

Congress of the United States
U.S. House of Representatives
Committee on Small Business
2361 Rayburn House Office Building
Washington, DC 20515-0515

March 16, 2021

The Honorable Zoe Lofgren
Chairperson
Committee on House Administration
1309 Longworth HOB
Washington, DC 20515

Dear Chairperson Lofgren:

In accordance with the regulations of the Committee on House Administration, I am submitting one copy of the monthly report for February 2021, including:

1. Summary of the progress of the specific investigations and studies for which funds were approved.
2. Fund balance statements for the month and year to date.
3. Statement of expenses for the month and year to date.
4. Franking balance for the month and year to date.
5. Report of travel performed.
6. List of committee employees, job titles and gross monthly salaries.
7. List of committee detailees with start and end dates.

The report is available to members of the committee for examination.

Sincerely,



Nydia M. Velázquez
Chairwoman

**ACTIVITIES OF THE
COMMITTEE ON SMALL BUSINESS
117TH CONGRESS, 1st Session**

February 2021

02-04-21: FULL COMMITTEE HYBRID MEETING

117th Committee on Small Business Organizational Meeting

02-04-21: FULL COMMITTEE HYBRID HEARING

State of the Small Business Economy in the Era of COVID-19

02-10-21: FULL COMMITTEE HYBRID MARKUP

The Committee considered Committee Print (providing for reconciliation pursuant to S.Con.Res. 5, the Concurrent Resolution on the Budget for Fiscal Year 2021).

**02-24-21: SUBCOMMITTEE ON OVERSIGHT, INVESTIGATIONS, AND
REGULATIONS HYBRID HEARING**

Perspectives from Main Street: Raising the Wage

03/16/21

U.S. House of Representatives
COMMITTEE ON SMALL BUSINESS
MAJORITY
Fund Balance Statement by Paid Date
February

Total Authorization

117-1 \$371,777.76

Less Expenses for:

January 2021 \$139,259.68

February \$141,255.90

Total Expenses to Date: **\$280,515.58**

Unexpended authorization **\$91,262.18**

03/16/21

U.S. House of Representatives
COMMITTEE ON SMALL BUSINESS
MAJORITY
Monthly Statement by Paid Date
117-1 February

Description	February	YTD Including February	Cumulative Total
Non-Statutory Compensation	\$135,500.00	\$272,266.67	\$272,266.67
Accrued Leave	\$1,875.00	\$1,875.00	\$1,875.00
11-Personnel Compensation subtotal	\$137,375.00	\$274,141.67	\$274,141.67
DC Telecommunication Equipment (TRANSFER)	\$68.00	\$68.00	\$68.00
DC Telecommunication Service (TRANSFER)	\$193.75	\$193.75	\$193.75
DC Telecommunication Tolls (TRANSFER)	\$1,008.07	\$1,008.07	\$1,008.07
HIR Graphics (TRANSFER)	\$0.00	\$5.00	\$5.00
23-Rent, Communications and Utilities subtotal	\$1,269.82	\$1,274.82	\$1,274.82
Technology Service Contracts	\$1,480.00	\$2,960.00	\$2,960.00
Web Development, Hosting, Email, and Related Services	\$350.00	\$350.00	\$350.00
25-Other Services subtotal	\$1,830.00	\$3,310.00	\$3,310.00
Office Supplies (Outside)	\$0.00	\$348.00	\$348.00
Office Supply (TRANSFER)	\$162.50	\$203.93	\$203.93
26-Supplies and Materials subtotal	\$162.50	\$551.93	\$551.93
Equipment & Software Maintenance	\$618.58	\$1,237.16	\$1,237.16
31-Equipment subtotal	\$618.58	\$1,237.16	\$1,237.16
Total Expenses	\$141,255.90	\$280,515.58	\$280,515.58

**Small Business Committee - Minority
Fund Balance Statement
February 2021**

Total Funds	\$185,888.88
January Totals	\$72,330.95
February Totals	\$75,796.61
Funds Remaining	\$37,761.32

