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JAMIE FLEET  
STAFF DIRECTOR

One Hundred Seventeenth  
Congress of the United States  
House of Representatives

**COMMITTEE ON HOUSE ADMINISTRATION**

1309 LONGWORTH HOUSE OFFICE BUILDING  
WASHINGTON, DC 20515-6157  
202-225-2061 | CHA.HOUSE.GOV

**RODNEY DAVIS, ILLINOIS**  
**RANKING MINORITY MEMBER**

BARRY LOUDERMILK, GEORGIA  
BRYAN STEIL, WISCONSIN

TIM MONAHAN  
MINORITY STAFF DIRECTOR

October 27, 2022

**September 2022 Monthly Report**

The Committee on House Administration Monthly Report includes the following:

- Summary of studies, investigations, and activities of the Committee;
- Statement of expenses for the month and year to date;
- Report of travel performed during September 1-30, 2022;
- List of Committee employees, job titles and gross monthly salaries;
- List of Committee Detailees.

This report is available to Members of the Committee for examination.

The September 2022 Committee on House Administration Monthly Report is available for public inspection at the Committee office in 1309 Longworth House Office Building.

**Committee on House Administration Monthly Report—September 2022**

**Full Committee Hearings:**

None

**Subcommittee on Elections Hearings:**

None

**Full Committee Meetings:**

None

**Reports:**

None

**Polls:**

None

**Floor Activity:**

9.21.2022—*H.R. 8873* (Presidential Election Reform Act) *Passed 229-203*

9.30.2022—*S. 3969* (Protection and Advocacy for Voting Access Program Inclusion Act)  
*Became Public Law No. 117-182*

### **Franking and Member Services**

- Reviewed 477 requests submitted for Advisory Opinions, and 426 Advisory Opinions were issued.
- No Frankable Stamps were issued.
- Provided guidance and advice to Member offices on the use of congressional mail and other official communication resources.
- On September 14, Commission staff met to discuss end of year items.
- On September 21, Commission staff met with CAO staff to discuss upgrades to the Advisory Opinion console and met to discuss progress on developing an online complaint form.
- On September 28, Staff participated on a panel presentation during CRS' District State Staff conference.
- Approved CMO and CSO requests and sent approval letters to offices.
- Reviewed and approved waivers.
- Advised Member offices on House rules and regulations.
- Provided guidance on the Paid Intern Program.

### **Committee Funding and Oversight**

- Provided operations guidance to Committee offices to ensure compliance with Handbook regulations.
- Evaluated Handbook regulations for areas of improvement.
- Reviewed Monthly Reports on committee activities and expenditures including franked mail expenditures.

### **Oversight of Legislative Branch and Other Entities**

*Library of Congress*

- Held regular monthly oversight meeting.

*Smithsonian*

- Held regular monthly oversight meeting.

*Architect of the Capitol*

- Held regular monthly oversight meeting.

*Office of the Clerk*

- Held regular monthly oversight meeting.

*Chief Administrative Officer*

- Held regular monthly oversight meeting.

*Inspector General of the House*

- Held regular monthly oversight meeting.

*United States Government Publishing Office*

- Held regular monthly oversight meeting.

*United States Capitol Police*

- United States Capitol Police Monthly Oversight Meetings.
- United States Capitol Police OIG Monthly Oversight Meetings.

### **Oversight of Federal Election Law and Procedures**

- Ongoing oversight of topics within the committee jurisdiction.
- Support ongoing work of the Subcommittee.
- Ongoing oversight of the Election Assistance Commission and Federal Election Commission.

**Committee on House Administration**

**Detailees – September 2022**

117<sup>th</sup> Congress

No Detailees to Report.



U.S. House of Representatives

Monthly Financial Statement by Legislative Year - Committee Rollup

Office: 10HO House Administration

Authorization Year 2022  
 2022:117th Congress 2nd Session  
 Month: September 2022

