

ZOE LOFGREN, CALIFORNIA
CHAIRPERSON

JAMIE RASKIN, MARYLAND
G.K. BUTTERFIELD, NORTH CAROLINA
PETE AGUILAR, CALIFORNIA
MARY GAY SCANLON, PENNSYLVANIA
VICE CHAIRPERSON
TERESA LEGER FERNANDEZ, NEW MEXICO

JAMIE FLEET
STAFF DIRECTOR

One Hundred Seventeenth
Congress of the United States
House of Representatives

COMMITTEE ON HOUSE ADMINISTRATION

1309 LONGWORTH HOUSE OFFICE BUILDING
WASHINGTON, DC 20515-6157
202-225-2061 | CHA.HOUSE.GOV

RODNEY DAVIS, ILLINOIS
RANKING MINORITY MEMBER

BARRY LOUDERMILK, GEORGIA
BRYAN STEIL, WISCONSIN

TIM MONAHAN
MINORITY STAFF DIRECTOR

August 26, 2022

July 2022 Monthly Report

The Committee on House Administration Monthly Report includes the following:

- Summary of studies, investigations, and activities of the Committee;
- Statement of expenses for the month and year to date;
- Report of travel performed during July 1-31, 2022;
- List of Committee employees, job titles and gross monthly salaries;
- List of Committee Detailees.

This report is available to Members of the Committee for examination.

The July 2022 Committee on House Administration Monthly Report is available for public inspection at the Committee office in 1309 Longworth House Office Building.

Committee on House Administration Monthly Report—July 2022

Full Committee Hearings:

7.28.2022—The Independent State Legislature Theory and its Potential to Disrupt our Democracy.

Subcommittee on Elections Hearings:

7.27.2022—A Growing Threat: Foreign and Domestic Sources of Disinformation.

Full Committee Meetings:

None.

Reports:

None.

Polls:

Floor Activity:

None.

Franking and Member Services

- Reviewed 948 requests for advisory opinions, and two Frankable Stamps were issued.
- Provided guidance and advice to Member offices on the use of congressional mail and other official communication resources.
- On July 11, the Commission sent an E-Dear Colleague entitled, Administrative: *REMINDER - 2nd Quarter Mass Mailings & Mass Communications Report Due.*
- On July 28, the Commission conducted a Business Meeting considering Democratic Caucus/Republican Conference templates adoption, online complaint form next steps, and updates to the Commission's rules. The Commission voted to adopt the following by voice vote:
 - Democratic Caucus/Republican Conference templates
 - Developing an online complaint form
 - Commission Resolution 117-1
- Approved CMO and CSO requests and sent approval letters to offices.
- Reviewed and approved waivers.
- Advised Member offices on House rules and regulations.
- Provided guidance on the Paid Intern Program.

Committee Funding and Oversight

- Provided operations guidance to Committee offices to ensure compliance with Handbook regulations.
- Evaluated Handbook regulations for areas of improvement.
- Reviewed Monthly Reports on committee activities and expenditures including franked mail expenditures.

Oversight of Legislative Branch and Other Entities

Library of Congress

- Held regular monthly oversight meeting.

Smithsonian

- Held regular monthly oversight meeting.

Architect of the Capitol

- Held regular monthly oversight meeting.

Office of the Clerk

- Held regular monthly oversight meeting.

Chief Administrative Officer

- Held regular monthly oversight meeting.

Inspector General of the House

- Held regular monthly oversight meeting.

United States Government Publishing Office

- Held regular monthly oversight meeting.

United States Capitol Police

- United States Capitol Police Monthly Oversight Meetings.
- United States Capitol Police OIG Monthly Oversight Meetings.

Oversight of Federal Election Law and Procedures

- Ongoing oversight of topics within the committee jurisdiction.
- Support ongoing work of the Subcommittee.
- Ongoing oversight of the Election Assistance Commission and Federal Election Commission.

Committee on House Administration

Detailees – July 2022

117th Congress

No Detailees to Report.

