 05/31/2021	APPOINTMENT 05/01/21
MICHAEL, WELLESLEY LAUREN STAFF ASSISTANT	45,000.00	3,750.00	05/01/2021 to 05/31/2021	
MORALES GOMEZ, JOSE A. STAFF ASSISTANT	45,000.00	3,750.00	05/01/2021 to 05/31/2021	
MORGAN, TERI A DEPUTY STAFF DIRECTOR	160,000.00	13,333.33	05/01/2021 to 05/31/2021	
NASTA, SARAH MICHELLE ELECTION COUNSEL	120,000.00	10,000.00	05/01/2021 to 05/31/2021	
PELLEGRINI, GIANCARLO RIVERO ELECTIONS COUNSEL	140,000.00	11,666.67	05/01/2021 to 05/31/2021	
SCHLESINGER, MATTHEW C OVERSIGHT COUNSEL	115,000.00	9,583.33	05/01/2021 to 05/31/2021	
SINGH, SAI SAMARCHITA STAFF ASSISTANT	55,000.00	4,583.33	05/01/2021 to 05/31/2021	
TAYLOR, DANIEL DEPUTY STAFF DIRECTOR AND CHIEF COUNSEL	173,900.00	14,491.67	05/01/2021 to 05/31/2021	
TUCKER, DAVID MICHAEL PARLIAMENTARIAN	150,000.00	12,500.00	05/01/2021 to 05/31/2021	
WHIPPY, PETER N COMMUNICATIONS DIRECTOR	140,000.00	11,666.67	05/01/2021 to 05/31/2021	
WRIGHT, SEAN JAMES SENIOR ELECTIONS COUNSEL	165,000.00	13,750.00	05/01/2021 to 05/31/2021	
YOUNG, NATALIE JOY PRESS SECRETARY	57,500.00	4,791.67	05/01/2021 to 05/31/2021	

SPECIAL & SELECT COMMITTEE - OVERTIME

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks
MORALES GOMEZ, JOSE A. STAFF ASSISTANT	45,000.00	405.64		

U.S. House of Representatives

PAYROLL CERTIFICATION - FINAL

05/01/2021 to 05/31/2021

Process Level: HO000 COMM ON HOUSE ADMINISTRATION

Accounting Organization: 10HO000

Department: HO090 HOUSE ADMIN-MINORITY STAFF

SPECIAL & SELECT COMMITTEE - PERSONNEL

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks
BRESSO, GINEEN MARIA SPECIAL COUNSEL	173,900.00	14,491.67	05/01/2021 to 05/31/2021	
COLLINS, RACHEL E COUNSEL	120,000.00	10,000.00	05/01/2021 to 05/31/2021	
CONKLIN, ELISABETH J DIRECTOR OF COMMUNICATIONS STANDARDS COMMISSION	70,000.00	5,833.33	05/01/2021 to 05/31/2021	
CROCKER, NICHOLAS LEE DEPUTY STAFF DIRECTOR	140,000.00	11,666.67	05/01/2021 to 05/31/2021	P/R CHANGE 05/01/21
CUNNINGTON, MICHAEL B PROFESSIONAL STAFF	60,000.00	5,000.00	05/01/2021 to 05/31/2021	
DAULBY, JENNIFER A REPUBLICAN STAFF DIRECTOR	173,900.00	483.06	05/01/2021 to 05/31/2021	TERMINATED 05/01/21
ERICKSON, CAMERON MARCUS LAW CLERK	45,000.00	3,750.00	05/01/2021 to 05/31/2021	
HAYS, CALEB JONATHAN GENERAL COUNSEL	173,900.00	14,491.67	05/01/2021 to 05/31/2021	
HIGGINS, GRACE ELIZABETH PROFESSIONAL STAFF COMMUNICATONS STANDARDS COMMISSION	55,000.00	4,277.78	05/01/2021 to 05/31/2021	APPOINTMENT 05/03/21
MONAHAN, TIMOTHY J REPUBLICAN STAFF DIRECTOR	173,900.00	14,491.67	05/01/2021 to 05/31/2021	
NEAL, AUBREY PATRICIA DIRECTOR OF MODERNIZATION INITIATIVES	90,000.00	7,500.00	05/01/2021 to 05/31/2021	
ORR, IAN FREDERICK STAFF ASSISTANT	45,000.00	3,750.00	05/01/2021 to 05/31/2021	
PEARCE, SARAH LING INTERN	21,599.00	1,799.92	05/01/2021 to 05/31/2021	
PERKINS, SLOANE THOMSON PRESS AND DIGITAL ASSISTANT	45,000.00	3,750.00	05/01/2021 to 05/31/2021	
PHELPS, ASHLEY COMMUNICATIONS DIRECTOR	100,000.00	8,333.33	05/01/2021 to 05/31/2021	
ROBERTS, CRAIG ANDREW SPECIAL ADVISOR	130,000.00	10,833.33	05/01/2021 to 05/31/2021	
ROSS, DAVID JOSEPH SHARED STAFF	10,000.00	833.33	05/01/2021 to 05/31/2021	
SCHWALB, JANET GIULIANI DIRECTOR OF ADMINISTRATION	130,000.00	10,833.33	05/01/2021 to 05/31/2021	

