

Congress of the United States  
U.S. House of Representatives  
Committee on Small Business  
2561 Rayburn House Office Building  
Washington, DC 20515-6515

April 19, 2016

The Honorable Candice Miller  
Chairman  
Committee on House Administration  
1309 Longworth HOB  
Washington, DC 20515

COMMITTEE  
HOUSE ADMINISTRATION  
2016 APR 21 PM 3:34

Dear Chairman Miller:

In accordance with the regulations of the Committee on House Administration, I am submitting one copy of the monthly report for March 2016, including:

1. Summary of the progress of the specific investigations and studies for which funds were approved.
2. Fund Balance statements for the month and year to date.
3. Statement of Expenses for the month and year to date.
4. Franking Balance for the month and year to date.
5. Report of travel performed.
6. List of committee employees, job titles and gross monthly salaries.

The report is available to Members of the Committee for examination.

Sincerely,



Steve Chabot  
Chairman

Activities of the Committee on Small Business  
114<sup>th</sup> Congress, 2<sup>nd</sup> Session

**MARCH FULL COMMITTEE HEARINGS**

1. Commercializing on Innovation: Reauthorizing the Small Business Innovation and Research and Small Business Technology Transfer Program, 3/2/2016
2. SBA Management and Performance Challenges: The Inspector General's Perspective, 3/16/2016

**MARCH FULL COMMITTEE MARKUPS**

1. Markup of H.R. 4783, Commercializing on Small Business Innovation Act of 2016, and H.R. 207, Small Business Development Centers Improvement Act of 2015, 3/23/2016

**MARCH SUBCOMMITTEE HEARINGS**

1. Subcommittee on Contracting and the Workforce- Commercializing on Innovation: Reauthorizing the Small Business Innovation Research and Small Business Technology Transfer Programs Part II, 3/8/2016
2. Subcommittee on Investigations, Oversight and Regulations- Risky Business: Effects of New Joint Employer Standards for Small Firms, 3/17/2016
3. Subcommittee on Economic Growth, Tax and Capital Access- Lip Service but Little Else: Failure of the Small Business Health Insurance Tax Credit, 3/22/2016

**114th Congress, 2nd Session  
Committee on Small Business  
2016 Franked Mail Report**

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<b>Allocation:</b>	<b>\$5,000.00</b>
January	\$0.00
February	\$0.00
March	\$4.75
April	
May	
June	
July	
August	
September	
October	
November	
December	
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Total Expended	\$4.75

Travel Performed  
 Committee on Small Business  
 114th Congress 2nd Session  
 March 2016

Traveler	Dates of Travel		Purpose	Itinerary	Transportation cost	Reimbursement Claimed		
	From	To				Meals, Lodging & Incidentals	Other	Total
Joseph Hartz	2/21/2016	2/24/2016	Field Hearing	DCA - LGA	\$408.20	\$725.43		\$1,133.63
Joseph Hartz	3/7/2016	3/8/2016	Field Hearing	DCA - Boston	\$214.20	\$537.58	\$25.55	\$777.33
Steve Chabot	2/22/2016	2/23/2016	Field Hearing	CVG - LGA	\$433.20	\$211.19		\$644.39

**114th Congress, 2nd Session  
Committee on Small Business  
Employee List  
March 2016**

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<b><u>Employee</u></b>	<b><u>Position Title</u></b>	<b><u>Gross Pay</u></b>
Barr, Delia	Clerk	\$5,833.33
Barton, Stacy	Chief of Staff	\$5,208.33
Bowles, Maureen	Financial Administrator	\$1,500.00
Brown, Daniel	Staff Assistant	\$3,333.33
Burchfield, James	Professional Staff	\$5,416.67
Cooke, Corey	Counsel	\$4,861.11
Day, Michael	Staff Director	\$14,275.00
Fitzpatrick, Kevin	Staff Director	\$14,375.00
Garcia, Moraima	Office Manager	\$10,650.00
Hartz, Joseph	Professional Staff	\$9,000.00
Haurek, Alex	Communications Director	\$9,583.33
Jung, Melissa	Tax Counsel	\$10,416.67
McNabb, Kelley	Communications Director	\$7,083.33
Minehardt, Adam	Deputy Staff Director	\$13,750.00
Murphy, Emily	Senior Counsel	\$12,916.67
Northcutt, Eminence	Procurement Counsel	\$10,416.67
Oliver, Janet	Deputy Chief Counsel	\$13,333.33
Pelletier, Justin	Banking Counsel	\$10,416.67
Pineles, Barry	Chief Counsel	\$1,788.89
Pinter, Kimberly	Tax Counsel	\$7,500.00
Robinson, Gregory	Counsel	\$5,416.67
Sangiorgio, Joseph	Press Secretary	\$4,583.33
Seale, Viktoria	Counsel	\$9,000.00
<b>Total</b>		<b>\$190,658.33</b>

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**U.S. House of Representatives  
Small Business Committee Majority**

