

Congress of the United States
U.S. House of Representatives
Committee on Small Business
2361 Rayburn House Office Building
Washington, DC 20515-6515

COMMITTEE
HOUSE ADMINISTRATION
2014 JAN 16 PM 1:05

January 17, 2014

The Honorable Candice Miller
Chairman
Committee on House Administration
1309 Longworth HOB
Washington, DC 20515

Dear Chairman Miller:

In accordance with the regulations of the Committee on House Administration, I am submitting one copy of the monthly report for December 2013, including:

1. Summary of the progress of the specific investigations and studies for which funds were approved.
2. Fund Balance statements for the month and year to date.
3. Statement of Expenses for the month and year to date.
4. Franking Balance for the month and year to date.
5. Report of travel performed.
6. List of committee employees, job titles and gross monthly salaries.

The report is available to Members of the Committee for examination.

Sincerely,



Sam Graves
Chairman

**ACTIVITIES OF THE
COMMITTEE ON SMALL BUSINESS
113TH CONGRESS, 1st Session**

DECEMBER 2013 FULL COMMITTEE/SUBCOMMITTEE HEARINGS & MARK-UPS

DECEMBER COMMITTEE HEARINGS

DECEMBER 4, 2013: The Full Committee had a hearing titled: "The Healthcare Law: The Effect of the Business Aggregation Rules on Small Employers."

DECEMBER 11, 2013: The Full Committee had a hearing titled: "The Small Business Health Options Program (SHOP): Is It Working for Small Businesses?"

MARKUPS

None

DECEMBER SUBCOMMITTEE HEARINGS

DECEMBER 3, 2013: The Subcommittee on Investigations, Oversight and Regulations had a hearing titled: "Regulatory Landscape: Burdens on Small Financial Institutions."

DECEMBER 5, 2013: The Subcommittee on Economic Growth, Tax, and Capital Access had a hearing titled: "Where Are We Now: Examining the Post-Recession Small Business Lending Environment."

DECEMBER 11, 2013: The Contracting and Workforce Subcommittee had a Joint Hearing with the Veterans' Affairs Committee Subcommittee on Oversight and Investigations titled: "Contracting Away Accountability- Reverse Auctions in Federal Agency Acquisitions."

U.S. House of Representatives
Small Business Committee Majority
SM000
Fund Balance Statement by Paid Date
December

Total Authorization

113-1 \$1,995,125.00

Less Expenses for:

January	2013	\$150,632.98
February		\$157,401.04
March		\$158,910.46
April		\$159,006.21
May		\$159,408.79
June		\$160,197.97
July		\$158,274.14
August		\$153,561.12
September		\$157,722.83
October		\$151,038.02
November		\$153,815.52
December		\$220,473.06

Total Expenses to Date:**\$1,940,442.14**

Unexpended authorization**\$54,682.86**

U.S. House of Representatives
COMMITTEE ON SMALL BUSINESS
MINORITY
Fund Balance Statement by Paid Date
December

Total Authorization

113-1 \$997,562.67

Less Expenses for:

January	2013	\$78,714.02
February		\$84,516.22
March		\$76,361.67
April		\$75,925.88
May		\$75,952.30
June		\$75,937.74
July		\$82,196.25
August		\$76,965.03
September		\$79,393.94
October		\$77,348.51
November		\$77,173.07
December		\$77,205.07

Total Expenses to Date: **\$937,689.70**

Unexpended authorization **\$59,872.97**

**U.S. House of Representatives
Small Business Committee Majority**

**Monthly Statement by Paid Date
113-1 December**

Description	YTD Including		Cumulative Total
	December	December	
Non-Statutory Compensation	\$177,874.99	\$1,835,385.99	\$1,835,385.99
11-Personnel Compensation subtotal	\$177,874.99	\$1,835,385.99	\$1,835,385.99
Commercial Transportation	\$767.70	\$5,355.80	\$5,355.80
Lodging	\$292.52	\$1,029.29	\$1,029.29
Meals	\$0.00	\$103.28	\$103.28
Car Rental	\$0.00	\$137.75	\$137.75
Gasoline	\$0.00	\$10.00	\$10.00
Taxi/Parking/Tolls	\$0.00	\$192.04	\$192.04
Travel Subsistence	\$0.00	\$486.47	\$486.47
21-Travel subtotal	\$1,060.22	\$7,314.63	\$7,314.63
DC Telecommunication Equipment (TRANSFER)	\$112.00	\$1,281.00	\$1,281.00
DC Telecommunication Service (TRANSFER)	\$268.50	\$3,036.76	\$3,036.76
DC Telecommunication Tolls (TRANSFER)	\$1,658.04	\$17,685.75	\$17,685.75
HIR Graphics (TRANSFER)	\$0.00	\$55.00	\$55.00
Recording - (TRANSFER)	\$0.00	\$119.50	\$119.50
Franked Mail	\$0.00	\$13.23	\$13.23
Equipment Rental	\$0.00	\$783.60	\$783.60
23-Rent, Communications and Utilities subtotal	\$2,038.54	\$22,974.84	\$22,974.84
Printing & Reproduction	\$263.74	\$904.12	\$904.12
Photographic (TRANSFER)	\$0.00	\$6.50	\$6.50
24-Printing and Reproduction subtotal	\$263.74	\$910.62	\$910.62
Service Contracts	\$2,172.00	\$24,194.00	\$24,194.00
25-Other Services subtotal	\$2,172.00	\$24,194.00	\$24,194.00
Bottled Water	\$169.09	\$1,803.17	\$1,803.17
Food and Beverage	\$0.00	\$260.50	\$260.50
Framing (TRANSFER)	\$0.00	\$279.00	\$279.00
Habitation Expense	\$0.00	\$676.46	\$676.46
Office Supplies (Outside)	\$237.28	\$1,363.26	\$1,363.26
Office Supply (TRANSFER)	\$50.32	\$361.88	\$361.88
Publications/Reference Material	\$36,223.88	\$36,574.48	\$36,574.48
Miscellaneous Supplies & Materials	\$0.00	\$423.09	\$423.09
26-Supplies and Materials subtotal	\$36,680.57	\$41,741.84	\$41,741.84
Equipment (TRANSFER)	\$0.00	\$1,565.22	\$1,565.22
Computer Hardware Operating Lease less than	\$0.00	\$935.00	\$935.00