Budget to Actual

Program	Object Class	YTD Budget Original	YTD Budget Adjusted	YTD Budget Revised	YTD Committed	YTD Obligated	YTD Received	YTD Disbursed	YTD Total Actual	YTD Total Available
	** Authorization	6,481,432.00	0.00	6,481,432.00	0.00	0.00	0.00	0.00	0.00	6,481,432.00
	11 Personnel Compensation	0.00	0.00	0.00	0.00	0.00	0.00	3,927,066.65	3,927,066.65	(3,927,066.65)
	21 Travel	0.00	0.00	0.00	0.00	0.00	0.00	108,102.69	108,102.69	(108,102.69)
	23 Rent, Communications, Utilities	0.00	0.00	0.00	0.00	0.00	0.00	44,159.35	44,159.35	(44,159.35)
	24 Printing and Reproduction	0.00	0.00	0.00	0.00	0.00	0.00	4,941.23	4,941.23	(4,941.23)
	25 Other Services	0.00	0.00	0.00	0.00	0.00	0.00	120,368.75	120,368.75	(120,368.75)
	26 Supplies and Materials	0.00	0.00	0.00	0.00	0.00	0.00	87,841.86	87,841.86	(87,841.86)
	31 Equipment	0.00	0.00	0.00	0.00	0.00	0.00	8,786.82	8,786.82	(8,786.82)
	<b>Total</b>	<b>6,481,432.00</b>	<b>0.00</b>	<b>6,481,432.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,301,267.35</b>	<b>4,301,267.35</b>	<b>2,180,164.65</b>
	** Authorization	76,415.77	0.00	76,415.77	0.00	0.00	0.00	0.00	0.00	76,415.77
	11 Personnel Compensation	0.00	0.00	0.00	0.00	0.00	0.00	17,244.44	17,244.44	(17,244.44)
	<b>Total</b>	<b>76,415.77</b>	<b>0.00</b>	<b>76,415.77</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>17,244.44</b>	<b>17,244.44</b>	<b>59,171.33</b>
	** Authorization	5,000.00	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00	5,000.00
	<b>Total</b>	<b>5,000.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,000.00</b>
	<b>Total</b>	<b>6,562,847.77</b>	<b>0.00</b>	<b>6,562,847.77</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,318,511.79</b>	<b>4,318,511.79</b>	<b>2,244,335.98</b>
Office	Program	YTD Budget Original	YTD Budget Adjusted	YTD Budget Revised	YTD Committed	YTD Obligated	YTD Received	YTD Disbursed	YTD Total Actual	YTD Total Available
10HO000	EXPEN	4,326,455.00	(50,000.00)	4,276,455.00	0.00	0.00	0.00	2,908,193.68	2,908,193.68	1,368,261.32
	INTRN	76,415.77	0.00	76,415.77	0.00	0.00	0.00	17,244.44	17,244.44	59,171.33
	AE200	5,000.00	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00	5,000.00
	<b>Total</b>	<b>4,407,870.77</b>	<b>(50,000.00)</b>	<b>4,357,870.77</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,925,438.12</b>	<b>2,925,438.12</b>	<b>1,432,432.65</b>
10HO999	EXPEN	2,154,977.00	50,000.00	2,204,977.00	0.00	0.00	0.00	1,393,073.67	1,393,073.67	811,903.33
	<b>Total</b>	<b>2,154,977.00</b>	<b>50,000.00</b>	<b>2,204,977.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,393,073.67</b>	<b>1,393,073.67</b>	<b>811,903.33</b>
<b>Total</b>		<b>6,562,847.77</b>	<b>0.00</b>	<b>6,562,847.77</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,318,511.79</b>	<b>4,318,511.79</b>	<b>2,244,335.98</b>



**Monthly Financial Statement by Legislative Year - Committee Rollup**

Office: 10HO House Administration Authorization Year 2022  
2022:117th Congress 2nd Session  
Month: September 2022

