

**ZOE LOFGREN, CALIFORNIA**  
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JAMIE FLEET  
STAFF DIRECTOR

**One Hundred Seventeenth**  
**Congress of the United States**  
**House of Representatives**

**COMMITTEE ON HOUSE ADMINISTRATION**

1309 LONGWORTH HOUSE OFFICE BUILDING  
WASHINGTON, DC 20515-6157  
202-225-2061 | CHA.HOUSE.GOV

**RODNEY DAVIS, ILLINOIS**  
**RANKING MINORITY MEMBER**

BARRY LOUDERMILK, GEORGIA  
BRYAN STEIL, WISCONSIN

TIM MONAHAN  
MINORITY STAFF DIRECTOR

November 27, 2022

**October 2022 Monthly Report**

The Committee on House Administration Monthly Report includes the following:

- Summary of studies, investigations, and activities of the Committee;
- Statement of expenses for the month and year to date;
- Report of travel performed during October 1-30, 2022;
- List of Committee employees, job titles and gross monthly salaries;
- List of Committee Detailees.

This report is available to Members of the Committee for examination.

The October 2022 Committee on House Administration Monthly Report is available for public inspection at the Committee office in 1309 Longworth House Office Building.

Committee on House Administration Monthly Report—October 2022

**Full Committee Hearings:**

None

**Subcommittee on Elections Hearings:**

None

**Full Committee Meetings:**

None

**Reports:**

None

**Polls:**

**Committee Poll No. 12** — adopting Committee Resolution 117-24

**Floor Activity:**

None

### **Franking and Member Services**

- Reviewed 79 requests submitted for Advisory Opinions, and 57 Advisory Opinions were issued.
- No Frankable Stamps were issued.
- Provided guidance and advice to Member offices on the use of congressional mail and other official communication resources.
- In October, the Committee received and responded to 89 Member service requests.
- Member Services discussed operation updates and programming for New Member Orientation with supporting agencies.
- Approved CMO and CSO requests and sent approval letters to offices.
- Reviewed and approved waivers.
- Advised Member offices on House rules and regulations.
- Provided guidance on the Paid Intern Program.

### **Committee Funding and Oversight**

- Provided operations guidance to Committee offices to ensure compliance with Handbook regulations.
- Evaluated Handbook regulations for areas of improvement.
- Reviewed Monthly Reports on committee activities and expenditures including franked mail expenditures.

## **Oversight of Legislative Branch and Other Entities**

### *Library of Congress*

- Held regular monthly oversight meeting.

### *Smithsonian*

- Held regular monthly oversight meeting.

### *Architect of the Capitol*

- Held regular monthly oversight meeting.

### *Office of the Clerk*

- Held regular monthly oversight meeting.

### *Chief Administrative Officer*

- Held regular monthly oversight meeting.

### *Inspector General of the House*

- Held regular monthly oversight meeting.

### *United States Government Publishing Office*

- Held regular monthly oversight meeting.

### *United States Capitol Police*

- United States Capitol Police Monthly Oversight Meetings.
- United States Capitol Police OIG Monthly Oversight Meetings.

## **Oversight of Federal Election Law and Procedures**

- Ongoing oversight of topics within the committee jurisdiction.
- Support ongoing work of the Subcommittee.
- Ongoing oversight of the Election Assistance Commission and Federal Election Commission.

**Committee on House Administration**

**Detailees – October 2022**

117<sup>th</sup> Congress

No Detailees to Report.

House of Representatives  
**Monthly Financial Statement by Legislative Year - Committee Rollup**

Office: 10HO House Administration

Authorization Year 2022  
 2022:117th Congress 2nd Session  
 Month: October 2022

