

Congress of the United States  
U.S. House of Representatives  
Committee on Small Business  
2361 Rayburn House Office Building  
Washington, DC 20515-6315

April 23, 2013

The Honorable Candice Miller  
Chairman  
Committee on House Administration  
1309 Longworth HOB  
Washington, DC 20515

Dear Chairman Miller:

In accordance with the regulations of the Committee on House Administration, I am submitting one copy of the monthly report for March 2013, including:

1. Summary of the progress of the specific investigations and studies for which funds were approved.
2. Fund Balance statements for the month and year to date.
3. Statement of Expenses for the month and year to date.
4. Franking Balance for the month and year to date.
5. Report of travel performed.
6. List of committee employees, job titles and gross monthly salaries.

The report is available to Members of the Committee for examination.

Sincerely,



Sam Graves  
Chairman

COMMITTEE  
HOUSE ADMINISTRATION  
2013 APR 23 PM 1:30

**ACTIVITIES OF THE  
COMMITTEE ON SMALL BUSINESS  
113TH CONGRESS, 1st Session**

**MARCH 2013 FULL COMMITTEE/SUBCOMMITTEE HEARINGS & MARK-UPS**

**MARCH COMMITTEE HEARINGS**

March 20, 2013: The Full Committee had a hearing titled "Entrepreneurial Assistance: Examining Inefficiencies and Duplication Across Federal Programs"

**MARKUPS**

None

**MARCH SUBCOMMITTEE HEARINGS**

March 14, 2013: The Investigations, Oversight and Regulations Subcommittee had a hearing titled "Regulating the Regulators: Reducing the Burden on Small Business."

March 19, 2013: Committee on Small Business Subcommittee on Contracting and Workforce and Veteran's Affairs Committee, Subcommittee on Oversight and Investigations had a joint hearing titled "Consistently Inconsistent: Challenges for Service-Disabled Veteran-Owned Small Business."

March 21, 2013: The Health and Technology Subcommittee had a hearing titled "Protecting Small Businesses Against Emerging and Complex Cyber Attacks."

**U.S. House of Representatives**  
**Small Business Committee Majority**  
**SM000**  
**Fund Balance Statement by Paid Date**  
**March**

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**Total Authorization**

113-1	\$1,995,125.00
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**Less Expenses for:**

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January	2013	\$162,996.88
February		\$157,401.04
March		\$158,910.46

<b>Total Expenses to Date:</b>	<b>\$479,308.38</b>
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<b>Unexpended authorization</b>	<b>\$1,515,816.62</b>
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**U.S. House of Representatives  
Small Business Committee Majority**

**Monthly Statement by Paid Date  
113-1 March**

Description	YTD Including		Cumulative Total
	March	March	
Non-Statutory Compensation	\$154,680.55	\$471,302.76	\$471,302.76
<b>11-Personnel Compensation subtotal</b>	<b>\$154,680.55</b>	<b>\$471,302.76</b>	<b>\$471,302.76</b>
DC Telecommunication Equipment (TRANSFER)	\$104.00	\$208.00	\$208.00
DC Telecommunication Service (TRANSFER)	\$285.33	\$570.67	\$570.67
DC Telecommunication Tolls (TRANSFER)	\$1,588.49	\$3,124.92	\$3,124.92
HIR Graphics (TRANSFER)	\$0.00	\$55.00	\$55.00
Equipment Rental	\$81.64	\$81.64	\$81.64
<b>23-Rent, Communications and Utilities subtotal</b>	<b>\$2,059.46</b>	<b>\$4,040.23</b>	<b>\$4,040.23</b>
Printing & Reproduction	\$0.00	\$90.00	\$90.00
Photographic (TRANSFER)	\$0.00	\$6.50	\$6.50
<b>24-Printing and Reproduction subtotal</b>	<b>\$0.00</b>	<b>\$96.50</b>	<b>\$96.50</b>
Service Contracts	\$935.00	\$935.00	\$935.00
<b>25-Other Services subtotal</b>	<b>\$935.00</b>	<b>\$935.00</b>	<b>\$935.00</b>
Bottled Water	\$136.20	\$213.50	\$213.50
Food and Beverage	\$0.00	\$104.30	\$104.30
Framing (TRANSFER)	\$0.00	\$279.00	\$279.00
Habitation Expense	\$676.46	\$676.46	\$676.46
Office Supplies (Outside)	\$0.00	\$84.85	\$84.85
Office Supply (TRANSFER)	\$38.17	\$224.84	\$224.84
Publications/Reference Material	\$1.62	\$201.94	\$201.94
<b>26-Supplies and Materials subtotal</b>	<b>\$852.45</b>	<b>\$1,784.89</b>	<b>\$1,784.89</b>
Equipment & Software Maintenance	\$383.00	\$1,149.00	\$1,149.00
<b>31-Equipment subtotal</b>	<b>\$383.00</b>	<b>\$1,149.00</b>	<b>\$1,149.00</b>
<b>Total Expenses</b>	<b>\$158,910.46</b>	<b>\$479,308.38</b>	<b>\$479,308.38</b>

