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TERESA LEGER FERNANDEZ, NEW MEXICO

JAMIE FLEET
STAFF DIRECTOR

One Hundred Seventeenth
Congress of the United States
House of Representatives

COMMITTEE ON HOUSE ADMINISTRATION

1309 LONGWORTH HOUSE OFFICE BUILDING
WASHINGTON, DC 20515-6157
202-225-2061 | CHA.HOUSE.GOV

RODNEY DAVIS, ILLINOIS
RANKING MINORITY MEMBER

BARRY LOUDERMILK, GEORGIA
BRYAN STEIL, WISCONSIN

TIM MONAHAN
MINORITY STAFF DIRECTOR

May 20, 2022

April 2022 Monthly Report

The Committee on House Administration Monthly Report includes the following:

- Summary of studies, investigations, and activities of the Committee;
- Statement of expenses for the month and year to date;
- Report of travel performed during April 1-30, 2022;
- List of Committee employees, job titles and gross monthly salaries;
- List of Committee Detailees.

This report is available to Members of the Committee for examination.

The April 2022 Committee on House Administration Monthly Report is available for public inspection at the Committee office in 1309 Longworth House Office Building.

Committee on House Administration Monthly Report—April 2022

Full Committee Hearings:

4.7.2022 –Examining Stock Trading Reforms for Congress

Subcommittee on Elections Hearings:

4.11.2022 –Voting in America: Access to the Ballot in New Mexico

4.28.2022—A Growing Threat: The Impact of Disinformation Targeted at Communities of Color

Full Committee Meetings:

4.7.2022 ---Markup of H. Res. 1035, Adjusting the amount provided for the expenses of certain committees of the House of Representatives in the One Hundred Seventeenth Congress

Reports:

4.21.2022—House Report 117-291

Polls:

Committee Poll No. 9---Committee Consultant Contract Agreement between the Committee on House Administration and the Consultant, Gineen Bresso

Floor Activity:

4.28.2022—Pursuant to the provisions of H. Res. 1065, H. Res. 1035 passed the House.

Franking and Member Services

- Reviewed 917 requests for advisory opinions, and one Frankable Stamp was issued.
- Provided guidance and advice to Member offices on the use of congressional mail and other official communication resources.
- On April 1, Commission Staff participated in panel discussions for a District Director Fly-In event on Redistricting, hosted by the Chief Administrative Office.
- On April 4, Commission Staff participated in panel discussions for a District Director Fly-In event on Redistricting, hosted by the Chief Administrative Office.
- On April 13, an E-Dear Colleague titled, *Administrative: REMINDER – 1st Quarter Mass Mailings & Mass Communications Report Due* was sent.
- Approved CMO and CSO requests and sent approval letters to offices.
- Reviewed and approved waivers.
- Advised Member offices on House rules and regulations.
- Provided guidance on the Paid Intern Program.

Committee Funding and Oversight

- Provided operations guidance to Committee offices to ensure compliance with Handbook regulations.
- Evaluated Handbook regulations for areas of improvement.
- Reviewed Monthly Reports on committee activities and expenditures including franked mail expenditures.

Oversight of Legislative Branch and Other Entities

Library of Congress

- Held regular monthly oversight meeting.

Smithsonian

- Held regular monthly oversight meeting.

Architect of the Capitol

- Held regular monthly oversight meeting.

Office of the Clerk

- Held regular monthly oversight meeting.

Chief Administrative Officer

- Held regular monthly oversight meeting.

Inspector General of the House

- Held regular monthly oversight meeting.

United States Government Publishing Office

- Held regular monthly oversight meeting.

United States Capitol Police

- United States Capitol Police Monthly Oversight Meetings.
- United States Capitol Police OIG Monthly Oversight Meetings.

Oversight of Federal Election Law and Procedures

- Ongoing oversight of topics within the committee jurisdiction.
- Support ongoing work of the Subcommittee.
- Ongoing oversight of the Election Assistance Commission and Federal Election Commission.