U.S. House of Representatives

Monthly Financial Statement by Legislative Year - Committee Rollup

Office: 10HO House Administration

Authorization Year 2022
2022:117th Congress 2nd Session
Month: August 2022

Budget to Actual

Program	Object Class	YTD Budget Original	YTD Budget Adjusted	YTD Budget Revised	YTD Committed	YTD Obligated	YTD Received	YTD Disbursed	YTD Total Actual	YTD Total Available
	** Authorization	6,481,432.00	0.00	6,481,432.00	0.00	0.00	0.00	0.00	0.00	6,481,432.00
	11 Personnel Compensation	0.00	0.00	0.00	0.00	0.00	0.00	3,478,707.54	3,478,707.54	(3,478,707.54)
	21 Travel	0.00	0.00	0.00	0.00	0.00	0.00	88,506.42	88,506.42	(88,506.42)
	23 Rent, Communications, Utilities	0.00	0.00	0.00	0.00	0.00	0.00	38,835.25	38,835.25	(38,835.25)
	24 Printing and Reproduction	0.00	0.00	0.00	0.00	0.00	0.00	1,768.30	1,768.30	(1,768.30)
	25 Other Services	0.00	0.00	0.00	0.00	0.00	0.00	97,569.85	97,569.85	(97,569.85)
	26 Supplies and Materials	0.00	0.00	0.00	0.00	0.00	0.00	84,828.45	84,828.45	(84,828.45)
	31 Equipment	0.00	0.00	0.00	0.00	0.00	0.00	7,475.52	7,475.52	(7,475.52)
	Total	6,481,432.00	0.00	6,481,432.00	0.00	0.00	0.00	3,797,691.33	3,797,691.33	2,683,740.67
	** Authorization	76,415.77	0.00	76,415.77	0.00	0.00	0.00	0.00	0.00	76,415.77
	11 Personnel Compensation	0.00	0.00	0.00	0.00	0.00	0.00	15,300.00	15,300.00	(15,300.00)
	Total	76,415.77	0.00	76,415.77	0.00	0.00	0.00	15,300.00	15,300.00	61,115.77
	** Authorization	5,000.00	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00	5,000.00
	Total	5,000.00	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00	5,000.00
	Total	6,562,847.77	0.00	6,562,847.77	0.00	0.00	0.00	3,812,991.33	3,812,991.33	2,749,856.44
Office	Program	YTD Budget Original	YTD Budget Adjusted	YTD Budget Revised	YTD Committed	YTD Obligated	YTD Received	YTD Disbursed	YTD Total Actual	YTD Total Available
	EXPEN	4,326,455.00	(50,000.00)	4,276,455.00	0.00	0.00	0.00	2,571,017.93	2,571,017.93	1,705,437.07
10HO000	INTRN	76,415.77	0.00	76,415.77	0.00	0.00	0.00	15,300.00	15,300.00	61,115.77
	AE200	5,000.00	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00	5,000.00
	Total	4,407,870.77	(50,000.00)	4,357,870.77	0.00	0.00	0.00	2,586,317.93	2,586,317.93	1,771,552.84
10HO999	EXPEN	2,154,977.00	50,000.00	2,204,977.00	0.00	0.00	0.00	1,226,673.40	1,226,673.40	978,303.60
	Total	2,154,977.00	50,000.00	2,204,977.00	0.00	0.00	0.00	1,226,673.40	1,226,673.40	978,303.60
	Total	6,562,847.77	0.00	6,562,847.77	0.00	0.00	0.00	3,812,991.33	3,812,991.33	2,749,856.44