**Disbursed Summary**

Program	Object Class	Budget Object Class	MTD Disbursed	YTD Disbursed
	11 Personnel Compensation	1101 Non-Statutory Compensation	447,645.18	3,912,885.22
		1103 Overtime Compensation	713.93	5,778.17
		1104 Accrued Leave	0.00	8,403.26
		<b>Total</b>	<b>448,359.11</b>	<b>3,927,066.65</b>
21 Travel		2101 Airfare Commercial Transport	7,433.66	44,046.89
		2102 Non-Airfare Commercial Transp	30.00	1,055.00
		2105 Lodging	8,199.72	35,154.46
		2110 Meals	1,415.72	8,948.92
		2115 WI-FI On Travel	29.95	182.70
		2120 Car Rental	1,082.85	5,145.82
		2125 Gasoline	84.71	435.06
		2130 Private Auto Mileage	0.00	2,269.48
		2135 Taxi/Ride Share	910.38	8,171.68
		2136 Parking	378.27	1,555.66
EXPEN General Expenditures		2137 Tolls	31.01	73.41
		2175 Field Hearing Support Cost	0.00	1,063.61
		<b>Total</b>	<b>19,596.27</b>	<b>108,102.69</b>
		2303 Temporary Space Rental	0.00	1,000.00
		2320 DC Telecom Equip (TRANSFER)	192.00	1,604.00
		2321 DC Telecom Serv (TRANSFER)	694.25	5,554.00
		2322 DC Telecom Tolls (TRANSFER)	4,227.85	33,254.65
		2335 HIR Graphics (TRANSFER)	210.00	1,862.25
		2350 Postage / Courier / Box Rental	0.00	844.50
		2360 Utilities	0.00	39.95
		<b>Total</b>	<b>5,324.10</b>	<b>44,159.35</b>
		2402 Non-Frankable Printing & Repro	48.93	1,817.23
		2405 Advertisements	3,020.00	3,020.00
		2499 Miscellaneous Printing	104.00	104.00
25 Other Services		<b>Total</b>	<b>3,172.93</b>	<b>4,941.23</b>
		2502 Non-Technology Service Contr	63.60	127.20



U.S. House of Representatives

Monthly Financial Statement by Legislative Year - Committee Rollup

Office: 10HO House Administration

Authorization Year 2022  
 2022:117th Congress 2nd Session  
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Program	Object Class	Budget Object Class	MTD Disbursed	YTD Disbursed
		2503 Consultant Contract Service	14,491.67	67,598.68
		2513 Insurance	0.00	499.60
		2514 Janitorial and Maint Serv	0.00	20.00
	25 Other Services	2527 Training	360.00	4,160.00
		2571 Technology Service Contracts	7,253.25	9,334.04
		2572 Web Dev Hst,Email & Rltd Serv	630.38	11,029.23
		2599 Miscellaneous Other Services	0.00	27,600.00
		<b>Total</b>	<b>22,798.90</b>	<b>120,368.75</b>
		2602 Water	669.26	3,910.52
		2603 Food & Beverage	378.51	11,074.86
		2604 Legislative Plnng Food and Bev	0.00	4,188.33
		2605 Framing (TRANSFER)	0.00	150.00
	26 Supplies and Materials	2620 Office Supplies (Outside)	161.39	17,634.51
		2621 Office Supply (TRANSFER)	410.64	8,347.33
		2623 Software < \$500	1,130.06	5,149.97
		2630 Publications/Reference Mat'l	263.55	37,386.34
		<b>Total</b>	<b>3,013.41</b>	<b>87,841.86</b>
		3105 Office Equip Purch<\$25,000	0.00	830.00
		3112 Computer Hardw Purch <\$25,000	0.00	(3,561.00)
	31 Equipment	3118 Maintenance / Repairs	1,311.30	11,483.83
		3128 Warranties	0.00	33.99
		<b>Total</b>	<b>1,311.30</b>	<b>8,786.82</b>
	<b>Total</b>		<b>503,576.02</b>	<b>4,301,267.35</b>
	11 Personnel Compensation		1,944.44	17,244.44
	<b>Total</b>		<b>1,944.44</b>	<b>17,244.44</b>
	<b>Total</b>		<b>505,520.46</b>	<b>4,318,511.79</b>
INTRN Intern Allowances				
<b>Total</b>				

**U.S. House of Representatives**  
**PAYROLL CERTIFICATION - FINAL**

09/01/2022 to 09/30/2022

Process Level: HO000 COMM ON HOUSE ADMINISTRATION  
 Department: HO000 COMM ON HOUSE ADMINISTRATION

