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JAMIE FLEET
STAFF DIRECTOR

One Hundred Seventeenth
Congress of the United States
House of Representatives

COMMITTEE ON HOUSE ADMINISTRATION
1309 LONGWORTH HOUSE OFFICE BUILDING
WASHINGTON, DC 20515-6157
202-225-2061 | CHA.HOUSE.GOV

RODNEY DAVIS, ILLINOIS
RANKING MINORITY MEMBER

BARRY LOUDERMILK, GEORGIA
BRYAN STEIL, WISCONSIN

TIM MONAHAN
MINORITY STAFF DIRECTOR

December 27, 2022

November 2022 Monthly Report

The Committee on House Administration Monthly Report includes the following:

- Summary of studies, investigations, and activities of the Committee;
- Statement of expenses for the month and year to date;
- Report of travel performed during November 1-30, 2022;
- List of Committee employees, job titles and gross monthly salaries;
- List of Committee Detailees.

This report is available to Members of the Committee for examination.

The November 2022 Committee on House Administration Monthly Report is available for public inspection at the Committee office in 1309 Longworth House Office Building.

Committee on House Administration Monthly Report—November 2022

Full Committee Hearings:

None

Subcommittee on Elections Hearings:

None

Full Committee Meetings:

None

Reports:

None

Polls:

None

Floor Activity:

H.Res. 1494 — Passed/Agreed to in House 11/29/2022

Franking and Member Services

- Reviewed 281 requests submitted for Advisory Opinions, and 250 Advisory Opinions were issued.
- No Frankable Stamps were issued.
- Provided guidance and advice to Member offices on the use of congressional mail and other official communication resources.
- On November 2nd, the Commission staff conducted a Communications Standards Application monthly meeting with stakeholders.
- On November 16th, the Commission staff participated in a New Member Orientation Congressional Online Presence panel discussion.
- In November, the Committee received and responded to 54 Member Service requests.
- The Committee distributed guidance on end of year expenses to all Member offices.
- Member Services staff provided support to members-elect during New Member Orientation.
- Approved CMO and CSO requests and sent approval letters to offices.
- Reviewed and approved waivers.
- Advised Member offices on House rules and regulations.
- Provided guidance on the Paid Intern Program.

Committee Funding and Oversight

- Provided operations guidance to Committee offices to ensure compliance with Handbook regulations.
- Evaluated Handbook regulations for areas of improvement.
- Reviewed Monthly Reports on committee activities and expenditures including franked mail expenditures.

Oversight of Legislative Branch and Other Entities

Library of Congress

- Held regular monthly oversight meeting.

Smithsonian

- Held regular monthly oversight meeting.

Architect of the Capitol

- Held regular monthly oversight meeting.

Office of the Clerk

- Held regular monthly oversight meeting.

Chief Administrative Officer

- Held regular monthly oversight meeting.

Inspector General of the House

- Held regular monthly oversight meeting.

United States Government Publishing Office

- Held regular monthly oversight meeting.

United States Capitol Police

- United States Capitol Police Monthly Oversight Meetings.
- United States Capitol Police OIG Monthly Oversight Meetings.

Oversight of Federal Election Law and Procedures

- Ongoing oversight of topics within the committee jurisdiction.
- Support ongoing work of the Subcommittee.
- Ongoing oversight of the Election Assistance Commission and Federal Election Commission.

Committee on House Administration

Detailees – November 2022

117th Congress

No Detailees to Report.