**Budget to Actual**

Program	Object Class	YTD Budget Original	YTD Budget Adjusted	YTD Budget Revised	YTD Committed	YTD Obligated	YTD Received	YTD Disbursed	YTD Total Actual	YTD Total Available	
EXPEN	** Authorization	6,481,432.00	0.00	6,481,432.00	0.00	0.00	0.00	0.00	0.00	6,481,432.00	
	11 Personnel Compensation	0.00	0.00	0.00	0.00	0.00	0.00	4,387,650.80	4,387,650.80	(4,387,650.80)	
	21 Travel	0.00	0.00	0.00	0.00	0.00	0.00	119,161.79	119,161.79	(119,161.79)	
	23 Rent, Communications, Utilities	0.00	0.00	0.00	0.00	0.00	0.00	49,198.90	49,198.90	(49,198.90)	
	24 Printing and Reproduction	0.00	0.00	0.00	0.00	0.00	0.00	4,974.23	4,974.23	(4,974.23)	
	25 Other Services	0.00	0.00	0.00	0.00	0.00	0.00	120,368.75	140,368.75	(140,368.75)	
	26 Supplies and Materials	0.00	0.00	0.00	0.00	0.00	0.00	90,126.14	90,126.14	(90,126.14)	
	31 Equipment	0.00	0.00	0.00	0.00	0.00	0.00	10,098.12	10,098.12	(10,098.12)	
	<b>Total</b>	<b>6,481,432.00</b>	<b>0.00</b>	<b>6,481,432.00</b>	<b>0.00</b>	<b>0.00</b>	<b>20,000.00</b>	<b>0.00</b>	<b>4,781,578.73</b>	<b>4,801,578.73</b>	<b>1,679,853.27</b>
	** Authorization	76,415.77	0.00	76,415.77	0.00	0.00	0.00	0.00	0.00	76,415.77	
	11 Personnel Compensation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	19,577.77	(19,577.77)	
<b>Total</b>	<b>76,415.77</b>	<b>0.00</b>	<b>76,415.77</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>19,577.77</b>	<b>19,577.77</b>	<b>56,838.00</b>	
** Authorization	5,000.00	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	
<b>Total</b>	<b>5,000.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,000.00</b>	
<b>Total</b>	<b>6,562,847.77</b>	<b>0.00</b>	<b>6,562,847.77</b>	<b>0.00</b>	<b>0.00</b>	<b>20,000.00</b>	<b>0.00</b>	<b>4,801,156.50</b>	<b>4,821,156.50</b>	<b>1,741,691.27</b>	
10HO000	Program	YTD Budget Original	YTD Budget Adjusted	YTD Budget Revised	YTD Committed	YTD Obligated	YTD Received	YTD Disbursed	YTD Total Actual	YTD Total Available	
	EXPEN	4,326,455.00	(50,000.00)	4,276,455.00	0.00	20,000.00	0.00	3,232,581.37	3,252,581.37	1,023,873.63	
	INTRN	76,415.77	0.00	76,415.77	0.00	0.00	0.00	19,577.77	19,577.77	56,838.00	
<b>Total</b>	<b>4,402,870.77</b>	<b>(50,000.00)</b>	<b>4,352,870.77</b>	<b>0.00</b>	<b>20,000.00</b>	<b>0.00</b>	<b>3,252,159.14</b>	<b>3,272,159.14</b>	<b>1,080,711.63</b>		
10HO999	Program	YTD Budget Original	YTD Budget Adjusted	YTD Budget Revised	YTD Committed	YTD Obligated	YTD Received	YTD Disbursed	YTD Total Actual	YTD Total Available	
	EXPEN	2,154,977.00	50,000.00	2,204,977.00	0.00	0.00	0.00	1,548,997.36	1,548,997.36	655,979.64	
<b>Total</b>	<b>2,154,977.00</b>	<b>50,000.00</b>	<b>2,204,977.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,548,997.36</b>	<b>1,548,997.36</b>	<b>655,979.64</b>		
<b>Total</b>	<b>6,562,847.77</b>	<b>0.00</b>	<b>6,562,847.77</b>	<b>0.00</b>	<b>0.00</b>	<b>20,000.00</b>	<b>0.00</b>	<b>4,801,156.50</b>	<b>4,821,156.50</b>	<b>1,741,691.27</b>	

The House of Representatives  
**Monthly Financial Statement by Legislative Year - Committee Rollup**

Office: 10HO House Administration

Authorization Year 2022  
 2022:117th Congress 2nd Session  
 Month: October 2022

