

Congress of the United States
U.S. House of Representatives
Committee on Small Business
2361 Rayburn House Office Building
Washington, DC 20515-6515

December 15, 2021

The Honorable Zoe Lofgren
Chairperson
Committee on House Administration
1309 Longworth HOB
Washington, DC 20515

Dear Chairperson Lofgren:

In accordance with the regulations of the Committee on House Administration, I am submitting one copy of the monthly report for November 2021, including:

1. Summary of the progress of the specific investigations and studies for which funds were approved.
2. Fund balance statements for the month and year to date.
3. Statement of expenses for the month and year to date.
4. Franking balance for the month and year to date.
5. Report of travel performed.
6. List of committee employees, job titles and gross monthly salaries.
7. List of committee detailees with start and end dates.

The report is available to members of the committee for examination.

Sincerely,



Nydia M. Velázquez
Chairwoman

**ACTIVITIES OF THE
COMMITTEE ON SMALL BUSINESS
117TH CONGRESS, 1st Session**

November 2021

11-03-21: FULL COMMITTEE HYBRID HEARING

Entrepreneurship in the New Economy

**11-04-21: SUBCOMMITTEE ON INNOVATION, ENTREPRENEURSHIP, AND
WORKFORCE DEVELOPMENT HYBRID HEARING**

The Community College Pipeline to Small Businesses

11-16-21: FULL COMMITTEE HYBRID HEARING

A Discussion with SBA Administrator Isabella Casillas Guzman

12/15/21

U.S. House of Representatives
COMMITTEE ON SMALL BUSINESS
MAJORITY
Fund Balance Statement by Paid Date
November

Total Authorization		
117-1		\$2,168,703.33
Less Expenses for:		
<hr/>		
January	2021	\$139,259.68
February		\$141,255.90
March		\$127,320.49
April		\$131,763.42
May		\$129,146.69
June		\$131,058.01
July		\$130,087.45
August		\$129,093.69
September		\$129,227.21
October		\$134,926.97
November		\$138,008.06
Total Expenses to Date:		\$1,461,147.57
Unexpended authorization		<hr/> \$707,555.76

12/15/21

U.S. House of Representatives
COMMITTEE ON SMALL BUSINESS
MAJORITY

Monthly Statement by Paid Date
117-1 November

Description	November	YTD Including November	Cumulative Total
Non-Statutory Compensation	\$133,783.35	\$1,405,411.20	\$1,405,411.20
Accrued Leave	\$0.00	\$5,131.95	\$5,131.95
11-Personnel Compensation subtotal	\$133,783.35	\$1,410,543.15	\$1,410,543.15
DC Telecommunication Equipment (TRANSFER)	\$72.00	\$712.00	\$712.00
DC Telecommunication Service (TRANSFER)	\$193.75	\$1,937.50	\$1,937.50
DC Telecommunication Tolls (TRANSFER)	\$796.38	\$9,671.07	\$9,671.07
HIR Graphics (TRANSFER)	\$0.00	\$5.00	\$5.00
Postage/Courier/Box rental	\$0.00	\$64.21	\$64.21
23-Rent, Communications and Utilities subtotal	\$1,062.13	\$12,389.78	\$12,389.78
Printing & Reproduction	\$33.00	\$1,024.44	\$1,024.44
24-Printing and Reproduction subtotal	\$33.00	\$1,024.44	\$1,024.44
Technology Service Contracts	\$1,480.00	\$16,280.00	\$16,280.00
Web Development, Hosting, Email, and Related Services	\$350.00	\$3,821.99	\$3,821.99
25-Other Services subtotal	\$1,830.00	\$20,101.99	\$20,101.99
Bottled Water	\$0.00	\$1,123.63	\$1,123.63
Office Supplies (Outside)	\$681.00	\$3,054.96	\$3,054.96
Office Supply (TRANSFER)	\$0.00	\$1,245.36	\$1,245.36
Publications/Reference Material	\$0.00	\$3,900.00	\$3,900.00
26-Supplies and Materials subtotal	\$681.00	\$9,323.95	\$9,323.95
Computer Software Purchase less than \$10,000	\$0.00	\$959.88	\$959.88
Equipment & Software Maintenance	\$618.58	\$6,804.38	\$6,804.38
31-Equipment subtotal	\$618.58	\$7,764.26	\$7,764.26
Total Expenses	\$138,008.06	\$1,461,147.57	\$1,461,147.57