House of Representatives
Monthly Financial Statement by Legislative Year - Committee Rollup

Office: 10HO House Administration
 Authorization Year 2022
 2022:117th Congress 2nd Session
 Month: November 2022

Budget to Actual

Program	Object Class	YTD Budget Original	YTD Budget Adjusted	YTD Budget Revised	YTD Committed	YTD Obligated	YTD Received	YTD Disbursed	YTD Total Actual	YTD Total Available	
EXPEN	** Authorization	6,481,432.00	0.00	6,481,432.00	0.00	0.00	0.00	0.00	0.00	6,481,432.00	
	11 Personnel Compensation	0.00	0.00	0.00	0.00	0.00	0.00	4,918,943.38	4,918,943.38	(4,918,943.38)	
	21 Travel	0.00	0.00	0.00	0.00	0.00	0.00	132,323.85	132,323.85	(132,323.85)	
	23 Rent, Communications, Utilities	0.00	0.00	0.00	0.00	0.00	0.00	55,883.83	55,883.83	(55,883.83)	
	24 Printing and Reproduction	0.00	0.00	0.00	0.00	0.00	0.00	12,399.05	12,399.05	(12,399.05)	
	25 Other Services	0.00	0.00	0.00	0.00	0.00	0.00	150,342.47	170,342.47	(170,342.47)	
	26 Supplies and Materials	0.00	0.00	0.00	0.00	0.00	0.00	105,498.52	105,498.52	(105,498.52)	
	31 Equipment	0.00	0.00	0.00	0.00	0.00	0.00	11,409.42	11,409.42	(11,409.42)	
	Total	6,481,432.00	0.00	6,481,432.00	0.00	0.00	20,000.00	0.00	5,386,800.52	5,406,800.52	1,074,631.48
	** Authorization	76,415.77	0.00	76,415.77	0.00	0.00	0.00	0.00	0.00	76,415.77	
	11 Personnel Compensation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	26,188.88	26,188.88	(26,188.88)
Total	76,415.77	0.00	76,415.77	0.00	0.00	0.00	0.00	26,188.88	26,188.88	50,226.89	
** Authorization	5,000.00	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	
FM Franked Mail	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.40	2.40	(2.40)	
Total	5,000.00	0.00	5,000.00	0.00	0.00	0.00	0.00	2.40	2.40	4,997.60	
Total	6,562,847.77	0.00	6,562,847.77	0.00	0.00	20,000.00	0.00	5,412,991.80	5,432,991.80	1,129,855.97	
Office	Program	YTD Budget Original	YTD Budget Adjusted	YTD Budget Revised	YTD Committed	YTD Obligated	YTD Received	YTD Disbursed	YTD Total Actual	YTD Total Available	
	EXPEN	4,326,455.00	(50,000.00)	4,276,455.00	0.00	20,000.00	0.00	3,593,380.09	3,613,380.09	663,074.91	
	INTRN	76,415.77	0.00	76,415.77	0.00	0.00	0.00	26,188.88	26,188.88	50,226.89	
10HO000	AE200	5,000.00	0.00	5,000.00	0.00	0.00	0.00	2.40	2.40	4,997.60	
	Total	4,407,870.77	(50,000.00)	4,357,870.77	0.00	20,000.00	0.00	3,619,571.37	3,639,571.37	718,299.40	
10HO999	EXPEN	2,154,977.00	50,000.00	2,204,977.00	0.00	0.00	0.00	1,793,420.43	1,793,420.43	411,556.57	
	Total	2,154,977.00	50,000.00	2,204,977.00	0.00	0.00	0.00	1,793,420.43	1,793,420.43	411,556.57	
Total	6,562,847.77	0.00	6,562,847.77	0.00	0.00	20,000.00	0.00	5,412,991.80	5,432,991.80	1,129,855.97	

The House of Representatives
Monthly Financial Statement by Legislative Year - Committee Rollup