**Fund Balance Statement by Paid Date  
April**

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**Total Authorization**

**114-2** **\$2,015,076.00**

**Less Expenses for:**

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January	2016	\$109,338.60
February		\$126,943.25
March		\$117,721.51

**Total Expenses to Date:** **\$354,003.36**

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**Unexpended authorization** **\$1,661,072.64**

**U.S. House of Representatives  
Small Business Committee Majority**

**Monthly Statement by Paid Date  
114-2 March**

Description	YTD Including		Cumulative Total
	March	March	
Non-Statutory Compensation	\$111,149.99	\$344,399.98	\$344,399.98
<b>11-Personnel Compensation subtotal</b>	<b>\$111,149.99</b>	<b>\$344,399.98</b>	<b>\$344,399.98</b>
Commercial Transportation	\$1,055.60	\$1,055.60	\$1,055.60
Lodging	\$814.89	\$814.89	\$814.89
Meals	\$252.75	\$252.75	\$252.75
Car Rental	\$134.86	\$134.86	\$134.86
Gasoline	\$10.00	\$10.00	\$10.00
Taxi/Parking/Tolls	\$375.70	\$433.76	\$433.76
<b>21-Travel subtotal</b>	<b>\$2,643.80</b>	<b>\$2,701.86</b>	<b>\$2,701.86</b>
DC Telecommunication Equipment (TRANSFER)	\$68.00	\$228.00	\$228.00
DC Telecommunication Service (TRANSFER)	\$240.25	\$480.50	\$480.50
DC Telecommunication Tolls (TRANSFER)	\$1,018.48	\$2,068.25	\$2,068.25
Postage/Courier/Box rental	\$25.55	\$25.55	\$25.55
Franked Mail	\$4.75	\$4.75	\$4.75
<b>23-Rent, Communications and Utilities subtotal</b>	<b>\$1,357.03</b>	<b>\$2,807.05</b>	<b>\$2,807.05</b>
Printing & Reproduction	\$0.00	\$119.80	\$119.80
<b>24-Printing and Reproduction subtotal</b>	<b>\$0.00</b>	<b>\$119.80</b>	<b>\$119.80</b>
Web Development, Hosting, Email, and Related Services	\$1,870.00	\$1,870.00	\$1,870.00
<b>25- subtotal</b>	<b>\$1,870.00</b>	<b>\$1,870.00</b>	<b>\$1,870.00</b>
Bottled Water	\$40.14	\$84.15	\$84.15
Food and Beverage	\$92.50	\$369.82	\$369.82
Office Supplies (Outside)	\$90.88	\$228.17	\$228.17
Office Supply (TRANSFER)	\$28.17	\$199.34	\$199.34
Publications/Reference Material	\$89.00	\$89.00	\$89.00
<b>26-Supplies and Materials subtotal</b>	<b>\$340.69</b>	<b>\$970.48</b>	<b>\$970.48</b>
Equipment & Software Maintenance	\$360.00	\$1,134.19	\$1,134.19
<b>31-Equipment subtotal</b>	<b>\$360.00</b>	<b>\$1,134.19</b>	<b>\$1,134.19</b>
<b>Total Expenses</b>	<b>\$117,721.51</b>	<b>\$354,003.36</b>	<b>\$354,003.36</b>





04/08/16

**U.S. House of Representatives**  
**COMMITTEE ON SMALL BUSINESS**  
**MINORITY**  
**Monthly Statement by Paid Date**  
**114-2 March**

Description	March	YTD Including March	Cumulative Total
Non-Statutory Compensation	\$79,508.34	\$233,224.47	\$233,224.47
<b>11-Personnel Compensation subtotal</b>	<b>\$79,508.34</b>	<b>\$233,224.47</b>	<b>\$233,224.47</b>
DC Telecommunication Equipment (TRANSFER)	\$28.00	\$56.00	\$56.00
DC Telecommunication Service (TRANSFER)	\$113.50	\$242.50	\$242.50
DC Telecommunication Tolls (TRANSFER)	\$2.87	\$7.16	\$7.16
<b>23-Rent, Communications and Utilities subtotal</b>	<b>\$144.37</b>	<b>\$305.66</b>	<b>\$305.66</b>
Printing & Reproduction	\$167.50	\$167.50	\$167.50
<b>24-Printing and Reproduction subtotal</b>	<b>\$167.50</b>	<b>\$167.50</b>	<b>\$167.50</b>
Bottled Water	\$27.96	\$74.91	\$74.91
Office Supplies (Outside)	\$37.04	\$245.04	\$245.04
Office Supply (TRANSFER)	\$91.98	\$94.33	\$94.33
<b>26-Supplies and Materials subtotal</b>	<b>\$156.98</b>	<b>\$414.28</b>	<b>\$414.28</b>
Equipment & Software Maintenance	\$399.58	\$1,198.74	\$1,198.74
<b>31-Equipment subtotal</b>	<b>\$399.58</b>	<b>\$1,198.74</b>	<b>\$1,198.74</b>
<b>Total Expenses</b>	<b>\$80,376.77</b>	<b>\$235,310.65</b>	<b>\$235,310.65</b>