U.S. House of Representatives

PAYROLL CERTIFICATION - FINAL

05/01/2021 to 05/31/2021

Process Level: HO000 COMM ON HOUSE ADMINISTRATION

Accounting Organization: 10HO000

Department: HO090 HOUSE ADMIN-MINORITY STAFF

SPECIAL & SELECT COMMITTEE - PERSONNEL

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks	Employee No.
SMITH, ELLIOT MICHAEL PROFESSIONAL STAFF	50,000.00	4,166.67	05/01/2021 to 05/31/2021		185582

SPECIAL & SELECT COMMITTEE - ACCRUED LEAVE

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks	Employee No.
DAULBY, JENNIFER A REPUBLICAN STAFF DIRECTOR	173,900.00	9,661.11			136264

U.S. House of Representatives

Monthly Financial Statement by Legislative Year - Committee Rollup

Office: 10HO House Administration

Authorization Year 2021
2021:117th Congress 1st Session
Month: May 2021

Budget to Actual

Program	Object Class	YTD Budget Original	YTD Budget Adjusted	YTD Budget Revised	YTD Committed	YTD Obligated	YTD Received	YTD Disbursed	YTD Total Actual	YTD Total Available
EXPEN	** Authorization	5,590,190.00	0.00	5,590,190.00	0.00	0.00	0.00	0.00	0.00	5,590,190.00
	11 Personnel Compensation	0.00	0.00	0.00	0.00	0.00	0.00	1,995,765.43	1,995,765.43	(1,995,765.43)
	21 Travel	0.00	0.00	0.00	0.00	0.00	0.00	11,821.71	11,821.71	(11,821.71)
	23 Rent, Communications, Utilities	0.00	0.00	0.00	0.00	0.00	0.00	22,947.52	22,947.52	(22,947.52)
	24 Printing and Reproduction	0.00	0.00	0.00	0.00	0.00	0.00	2,582.19	2,582.19	(2,582.19)
	25 Other Services	0.00	0.00	0.00	0.00	0.00	0.00	15,450.43	15,450.43	(15,450.43)
	26 Supplies and Materials	0.00	0.00	0.00	0.00	1,440.76	0.00	15,253.98	16,694.74	(16,694.74)
	31 Equipment	0.00	0.00	0.00	0.00	0.00	980.18	0.00	16,270.70	(17,250.88)
Total		5,590,190.00	0.00	5,590,190.00	0.00	2,420.94	0.00	2,080,091.96	2,082,512.90	3,507,677.10
AE200	** Authorization	5,000.00	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00	5,000.00
	FM Franked Mail	0.00	0.00	0.00	0.00	0.00	0.00	1.80	1.80	(1.80)
	Total	5,000.00	0.00	5,000.00	0.00	0.00	0.00	1.80	1.80	4,998.20
Total		5,595,190.00	0.00	5,595,190.00	0.00	2,420.94	0.00	2,080,093.76	2,082,514.70	3,512,675.30