Office: 10HO House Administration

Authorization Year 2022
 2022:117th Congress 2nd Session
 Month: November 2022

Disbursed Summary

Program	Object Class	Budget Object Class	MTD Disbursed	YTD Disbursed		
11 Personnel Compensation		1101 Non-Statutory Compensation	522,774.63	4,894,729.19		
		1103 Overtime Compensation	3,063.78	9,002.59		
		1104 Accrued Leave	5,454.17	15,211.60		
		Total	531,292.58	4,918,943.38		
		21 Travel		2101 Airfare Commercial Transport	9,476.83	56,835.91
				2102 Non-Airfare Commercial Transp	226.00	1,281.00
				2105 Lodging	1,657.98	42,897.55
				2110 Meals	734.78	10,332.88
				2115 W/FT On Travel	0.00	182.70
				2120 Car Rental	0.00	5,477.61
2125 Gasoline	0.00			483.53		
2130 Private Auto Mileage	0.00			2,321.98		
2135 Taxi/Ride Share	1,066.47			9,756.51		
2136 Parking	0.00			1,617.16		
EXPEN General Expenditures		2137 Tolls	0.00	73.41		
		2175 Field Hearing Support Cost	0.00	1,063.61		
		Total	13,162.06	132,323.85		
		2303 Temporary Space Rental	0.00	1,000.00		
		2320 DC Telecom Equip (TRANSFER)	200.00	1,996.00		
		2321 DC Telecom Serv (TRANSFER)	678.75	6,911.50		
		2322 DC Telecom Tolls (TRANSFER)	3,891.18	41,174.63		
		2335 HIR Graphics (TRANSFER)	1,915.00	3,917.25		
		2350 Postage / Courier / Box Rental	0.00	844.50		
		2360 Utilities	0.00	39.95		
24 Printing and Reproduction		Total	6,684.93	55,883.83		
		2402 Non-Frankable Printing & Repro	1,037.20	2,887.43		
		2405 Advertisements	6,387.62	9,407.62		
		2499 Miscellaneous Printing	0.00	104.00		
25 Other Services		Total	7,424.82	12,399.05		
		2502 Non-Technology Service Contr	0.00	127.20		

The House of Representatives
Monthly Financial Statement by Legislative Year - Committee Rollup

Office: 10HO House Administration

Authorization Year 2022
 2022:117th Congress 2nd Session
 Month: November 2022

Program	Object Class	Budget Object Class	MTD Disbursed	YTD Disbursed
EXPEN General Expenditures	25 Other Services	2503 Consultant Contract Service	28,983.34	96,582.02
		2513 Insurance	0.00	499.60
		2514 Janitorial and Maint Serv	0.00	20.00
		2527 Training	360.00	4,520.00
		2571 Technology Service Contracts	0.00	9,334.04
		2572 Web Dev Hst,Email & Rltd Serv	630.38	11,659.61
		2599 Miscellaneous Other Services	0.00	27,600.00
		Total	29,973.72	150,342.47
		2602 Water	480.00	4,507.43
		2603 Food & Beverage	2,204.80	13,487.99
		2604 Legislative Pinng Food and Bev	0.00	4,188.33
		2605 Framing (TRANSFER)	0.00	150.00
		2620 Office Supplies (Outside)	10,382.22	28,016.73
		2621 Office Supply (TRANSFER)	1,414.78	11,671.15
2623 Software < \$500	168.75	5,318.72		
2630 Publications/Reference Matl	721.83	38,158.17		
Total	15,372.38	105,498.52		
31 Equipment	Total	3105 Office Equip Purch<\$25,000	0.00	830.00
		3112 Computer Hardw Purch <\$25,000	0.00	(3,561.00)
		3118 Maintenance / Repairs	1,311.30	14,106.43
		3128 Warranties	0.00	33.99
		Total	1,311.30	11,409.42
11 Personnel Compensation	Total	1101 Non-Statutory Compensation	6,611.11	26,188.88
		Total	6,611.11	26,188.88
AE200 Official Mail	FM Franked Mail	2352 Franked Mail	2.40	2.40
		Total	2.40	2.40
Total	Total	Total	611,835.30	5,412,991.80

