

Congress of the United States
U.S. House of Representatives
Committee on Small Business
2361 Rayburn House Office Building
Washington, DC 20515-6515

April 16, 2021

The Honorable Zoe Lofgren
Chairperson
Committee on House Administration
1309 Longworth HOB
Washington, DC 20515

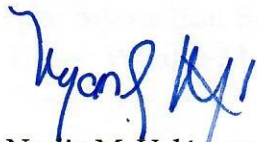
Dear Chairperson Lofgren:

In accordance with the regulations of the Committee on House Administration, I am submitting one copy of the monthly report for March 2021, including:

1. Summary of the progress of the specific investigations and studies for which funds were approved.
2. Fund balance statements for the month and year to date.
3. Statement of expenses for the month and year to date.
4. Franking balance for the month and year to date.
5. Report of travel performed.
6. List of committee employees, job titles and gross monthly salaries.
7. List of committee detailees with start and end dates.

The report is available to members of the committee for examination.

Sincerely,



Nydia M. Velázquez
Chairwoman

04/16/21

U.S. House of Representatives
COMMITTEE ON SMALL BUSINESS
MAJORITY
Fund Balance Statement by Paid Date
March

Total Authorization

117-1 **\$557,666.64**

Less Expenses for:

January 2021 \$139,259.68

February \$141,255.90

March \$127,320.49

Total Expenses to Date: **\$407,836.07**

Unexpended authorization **\$149,830.57**

04/16/21

U.S. House of Representatives
COMMITTEE ON SMALL BUSINESS
MAJORITY
Monthly Statement by Paid Date
117-1 March

Description	March	YTD Including March	Cumulative Total
Non-Statutory Compensation	\$120,583.34	\$392,850.01	\$392,850.01
Accrued Leave	\$1,979.17	\$3,854.17	\$3,854.17
11-Personnel Compensation subtotal	\$122,562.51	\$396,704.18	\$396,704.18
DC Telecommunication Equipment (TRANSFER)	\$68.00	\$136.00	\$136.00
DC Telecommunication Service (TRANSFER)	\$193.75	\$387.50	\$387.50
DC Telecommunication Tolls (TRANSFER)	\$987.86	\$1,995.93	\$1,995.93
HIR Graphics (TRANSFER)	\$0.00	\$5.00	\$5.00
23-Rent, Communications and Utilities subtotal	\$1,249.61	\$2,524.43	\$2,524.43
Technology Service Contracts	\$1,480.00	\$4,440.00	\$4,440.00
Web Development, Hosting, Email, and Related Services	\$350.00	\$700.00	\$700.00
25-Other Services subtotal	\$1,830.00	\$5,140.00	\$5,140.00
Bottled Water	\$756.00	\$756.00	\$756.00
Office Supplies (Outside)	\$0.00	\$348.00	\$348.00
Office Supply (TRANSFER)	\$303.79	\$507.72	\$507.72
26-Supplies and Materials subtotal	\$1,059.79	\$1,611.72	\$1,611.72
Equipment & Software Maintenance	\$618.58	\$1,855.74	\$1,855.74
31-Equipment subtotal	\$618.58	\$1,855.74	\$1,855.74
Total Expenses	\$127,320.49	\$407,836.07	\$407,836.07

**Small Business Committee - Minority
Fund Balance Statement
March 2021**

Total Funds	\$278,833.32
January Totals	\$72,330.95
February Totals	\$75,796.61
March Total	\$76,027.01
April Totals	
May Totals	
June Totals	
July Totals	
August Totals	
Septemeber Totals	
October Totals	
November Totals	
December Totals	
Total Spent	\$224,154.57
Funds Remaining	\$54,678.75

**Small Business Committee - Minority
Monthly Balance Statement
March 2021**

Non-Statutory Compensation	\$ 72,291.66
SUBTOTAL	\$ 72,291.66
RENT, COMM, UTILITIES	
DC Telecom Equip (TRANSFER)	\$ 44.00
DC Telecom Serv (TRANSFER)	\$ 100.75
DC Telecom Tolls (TRANSFER)	\$ 457.05
SUBTOTAL	\$ 601.80
OTHER SERVICES	
Technology Service Contracts	\$ 1,480.00
Web Hosting/Email Service	\$ 935.00
Printing and Reprod	\$231
SUBTOTAL	\$ 2,646.00
SUPPLIES & MATERIALS	
Water	\$ -
Office Supply (Transfer)	\$ 95.55
SUBTOTAL	\$ 95.55
EQUIPMENT	
Equip Maintenance	\$ 392.00
SUBTOTAL	\$ 392.00
TOTAL	\$ 76,027.01

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Franked Mail Report | March 2021

Franked Mail Allocation		\$5,000.00
January	\$ -	
February	\$ -	
March	\$ -	
April		
May		
June		
July		
August		
September		
October		
November		
December		
TOTAL EXPENDED		\$0.00
Unexpended Allocation		\$5,000.00

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 Travel Performed | March 2021

Traveler	Dates of Travel		Purpose	Itinerary	Transportation	Reimbursement Claimed		
	From	To				Meals, Lodging, & Incidentals	Other	Total
There was no travel to report during said period.								

**Committee on Small Business
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Employee List | March 2021**

Employee	Position Title	Gross Pay
Barr, Delia K	Professional Staff Member	\$ 6,250.00
Hart, Hailey E	Professional Staff/Member Services	\$ 5,833.33
Bowman, Matthew	Professional Staff Member	\$ 6,666.67
Brown, Jennifer E	Oversight Counsel	\$ 8,333.33
Bruno, Richard R	DC Scheduler	\$ 5,416.67
Ennesser, Tracy L	Policy Assistant	\$ 5,000.00
Finks, Lauren E	Clerk	\$ 6,250.00
García, Moraima	Office Manager	\$ 9,483.33
Gomez, Matthew M	Counsel	\$ 7,916.67
Hartz, Joseph E	Senior Professional Staff	\$ 10,000.00
Hasse, Sarah K.	Communications Director	\$ 5,416.67
Jung, Melissa R	Staff Director/Chief Counsel	\$ 14,283.33
Kerman, Allison	Staff Asst/Policy Asst	\$ 3,333.33
Ling, Vivian	Counsel	\$ 6,041.67
McGinnis, Michael A	Press Secretary/Digital Director	\$ 7,083.33
Oliver, Janet L	Chief Counsel/Deputy Staff Director	\$ 12,500.00
Palmer, Alexandria J	Professional Staff Member	\$ 6,666.67
Pelletier, Justin M	Deputy Staff Director	\$ 1,979.17
Planning, David M	Staff Director	\$ 12,500.00
Quartz, Evelyn S	Communications Director	\$ 8,650.00
Rivera Goyco, Irene M	Procurement Counsel	\$ 9,416.67
Schmidtlein, Meghan	Shared Employee	\$ 833.33
Stein, Michael	Counsel	\$ 7,916.67
Vogel, Ann	Shared Employee	\$ 2,666.67
West, Lucas	Shared Employee	\$ 2,333.33
Williams-Harrington, Ellen T	Policy Director	\$ 11,250.00
Yavor, Robert	Policy Director	\$ 10,833.33
		<u>\$ 194,854.17</u>

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Detailee List | March 2021

Detailee Name	Agency	Start Date	End Date
Steward, Deborah	GPO	3/1/2021	3/31/2021