Accounting Organization: 10HO000

SPECIAL & SELECT COMMITTEE - PERSONNEL

<b>Employee and Job Title</b>	<b>Annual Salary</b>	<b>Gross Pay</b>	<b>Period</b>	<b>Remarks</b>
ABBOUD, KHALIL DEPUTY STAFF DIRECTOR	191,290.00	15,940.83	09/01/2022 to 09/30/2022	
ABRAHAMIAN, ARLET SHARED EMPLOYEE	30,000.00	2,500.00	09/01/2022 to 09/30/2022	
AGADA, ENUMALE MARGARET OVERSIGHT COUNSEL	103,000.00	8,583.33	09/01/2022 to 09/30/2022	
BRIGGS, PATRICK EDWARD JUDE PROFESSIONAL STAFF MEMBER	154,000.00	12,833.33	09/01/2022 to 09/30/2022	
CANNAN, GEORGINA CATHLEEN ELECTION COUNSEL	126,500.00	10,541.67	09/01/2022 to 09/30/2022	
CARPENTER, KYLIE L PROFESSIONAL STAFF - FRANKING	100,000.00	8,333.33	09/01/2022 to 09/30/2022	
CARR, HANNAH G STAFF ASSISTANT	77,000.00	6,416.67	09/01/2022 to 09/30/2022	
DAIGLE, MARY KATHRYN STAFF ASSISTANT	49,500.00	4,125.00	09/01/2022 to 09/30/2022	
DEFREITAS, MATTHEW ALBERT FRANKING STAFF DIR	165,000.00	13,750.00	09/01/2022 to 09/30/2022	
DELUCA, ANDREW J SHARED EMPLOYEE	24,500.00	2,041.67	09/01/2022 to 09/30/2022	
FLAHERTY JR, EDWARD CHIEF CLERK	203,700.00	16,975.00	09/01/2022 to 09/30/2022	
FLEET II, JAMES P.D. STAFF DIRECTOR	202,500.00	16,875.00	09/01/2022 to 09/30/2022	
GARCIA, ANDREW ALEXANDER STAFF ASSISTANT	49,500.00	4,125.00	09/01/2022 to 09/30/2022	
GREGORY, SEAN ROBIN STAFF ASSISTANT	49,500.00	4,125.00	09/01/2022 to 09/30/2022	
HILL, GIANNI PART-TIME EMPLOYEE	9,000.00	750.00	09/01/2022 to 09/30/2022	P/R CHANGE 09/01/22
JALATA, KULANI ASAFA ELECTIONS COUNSEL	110,000.00	9,166.67	09/01/2022 to 09/30/2022	
JONES, SEAN M LEGISLATIVE CLERK AND PROFESSIONAL STAFF	115,500.00	9,625.00	09/01/2022 to 09/30/2022	
LASURE, AARON M PROFESSIONAL STAFF	159,500.00	13,291.67	09/01/2022 to 09/30/2022	

**U.S. House of Representatives**  
**PAYROLL CERTIFICATION - FINAL**

09/01/2022 to 09/30/2022

Process Level: HO000 COMM ON HOUSE ADMINISTRATION  
 Department: HO000 COMM ON HOUSE ADMINISTRATION

Accounting Organization: 10HO000

**SPECIAL & SELECT COMMITTEE - PERSONNEL**

<b>Employee and Job Title</b>	<b>Annual Salary</b>	<b>Gross Pay</b>	<b>Period</b>	<b>Remarks</b>
LEAVANDOSKY, STACEY E SENIOR ADVISOR TO THE CHAIRPERSON	115,889.00	9,657.42	09/01/2022 to 09/30/2022	
LEE JR, JEROME VERNON STAFF ASSISTANT	45,000.00	0.00	09/01/2022 to 09/30/2022	TERMINATED 08/31/22
LEVINE, JAMES G COUNSEL	174,900.00	14,575.00	09/01/2022 to 09/30/2022	
MORALES GOMEZ, JOSE A. PROFESSIONAL STAFF	77,000.00	6,416.67	09/01/2022 to 09/30/2022	
MORGAN, TERI A DEPUTY STAFF DIRECTOR	176,000.00	14,666.67	09/01/2022 to 09/30/2022	
MURRAY, JONATHAN DANIEL PROFESSIONAL STAFF	137,500.00	11,458.33	09/01/2022 to 09/30/2022	
NASTA, SARAH MICHELLE ELECTION COUNSEL	132,000.00	11,000.00	09/01/2022 to 09/30/2022	
NORTON, SIERRA ROSE PRESS SECRETARY	63,250.00	5,270.83	09/01/2022 to 09/30/2022	
PELLEGRINI, GIANCARLO RIVERO ELECTIONS COUNSEL	154,000.00	12,833.33	09/01/2022 to 09/30/2022	
SCHLESINGER, MATTHEW C OVERSIGHT COUNSEL	126,500.00	10,541.67	09/01/2022 to 09/30/2022	
TAYLOR, DANIEL DEPUTY STAFF DIRECTOR AND CHIEF COUNSEL	191,290.00	15,940.83	09/01/2022 to 09/30/2022	
WHIPPY, PETER N COMMUNICATIONS DIRECTOR	150,000.00	12,500.00	09/01/2022 to 09/30/2022	P/R CHANGE 09/01/22
WRIGHT, SEAN JAMES SENIOR ELECTIONS COUNSEL	191,290.00	15,940.83	09/01/2022 to 09/30/2022	