## Disbursed Summary

Program	Object Class	Budget Object Class	MTD Disbursed	YTD Disbursed		
11 Personnel Compensation		1101 Non-Statutory Compensation	459,069.34	4,371,954.56		
		1103 Overtime Compensation	160.64	5,938.81		
		1104 Accrued Leave	1,354.17	9,757.43		
		<b>Total</b>	<b>460,584.15</b>	<b>4,387,650.80</b>		
		21 Travel		2101 Airfare Commercial Transport	3,312.19	47,359.08
				2102 Non-Airfare Commercial Transp	0.00	1,055.00
				2105 Lodging	6,085.11	41,239.57
				2110 Meals	649.18	9,598.10
				2115 WI-FT On Travel	0.00	182.70
				2120 Car Rental	331.79	5,477.61
2125 Gasoline	48.47			483.53		
2130 Private Auto Mileage	52.50			2,321.98		
2135 Taxi/Ride Share	518.36			8,690.04		
2136 Parking	61.50			1,617.16		
2137 Tolls	0.00	73.41				
2175 Field Hearing Support Cost	0.00	1,063.61				
<b>Total</b>	<b>11,059.10</b>	<b>119,161.79</b>				
23 Rent, Communications, Utilities		2303 Temporary Space Rental	0.00	1,000.00		
		2320 DC Telecom Equip (TRANSFER)	192.00	1,796.00		
		2321 DC Telecom Serv (TRANSFER)	678.75	6,232.75		
		2322 DC Telecom Tolls (TRANSFER)	4,028.80	37,283.45		
		2335 HIR Graphics (TRANSFER)	140.00	2,002.25		
		2350 Postage / Courier / Box Rental	0.00	844.50		
		2360 Utilities	0.00	39.95		
<b>Total</b>	<b>5,039.55</b>	<b>49,198.90</b>				
24 Printing and Reproduction		2402 Non-Frankable Printing & Repro	33.00	1,850.23		
		2405 Advertisements	0.00	3,020.00		
		2499 Miscellaneous Printing	0.00	104.00		
<b>Total</b>	<b>33.00</b>	<b>4,974.23</b>				
25 Other Services		2502 Non-Technology Service Contr	0.00	127.20		

*House of Representatives*  
**Monthly Financial Statement by Legislative Year - Committee Rollup**

**Office: 10HO House Administration**

Authorization Year **2022**  
 2022:117th Congress 2nd Session  
 Month: **October 2022**

Program	Object Class	Budget Object Class	MTD Disbursed	YTD Disbursed
EXPEN General Expenditures	25 Other Services	2503 Consultant Contract Service	0.00	67,598.68
		2513 Insurance	0.00	499.60
		2514 Janitorial and Maint Serv	0.00	20.00
		2527 Training	0.00	4,160.00
		2571 Technology Service Contracts	0.00	9,334.04
		2572 Web Dev Hst,Email & Rltd Serv	0.00	11,029.23
		2599 Miscellaneous Other Services	0.00	27,600.00
		<b>Total</b>	<b>0.00</b>	<b>120,368.75</b>
		2602 Water	116.91	4,027.43
		2603 Food & Beverage	208.33	11,283.19
		2604 Legislative Plngg Food and Bev	0.00	4,188.33
		2605 Framing (TRANSFER)	0.00	150.00
		2620 Office Supplies (Outside)	0.00	17,634.51
2621 Office Supply (TRANSFER)	1,909.04	10,256.37		
2623 Software < \$500	0.00	5,149.97		
2630 Publications/Reference Matl	50.00	37,436.34		
<b>Total</b>	<b>2,284.28</b>	<b>90,126.14</b>		
EXPEN General Expenditures	26 Supplies and Materials	3105 Office Equip Purch<\$25,000	0.00	830.00
		3112 Computer Hardw Purch<\$25,000	0.00	(3,561.00)
		3118 Maintenance / Repairs	1,311.30	12,795.13
		3128 Warranties	0.00	33.99
<b>Total</b>	<b>1,311.30</b>	<b>10,098.12</b>		
INTRN Intern Allowances	11 Personnel Compensation	1101 Non-Statutory Compensation	2,333.33	19,577.77
		<b>Total</b>	<b>2,333.33</b>	<b>19,577.77</b>
<b>Total</b>	<b>Total</b>	<b>Total</b>	<b>482,644.71</b>	<b>4,801,156.50</b>



