

COMMITTEE
HOUSE ADMINISTRATION
2015 DEC 22 PM 3:40

Congress of the United States

U.S. House of Representatives

Committee on Small Business

2361 Rayburn House Office Building

Washington, DC 20515-6315

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December 22, 2015

The Honorable Candice Miller
Chairman
Committee on House Administration
1309 Longworth HOB
Washington, DC 20515

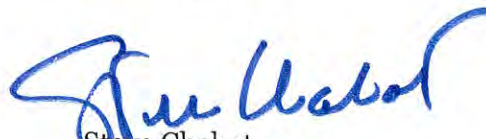
Dear Chairman Miller:

In accordance with the regulations of the Committee on House Administration, I am submitting one copy of the monthly report for November 2015, including:

1. Summary of the progress of the specific investigations and studies for which funds were approved.
2. Fund Balance statements for the month and year to date.
3. Statement of Expenses for the month and year to date.
4. Franking Balance for the month and year to date.
5. Report of travel performed.
6. List of committee employees, job titles and gross monthly salaries.

The report is available to Members of the Committee for examination.

Sincerely,



Steve Chabot
Chairman

Activities of the Committee on Small Business
114th Congress, 1st Session

NOVEMBER 2015 FULL COMMITTEE HEARINGS

1. **National Entrepreneurs' Day**, 11/17/15

NOVEMBER 2015 MARKUPS

NOVEMBER 2015 SUBCOMMITTEE HEARINGS

1. **An Examination of Continued Challenges in VA's Vets First Verification Process**, 11/4, JOINT Subcommittee on Contracting and Workforce and Committee on Veterans' Affairs Subcommittee on Oversight and Investigations
2. **Regulatory Overload: The Effects of Federal Regulations on Small Firms**, 11/6 FIELD Subcommittee on Investigations, Oversight and Regulations
3. **Continuing Challenges for Small Contractors**, 11/18/15, Subcommittee on Contracting and Workforce
4. **Improving Size Standards for Small Farmers and Ranchers**, 11/19/15, Subcommittee on Agriculture, Energy and Trade

U.S. House of Representatives
Small Business Committee Majority

Fund Balance Statement by Paid Date
December

Total Authorization

114-1 **\$2,015,076.00**

Less Expenses for:

January	2015	\$140,337.57
February		\$127,822.78
March		\$123,673.58
April		\$125,955.56
May		\$128,279.23
June		\$132,465.39
July		\$128,444.98
August		\$129,896.26
September		\$136,435.08
October		\$127,350.38
November		\$124,465.77

Total Expenses to Date: **\$1,425,126.58**

Unexpended authorization **\$589,949.42**

U.S. House of Representatives
Small Business Committee Majority

Monthly Statement by Paid Date
114-1 November

Description	YTD Including		Cumulative Total
	November	November	
Non-Statutory Compensation	\$118,152.80	\$1,360,922.36	\$1,360,922.36
11-Personnel Compensation subtotal	\$118,152.80	\$1,360,922.36	\$1,360,922.36
Commercial Transportation	\$0.00	\$748.20	\$748.20
Lodging	\$0.00	\$156.47	\$156.47
Meals	\$0.00	\$26.01	\$26.01
Car Rental	\$0.00	\$78.61	\$78.61
Gasoline	\$0.00	\$14.84	\$14.84
Taxi/Parking/Tolls	\$0.00	\$325.76	\$325.76
Travel Subsistence	\$1,118.25	\$1,729.20	\$1,729.20
21-Travel subtotal	\$1,118.25	\$3,079.09	\$3,079.09
DC Telecommunication Equipment (TRANSFER)	\$60.00	\$1,100.00	\$1,100.00
DC Telecommunication Service (TRANSFER)	\$232.50	\$2,642.75	\$2,642.75
DC Telecommunication Tolls (TRANSFER)	\$911.60	\$9,451.00	\$9,451.00
Franked Mail	\$0.44	\$37.07	\$37.07
23-Rent, Communications and Utilities subtotal	\$1,204.54	\$13,230.82	\$13,230.82
Printing & Reproduction	\$448.21	\$1,420.98	\$1,420.98
Photographic (TRANSFER)	\$0.00	\$129.30	\$129.30
24-Printing and Reproduction subtotal	\$448.21	\$1,550.28	\$1,550.28
Representational Expenses	\$0.00	\$45.30	\$45.30
Technology Service Contracts	\$1,293.00	\$18,213.00	\$18,213.00
Web Development, Hosting, Email, and Related Services	\$935.00	\$17,850.00	\$17,850.00
25- subtotal	\$2,228.00	\$36,108.30	\$36,108.30
Bottled Water	\$120.60	\$1,267.51	\$1,267.51
Food and Beverage	\$0.00	\$749.55	\$749.55
Framing (TRANSFER)	\$0.00	\$34.00	\$34.00
Office Supplies (Outside)	\$96.14	\$336.88	\$336.88
Office Supply (TRANSFER)	\$22.23	\$566.06	\$566.06
Publications/Reference Material	\$635.00	\$1,459.44	\$1,459.44
26-Supplies and Materials subtotal	\$873.97	\$4,413.44	\$4,413.44
Computer Hardware Purchase less than \$25,000	\$0.00	\$1,138.00	\$1,138.00
Equipment & Software Maintenance	\$440.00	\$4,684.29	\$4,684.29
31-Equipment subtotal	\$440.00	\$5,822.29	\$5,822.29