**Small Business Committee - Minority
Monthly Balance Statement
February 2021**

Non-Statutory Compensation	\$ 72,291.66
SUBTOTAL	\$ 72,291.66
RENT, COMM, UTILITIES	
DC Telecom Equip (TRANSFER)	\$ 44.00
DC Telecom Serv (TRANSFER)	\$ 100.75
DC Telecom Tolls (TRANSFER)	\$ 461.65
SUBTOTAL	\$ 606.40
OTHER SERVICES	
Technology Service Contracts	\$ 1,480.00
Web Hosting/Email Service	\$ 935.00
SUBTOTAL	\$ 2,415.00
SUPPLIES & MATERIALS	
Water	\$ 11.65
Office Supply (Transfer)	\$ 79.90
SUBTOTAL	\$ 91.55
EQUIPMENT	
Equip Maintenance	\$ 392.00
SUBTOTAL	\$ 392.00
TOTAL	\$ 75,796.61

Committee on Small Business
117th Congress - First Session
Franked Mail Report | February 2021

Franked Mail Allocation		\$5,000.00
January	\$ -	
February	\$ -	
March		
April		
May		
June		
July		
August		
September		
October		
November		
December		
TOTAL EXPENDED		\$0.00
Unexpended Allocation		\$5,000.00

Committee on Small Business
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 Travel Performed | February 2021

Traveler	Dates of Travel		Purpose	Itinerary	Transportation	Reimbursement Claimed		
	From	To				Meals, Lodging, & Incidentals	Other	Total
There was no travel to report during said period.								

**Committee on Small Business
117th Congress - First Session
Employee List | February 2021**

Employee	Position Title	Gross Pay
Barr, Delia K	Professional Staff Member	\$ 6,250.00
Bowman, Matthew	Professional Staff Member	\$ 5,833.33
Brown, Jennifer E	Economic Policy Counsel	\$ 8,333.33
Bruno, Richard R	DC Scheduler	\$ 5,416.67
Ennesser, Tracy L	Staff Assistant	\$ 5,000.00
Finks, Lauren E	Clerk	\$ 6,250.00
García, Moraima	Office Manager	\$ 9,483.33
Gomez, Matthew M	Counsel	\$ 7,916.67
Hart, Hailey E	Professional Staff/Member Services	\$ 5,833.33
Hartz, Joseph E	Senior Professional Staff	\$ 10,000.00
Hasse, Sarah K.	Communications Director	\$ 5,416.67
Jung, Melissa R	Staff Director/Chief Counsel	\$ 14,283.33
Kerman, Allison	Staff Asst/Policy Asst	\$ 3,333.33
Ling, Vivian	Counsel	\$ 6,041.67
McGinnis, Michael A	Press Secretary/Digital Director	\$ 6,666.67
Oliver, Janet L	Chief Counsel/Deputy Staff Director	\$ 12,500.00
Palmer, Alexandria J	Professional Staff Member	\$ 6,666.67
Parmar, Naveen	Policy Director/General Counsel	\$ 6,375.00
Pelletier, Justin M	Deputy Staff Director	\$ 12,500.00
Planning, David M	Staff Director	\$ 12,500.00
Quartz, Evelyn S	Communications Director	\$ 8,650.00
Rivera Goyco, Irene M	Procurement Counsel	\$ 9,416.67
Schmidtlein, Meghan	Shared Employee	\$ 833.33
Stein, Michael	Counsel	\$ 7,083.33
Vogel, Ann	Shared Employee	\$ 2,666.67
West, Lucas	Shared Employee	\$ 2,333.33
Williams-Harrington, Ellen T	Policy Director	\$ 11,250.00
Yavor, Robert	Policy Director	\$ 10,833.33
		<u>\$ 209,666.66</u>

**Committee on Small Business
117th Congress - First Session
Detailee List | February 2021**

Detailee Name	Agency	Start Date	End Date
Steward, Deborah	GPO	2/1/2021	2/28/2021