

Congress of the United States
U.S. House of Representatives
Committee on Small Business
2361 Rayburn House Office Building
Washington, DC 20515-6515

February 27, 2023

The Honorable Bryan Steil
Chairman
Committee on House Administration
1309 Longworth HOB
Washington, DC 20515

Dear Chairman Steil:

In accordance with the regulations of the Committee on House Administration, I am submitting one copy of the monthly report for January 2023, including:

- A. Summary of the progress of the specific investigations and studies for which funds were approved.
- B. Statement of expenses for the month and year to date.
- C. Report of travel performed using Committee funds.
- D. List of Committee employees, job titles and gross monthly salaries.
- E. Certification by the Chair of the reporting Committee that the report is available to Members of the Committee for examination.
- F. A list of all Committee detailees with each detailee's effective start and end date of detail at the Committee.

The report is available to members of the committee for examination.

Sincerely,



Roger Williams
Chairman

**Activities of the
Committee on Small Business
118th Congress, 1st Session
January 2023**

No Official Committee Activity

**Small Business Committee - Majority
Fund Balance Statement
January 2023**

Total Funds		\$214,701.32
January Totals	\$	41,474.19
February Totals		
March Totals		
April Totals		
May Totals		
June Totals		
July Totals		
August Totals		
Septemeber Totals		
October Totals		
November Totals		
December Totals		
Total Spent	\$	41,474.19
Funds Remaining		\$173,227.13

Monthly Financial Statement by Legislative Year

Office: 10SM000 COMMITTEE ON SMALL BUSINESS

Authorization Year 2023
 2023:118th Congress 1st Session
 Month: January 2023

Disbursed Summary

Program	Object Class	Budget Object Class	MTD Disbursed	YTD Disbursed
	11 Personnel Compensation	1101 Non-Statutory Compensation	130,454.45	130,454.45
		1104 Accrued Leave	2,069.45	2,069.45
		Total	132,523.90	132,523.90
	23 Rent, Communications, Utilities	2335 HIR Graphics (TRANSFER)	6.00	6.00
		Total	6.00	6.00
EXPEN General Expenditures	25 Other Services	2571 Technology Service Contracts	3,222.00	3,222.00
		Total	3,222.00	3,222.00
		2603 Food & Beverage	260.53	260.53
	26 Supplies and Materials	2605 Framing (TRANSFER)	34.00	34.00
		Total	294.53	294.53
	31 Equipment	3118 Maintenance / Repairs	929.77	929.77
		Total	929.77	929.77
	Total		136,976.20	136,976.20

**Small Business Committee - Majority
Monthly Balance Statement
January 2023**

Payroll	\$ 39,176.66
Bonuses	\$ -
SUBTOTAL	\$ 39,176.66
OTHER SERVICES	
Technology Service Contracts	\$ 1,611.00
Web Hosting/Email Service	\$ -
SUBTOTAL	\$ 1,611.00
SUPPLIES & MATERIALS	
Bottled Water	
Food & Beverage	\$ 260.53
Framing (Transfer)	\$ 34.00
Supplies Outside	\$ -
OSS Supplies	
Software < \$500	\$ -
Publications	\$ -
SUBTOTAL	\$ 294.53
EQUIPMENT	
Equipment Purchase <\$25K	\$ -
Computer Hardward Purchase	\$ -
Equip Maintenance	\$ 392.00
SUBTOTAL	\$ 392.00
TOTAL	\$ 41,474.19

**Committee on Small Business
Minority
Fund Balance Statement by Paid Date
January**

Total Authorization		
118-1		\$107,350.67

Less Expenses for:

January	2023	\$95,502.01
February		\$0.00
March		\$0.00
April		\$0.00
May		\$0.00
June		\$0.00
July		\$0.00
August		\$0.00
September		\$0.00
October		\$0.00
November		\$0.00
December		\$0.00

Total Expenses to Date:		\$95,502.01
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Unexpended authorization		\$11,848.66
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**Committee on Small Business
Minority
Monthly Statement by Paid Date
118-1 January**

Description	January	YTD Including January	Cumulative Total
Non-Statutory Compensation	\$ 91,277.79	\$ 91,277.79	\$ 91,277.79
Accrued Leave	\$ 2,069.45	\$ 2,069.45	\$ 2,069.45
11-Personnel Compensation subtotal	\$ 93,347.24	\$ 93,347.24	\$ 93,347.24
HIR Graphics (TRANSFER)	\$ 6.00	\$ 6.00	\$ 6.00
23-Rent, Communications & Utilities subtotal	\$ 6.00	\$ 6.00	\$ 6.00
Technology Service Contracts	\$ 1,611.00	\$ 1,611.00	\$ 1,611.00
25-Other Services subtotal	\$ 1,611.00	\$ 1,611.00	\$ 1,611.00
Equipment & Software Maintenance	\$ 537.77	\$ 537.77	\$ 537.77
31-Equipment subtotal	\$ 537.77	\$ 537.77	\$ 537.77
Total Expenses	\$ 95,502.01	\$ 95,502.01	\$ 95,502.01

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Allocation	\$5,000
January	\$0
Feburary	
March	
April	
May	
June	
July	
August	
Septemeber	
October	
November	
December	
Total Expended	\$0
Unexpended Allocation	\$5,000

REPORT ON TRAVEL PERFORMED
 Committee on House Administration
 118th Congress, 1st Session
 January 2023

MAJORITY

Traveler	Dates of Travel		Purpose	Itinerary	Reimbursement Claimed				Total	
	From	To			Transportation	Meals, Lodging & Incidentals	Other	Total		
There was no travel to report during said period										
Total									\$0.00	

MINORITY

Dates of Travel		Purpose	Itinerary	Reimbursement Claimed			
From	To			Transportation	Meals, Lodging & Incidentals	Other	Total
There was no travel to report during said period							
Total Minority Travel Performed							\$0.00

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Employee List-January 2023

Last Name	First Name	Title	Gross Salary
Barr	Delia	Professional Staff Member	4,666.67
Bowman	Matthew	Sr. Professional Staff member	8,555.56
David	William	Counsel	7,777.78
Ennesser	Tracy	Member Services Coordinator	5,958.34
Finks	Lauren	Director of Operations	6,611.11
Garcia	Moraima	Office Manager	8,944.44
Johnson	Benjamin	Staff Director	15,843.33
Johnson	Peter	General Counsel	9,333.33
Jung	Melissa	Staff Director/Chief Counsel	14,000
Kirk	Jonathan	Legislative Aide	3,500
McGinnis	Michael	Deputy Communications Director and Digital Dir	8,555.56
Palmer	Alexandria	Senior Professional Staff Member	1,083.34
Quartz	Evelyn	Comunnications Director	5,416.67
Rivera Goyco	Irene	Prcurement Counsel	9,333.33
VanHyfte	Matthew	Communications Director	9,722.22
Vogel	Ann	Shared Employee	2,333.33
Williams-Harrington	Ellen	Deputy Staff Director	10,888.89

132,523.90

Committee on Small Business
118th Congress, 1st Session
Detaillee List
January 2023

Detaillee Name
Steward, Deborah

Agency
GPO

Start Date
1/3/2023

End Date
1/31/2023