**SPECIAL & SELECT COMMITTEE - OVERTIME**

<b>Employee and Job Title</b>	<b>Annual Salary</b>	<b>Gross Pay</b>	<b>Period</b>	<b>Remarks</b>
GARCIA, ANDREW ALEXANDER STAFF ASSISTANT	49,500.00	713.93		

**U.S. House of Representatives**  
**PAYROLL CERTIFICATION - FINAL**

09/01/2022 to 09/30/2022

Process Level: HO000 COMM ON HOUSE ADMINISTRATION      Accounting Organization: 10HO000  
 Department: HO090 HOUSE ADMIN-MINORITY STAFF

**SPECIAL & SELECT COMMITTEE - PERSONNEL**

<b>Employee and Job Title</b>	<b>Annual Salary</b>	<b>Gross Pay</b>	<b>Period</b>	<b>Remarks</b>
CALDWELL, BRITTANY MORGAN SENIOR STAFF ASSISTANT	60,000.00	5,000.00	09/01/2022 to 09/30/2022	
COLLINS, RACHEL E SENIOR COUNSEL	143,000.00	11,916.67	09/01/2022 to 09/30/2022	
CONKLIN, ELISABETH J DIRECTOR OF COMMUNICATIONS STANDARDS COMMISSION	92,000.00	7,666.67	09/01/2022 to 09/30/2022	
CROCKER, NICHOLAS LEE DEPUTY STAFF DIRECTOR	160,000.00	13,333.33	09/01/2022 to 09/30/2022	
GIACHETTI, RYAN ANDREW PROFESSIONAL STAFF	85,000.00	7,083.33	09/01/2022 to 09/30/2022	
HAYS, CALEB JONATHAN GENERAL COUNSEL	190,000.00	15,833.33	09/01/2022 to 09/30/2022	
HIGGINS, GRACE ELIZABETH PROFESSIONAL STAFF COMMUNICATIONS STANDARDS COMMISSION	65,000.00	5,416.67	09/01/2022 to 09/30/2022	
LASSITER, HILLARY W PROFESSIONAL STAFF	115,000.00	6,069.44	09/01/2022 to 09/30/2022	APPOINTMENT 09/12/22
MONAHAN, TIMOTHY J REPUBLICAN STAFF DIRECTOR	199,300.00	16,608.33	09/01/2022 to 09/30/2022	
PERKINS, SLOANE THOMSON PRESS AND DIGITAL ASSISTANT	55,000.00	4,583.33	09/01/2022 to 09/30/2022	
PORWOLL, ANDREA M COMMUNICATIONS DIRECTOR	120,000.00	10,000.00	09/01/2022 to 09/30/2022	
ROBERTS, CRAIG ANDREW SPECIAL ADVISOR	70,000.00	5,833.33	09/01/2022 to 09/30/2022	
SCHWALB, JANET GIULIANI DIRECTOR OF ADMINISTRATION	145,000.00	12,083.33	09/01/2022 to 09/30/2022	
SMITH, ELLIOT MICHAEL PROFESSIONAL STAFF	95,000.00	7,916.67	09/01/2022 to 09/30/2022	
WILSON, AUBREY PATRICIA DIRECTOR OF MODERNIZATION INITIATIVES	130,000.00	10,833.33	09/01/2022 to 09/30/2022	
WILSON, JORDAN PAUL DIRECTOR OF MEMBER SERVICES	80,000.00	6,666.67	09/01/2022 to 09/30/2022	

**SPECIAL & SELECT COMMITTEE - HOUSE PAID INTERNSHIP PROGRAM**

<b>Employee and Job Title</b>	<b>Annual Salary</b>	<b>Gross Pay</b>	<b>Period</b>	<b>Remarks</b>
KAPUSTKA, STEPHAN J COMM. HOUSE PAID INTERN - MINORITY	28,000.00	1,944.44	09/01/2022 to 09/30/2022	APPOINTMENT 09/06/22