U.S. House of Representatives

PAYROLL CERTIFICATION - FINAL

11/01/2022 to 11/30/2022

Process Level: HO000 COMM ON HOUSE ADMINISTRATION

Accounting Organization: 10HO000

Department: HO000 COMM ON HOUSE ADMINISTRATION

SPECIAL & SELECT COMMITTEE - PERSONNEL

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks
ABBOUD, KHALIL DEPUTY STAFF DIRECTOR	203,700.00	19,043.34	11/01/2022 to 11/30/2022	
ABRAHAMIAN, ARLET SHARED EMPLOYEE	30,000.00	2,500.00	11/01/2022 to 11/30/2022	
AGADA, ENUMALE MARGARET OVERSIGHT COUNSEL	103,000.00	8,583.33	11/01/2022 to 11/30/2022	
BRIGGS, PATRICK EDWARD JUDE PROFESSIONAL STAFF MEMBER	154,000.00	12,833.33	11/01/2022 to 11/30/2022	P/R CHANGE 11/01/22
CANNAN, GEORGINA CATHLEEN ELECTION COUNSEL	126,500.00	10,541.67	11/01/2022 to 11/30/2022	
CARPENTER, KYLIE L PROFESSIONAL STAFF - FRANKING	100,000.00	8,333.33	11/01/2022 to 11/30/2022	P/R CHANGE 11/01/22
CARR, HANNAH G STAFF ASSISTANT	77,000.00	3,850.00	11/01/2022 to 11/30/2022	TERMINATED 11/18/22
DAIGLE, MARY KATHRYN STAFF ASSISTANT	49,500.00	4,125.00	11/01/2022 to 11/30/2022	P/R CHANGE 11/01/22
DEFREITAS, MATTHEW ALBERT FRANKING STAFF DIR	165,000.00	13,750.00	11/01/2022 to 11/30/2022	P/R CHANGE 11/01/22
DELUCA, ANDREW J SHARED EMPLOYEE	24,500.00	2,041.67	11/01/2022 to 11/30/2022	
FLAHERTY JR, EDWARD CHIEF CLERK	191,290.00	15,940.83	11/01/2022 to 11/30/2022	
FLEET II, JAMES P.D. STAFF DIRECTOR	202,500.00	16,875.00	11/01/2022 to 11/30/2022	
GARCIA, ANDREW ALEXANDER STAFF ASSISTANT	49,500.00	4,125.00	11/01/2022 to 11/30/2022	P/R CHANGE 11/01/22
GERGES, GIANNA KARAM STAFF ASSISTANT	45,000.00	2,500.00	11/01/2022 to 11/30/2022	APPOINTMENT 11/11/22
GREGORY, SEAN ROBIN STAFF ASSISTANT	49,500.00	4,125.00	11/01/2022 to 11/30/2022	P/R CHANGE 11/01/22
HILL, GIANNI PART-TIME EMPLOYEE	9,000.00	750.00	11/01/2022 to 11/30/2022	
JALATA, KULANI ASAFA ELECTIONS COUNSEL	110,000.00	9,166.67	11/01/2022 to 11/30/2022	
JONES, SEAN M LEGISLATIVE CLERK AND PROFESSIONAL STAFF	115,500.00	9,625.00	11/01/2022 to 11/30/2022	

