

Congress of the United States
U.S. House of Representatives
Committee on Small Business
2361 Rayburn House Office Building
Washington, DC 20515-6315

COMMITTEE
HOUSE ADMINISTRATION
2012 FEB -6 AM 11:34

February 1, 2012

The Honorable Daniel E. Lungren
Chairman
Committee on House Administration
1309 Longworth HOB
Washington, DC 20515

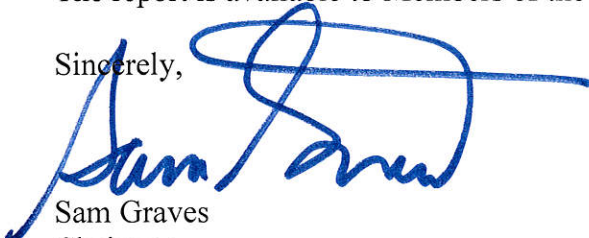
Dear Chairman Lungren:

In accordance with the regulations of the Committee on House Administration, I am submitting three copies of the monthly report for December 2011, including:

1. Summary of the progress of the specific investigations and studies for which funds were approved.
2. Fund Balance statements for the month and year to date.
3. Statement of Expenses for the month and year to date.
4. Franking Balance for the month and year to date.
5. Report of travel performed.
6. List of Committee employees, job titles and gross monthly salaries.

The report is available to Members of the Committee for examination.

Sincerely,



Sam Graves
Chairman

**ACTIVITIES OF THE
COMMITTEE ON SMALL BUSINESS
112TH CONGRESS, 1ST SESSION**

DECEMBER 2011 COMMITTEE HEARINGS

Hearings

No Full Committee hearings were held during this time.

Markups

No markups were held during this time.

DECEMBER 2011 SUBCOMMITTEE HEARINGS

Subcommittee on Healthcare and Technology

December 1, 2011: “*Cyber Security: Protecting Your Small Business.*” According to a recent study, small businesses are the victims of nearly 40 percent of cyber attacks in the United States. This hearing focused on the issues faced by small businesses in combating cyber security threats, including the role of the federal government and best practice solutions.

Subcommittee on Economic Growth, Tax and Capital Access

December 12, 2011: “*Is Uncertainty Contributing to the Jobs Crisis: The Views of Local Illinois Small Businesses.*” Small businesses are the historic source of job creation in the economy, accounting for nearly 7 of 10 new jobs. However, many small businesses have expressed an unwillingness to hire, citing their uncertainties over the direction or outcome of federal policies that impact their bottom line and their ability to remain competitive. During this field hearing, the subcommittee heard from local businesses regarding these concerns and listened to their recommendations on how the federal government could promote a business climate that could be more conducive to job creation.

Subcommittee on Investigations, Oversight and Regulations

December 15, 2011: “*New Medical Loss Ratios: Increasing Health Care Value or Just Eliminating Jobs?*” The Patient Protection and Affordable Care Act (PPACA) and its regulations require health insurance companies to devote a minimum percentage of the premium dollars to health care services and activities that improve health care quality. This percentage is called the Medical Loss Ratio (MLR). This hearing examined the effect of the MLR on Small insurance brokers and the ability of companies to obtain affordable insurance.

U.S. House of Representatives
Small Business Committee Majority
SM000
Fund Balance Statement by Paid Date
December

Total Authorization

SBCR 112-1 **\$2,143,260.66**

Less Expenses for:

January	2011	\$72,911.86
February		\$82,613.74
March		\$124,712.50
April		\$141,696.78
May		\$151,233.84
June		\$153,755.73
July		\$150,917.50
August		\$158,201.43
September		\$158,719.44
October		\$150,448.17
November		\$161,314.97
December		\$164,510.21

Total Expenses to Date: **\$1,671,036.17**

Unexpended authorization **\$472,224.49**

01/24/12

U.S. House of Representatives
Small Business Committee Majority
SM000
Monthly Statement by Paid Date
SBCR 112-1 December

