

K. Michael Conaway, Texas
Chairman
Linda T. Sánchez, California
Ranking Member



ONE HUNDRED THIRTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Daniel A. Schwager
Staff Director and Chief Counsel

Joanne White
Administrative Staff Director

Jackie M. Barber
Counsel to the Chairman

Daniel J. Taylor
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Susan W. Brooks, Indiana

Pedro R. Pierluisi, Puerto Rico
Michael E. Capuano, Massachusetts
Yvette D. Clarke, New York
Ted Deutch, Florida

April 16, 2013

The Honorable Candice Miller
Chairman
Committee on House Administration
1309 Longworth House Office Building
Washington, DC 20515

COMMITTEE
HOUSE ADMINISTRATION
2013 APR 17 PM 3:20

Dear Chairman Miller:

In accordance with the regulations of the Committee on House Administration, I am submitting herewith the monthly report for March including:

1. Summary of Progress and projected programs;
2. Statements of Expenses under H.R. 115 (113th Congress, 1st Session; and Statements of Expenses under H.R. 496 (112th Congress, 2nd Session); and
3. A listing of Committee employees showing addresses, duties, and gross monthly salaries.

This letter certifies that copies of this report are available to each Member of the Committee on Ethics.

Sincerely,


K. Michael Conaway
Chairman M.C.

Enclosures

COMMITTEE ON ETHICS

March 2013

The Committee continued to fulfill its responsibilities to advise and educate Members and staff on the laws, rules, and standards of conduct. (An enumeration of those laws and rules as they stood at the end of the 112th Congress is found in H. Rep. 112-739, *Summary of Activities, One Hundred Twelfth Congress, A Report of the Committee on Ethics*, 112th Cong., 2d Sess. (December 31, 2012).) As a general matter, the Committee's activities in receiving and responding to requests for advice from House Members and staff are conducted on a confidential basis. The Committee received 56 requests for advisory opinions in March of 2013. Advisory materials the Committee has publicly released are available on the Committee's Web site, at <http://ethics.house.gov/>.

In accordance with the Rules of the House of Representatives of the 113th Congress, the Committee continued to review and approve requests to accept privately-sponsored, officially-connected travel. The Committee received 184 such requests in March of 2013.

In addition, the Committee is required under the House rules to offer annual ethics training to each Member, Delegate, Resident Commissioner, officer and employee of the House. Such training is mandatory for all House officers and employees, and new officers or employees must receive training not later than 60 days after beginning service to the House. The Committee continued to provide such training in March of 2013. The Committee provided live training sessions attended by 172 individuals in March of 2013. The Committee also continued to provide training online, through a number of training videos. Additional information about the calendar of upcoming in-person training sessions and online training opportunities is available on the Committee's Web site, at <http://ethics.house.gov/>.

The Committee released two general advisory reports in March of 2013. The Committee released a general advisory report on March 1, titled *New Travel Forms*, which provided new forms to be used for requesting approval of privately sponsored travel, and a general advisory report on March 8, titled *Ethics Guidance Related to Sequestration*. The general advisories are available on the Committee's Web site, at <http://ethics.house.gov/>.

The Committee released two public statements regarding investigative matters in March of 2013. Chairman K. Michael Conaway and Ranking Member Linda T. Sánchez released two statements on March 19, 2013, announcing the empanelment of Investigative Subcommittees in the matters of Representative Robert Andrews and Representative Don Young. The public statements are available on the Committee's Web site, at <http://ethics.house.gov/>.