U.S. House of Representatives

PAYROLL CERTIFICATION - FINAL

11/01/2022 to 11/30/2022

Process Level: HO000 COMM ON HOUSE ADMINISTRATION

Accounting Organization: 10HO000

Department: HO000 COMM ON HOUSE ADMINISTRATION

SPECIAL & SELECT COMMITTEE - PERSONNEL

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks
LASURE, AARON M PROFESSIONAL STAFF	159,500.00	13,291.67	11/01/2022 to 11/30/2022	
LEAVANDOSKY, STACEY E SENIOR ADVISOR TO THE CHAIRPERSON	115,889.00	9,657.42	11/01/2022 to 11/30/2022	
LEVINE, JAMES G COUNSEL	174,900.00	14,575.00	11/01/2022 to 11/30/2022	
MORALES GOMEZ, JOSE A. PROFESSIONAL STAFF	77,000.00	6,416.67	11/01/2022 to 11/30/2022	
MORGAN, TERI A DEPUTY STAFF DIRECTOR	176,000.00	14,666.67	11/01/2022 to 11/30/2022	P/R CHANGE 11/01/22
MURRAY, JONATHAN DANIEL PROFESSIONAL STAFF	137,500.00	11,458.33	11/01/2022 to 11/30/2022	
NASTA, SARAH MICHELLE ELECTION COUNSEL	132,000.00	11,000.00	11/01/2022 to 11/30/2022	
NORTON, SIERRA ROSE PRESS SECRETARY	123,250.00	10,270.83	11/01/2022 to 11/30/2022	P/R CHANGE 11/01/22
PELLEGRINI, GIANCARLO RIVERO ELECTIONS COUNSEL	154,000.00	12,833.33	11/01/2022 to 11/30/2022	
SCHLESINGER, MATTHEW C OVERSIGHT COUNSEL	160,000.00	16,125.00	11/01/2022 to 11/30/2022	
TAYLOR, DANIEL DEPUTY STAFF DIRECTOR AND CHIEF COUNSEL	191,290.00	15,940.83	11/01/2022 to 11/30/2022	
WHIPPY, PETER N COMMUNICATIONS DIRECTOR	150,000.00	12,500.00	11/01/2022 to 11/30/2022	
WRIGHT, SEAN JAMES SENIOR ELECTIONS COUNSEL	191,290.00	15,940.83	11/01/2022 to 11/30/2022	

SPECIAL & SELECT COMMITTEE - OVERTIME

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks
CARR, HANNAH G STAFF ASSISTANT	77,000.00	555.28		
GARCIA, ANDREW ALEXANDER STAFF ASSISTANT	49,500.00	1,713.44		
GARCIA, ANDREW ALEXANDER STAFF ASSISTANT	73,500.00	795.06		

U.S. House of Representatives

PAYROLL CERTIFICATION - FINAL

11/01/2022 to 11/30/2022

Process Level: HO000 COMM ON HOUSE ADMINISTRATION

Accounting Organization: 10HO000

Department: HO000 COMM ON HOUSE ADMINISTRATION

SPECIAL & SELECT COMMITTEE - LUMP SUM ACCRUED LEAVE

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks
CARR, HANNAH G STAFF ASSISTANT	77,000.00	5,454.17		

SPECIAL & SELECT COMMITTEE - HOUSE PAID INTERNSHIP PROGRAM

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks
BINSTED JR, JAMES D COMM. HOUSE PAID INTERN - MAJORITY	38,500.00	2,138.89	11/01/2022 to 11/30/2022	APPOINTMENT 11/11/22
JESSEE, TYLER MERRITT COMM. HOUSE PAID INTERN - MAJORITY	38,500.00	2,138.89	11/01/2022 to 11/30/2022	APPOINTMENT 11/11/22