Description	YTD Including		Cumulative Total
	December	December	
Non-Statutory Compensation	\$152,817.58	\$1,564,477.69	\$1,564,477.69
11-Personnel Compensation subtotal	\$152,817.58	\$1,564,477.69	\$1,564,477.69
Commercial Transportation	\$652.30	\$5,961.90	\$5,961.90
Lodging	\$111.99	\$1,329.03	\$1,329.03
Meals	\$97.40	\$1,108.29	\$1,108.29
Car Rental	\$107.79	\$1,456.92	\$1,456.92
Gasoline	\$29.93	\$57.44	\$57.44
Taxi/Parking/Tolls	\$20.00	\$315.95	\$315.95
21-Travel subtotal	\$1,019.41	\$10,229.53	\$10,229.53
DC Telecommunication Equipment (TRANSFER)	\$104.00	\$1,670.71	\$1,670.71
DC Telecommunication Service (TRANSFER)	\$280.17	\$2,948.95	\$2,948.95
DC Telecommunication Tolls (TRANSFER)	\$1,244.19	\$12,898.88	\$12,898.88
HIR Graphics (TRANSFER)	\$180.00	\$354.00	\$354.00
Postage/Courier/Box rental	\$0.00	\$30.47	\$30.47
Franked Mail	\$0.00	\$0.44	\$0.44
Equipment Rental	\$0.00	\$1,687.96	\$1,687.96
23-Rent, Communications and Utilities subtotal	\$1,808.36	\$19,591.41	\$19,591.41
Printing & Reproduction	\$0.00	\$82.01	\$82.01
Photographic (TRANSFER)	\$0.00	\$124.50	\$124.50
Advertisements	\$0.00	\$195.00	\$195.00
24-Printing and Reproduction subtotal	\$0.00	\$401.51	\$401.51
Technology Service Contracts	\$4,530.40	\$35,571.29	\$35,571.29
25-Other Services subtotal	\$4,530.40	\$35,571.29	\$35,571.29
Bottled Water	\$0.00	\$932.16	\$932.16
Food and Beverage	\$0.00	\$992.41	\$992.41
Framing (TRANSFER)	\$0.00	\$138.00	\$138.00
Office Supplies (Outside)	\$64.85	\$8,185.98	\$8,185.98
Office Supply (TRANSFER)	\$3,070.08	\$10,151.66	\$10,151.66
Publications/Reference Material	\$2.16	\$6,446.31	\$6,446.31
26-Supplies and Materials subtotal	\$3,137.09	\$26,846.52	\$26,846.52
Equipment (TRANSFER)	\$0.00	\$772.00	\$772.00
Equipment & Software Maintenance	\$1,197.37	\$13,146.22	\$13,146.22
31-Equipment subtotal	\$1,197.37	\$13,918.22	\$13,918.22

Total Expenses

\$164,510.21

\$1,671,036.17

\$1,671,036.17

01/18/12

U.S. House of Representatives
COMMITTEE ON SMALL BUSINESS
MINORITY
Monthly Statement by Paid Date
SBCD 112-1 December

Description	December	YTD Including December	Cumulative Total
Non-Statutory Compensation	\$78,270.84	\$1,004,727.22	\$1,004,727.22
11-Personnel Compensation subtotal	\$78,270.84	\$1,004,727.22	\$1,004,727.22
Commercial Transportation	\$443.40	\$4,524.50	\$4,524.50
Lodging	\$0.00	\$647.50	\$647.50
Meals	\$0.00	\$83.46	\$83.46
Car Rental	\$0.00	\$321.49	\$321.49
21-Travel subtotal	\$443.40	\$5,576.95	\$5,576.95
DC Telecommunication Equipment (TRANSFER)	\$52.00	\$889.95	\$889.95
DC Telecommunication Service (TRANSFER)	\$140.08	\$1,475.55	\$1,475.55
Postage/Courier/Box rental	\$0.00	\$36.34	\$36.34
23-Rent, Communications and Utilities subtotal	\$192.08	\$2,401.84	\$2,401.84
Printing & Reproduction	\$100.50	\$435.50	\$435.50
24-Printing and Reproduction subtotal	\$100.50	\$435.50	\$435.50
Technology Service Contracts	\$1,326.10	\$15,913.36	\$15,913.36
25-Other Services subtotal	\$1,326.10	\$15,913.36	\$15,913.36
Bottled Water	\$0.00	\$1,025.56	\$1,025.56
Office Supply (TRANSFER)	\$0.00	\$328.83	\$328.83
26-Supplies and Materials subtotal	\$0.00	\$1,354.39	\$1,354.39
Equipment & Software Maintenance	\$399.58	\$4,965.78	\$4,965.78
31-Equipment subtotal	\$399.58	\$4,965.78	\$4,965.78
Total Expenses	\$80,732.50	\$1,035,375.04	\$1,035,375.04