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United States House of Representatives

Committee on Ethics

Fund Balance Statement as of 3/31/2013

All BOC codes

Resolution: 115

Report Done: 4/15/2013

Whole Committee - Funding Limit

Less Expenses

Total Authorization \$3,020,459.00

Year	Month
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2013	January	\$194,540.78
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2013	February	\$221,795.23
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2013	March	\$215,776.95
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Total Committee Expenses to Date	\$632,112.96
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Unexpended Authorization	\$2,388,346.04
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Committee on Ethics

H. Res. Resolution: 115

Statement of expenses from 3/1/2013 to 3/31/2013

Whole Committee - Funding Limit

Report Done: Monday, April 15, 2013

Category	March 2013	Cumulative For Funding Resolution: 115	3/31/2013
Staff Salaries	\$208,646.45	\$620,812.97	
Overtime	\$0.00	\$0.00	
Consultant Contracts	\$0.00	\$0.00	
Equipment	\$1,680.20	\$3,172.20	
Travel	\$0.00	\$0.00	
Rent, Communications and Utilities	\$2,082.40	\$4,409.43	
Printing and Reproduction	\$65.00	\$97.50	
Miscellaneous Other Services	\$0.00	\$0.00	
Specialized Training	\$0.00	\$0.00	
Training Expenses	\$0.00	\$0.00	
Representational Funds	\$0.00	\$0.00	
Supplies and Materials	\$3,302.90	\$3,620.86	
Grand Total	\$215,776.95	\$632,112.96	

Committee on Ethics

H. Res. Resolution: 115F

Statement of expenses from 3/1/2013 to 3/31/2013

Whole Committee - Funding Limit

Report Done: Monday, April 15, 2013

Category	March 2013	Cumulative For Funding Resolution: 115F	3/31/2013
Staff Salaries	\$0.00	\$0.00	\$0.00
Overtime	\$0.00	\$0.00	\$0.00
Consultant Contracts	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00
Rent, Communications and Utilities	\$33.74	\$117.52	\$117.52
Printing and Reproduction	\$0.00	\$0.00	\$0.00
Miscellaneous Other Services	\$0.00	\$0.00	\$0.00
Specialized Training	\$0.00	\$0.00	\$0.00
Training Expenses	\$0.00	\$0.00	\$0.00
Representational Funds	\$0.00	\$0.00	\$0.00
Supplies and Materials	\$0.00	\$0.00	\$0.00
Grand Total	\$33.74	\$117.52	\$117.52

United States House of Representatives

Committee on Ethics

Fund Balance Statement as of 3/31/2013

All BOC codes

Resolution: 115F

Report Done: 4/15/2013

Whole Committee - Funding Limit

Less Expenses

Total Authorization \$5,000.00

Year	Month
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2013	January	\$38.18
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2013	February	\$45.60
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2013	March	\$33.74
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Total Committee Expenses to Date		\$117.52
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Unexpended Authorization		\$4,882.48
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United States House of Representatives

Committee on Ethics

Fund Balance Statement as of 3/31/2013

All BOC codes

Resolution: 496

Report Done: 4/8/2013

Whole Committee - Funding Limit

Less Expenses

Total Authorization \$3,393,775.00

<u>Year</u>	<u>Month</u>	
2012	January	\$205,381.09
2012	February	\$222,738.76
2012	March	\$284,475.06
2012	April	\$221,515.50
2012	May	\$408,477.09
2012	June	\$290,517.03
2012	July	\$316,456.75
2012	August	\$325,234.96
2012	September	\$321,037.80
2012	October	\$322,217.05
2012	November	\$216,136.37
2012	December	\$216,671.96
2013	January	\$24,885.04
2013	February	\$11,352.92
2013	March	\$787.57
Total Committee Expenses to Date		\$3,387,884.95
Unexpended Authorization		\$5,890.05

Committee on Ethics

H. Res. Resolution: 496

Statement of expenses from 3/1/2013 to 3/31/2013

Whole Committee - Funding Limit

Report Done: Monday, April 08, 2013

Category	March 2013	Cumulative For Funding Resolution: 496	3/31/2013
Staff Salaries	\$0.00	\$2,599,548.57	
Overtime	\$0.00	\$1,908.80	
Consultant Contracts	\$0.00	\$0.00	
Equipment	\$467.10	\$24,003.46	
Travel	\$0.00	\$10,536.33	
Rent, Communications and Utilities	\$0.00	\$26,566.16	
Printing and Reproduction	\$0.00	\$1,567.10	
Miscellaneous Other Services	\$0.00	\$693,752.92	
Specialized Training	\$0.00	\$0.00	
Training Expenses	\$0.00	\$0.00	
Representational Funds	\$0.00	\$0.00	
Supplies and Materials	\$320.47	\$30,001.61	
Grand Total	\$787.57	\$3,387,884.95	