Total Expenses

\$124,465.77

\$1,425,126.58

\$1,425,126.58

12/14/15

U.S. House of Representatives
COMMITTEE ON SMALL BUSINESS
MINORITY
Fund Balance Statement by Paid Date
November

Total Authorization		
114-1		\$1,007,538.00
Less Expenses for:		
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January	2015	\$75,767.24
February		\$80,209.40
March		\$80,218.95
April		\$80,213.74
May		\$81,414.32
June		\$81,538.45
July		\$81,460.66
August		\$81,712.27
September		\$81,452.97
October		\$81,809.09
November		\$81,366.36
Total Expenses to Date:		\$887,163.45
Unexpended authorization		\$120,374.55

12/14/15

U.S. House of Representatives
COMMITTEE ON SMALL BUSINESS
MINORITY
Monthly Statement by Paid Date
114-1 November

Description	November	YTD Including November	Cumulative Total
Non-Statutory Compensation	\$79,508.34	\$864,374.53	\$864,374.53
11-Personnel Compensation subtotal	\$79,508.34	\$864,374.53	\$864,374.53
DC Telecommunication Equipment (TRANSFER)	\$28.00	\$408.00	\$408.00
DC Telecommunication Service (TRANSFER)	\$134.00	\$1,533.75	\$1,533.75
DC Telecommunication Tolls (TRANSFER)	\$3.44	\$51.94	\$51.94
Postage/Courier/Box rental	\$0.00	\$25.59	\$25.59
23-Rent, Communications and Utilities subtotal	\$165.44	\$2,019.28	\$2,019.28
Technology Service Contracts	\$0.00	\$7,758.00	\$7,758.00
Web Development, Hosting, Email, and Related Services	\$1,293.00	\$6,465.00	\$6,465.00
25-Other Services subtotal	\$1,293.00	\$14,223.00	\$14,223.00
Bottled Water	\$0.00	\$475.83	\$475.83
Food and Beverage	\$0.00	\$407.25	\$407.25
Office Supplies (Outside)	\$0.00	\$225.00	\$225.00
Office Supply (TRANSFER)	\$0.00	\$1,043.18	\$1,043.18
26-Supplies and Materials subtotal	\$0.00	\$2,151.26	\$2,151.26
Equipment & Software Maintenance	\$399.58	\$4,395.38	\$4,395.38
31-Equipment subtotal	\$399.58	\$4,395.38	\$4,395.38
Total Expenses	\$81,366.36	\$887,163.45	\$887,163.45

114th Congress, 1st Session
Committee on Small Business
Franked Mail Report

Allocation:	\$5000.00
January:	0.00
February:	1.19
March:	8.67
April:	3.25
May:	5.90
June:	5.80
July:	6.93
August:	0.00
September:	4.89
October:	.44
November:	
December:	
 TOTAL EXPENDED:	 37.07

Travel Performed
 Committee on Small Business
 114th Congress 1st Session
 November 2015

Traveler	Dates of Travel		Purpose	Itinerary	Transportation cost	Reimbursement Claimed		
	From	To				Meals, Lodging & Incidentals	Other	Total
Corey Cooke	11/2/2015	11/6/2015	NAGGL Annual Meeting	DCA-LAS-DCA	\$420.70	\$697.52		\$1,118.25

114th Congress 1st Session
Committee on Small Business
Employee List
November 2015

<u>EMPLOYEE</u>	<u>JOB TITLE</u>	<u>GROSS PAY</u>
Barr, Delia	Clerk	\$ 5,416.67
Barton, Stacey	Chief of Staff	\$ 4,166.67
Bowles, Maureen	Financial Administrator	\$ 1,500.00
Brown, Daniel	Staff Assistant	\$ 2,916.67
Burchfield, James	Professional Staff	\$ 5,000.00
Cooke, Corey	Associate Counsel	\$ 5,833.33
Day, Michael	Staff Director	\$ 14,275.00
Denis, Stephen	Deputy Staff Director	\$ 10,833.33
Fitzpatrick, Kevin	Staff Director	\$ 14,375.00
Garcia, Moraima	Office Manager	\$ 10,650.00
Hartz, Joseph E	Professional Staff	\$ 8,416.67
Haurek, Alex	Communications Director	\$ 9,583.33
Jung, Melissa R	Tax Counsel	\$ 10,416.67
McNabb, Kelley	Communications Director	\$ 6,666.67
Minehardt, Adam H	Deputy Staff Director	\$ 13,750.00
Murphy, Emily	Senior Counsel	\$ 12,500.00
Northcutt, Eminence	Procurement Counsel	\$ 10,416.67
Oliver, Janet L	Deputy Staff Director	\$ 12,916.67
Pelletier, Justin M	Banking Counsel	\$ 10,416.67
Pineles, Barry	Chief Counsel	\$ 13,416.67
Sangiorgio, Joseph	Press Secretary	\$ 3,055.56
Scheidler, Adam	Press Secretary	\$ 2,138.89
Ziebarth, Viktoria	Counsel	\$ 9,000.00