Committee on House Administration

Detailees – April 2022

117th Congress

Name	Agency	Start Date	End Date	Majority/Minority
Susan Murphy	GAO	5/24/2021	5/24/2022	Majority

U.S. House of Representatives

PAYROLL CERTIFICATION - FINAL

04/01/2022 to 04/30/2022

Process Level: HO000 COMM ON HOUSE ADMINISTRATION Accounting Organization: 10HO000
 Department: HO000 COMM ON HOUSE ADMINISTRATION

SPECIAL & SELECT COMMITTEE - PERSONNEL

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks
ABBOUD, KHALIL DEPUTY STAFF DIRECTOR	173,900.00	14,491.67	04/01/2022 to 04/30/2022	
ABRAHAMIAN, ARLET SHARED EMPLOYEE	30,000.00	2,500.00	04/01/2022 to 04/30/2022	
AGADA, ENUMALE MARGARET OVERSIGHT COUNSEL	103,000.00	8,583.33	04/01/2022 to 04/30/2022	
BRIGGS, PATRICK EDWARD JUDE PROFESSIONAL STAFF MEMBER	140,000.00	11,666.67	04/01/2022 to 04/30/2022	
CANNAN, GEORGINA CATHLEEN ELECTION COUNSEL	115,000.00	9,583.33	04/01/2022 to 04/30/2022	
CARPENTER, KYLIE L PROFESSIONAL STAFF - FRANKING	100,000.00	6,666.67	04/01/2022 to 04/30/2022	P/R CHANGE 04/26/22
CARR, HANNAH G STAFF ASSISTANT	70,000.00	5,833.33	04/01/2022 to 04/30/2022	
CLOUGH, MICHAEL RYAN SHARED EMPLOYEE	30,000.00	2,500.00	04/01/2022 to 04/30/2022	
DAIGLE, MARY KATHRYN STAFF ASSISTANT	45,000.00	3,750.00	04/01/2022 to 04/30/2022	
DEFREITAS, MATTHEW ALBERT FRANKING STAFF DIR	165,000.00	12,500.00	04/01/2022 to 04/30/2022	P/R CHANGE 04/26/22
DELUCA, ANDREW J SHARED EMPLOYEE	24,500.00	2,041.67	04/01/2022 to 04/30/2022	
FLAHERTY JR, EDWARD CHIEF CLERK	173,900.00	14,491.67	04/01/2022 to 04/30/2022	
FLEET II, JAMES P.D. STAFF DIRECTOR	198,100.00	16,508.33	04/01/2022 to 04/30/2022	
GARCIA, ANDREW ALEXANDER STAFF ASSISTANT	45,000.00	3,750.00	04/01/2022 to 04/30/2022	
GREGORY, SEAN ROBIN STAFF ASSISTANT	45,000.00	3,750.00	04/01/2022 to 04/30/2022	
HILL, GIANNI STAFF ASSISTANT	18,000.00	1,500.00	04/01/2022 to 04/30/2022	
JALATA, KULANI ASAFA ELECTIONS COUNSEL	100,000.00	8,333.33	04/01/2022 to 04/30/2022	
JONES, SEAN M LEGISLATIVE CLERK AND PROFESSIONAL STAFF	105,000.00	8,750.00	04/01/2022 to 04/30/2022	

U.S. House of Representatives
PAYROLL CERTIFICATION - FINAL

04/01/2022 to 04/30/2022

Process Level: HO000 COMM ON HOUSE ADMINISTRATION
 Department: HO000 COMM ON HOUSE ADMINISTRATION