U.S. House of Representatives

PAYROLL CERTIFICATION - FINAL

11/01/2022 to 11/30/2022

Process Level: HO000 COMM ON HOUSE ADMINISTRATION

Accounting Organization: 10HO000

Department: HO090 HOUSE ADMIN-MINORITY STAFF

SPECIAL & SELECT COMMITTEE - PERSONNEL

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks
ARIENT, JOHN RYAN STAFF ASSISTANT	45,000.00	3,000.00	11/01/2022 to 11/30/2022	APPOINTMENT 11/07/22
CALDWELL, BRITTANY MORGAN SENIOR STAFF ASSISTANT	60,000.00	5,000.00	11/01/2022 to 11/30/2022	
COLLINS, RACHEL E SENIOR COUNSEL	179,000.00	14,916.67	11/01/2022 to 11/30/2022	P/R CHANGE 11/01/22
CONKLIN, ELISABETH J DIRECTOR OF COMMUNICATIONS STANDARDS COMMISSION	92,000.00	7,666.67	11/01/2022 to 11/30/2022	
CROCKER, NICHOLAS LEE DEPUTY STAFF DIRECTOR	202,000.00	19,833.33	11/01/2022 to 11/30/2022	P/R CHANGE 11/01/22
DEISE, ALEXANDER CHARLES COUNSEL	80,000.00	6,222.22	11/01/2022 to 11/30/2022	APPOINTMENT 11/03/22
FITZPATRICK, ROBERT SPECIAL ADVISOR	195,000.00	22,208.33	11/01/2022 to 11/30/2022	
GIACHETTI, RYAN ANDREW PROFESSIONAL STAFF	85,000.00	7,083.33	11/01/2022 to 11/30/2022	
HAYS, CALEB JONATHAN GENERAL COUNSEL	203,700.00	18,116.67	11/01/2022 to 11/30/2022	
LASSITER, HILLARY W PROFESSIONAL STAFF	115,000.00	9,583.33	11/01/2022 to 11/30/2022	
MONAHAN, TIMOTHY J REPUBLICAN STAFF DIRECTOR	203,700.00	17,341.67	11/01/2022 to 11/30/2022	
PERKINS, SLOANE THOMSON PRESS AND DIGITAL ASSISTANT	55,000.00	4,583.33	11/01/2022 to 11/30/2022	
PORWOLL, ANDREA M COMMUNICATIONS DIRECTOR	180,000.00	15,000.00	11/01/2022 to 11/30/2022	P/R CHANGE 11/01/22
POWELL, ROBERT R PROFESSIONAL STAFF	60,000.00	0.00	11/01/2022 to 11/30/2022	APPOINTMENT 11/28/22
ROBERTS, CRAIG ANDREW SPECIAL ADVISOR	70,000.00	5,833.33	11/01/2022 to 11/30/2022	
SCHWALB, JANET GIULIANI DIRECTOR OF ADMINISTRATION	199,000.00	17,583.33	11/01/2022 to 11/30/2022	P/R CHANGE 11/01/22
SMITH, ELLIOT MICHAEL PROFESSIONAL STAFF	95,000.00	7,916.67	11/01/2022 to 11/30/2022	
WILSON, AUBREY PATRICIA DIRECTOR OF MODERNIZATION INITIATIVES	190,000.00	15,833.33	11/01/2022 to 11/30/2022	P/R CHANGE 11/01/22

U.S. House of Representatives

PAYROLL CERTIFICATION - FINAL

11/01/2022 to 11/30/2022

Process Level: HO000 COMM ON HOUSE ADMINISTRATION

Accounting Organization: 10HO000

Department: HO090 HOUSE ADMIN-MINORITY STAFF

SPECIAL & SELECT COMMITTEE - PERSONNEL

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks
WILSON, JORDAN PAUL DIRECTOR OF MEMBER SERVICES	140,000.00	11,666.67	11/01/2022 to 11/30/2022	P/R CHANGE 11/01/22

SPECIAL & SELECT COMMITTEE - HOUSE PAID INTERNSHIP PROGRAM

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks
KAPUSTKA, STEPHAN J COMM. HOUSE PAID INTERN - MINORITY	28,000.00	2,333.33	11/01/2022 to 11/30/2022	

REPORT ON TRAVEL PERFORMED
Committee on House Administration
117th Congress - 2nd Session
November 2022
Majority

Traveler	Dates of Travel		Purpose Itinerary	Reimbursement Claimed			Total
	From	To		Transportation	Meals, Lodging & Incidentals	Other	
Eddie Flaherty	8/13/22	8/21/22		\$ 150.55	\$ 358.00		\$ 508.55
Eddie Flaherty	9/28/22	9/28/22		\$ 11.24			\$ 11.24
Eddie Flaherty	10/3/22	10/3/22		\$ 13.82			\$ 13.82
Matthew Schlesinger	10/24/22	10/25/22			\$ 412.21		\$ 412.21
Matthew Schlesinger	10/25/22	10/25/22		\$ 462.48			\$ 462.48
Enumale Agada	10/13/22	10/14/22		\$ 295.55	\$ 575.76		\$ 871.31
Jose Morales	10/9/22	10/11/22		\$ 126.98	\$ 346.74		\$ 473.72
Jose Morales	10/27/22	10/27/22		\$ 36.84	\$ 52.99		\$ 89.83
Sarah Nasta	10/9/22	10/11/22		\$ 179.00	\$ 498.38		\$ 677.38
Hannah Carr	10/17/22	10/24/22		\$ 46.51			\$ 46.51
Total							\$ 3,567.05