U.S. House of Representatives

Monthly Financial Statement by Legislative Year - Committee Rollup

Office: 10HO House Administration

Authorization Year 2022
 2022:117th Congress 2nd Session
 Month: August 2022

Disbursed Summary

Program	Object Class	Budget Object Class	MTD Disbursed	YTD Disbursed		
EXPEN General Expenditures	11 Personnel Compensation	1101 Non-Statutory Compensation	449,344.93	3,465,240.04		
		1103 Overtime Compensation	0.00	5,064.24		
		1104 Accrued Leave	0.00	8,403.26		
		Total	449,344.93	3,478,707.54		
	21 Travel	2101 Airfare Commercial Transport	11,014.52	36,613.23		
		2102 Non-Airfare Commercial Transp	0.00	1,025.00		
		2105 Lodging	7,863.78	26,954.74		
		2110 Meals	1,448.36	7,533.20		
		2115 WI-FI On Travel	67.85	152.75		
		2120 Car Rental	915.14	4,062.97		
2125 Gasoline		173.13	350.35			
EXPEN General Expenditures	23 Rent, Communications, Utilities	2130 Private Auto Mileage	202.50	2,269.48		
		2135 Taxi/Ride Share	1,418.49	7,261.30		
		2136 Parking	169.89	1,177.39		
		2137 Tolls	0.00	42.40		
		2175 Field Hearing Support Cost	0.00	1,063.61		
		Total	23,273.66	88,506.42		
		EXPEN General Expenditures	24 Printing and Reproduction	2303 Temporary Space Rental	0.00	1,000.00
				2320 DC Telecom Equip (TRANSFER)	200.00	1,412.00
				2321 DC Telecom Serv (TRANSFER)	694.25	4,859.75
				2322 DC Telecom Tolls (TRANSFER)	3,780.25	29,026.80
2335 HIR Graphics (TRANSFER)	88.75			1,652.25		
2350 Postage / Courier / Box Rental	0.00			844.50		
EXPEN General Expenditures	25 Other Services	2360 Utilities	0.00	39.95		
		Total	4,763.25	38,835.25		
		2402 Non-Frankable Printing & Repr	561.38	1,768.30		
EXPEN General Expenditures	25 Other Services	Total	561.38	1,768.30		
		2502 Non-Technology Service Contr	0.00	63.60		
		2503 Consultant Contract Service	14,491.67	53,107.01		
EXPEN General Expenditures	25 Other Services	2513 Insurance	0.00	499.60		
		Total	14,491.67	53,107.01		

U.S. House of Representatives

Monthly Financial Statement by Legislative Year - Committee Rollup

Office: 10HO House Administration

Authorization Year 2022
 2022:117th Congress 2nd Session
 Month: August 2022

Program	Object Class	Budget Object Class	MTD Disbursed	YTD Disbursed
		2514 Janitorial and Maint Serv	0.00	20.00
		2527 Training	0.00	3,800.00
	25 Other Services	2571 Technology Service Contracts	12.99	2,080.79
		2572 Web Dev Hst,Email & Rltd Serv	630.38	10,398.85
		2599 Miscellaneous Other Services	0.00	27,600.00
		Total	15,135.04	97,569.85
		2602 Water	288.68	3,241.26
		2603 Food & Beverage	2,478.24	10,696.35
		2604 Legislative Plng Food and Bev	0.00	4,188.33
		2605 Framing (TRANSFER)	0.00	150.00
		2620 Office Supplies (Outside)	573.79	17,473.12
	EXPEN General Expenditures 26 Supplies and Materials	2621 Office Supply (TRANSFER)	1,015.11	7,936.69
		2623 Software < \$500	63.60	4,019.91
		2630 Publications/Reference Mat'l	192.56	37,122.79
		Total	4,611.98	84,828.45
		3105 Office Equip Purch<\$25,000	0.00	830.00
		3112 Computer Hardw Purch <\$25,000	0.00	(3,561.00)
	31 Equipment	3118 Maintenance / Repairs	1,410.30	10,172.53
		3128 Warranties	0.00	33.99
		Total	1,410.30	7,475.52
		Total	499,100.54	3,797,691.33
INTRN Intern Allowances		1101 Non-Statutory Compensation	1,500.00	15,300.00
		Total	1,500.00	15,300.00
Total			1,500.00	15,300.00
			500,600.54	3,812,991.33

U.S. House of Representatives
PAYROLL CERTIFICATION - FINAL

08/01/2022 to 08/31/2022

Process Level: HO000 COMM ON HOUSE ADMINISTRATION Accounting Organization: 10HO000
 Department: HO000 COMM ON HOUSE ADMINISTRATION