Accounting Organization: 10HO000

SPECIAL & SELECT COMMITTEE - PERSONNEL

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks
LASURE, AARON M PROFESSIONAL STAFF	145,000.00	12,083.33	04/01/2022 to 04/30/2022	
LEAVANDOSKY, STACEY E SENIOR ADVISOR TO THE CHAIRPERSON	115,889.00	9,657.42	04/01/2022 to 04/30/2022	
LEVINE, JAMES G COUNSEL	159,000.00	13,250.00	04/01/2022 to 04/30/2022	
MORALES GOMEZ, JOSE A. PROFESSIONAL STAFF	70,000.00	5,833.33	04/01/2022 to 04/30/2022	
MORGAN, TERI A DEPUTY STAFF DIRECTOR	160,000.00	13,333.33	04/01/2022 to 04/30/2022	
MURRAY, JONATHAN DANIEL PROFESSIONAL STAFF	125,000.00	10,416.67	04/01/2022 to 04/30/2022	
NASTA, SARAH MICHELLE ELECTION COUNSEL	120,000.00	10,000.00	04/01/2022 to 04/30/2022	
NORTON, SIERRA ROSE PRESS SECRETARY	57,500.00	4,791.67	04/01/2022 to 04/30/2022	
PELLEGRINI, GIANCARLO RIVERO ELECTIONS COUNSEL	140,000.00	11,666.67	04/01/2022 to 04/30/2022	
SCHLESINGER, MATTHEW C OVERSIGHT COUNSEL	115,000.00	9,583.33	04/01/2022 to 04/30/2022	
SINGH, SAI SAMARCHITA STAFF ASSISTANT	55,000.00	2,291.67	04/01/2022 to 04/30/2022	TERMINATED 04/15/22
TAYLOR, DANIEL DEPUTY STAFF DIRECTOR AND CHIEF COUNSEL	173,900.00	14,491.67	04/01/2022 to 04/30/2022	
WHIPPY, PETER N COMMUNICATIONS DIRECTOR	140,000.00	11,666.67	04/01/2022 to 04/30/2022	
WRIGHT, SEAN JAMES SENIOR ELECTIONS COUNSEL	173,900.00	14,491.67	04/01/2022 to 04/30/2022	

U.S. House of Representatives
PAYROLL CERTIFICATION - FINAL

04/01/2022 to 04/30/2022

Process Level: HO000 COMM ON HOUSE ADMINISTRATION

Accounting Organization: 10HO000

Department: HO090 HOUSE ADMIN-MINORITY STAFF

SPECIAL & SELECT COMMITTEE - PERSONNEL

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks
ARTHUR, MATTHEW ROBERT INTERN	21,599.00	1,619.93	04/01/2022 to 04/30/2022	APPOINTMENT 04/04/22
BRESSO, GINEEN MARIA SPECIAL COUNSEL	173,900.00	5,796.67	04/01/2022 to 04/30/2022	TERMINATED 04/12/22
CALDWELL, BRITTANY MORGAN STAFF ASSISTANT	55,000.00	4,583.33	04/01/2022 to 04/30/2022	P/R CHANGE 04/01/22
COLLINS, RACHEL E SENIOR COUNSEL	143,000.00	11,916.67	04/01/2022 to 04/30/2022	P/R CHANGE 04/01/22
CONKLIN, ELISABETH J DIRECTOR OF COMMUNICATIONS STANDARDS COMMISSION	92,000.00	7,666.67	04/01/2022 to 04/30/2022	P/R CHANGE 04/01/22
CROCKER, NICHOLAS LEE DEPUTY STAFF DIRECTOR	160,000.00	13,333.33	04/01/2022 to 04/30/2022	P/R CHANGE 04/01/22
ERICKSON, CAMERON MARCUS LAW CLERK	45,000.00	3,750.00	04/01/2022 to 04/30/2022	
GIACHETTI, RYAN ANDREW PROFESSIONAL STAFF	85,000.00	7,083.33	04/01/2022 to 04/30/2022	P/R CHANGE 04/01/22
HAYS, CALEB JONATHAN GENERAL COUNSEL	190,000.00	15,833.33	04/01/2022 to 04/30/2022	P/R CHANGE 04/01/22
HIGGINS, GRACE ELIZABETH PROFESSIONAL STAFF COMMUNICATONS STANDARDS COMMISSION	65,000.00	5,416.67	04/01/2022 to 04/30/2022	P/R CHANGE 04/01/22
MONAHAN, TIMOTHY J REPUBLICAN STAFF DIRECTOR	199,300.00	16,608.33	04/01/2022 to 04/30/2022	P/R CHANGE 04/01/22
NEAL, AUBREY PATRICIA DIRECTOR OF MODERNIZATION INITIATIVES	130,000.00	10,833.33	04/01/2022 to 04/30/2022	P/R CHANGE 04/01/22
PERKINS, SLOANE THOMSON PRESS AND DIGITAL ASSISTANT	55,000.00	4,583.33	04/01/2022 to 04/30/2022	P/R CHANGE 04/01/22
PORWOLL, ANDREA M COMMUNICATIONS DIRECTOR	110,000.00	9,166.67	04/01/2022 to 04/30/2022	
ROBERTS, CRAIG ANDREW SPECIAL ADVISOR	70,000.00	5,833.33	04/01/2022 to 04/30/2022	P/R CHANGE 04/01/22
ROSS, DAVID JOSEPH SHARED STAFF	10,000.00	833.33	04/01/2022 to 04/30/2022	
SCHWALB, JANET GIULIANI DIRECTOR OF ADMINISTRATION	145,000.00	12,083.33	04/01/2022 to 04/30/2022	P/R CHANGE 04/01/22
SMITH, ELLIOT MICHAEL PROFESSIONAL STAFF	88,000.00	7,333.33	04/01/2022 to 04/30/2022	P/R CHANGE 04/01/22