Description	December	YTD Including December	Cumulative Total
\$25,000			
Equipment & Software Maintenance	\$383.00	\$4,406.00	\$4,406.00
31-Equipment subtotal	\$383.00	\$6,906.22	\$6,906.22
Miscellaneous Expenses	\$0.00	\$1,014.00	\$1,014.00
99-Miscellaneous subtotal	\$0.00	\$1,014.00	\$1,014.00
Total Expenses	\$220,473.06	\$1,940,442.14	\$1,940,442.14

01/15/14

U.S. House of Representatives
COMMITTEE ON SMALL BUSINESS
MINORITY

Monthly Statement by Paid Date
113-1 December

Description	December	YTD Including December	Cumulative Total
Non-Statutory Compensation	\$75,258.34	\$915,097.85	\$915,097.85
11-Personnel Compensation subtotal	\$75,258.34	\$915,097.85	\$915,097.85
DC Telecommunication Equipment (TRANSFER)	\$44.00	\$524.00	\$524.00
DC Telecommunication Service (TRANSFER)	\$157.25	\$1,655.49	\$1,655.49
DC Telecommunication Tolls (TRANSFER)	\$13.44	\$98.33	\$98.33
Postage/Courier/Box rental	\$0.00	\$89.47	\$89.47
23-Rent, Communications and Utilities subtotal	\$214.69	\$2,367.29	\$2,367.29
Printing & Reproduction	\$0.00	\$134.00	\$134.00
24-Printing and Reproduction subtotal	\$0.00	\$134.00	\$134.00
Technology Service Contracts	\$1,237.00	\$14,844.00	\$14,844.00
25-Other Services subtotal	\$1,237.00	\$14,844.00	\$14,844.00
Bottled Water	\$95.46	\$555.22	\$555.22
Office Supply (TRANSFER)	\$0.00	\$257.38	\$257.38
26-Supplies and Materials subtotal	\$95.46	\$812.60	\$812.60
Equipment & Software Maintenance	\$399.58	\$4,433.96	\$4,433.96
31-Equipment subtotal	\$399.58	\$4,433.96	\$4,433.96
Total Expenses	\$77,205.07	\$937,689.70	\$937,689.70

113th Congress, 1st Session
Committee on Small Business
Franked Mail Report

Allocation:	\$5000.00
January:	\$ 1.32
February:	1.62
March:	0.00
April:	4.06
May:	9.15
June:	8.81
July	9.67
August:	3.15
September:	2.64
October:	.41
November:	1.19
December:	
<hr/> TOTAL EXPENDED	<hr/> 42.02

Travel Performed
 Committee on Small Business
 113th Congress 1st Session
 December 2013

Traveler	Dates of Travel		Purpose	Itinerary	Transportation cost	Reimbursement Claimed		
	From	To				Meals, Lodging & Incidentals	Other	Total
Sam Graves	11/29/2013	12/3/2013	Business Committee			292.52		292.52
Sam Graves	11/29/2013	11/29/2013	Small Business Committee	Missouri-Las Vegas	571.9			571.9
Sam Graves	12/3/2013	12/3/2013	Small Business Committee	Las Vegas-DCA	195.8			195.8

113th Congress 1st Session
Committee on Small Business
Employee List
December 2013

<u>EMPLOYEE</u>	<u>JOB TITLE</u>	<u>GROSS PAY</u>
Day, Michael	Staff Director	\$ 14,275.00
Garcia, Moraima	Office Manager	\$ 10,650.00
Brown, Thomas	Chief of Staff	\$ 7,500.00
Cooke, Corey	Associate Counsel	\$ 7,083.33
Guggenheim, Andrew	Professional Staff	\$ 7,916.67
Hannah, Grant	Staff Assistant	\$ 3,750.00
Hannahs, Joel	Press Secretary	\$ 6,750.00
Hartz, Joseph E	Professional Staff	\$ 10,166.67
Haurek, Alex	Communications Director	\$ 9,583.33
Huff, Andrew, S	Research Assistant	\$ 5,333.33
Johnson Jung, Melissa R	Tax Counsel	\$ 9,416.67
Jordan, Darrell H	Communications Director	\$ 13,833.33
Karellas, Andreas P	Professional Staff	\$ 10,833.33
Leieritz, Jeffrey D	Director of New Media	\$ 5,333.33
Marshall, Susan	Clerk	\$ 8,833.33
Minehardt, Adam H	Deputy Staff Director	\$ 12,500.00
Murphy, Emily	Senior Counsel	\$ 14,000.00
Northcutt, Eminence	Procurement Counsel	\$ 9,416.67
Oliver, Janet L	Deputy Chief Counsel	\$ 14,000.00
Pelletier, Justin M	Banking Counsel	\$ 9,416.67
Pineles, Barry	Chief Counsel	\$ 14,000.00
Ratto, Mark Peter	Professional Staff	\$ 5,666.67
Salley, Lori	Staff Director	\$ 14,375.00
Sass, Paul J	Deputy Staff Director	\$ 14,000.00
Smith, Buffy Renee	Scheduler	\$ 4,583.33
Ziebarth, Viktoria A	Counsel	\$ 9,916.67