Committee on Ethics

H. Res. Resolution: 496

Statement of expenses from 3/1/2013 to 3/31/2013

Whole Committee - Funding Limit

Report Done: Monday, April 15, 2013

Category	March 2013	Cumulative For Funding Resolution: 496	3/31/2013
Staff Salaries	\$0.00	\$2,599,548.57	
Overtime	\$0.00	\$1,908.80	
Consultant Contracts	\$0.00	\$0.00	
Equipment	\$467.10	\$24,003.46	
Travel	\$0.00	\$10,536.33	
Rent, Communications and Utilities	\$0.00	\$26,566.16	
Printing and Reproduction	\$0.00	\$1,567.10	
Miscellaneous Other Services	\$0.00	\$693,752.92	
Specialized Training	\$0.00	\$0.00	
Training Expenses	\$0.00	\$0.00	
Representational Funds	\$0.00	\$0.00	
Supplies and Materials	\$320.47	\$30,001.61	
Grand Total	\$787.57	\$3,387,884.95	

United States House of Representatives

Committee on Ethics

Fund Balance Statement as of 3/31/2013

All BOC codes

Resolution: 496

Report Done: 4/15/2013

Whole Committee - Funding Limit

Less Expenses

Total Authorization \$3,393,775.00

<u>Year</u>	<u>Month</u>	
2012	January	\$205,381.09
2012	February	\$222,738.76
2012	March	\$284,475.06
2012	April	\$221,515.50
2012	May	\$408,477.09
2012	June	\$290,517.03
2012	July	\$316,456.75
2012	August	\$325,234.96
2012	September	\$321,037.80
2012	October	\$322,217.05
2012	November	\$216,136.37
2012	December	\$216,671.96
2013	January	\$24,885.04
2013	February	\$11,352.92
2013	March	\$787.57
Total Committee Expenses to Date		\$3,387,884.95
Unexpended Authorization		\$5,890.05

COMMITTEE ON ETHICS

MARCH 2013

STANDING COMMITTEE STAFF

<u>NAMES</u>	<u>DUTIES</u>	<u>MONTHLY SALARIES</u>
Craig Barber	System Administrator	6,250.00
Jackie Barber	Counsel to the Chairman	11,951.67
Deborah Bethea	Senior Financial Disclosure Manager	9,876.98
Brittany Bohren	Investigative Clerk	3,333.33
Ambar Canales	Staff Assistant	2,708.33
Sheria Clarke	Counsel	10,000.00
Frank Davies	Senior Investigator	8,755.00
Teri K. Dees	Counsel	10,000.00
Carol Dixon	Director of Advice And Education	12,916.67
Robert Eskridge	Counsel	9,533.33
Scott Graves	Acting Designee to Chairman	561.37
Donna Hayes	Staff Assistant	2,753.63
Heather Jones	Senior Counsel	11,666.67
Deborah Mayer	Director of Investigations	12,916.67
Patrick McMullen	Counsel	9,583.33

<u>NAMES</u>	<u>DUTIES</u>	<u>MONTHLY SALARIES</u>
Tamar Nedzar	Counsel	9,583.33
Thomas A. Rust	Senior Counsel	11,666.67
Daniel A. Schwager	Staff Director/Chief Counsel	14,375.00
Matthew Scott	Staff Assistant	2,708.33
Clifford Stoddard, Jr.	Senior Counsel	11,666.67
Christopher Tate	Counsel	9,583.33
Daniel Taylor	Counsel to the Ranking Member	11,951.67
Miguel Toruño	Senior Counsel	11,666.67
Hallie Tosher	Staff Assistant	2,500.00
Joanne White	Administrative Staff Director	10,192.46