Office	Program	YTD Budget Original	YTD Budget Adjusted	YTD Budget Revised	YTD Committed	YTD Obligated	YTD Received	YTD Disbursed	YTD Total Actual	YTD Total Available
10HO000	EXPEN	3,651,293.00	0.00	3,651,293.00	0.00	258.16	0.00	1,345,872.78	1,346,130.94	2,305,162.06
	AE200	5,000.00	0.00	5,000.00	0.00	0.00	0.00	1.80	1.80	4,998.20
	Total	3,656,293.00	0.00	3,656,293.00	0.00	258.16	0.00	1,345,874.58	1,346,132.74	2,310,160.26
10HO999	EXPEN	1,938,897.00	0.00	1,938,897.00	0.00	2,162.78	0.00	734,219.18	736,381.96	1,202,515.04
	Total	1,938,897.00	0.00	1,938,897.00	0.00	2,162.78	0.00	734,219.18	736,381.96	1,202,515.04
Total		5,595,190.00	0.00	5,595,190.00	0.00	2,420.94	0.00	2,080,093.76	2,082,514.70	3,512,675.30

U.S. House of Representatives
Monthly Financial Statement by Legislative Year - Committee Rollup

Office: 10HO House Administration

Authorization Year 2021
 2021:117th Congress 1st Session
 Month: May 2021

Disbursed Summary

Program	Object Class	Budget Object Class	MTD Disbursed	YTD Disbursed
EXPEN	11 Personnel Compensation	1101 Non-Statutory Compensation	410,026.51	1,977,432.67
		1103 Overtime Compensation	405.64	1,077.21
		1104 Accrued Leave	9,661.11	17,255.55
		Total	420,093.26	1,995,765.43
	21 Travel	2101 Commercial Transportation	0.00	2,990.69
		2105 Lodging	108.24	5,348.77
		2110 Meals	18.47	1,427.78
		2120 Car Rental	133.32	604.61
		2125 Gasoline	34.15	84.22
		2130 Private Auto Mileage	0.00	549.92
		2135 Taxi/Parking/Tolls	140.04	815.72
		Total	434.22	11,821.71
	23 Rent, Communications, Utilities	2320 DC Telecom Equip (TRANSFER)	184.00	736.00
		2321 DC Telecom Serv (TRANSFER)	663.25	2,653.00
		2322 DC Telecom Tolls (TRANSFER)	4,767.67	17,699.58
		2335 HIR Graphics (TRANSFER)	40.00	1,600.00
		2350 Postage / Courier / Box Rental	42.25	258.94
		Total	5,697.17	22,947.52
	24 Printing and Reproduction	2401 Printing & Reproduction	231.00	2,186.34
		2403 Photographic (TRANSFER)	1.90	385.90
		2405 Advertisements	0.00	9.95
		Total	232.90	2,582.19
	25 Other Services	2571 Technology Service Contracts	2,000.00	10,000.00
		2572 Web Dev Hst,Email & Rltd Serv	100.68	5,450.43
		Total	2,100.68	15,450.43
	26 Supplies and Materials	2602 Water	206.71	1,181.99
		2605 Framing (TRANSFER)	550.00	550.00
2620 Office Supplies (Outside)		(7,188.54)	2,630.12	
2621 Office Supply (TRANSFER)		467.34	4,896.82	
2623 Software < \$500		125.05	5,158.05	

U.S. House of Representatives

Monthly Financial Statement by Legislative Year - Committee Rollup

Office: 10HO House Administration

Authorization Year 2021
2021:117th Congress 1st Session
Month: May 2021

Program		Object Class	Budget Object Class	MTD Disbursed	YTD Disbursed
EXPEN	General Expenditures	26 Supplies and Materials	2630 Publications/Reference Mat'l	(7.41)	837.00
			Total	(5,846.85)	15,253.98
		31 Equipment	3112 Computer Hardw Purch <\$25,000	(24,923.40)	11,909.28
			3118 Maintenance / Repairs	3,040.90	3,913.42
			3131 Equipment Purchases	(1,481.00)	448.00
			Total	(23,363.50)	16,270.70
Total	399,347.88	2,080,091.96			
AE200	Official Mail	FM Franked Mail	2352 Franked Mail	1.80	1.80
			Total	1.80	1.80
		Total	1.80	1.80	
Total			399,349.68	2,080,093.76	