# U.S. House of Representatives

## PAYROLL CERTIFICATION - FINAL

10/01/2022 to 10/31/2022

Process Level: HO000 COMM ON HOUSE ADMINISTRATION

Accounting Organization: 10HO000

Department: HO000 COMM ON HOUSE ADMINISTRATION

### SPECIAL & SELECT COMMITTEE - PERSONNEL

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks
ABBOUD, KHALIL DEPUTY STAFF DIRECTOR	191,290.00	15,940.83	10/01/2022 to 10/31/2022	
ABRAHAMIAN, ARLET SHARED EMPLOYEE	30,000.00	2,500.00	10/01/2022 to 10/31/2022	
AGADA, ENUMALE MARGARET OVERSIGHT COUNSEL	103,000.00	8,583.33	10/01/2022 to 10/31/2022	
BRIGGS, PATRICK EDWARD JUDE PROFESSIONAL STAFF MEMBER	178,000.00	14,833.33	10/01/2022 to 10/31/2022	P/R CHANGE 10/01/22
CANNAN, GEORGINA CATHLEEN ELECTION COUNSEL	126,500.00	10,541.67	10/01/2022 to 10/31/2022	
CARPENTER, KYLIE L PROFESSIONAL STAFF - FRANKING	124,000.00	10,333.33	10/01/2022 to 10/31/2022	P/R CHANGE 10/01/22
CARR, HANNAH G STAFF ASSISTANT	77,000.00	6,416.67	10/01/2022 to 10/31/2022	
DAIGLE, MARY KATHRYN STAFF ASSISTANT	73,500.00	6,125.00	10/01/2022 to 10/31/2022	P/R CHANGE 10/01/22
DEFREITAS, MATTHEW ALBERT FRANKING STAFF DIR	189,000.00	15,750.00	10/01/2022 to 10/31/2022	P/R CHANGE 10/01/22
DELUCA, ANDREW J SHARED EMPLOYEE	24,500.00	2,041.67	10/01/2022 to 10/31/2022	
FLAHERTY JR, EDWARD CHIEF CLERK	191,290.00	15,940.83	10/01/2022 to 10/31/2022	P/R CHANGE 10/01/22
FLEET II, JAMES P.D. STAFF DIRECTOR	202,500.00	16,875.00	10/01/2022 to 10/31/2022	
GARCIA, ANDREW ALEXANDER STAFF ASSISTANT	73,500.00	6,125.00	10/01/2022 to 10/31/2022	P/R CHANGE 10/01/22
GREGORY, SEAN ROBIN STAFF ASSISTANT	73,500.00	6,125.00	10/01/2022 to 10/31/2022	P/R CHANGE 10/01/22
HILL, GIANNI PART-TIME EMPLOYEE	9,000.00	750.00	10/01/2022 to 10/31/2022	
JALATA, KULANI ASAFA ELECTIONS COUNSEL	110,000.00	9,166.67	10/01/2022 to 10/31/2022	
JONES, SEAN M LEGISLATIVE CLERK AND PROFESSIONAL STAFF	115,500.00	9,625.00	10/01/2022 to 10/31/2022	

# U.S. House of Representatives

## PAYROLL CERTIFICATION - FINAL

10/01/2022 to 10/31/2022

Process Level: HO000 COMM ON HOUSE ADMINISTRATION  
 Department: HO000 COMM ON HOUSE ADMINISTRATION

Accounting Organization: 10HO000

### SPECIAL & SELECT COMMITTEE - PERSONNEL

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks
LEAVANDOSKY, STACEY E SENIOR ADVISOR TO THE CHAIRPERSON	115,889.00	9,657.42	10/01/2022 to 10/31/2022	
LEVINE, JAMES G COUNSEL	174,900.00	14,575.00	10/01/2022 to 10/31/2022	
MORALES GOMEZ, JOSE A. PROFESSIONAL STAFF	77,000.00	6,416.67	10/01/2022 to 10/31/2022	
MORGAN, TERI A DEPUTY STAFF DIRECTOR	200,000.00	16,666.67	10/01/2022 to 10/31/2022	P/R CHANGE 10/01/22
MURRAY, JONATHAN DANIEL PROFESSIONAL STAFF	137,500.00	11,458.33	10/01/2022 to 10/31/2022	
NASTA, SARAH MICHELLE ELECTION COUNSEL	132,000.00	11,000.00	10/01/2022 to 10/31/2022	
NORTON, SIERRA ROSE PRESS SECRETARY	63,250.00	5,270.83	10/01/2022 to 10/31/2022	
PELLEGRINI, GIANCARLO RIVERO ELECTIONS COUNSEL	154,000.00	12,833.33	10/01/2022 to 10/31/2022	
SCHLESINGER, MATTHEW C OVERSIGHT COUNSEL	126,500.00	10,541.67	10/01/2022 to 10/31/2022	
TAYLOR, DANIEL DEPUTY STAFF DIRECTOR AND CHIEF COUNSEL	191,290.00	15,940.83	10/01/2022 to 10/31/2022	
WHIPPY, PETER N COMMUNICATIONS DIRECTOR	150,000.00	12,500.00	10/01/2022 to 10/31/2022	
WRIGHT, SEAN JAMES SENIOR ELECTIONS COUNSEL	191,290.00	15,940.83	10/01/2022 to 10/31/2022	

### SPECIAL & SELECT COMMITTEE - OVERTIME

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks
GARCIA, ANDREW ALEXANDER STAFF ASSISTANT	49,500.00	160.64		