**U.S. House of Representatives
PAYROLL CERTIFICATION - FINAL**

04/01/2022 to 04/30/2022

Process Level: HO000 COMM ON HOUSE ADMINISTRATION

Accounting Organization: 10HO000

Department: HO090 HOUSE ADMIN-MINORITY STAFF

SPECIAL & SELECT COMMITTEE - PERSONNEL

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks
WILSON, JORDAN PAUL DIRECTOR OF MEMBER SERVICES	80,000.00	2,888.89	04/01/2022 to 04/30/2022	APPOINTMENT 04/18/22

SPECIAL & SELECT COMMITTEE - OVERTIME

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks
CALDWELL, BRITTANY MORGAN STAFF ASSISTANT	45,000.00	97.35		

Monthly Financial Statement by Legislative Year - Committee Rollup

Office: 10HO House Administration

Authorization Year 2022
 2022:117th Congress 2nd Session
 Month: April 2022

Budget to Actual

Program	Object Class	YTD Budget Original	YTD Budget Adjusted	YTD Budget Revised	YTD Committed	YTD Obligated	YTD Received	YTD Disbursed	YTD Total Actual	YTD Total Available
	** Authorization	6,481,432.00	0.00	6,481,432.00	0.00	0.00	0.00	0.00	0.00	6,481,432.00
	11 Personnel Compensation	0.00	0.00	0.00	0.00	0.00	0.00	1,650,700.64	1,650,700.64	(1,650,700.64)
	21 Travel	0.00	0.00	0.00	0.00	0.00	0.00	22,434.77	22,434.77	(22,434.77)
	23 Rent, Communications, Utilities	0.00	0.00	0.00	0.00	0.00	0.00	17,427.75	17,427.75	(17,427.75)
	24 Printing and Reproduction	0.00	0.00	0.00	0.00	0.00	0.00	710.23	710.23	(710.23)
	25 Other Services	0.00	0.00	0.00	0.00	0.00	0.00	42,679.63	42,679.63	(42,679.63)
	26 Supplies and Materials	0.00	0.00	0.00	0.00	0.00	0.00	14,242.60	14,242.60	(14,242.60)
	31 Equipment	0.00	0.00	0.00	0.00	0.00	0.00	(72.80)	(72.80)	72.80
	Total	6,481,432.00	0.00	6,481,432.00	0.00	0.00	0.00	1,748,122.82	1,748,122.82	4,733,309.18
INTRN	** Authorization	76,415.77	0.00	76,415.77	0.00	0.00	0.00	0.00	0.00	76,415.77
	Total	76,415.77	0.00	76,415.77	0.00	0.00	0.00	0.00	0.00	76,415.77
AE200	** Authorization	5,000.00	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00	5,000.00
	Total	5,000.00	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00	5,000.00
Total		6,562,847.77	0.00	6,562,847.77	0.00	0.00	0.00	1,748,122.82	1,748,122.82	4,814,724.95