SPECIAL & SELECT COMMITTEE - PERSONNEL

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks
ABBOUD, KHALIL DEPUTY STAFF DIRECTOR	191,290.00	15,940.83	08/01/2022 to 08/31/2022	
ABRAHAMIAN, ARLET SHARED EMPLOYEE	30,000.00	2,500.00	08/01/2022 to 08/31/2022	
AGADA, ENUMALE MARGARET OVERSIGHT COUNSEL	103,000.00	8,583.33	08/01/2022 to 08/31/2022	
BRIGGS, PATRICK EDWARD JUDE PROFESSIONAL STAFF MEMBER	154,000.00	12,833.33	08/01/2022 to 08/31/2022	
CANNAN, GEORGINA CATHLEEN ELECTION COUNSEL	126,500.00	10,541.67	08/01/2022 to 08/31/2022	
CARPENTER, KYLIE L PROFESSIONAL STAFF - FRANKING	100,000.00	8,333.33	08/01/2022 to 08/31/2022	
CARR, HANNAH G STAFF ASSISTANT	77,000.00	6,416.67	08/01/2022 to 08/31/2022	
CLOUGH, MICHAEL RYAN SHARED EMPLOYEE	30,000.00	1,916.67	08/01/2022 to 08/31/2022	TERMINATED 08/23/22
DAIGLE, MARY KATHRYN STAFF ASSISTANT	49,500.00	4,125.00	08/01/2022 to 08/31/2022	
DEFREITAS, MATTHEW ALBERT FRANKING STAFF DIR	165,000.00	13,750.00	08/01/2022 to 08/31/2022	
DELUCA, ANDREW J SHARED EMPLOYEE	24,500.00	2,041.67	08/01/2022 to 08/31/2022	
FLAHERTY JR, EDWARD CHIEF CLERK	203,700.00	15,077.51	08/01/2022 to 08/31/2022	P/R CHANGE 08/01/22
FLEET II, JAMES P.D. STAFF DIRECTOR	202,500.00	16,875.00	08/01/2022 to 08/31/2022	
GARCIA, ANDREW ALEXANDER STAFF ASSISTANT	49,500.00	4,125.00	08/01/2022 to 08/31/2022	
GREGORY, SEAN ROBIN STAFF ASSISTANT	49,500.00	4,125.00	08/01/2022 to 08/31/2022	
HILL, GIANNI STAFF ASSISTANT	9,000.00	750.00	08/01/2022 to 08/31/2022	P/R CHANGE 08/01/22
JALATA, KULANI ASAFA ELECTIONS COUNSEL	110,000.00	9,166.67	08/01/2022 to 08/31/2022	
JONES, SEAN M LEGISLATIVE CLERK AND PROFESSIONAL STAFF	115,500.00	9,625.00	08/01/2022 to 08/31/2022	

U.S. House of Representatives

PAYROLL CERTIFICATION - FINAL

08/01/2022 to 08/31/2022

Process Level: HO000 COMM ON HOUSE ADMINISTRATION Accounting Organization: 10HO000
 Department: HO000 COMM ON HOUSE ADMINISTRATION

SPECIAL & SELECT COMMITTEE - PERSONNEL

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks
LASURE, AARON M PROFESSIONAL STAFF	159,500.00	13,291.67	08/01/2022 to 08/31/2022	
LEAVANDOSKY, STACEY E SENIOR ADVISOR TO THE CHAIRPERSON	115,889.00	9,657.42	08/01/2022 to 08/31/2022	
LEE JR, JEROME VERNON STAFF ASSISTANT	45,000.00	3,750.00	08/01/2022 to 08/31/2022	
LEVINE, JAMES G COUNSEL	174,900.00	14,575.00	08/01/2022 to 08/31/2022	
MORALES GOMEZ, JOSE A. PROFESSIONAL STAFF	77,000.00	6,416.67	08/01/2022 to 08/31/2022	
MORGAN, TERI A DEPUTY STAFF DIRECTOR	176,000.00	14,666.67	08/01/2022 to 08/31/2022	
MURRAY, JONATHAN DANIEL PROFESSIONAL STAFF	137,500.00	11,458.33	08/01/2022 to 08/31/2022	
NASTA, SARAH MICHELLE ELECTION COUNSEL	132,000.00	11,000.00	08/01/2022 to 08/31/2022	
NORTON, SIERRA ROSE PRESS SECRETARY	63,250.00	5,270.83	08/01/2022 to 08/31/2022	
PELLEGRINI, GIANCARLO RIVERO ELECTIONS COUNSEL	154,000.00	12,833.33	08/01/2022 to 08/31/2022	
SCHLESINGER, MATTHEW C OVERSIGHT COUNSEL	126,500.00	10,541.67	08/01/2022 to 08/31/2022	
TAYLOR, DANIEL DEPUTY STAFF DIRECTOR AND CHIEF COUNSEL	191,290.00	15,940.83	08/01/2022 to 08/31/2022	
WHIPPY, PETER N COMMUNICATIONS DIRECTOR	198,000.00	16,500.00	08/01/2022 to 08/31/2022	
WRIGHT, SEAN JAMES SENIOR ELECTIONS COUNSEL	191,290.00	15,940.84	08/01/2022 to 08/31/2022	P/R CHANGE 08/01/22