# U.S. House of Representatives

## PAYROLL CERTIFICATION - FINAL

10/01/2022 to 10/31/2022

Process Level: HO000 COMM ON HOUSE ADMINISTRATION

Accounting Organization: 10HO000

Department: HO090 HOUSE ADMIN-MINORITY STAFF

### SPECIAL & SELECT COMMITTEE - PERSONNEL

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks
CALDWELL, BRITTANY MORGAN SENIOR STAFF ASSISTANT	60,000.00	5,000.00	10/01/2022 to 10/31/2022	
COLLINS, RACHEL E SENIOR COUNSEL	143,000.00	11,916.67	10/01/2022 to 10/31/2022	
CONKLIN, ELISABETH J DIRECTOR OF COMMUNICATIONS STANDARDS COMMISSION	92,000.00	7,666.67	10/01/2022 to 10/31/2022	
CROCKER, NICHOLAS LEE DEPUTY STAFF DIRECTOR	196,000.00	13,333.33	10/01/2022 to 10/31/2022	P/R CHANGE 10/01/22
FITZPATRICK, ROBERT SPECIAL ADVISOR	195,000.00	0.00	10/01/2022 to 10/31/2022	APPOINTMENT 10/20/22
GIACHETTI, RYAN ANDREW PROFESSIONAL STAFF	85,000.00	7,083.33	10/01/2022 to 10/31/2022	
HAYS, CALEB JONATHAN GENERAL COUNSEL	203,700.00	15,833.33	10/01/2022 to 10/31/2022	P/R CHANGE 10/01/22
HIGGINS, GRACE ELIZABETH PROFESSIONAL STAFF COMMUNICATONS STANDARDS COMMISSION	65,000.00	361.11	10/01/2022 to 10/31/2022	TERMINATED 10/02/22
LASSITER, HILLARY W PROFESSIONAL STAFF	115,000.00	9,583.33	10/01/2022 to 10/31/2022	
MONAHAN, TIMOTHY J REPUBLICAN STAFF DIRECTOR	203,700.00	16,608.33	10/01/2022 to 10/31/2022	P/R CHANGE 10/01/22
PERKINS, SLOANE THOMSON PRESS AND DIGITAL ASSISTANT	55,000.00	4,583.33	10/01/2022 to 10/31/2022	
PORWOLL, ANDREA M COMMUNICATIONS DIRECTOR	120,000.00	10,000.00	10/01/2022 to 10/31/2022	
ROBERTS, CRAIG ANDREW SPECIAL ADVISOR	70,000.00	5,833.33	10/01/2022 to 10/31/2022	
SCHWALB, JANET GIULIANI DIRECTOR OF ADMINISTRATION	157,000.00	12,083.33	10/01/2022 to 10/31/2022	P/R CHANGE 10/01/22
SMITH, ELLIOT MICHAEL PROFESSIONAL STAFF	95,000.00	7,916.67	10/01/2022 to 10/31/2022	
WILSON, AUBREY PATRICIA DIRECTOR OF MODERNIZATION INITIATIVES	130,000.00	10,833.33	10/01/2022 to 10/31/2022	
WILSON, JORDAN PAUL DIRECTOR OF MEMBER SERVICES	80,000.00	6,666.67	10/01/2022 to 10/31/2022	

# U.S. House of Representatives

## PAYROLL CERTIFICATION - FINAL

10/01/2022 to 10/31/2022

Process Level: HO000 COMM ON HOUSE ADMINISTRATION

Accounting Organization: 10HO000

Department: HO090 HOUSE ADMIN-MINORITY STAFF

### SPECIAL & SELECT COMMITTEE - LUMP SUM ACCRUED LEAVE

<b>Employee and Job Title</b>	<b>Annual Salary</b>	<b>Gross Pay</b>	<b>Period</b>	<b>Remarks</b>
HIGGINS, GRACE ELIZABETH PROFESSIONAL STAFF COMMUNICATONS STANDARDS COMMISSION	65,000.00	1,354.17		

### SPECIAL & SELECT COMMITTEE - HOUSE PAID INTERNSHIP PROGRAM

<b>Employee and Job Title</b>	<b>Annual Salary</b>	<b>Gross Pay</b>	<b>Period</b>	<b>Remarks</b>
KAPUSTKA, STEPHAN J COMM. HOUSE PAID INTERN - MINORITY	28,000.00	2,333.33	10/01/2022 to 10/31/2022	