01/18/12

U.S. House of Representatives
COMMITTEE ON SMALL BUSINESS
MINORITY
Fund Balance Statement by Paid Date
December

Total Authorization

SBCD 112-1

\$1,071,630.00

Less Expenses for:

January	2011	\$82,791.90
February		\$113,243.25
March		\$85,874.53
April		\$94,980.45
May		\$83,255.03
June		\$87,343.10
July		\$92,766.62
August		\$69,483.80
September		\$82,956.51
October		\$79,715.45
November		\$82,231.90
December		\$80,732.50

Total Expenses to Date:

\$1,035,375.04

Unexpended authorization

\$36,254.96

112th Congress, 1st Session
Committee on Small Business
Franked Mail

Allocation:	\$5000
January:	\$0
February:	\$0.44
March:	\$1.05
April:	\$3.54
May:	\$4.78
June:	\$9.63
July:	\$4.11
August:	\$0.44
September:	\$4.03
October:	\$2.41
November:	\$2.16
December:	\$0
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Total Expended:	\$32.59

Reimbursement for Travel
 Committee on Small Business
 112th Congress
 December 2011

Traveler	Dates of Travel		Purpose	Itinerary	Reimbursement Claimed			Total
	From	To			Transportation	Meals, Lodging, & Incidentals	Other	
Paul Sass	12/12/2011	12/12/2011	Committee Business	DCA-MIC-DCA	\$238.40			\$238.40
Joe Hartz	11/7/2011	11/8/2011	Committee Business	DCA-CLT-DC	\$551.62	\$229.39		\$781.01

112th Congress, 1st Session
Committee on Small Business
Employee List
December 2011

<u>Employee</u>	<u>Job Title</u>	<u>Gross Pay</u>
Day, Michael	Staff Director	\$ 7,187.50
Garcia, Moraima	Office Manager	\$ 5,375.00
Boisclair, Pierce C	Intern	\$ 1,750.00
Christian, Lisa	Professional Staff	\$ 5,750.00
Dungan, Hilary	Staff Assistant	\$ 2,500.00
Guggenheim, Andrew	Professional Staff	\$ 7,916.67
Hartz, Joseph E	Professional Staff	\$ 7,916.67
Haurek, Alex	Communications Director	\$ 9,583.33
Jiminez, Martin	Banking Counsel	\$ 12,166.67
Johnson, Melissa R	Tax Counsel	\$ 8,541.67
Jordan, Darrell H	Communications Director	\$ 13,333.33
Karellas, Andreas P	Professional Staff	\$ 8,333.33
Knox, Wendy	Press Secretary	\$ 5,583.33
Leieritz, Jeffrey D	Clerk	\$ 2,916.67
Lyons, Christopher N	Oversight Counsel	\$ 7,916.67
Matousek, Michael	Professional Staff	\$ 3,333.33
Minehardt, Adam	Deputy Staff Director	\$ 12,500.00
Northcutt, Eminence	Procurement Counsel	\$ 6,250.00
Murphy, Emily	Senior Counsel	\$ 11,666.67
Oliver, Janet L	Deputy Chief Counsel	\$ 11,666.67
Pelletier, Justin M	Banking Counsel	\$ 8,750.00
Pineles, Barry	Chief Counsel	\$ 14,033.33
Ratto, Mark Peter	Professional Staff	\$ 7,500.00
Salley, Lori Ann	Staff Director	\$ 14,034.25
Sass, Paul J	Deputy Chief of Staff	\$ 14,000.00
Shupe, Brooke A	Professional Staff	\$ 4,083.33
Smith, Buffy Renee	Scheduler	\$ 4,583.33
Villasenor, Cielo	Press Assistant	\$ 4,416.67
Walker, Mindi	Professional Staff	\$ 7,500.00