SPECIAL & SELECT COMMITTEE - HOUSE PAID INTERNSHIP PROGRAM

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks
ISAACSON, SOPHIA MARGARET COMM. HOUSE PAID INTERN - MAJORITY	21,600.00	1,500.00	08/01/2022 to 08/31/2022	TERMINATED 08/25/22

U.S. House of Representatives
PAYROLL CERTIFICATION - FINAL

08/01/2022 to 08/31/2022

Process Level: HO000 COMM ON HOUSE ADMINISTRATION

Accounting Organization: 10HO000

Department: HO090 HOUSE ADMIN-MINORITY STAFF

SPECIAL & SELECT COMMITTEE - PERSONNEL

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks
CALDWELL, BRITTANY MORGAN SENIOR STAFF ASSISTANT	60,000.00	5,000.00	08/01/2022 to 08/31/2022	P/R CHANGE 08/01/22
COLLINS, RACHEL E SENIOR COUNSEL	143,000.00	11,916.67	08/01/2022 to 08/31/2022	
CONKLIN, ELISABETH J DIRECTOR OF COMMUNICATIONS STANDARDS COMMISSION	92,000.00	7,666.67	08/01/2022 to 08/31/2022	
CROCKER, NICHOLAS LEE DEPUTY STAFF DIRECTOR	160,000.00	13,333.33	08/01/2022 to 08/31/2022	
GIACHETTI, RYAN ANDREW PROFESSIONAL STAFF	85,000.00	7,083.33	08/01/2022 to 08/31/2022	
HAYS, CALEB JONATHAN GENERAL COUNSEL	190,000.00	15,833.33	08/01/2022 to 08/31/2022	
HIGGINS, GRACE ELIZABETH PROFESSIONAL STAFF COMMUNICATIONS STANDARDS COMMISSION	65,000.00	5,416.67	08/01/2022 to 08/31/2022	
MONAHAN, TIMOTHY J REPUBLICAN STAFF DIRECTOR	199,300.00	16,608.33	08/01/2022 to 08/31/2022	
PERKINS, SLOANE THOMSON PRESS AND DIGITAL ASSISTANT	55,000.00	4,583.33	08/01/2022 to 08/31/2022	
PORWOLL, ANDREA M COMMUNICATIONS DIRECTOR	120,000.00	10,000.00	08/01/2022 to 08/31/2022	
ROBERTS, CRAIG ANDREW SPECIAL ADVISOR	70,000.00	5,833.33	08/01/2022 to 08/31/2022	
SCHWALB, JANET GIULIANI DIRECTOR OF ADMINISTRATION	145,000.00	12,083.33	08/01/2022 to 08/31/2022	
SMITH, ELLIOT MICHAEL PROFESSIONAL STAFF	95,000.00	7,916.67	08/01/2022 to 08/31/2022	
WILSON, AUBREY PATRICIA DIRECTOR OF MODERNIZATION INITIATIVES	130,000.00	10,833.33	08/01/2022 to 08/31/2022	
WILSON, JORDAN PAUL DIRECTOR OF MEMBER SERVICES	80,000.00	6,666.67	08/01/2022 to 08/31/2022	