Office	Program	YTD Budget Original	YTD Budget Adjusted	YTD Budget Revised	YTD Committed	YTD Obligated	YTD Received	YTD Disbursed	YTD Total Actual	YTD Total Available
10HO000	EXPEN	4,326,455.00	0.00	4,326,455.00	0.00	0.00	0.00	1,181,746.87	1,181,746.87	3,144,708.13
	INTRN	76,415.77	0.00	76,415.77	0.00	0.00	0.00	0.00	0.00	76,415.77
	AE200	5,000.00	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00	5,000.00
	Total	4,407,870.77	0.00	4,407,870.77	0.00	0.00	0.00	1,181,746.87	1,181,746.87	3,226,123.90
10HO999	EXPEN	2,154,977.00	0.00	2,154,977.00	0.00	0.00	0.00	566,375.95	566,375.95	1,588,601.05
	Total	2,154,977.00	0.00	2,154,977.00	0.00	0.00	0.00	566,375.95	566,375.95	1,588,601.05
Total		6,562,847.77	0.00	6,562,847.77	0.00	0.00	0.00	1,748,122.82	1,748,122.82	4,814,724.95

Monthly Financial Statement by Legislative Year - Committee Rollup

Office: 10HO House Administration

Authorization Year 2022
 2022:117th Congress 2nd Session
 Month: April 2022

Disbursed Summary

Program	Object Class	Budget Object Class	MTD Disbursed	YTD Disbursed
EXPEN General Expenditures	11 Personnel Compensation	1101 Non-Statutory Compensation	427,921.23	1,644,072.11
		1103 Overtime Compensation	97.35	1,628.53
		1104 Accrued Leave	0.00	5,000.00
		Total	428,018.58	1,650,700.64
	21 Travel	2101 Airfare Commercial Transport	213.60	8,369.51
		2102 Non-Airfare Commercial Transp	396.00	1,025.00
		2105 Lodging	2,418.56	7,200.99
		2110 Meals	829.02	2,163.52
		2115 WI-FI On Travel	0.00	20.00
		2120 Car Rental	962.84	1,325.15
2125 Gasoline		60.85	60.85	
23 Rent, Communications, Utilities	2130 Private Auto Mileage	0.00	164.97	
	2135 Taxi/Ride Share	767.62	1,919.38	
	2136 Parking	112.00	170.00	
	2137 Tolls	15.40	15.40	
	Total	5,775.89	22,434.77	
	2303 Temporary Space Rental	0.00	1,000.00	
	2320 DC Telecom Equip (TRANSFER)	204.00	612.00	
2321 DC Telecom Serv (TRANSFER)	694.25	2,082.75		
24 Printing and Reproduction	2322 DC Telecom Tolls (TRANSFER)	3,894.58	12,825.90	
	2335 HIR Graphics (TRANSFER)	100.00	250.00	
	2350 Postage / Courier / Box Rental	17.40	617.15	
	2360 Utilities	0.00	39.95	
Total	4,910.23	17,427.75		
25 Other Services	2402 Non-Frankable Printing & Repr	202.23	710.23	
	Total	202.23	710.23	
	2503 Consultant Contract Service	0.00	937.00	
	2513 Insurance	499.60	499.60	
	2527 Training	3,000.00	3,200.00	
	2571 Technology Service Contracts	1.05	2,065.70	

U.S. House of Representatives

Monthly Financial Statement by Legislative Year - Committee Rollup

Office: 10HO House Administration Authorization Year 2022
2022:117th Congress 2nd Session
Month: April 2022

Program	Object Class	Budget Object Class	MTD Disbursed	YTD Disbursed
EXPEN General Expenditures	25 Other Services	2572 Web Dev Hst,Email & Rltd Serv	630.38	8,377.33
		2599 Miscellaneous Other Services	0.00	27,600.00
		Total	4,131.03	42,679.63
	26 Supplies and Materials	2602 Water	140.83	887.48
		2603 Food & Beverage	1,545.23	3,162.03
		2605 Framing (TRANSFER)	0.00	50.00
		2620 Office Supplies (Outside)	1,946.22	5,595.40
		2621 Office Supply (TRANSFER)	400.26	3,773.38
		2623 Software < \$500	63.60	190.80
		2630 Publications/Reference Mat'l	305.10	583.51
	Total	4,401.24	14,242.60	
31 Equipment		3112 Computer Hardw Purch <\$25,000	(63,277.48)	(4,890.00)
		3118 Maintenance / Repairs	1,144.30	4,817.20
		Total	(62,133.18)	(72.80)
Total			385,306.02	1,748,122.82
			385,306.02	1,748,122.82