**Small Business Committee - Minority
Fund Balance Statement**

November

2021

Total Funds	\$	1,084,351.67
January Totals	\$	72,330.95
February Totals	\$	75,795.95
March Totals	\$	76,027.00
April Totals	\$	75,849.72
May Totals	\$	75,910.36
June Totals	\$	76,611.62
July Totals	\$	71,125.44
August Totals	\$	76,539.86
Septemeber Totals	\$	77,097.57
October Totals		75,806.66
November Totals		148,270.91
December Totals		
Total Spent	\$	901,366.04
Funds Remaining	\$	182,985.63

**Small Business Committee - Minority
Monthly Balance Statement
November 2021**

Non-Statutory Compensation	\$ 143,792.78
SUBTOTAL	\$ 143,792.78
RENT, COMM, UTILITIES	
DC Telecom Equip (TRANSFER)	\$ 44.00
DC Telecom Serv (TRANSFER)	\$ 98.00
DC Telecom Tolls (TRANSFER)	\$ 412.72
SUBTOTAL	\$ 554.72
OTHER SERVICES	
Technology Service Contracts	\$ 1,480.00
Web Hosting/Email Service	\$ 935.00
Printing and Reprod	\$ 269.94
SUBTOTAL	\$ 2,684.94
SUPPLIES & MATERIALS	
Water	\$ 24.70
Food and Beverage	\$ 695.73
Office Supply (Outside)	\$ -
Office Supply (Transfer)	\$ 126.04
SUBTOTAL	\$ 846.47
EQUIPMENT	
Equip Purchases	\$ -
Equip Maintenance	\$ 392.00
SUBTOTAL	\$ 392.00
TOTAL	\$ 148,270.91

Committee on Small Business
117th Congress - First Session
Franked Mail Report | November 2021

Franked Mail Allocation		\$5,000.00
January	\$ -	
February	\$ -	
March	\$ -	
April	\$ -	
May	\$ -	
June	\$ -	
July	\$ -	
August	\$ -	
September	\$ -	
October	\$ -	
November	\$ -	
December	\$ -	
TOTAL EXPENDED		\$0.00
Unexpended Allocation		\$5,000.00

Committee on Small Business
 117th Congress - First Session
 Travel Performed | November 2021

Traveler	Dates of Travel		Purpose	Itinerary	Transportation	Reimbursement Claimed		
	From	To				Meals, Lodging, & Incidentals	Other	Total
There was no travel to report during said period.								

**Committee on Small Business
117th Congress - First Session
Employee List | November 2021**

Employee	Position Title	Gross Pay
Barr, Delia K	Professional Staff Member	\$ 6,250.00
Borden, Hailey H	Professional Staff/Member Services	\$ 17,288.33
Bowman, Matthew	Professional Staff Member	\$ 6,666.67
Callis, Kaleigh M.	Policy Assistant	\$ (97.22)
Ennesser, Tracy L	Policy Assistant	\$ 5,000.00
Finks, Lauren E	Clerk	\$ 6,250.00
García, Moraima	Office Manager	\$ 9,483.33
Giannangeli, Giulia	Professional Staffer	\$ 15,333.00
Gomez, Matthew M	Counsel	\$ 7,916.67
Hasse, Sarah K	Communications Director	\$ 16,500.00
Johnson, Peter F	General Counsel	\$ 8,750.00
Jung, Melissa R	Staff Director/Chief Counsel	\$ 16,400.00
Ling, Vivian	Counsel	\$ 17,120.67
Martínez, Jonathan Edelberto	Legislative Director	\$ 6,666.67
McGinnis, Michael A	Press Secretary/Digital Director	\$ 7,500.00
McWade, Timothy Ronald	Executive Assistant	\$ 4,416.67
Oliver, Janet L	Chief Counsel	\$ 20,716.00
Palmer, Alexandria J	Professional Staff Member	\$ 6,666.67
Planning, David M	Staff Director	\$ 20,716.00
Quartz, Evelyn S	Communications Director	\$ 8,650.00
Rivera Goyco, Irene M	Procurement Counsel	\$ 9,416.67
Schmidlein, Meghan	Shared Employee	\$ 2,833.33
Stein, Michael	Counsel	\$ 7,916.67
Vogel, Ann	Shared Employee	\$ 6,666.67
Warwick, Marlee	Staff Assistant	\$ 4,583.33
West, Lucas	Shared Employee	\$ 4,333.33
Williams-Harrington, Ellen T	Deputy Staff Director	\$ 11,250.00
Yavor, Robert	Policy Director	\$ 22,382.67
		<u>\$ 277,576.13</u>

**Committee on Small Business
117th Congress - First Session
Detailee List | November 2021**

Detailee Name	Agency	Start Date	End Date
Steward, Deborah	GPO	11/1/2021	11/30/2021