**U.S. House of Representatives**  
**COMMITTEE ON SMALL BUSINESS**  
**MINORITY**  
**Monthly Statement by Paid Date**  
**113-1 March**

Description	March	YTD Including March	Cumulative Total
Non-Statutory Compensation	\$75,550.01	\$243,366.69	\$243,366.69
<b>11-Personnel Compensation subtotal</b>	<b>\$75,550.01</b>	<b>\$243,366.69</b>	<b>\$243,366.69</b>
DC Telecommunication Equipment (TRANSFER)	\$52.00	\$104.00	\$104.00
DC Telecommunication Service (TRANSFER)	\$142.67	\$285.33	\$285.33
DC Telecommunication Tolls (TRANSFER)	\$6.55	\$20.19	\$20.19
Postage/Courier/Box rental	\$10.25	\$10.25	\$10.25
<b>23-Rent, Communications and Utilities subtotal</b>	<b>\$211.47</b>	<b>\$419.77</b>	<b>\$419.77</b>
Printing & Reproduction	\$33.50	\$33.50	\$33.50
<b>24-Printing and Reproduction subtotal</b>	<b>\$33.50</b>	<b>\$33.50</b>	<b>\$33.50</b>
Bottled Water	\$121.96	\$121.96	\$121.96
Office Supply (TRANSFER)	\$45.15	\$45.15	\$45.15
<b>26-Supplies and Materials subtotal</b>	<b>\$167.11</b>	<b>\$167.11</b>	<b>\$167.11</b>
Equipment & Software Maintenance	\$399.58	\$1,198.74	\$1,198.74
<b>31-Equipment subtotal</b>	<b>\$399.58</b>	<b>\$1,198.74</b>	<b>\$1,198.74</b>
<b>Total Expenses</b>	<b>\$76,361.67</b>	<b>\$245,185.81</b>	<b>\$245,185.81</b>

**U.S. House of Representatives**  
**COMMITTEE ON SMALL BUSINESS**  
**MINORITY**  
**Fund Balance Statement by Paid Date**  
**March**

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**Total Authorization**

<b>113-1</b>	<b>\$997,562.67</b>
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**Less Expenses for:**

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January	2013	\$84,307.92
February		\$84,516.22
March		\$76,361.67

<b>Total Expenses to Date:</b>	<b>\$245,185.81</b>
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<b>Unexpended authorization</b>	<b>\$752,376.86</b>
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**113<sup>th</sup> Congress, 1<sup>st</sup> Session**  
**Committee on Small Business**  
**Franked Mail Report**

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<b>Allocation:</b>	<b>\$,5000.00</b>
January:	\$ 1.32
February:	1.62
March:	
April:	
May:	
June:	
July:	
August:	
September:	
October:	
November:	
December:	
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TOTAL EXPENDED	2.94





**113<sup>th</sup> Congress 1<sup>st</sup> Session**  
**Committee on Small Business**  
**Employee List**  
**March 2013**

<u>EMPLOYEE</u>	<u>JOB TITLE</u>	<u>GROSS PAY</u>
Austin, Jordan	Professional Staff	\$ 4,166.67
Day, Michael	Staff Director	\$ 14,275.00
Garcia, Moriama	Office Manager	\$ 10,650.00
Brown, Thomas	Chief of Staff	\$ 7,500.00
Bullock, Chasen	Staff Assistant	\$ 2,500.00
Cooke, Corey	Associate Counsel	\$ 3,250.00
Guggenheim, Andrew	Professional Staff	\$ 7,916.67
Hannahs, Joel	Press Secretary	\$ 6,250.00
Hartz, Joseph E	Professional Staff	\$ 8,166.67
Haurek, Alex	Communications Director	\$ 9,583.33
Huff, Andrew, S	Research Assistant	\$ 3,333.33
Johnson Jung, Melissa R	Tax Counsel	\$ 9,416.67
Jordan, Darrell H	Communications Director	\$ 9,583.33
Karellas, Andreas P	Professional Staff	\$ 8,333.33
Landeros, Clarinda	Deputy Chief of Staff	\$ 291.67
Leieritz, Jeffrey D	Director of New Media	\$ 3,333.33
Marshall, Susan	Clerk	\$ 6,222.22
Minehardt, Adam H	Deputy Staff Director	\$ 12,500.00
Murphy, Emily	Senior Counsel	\$ 12,000.00
Northcutt, Eminence	Procurement Counsel	\$ 9,416.67
Oliver, Janet L	Deputy Chief Counsel	\$ 12,000.00
Pelletier, Justin M	Banking Counsel	\$ 9,416.67
Pineles, Barry	Chief Counsel	\$ 13,000.00
Ratto, Mark Peter	Professional Staff	\$ 7,500.00
Salley, Lori	Staff Director	\$ 14,375.00
Sass, Paul J	Deputy Staff Director	\$ 12,750.00
Smith, Buffy Renee	Scheduler	\$ 4,583.33
Ziebarth, Viktoria A	Counsel	\$ 7,916.67