

Congress of the United States
U.S. House of Representatives
Committee on Small Business
2361 Rayburn House Office Building
Washington, DC 20515-6515

January 13, 2023

The Honorable Zoe Lofgren
Chairperson
Committee on House Administration
1309 Longworth HOB
Washington, DC 20515

Dear Chairperson Lofgren:

In accordance with the regulations of the Committee on House Administration, I am submitting one copy of the monthly report for December 2022, including:

1. Summary of the progress of the specific investigations and studies for which funds were approved.
2. Fund balance statements for the month and year to date.
3. Statement of expenses for the month and year to date.
4. Franking balance for the month and year to date.
5. Report of travel performed.
6. List of committee employees, job titles and gross monthly salaries.
7. List of committee detailees with start and end dates.

The report is available to members of the committee for examination.

Sincerely,



Nydia M. Velázquez
Chairwoman

**ACTIVITIES OF THE
COMMITTEE ON SMALL BUSINESS
117TH CONGRESS, 2nd Session**

December 2022

**12-06-22: SUBCOMMITTEE ON OVERSIGHT, INVESTIGATIONS, AND
REGULATIONS HYBRID HEARING**

Building Sustainable Businesses through Employee Ownership at SBA

U.S. House of Representatives
Committee on Small Business - Majority
Fund Balance Statement by Paid Date
December

Total Authorization 117-2	\$ 2,385,574.00
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Less Expenses for:

January	2022	\$ 139,753.33
February		\$ 143,853.30
March		\$ 159,962.52
April		\$ 157,110.26
May		\$ 144,883.74
June		\$ 178,223.64
July		\$ 161,748.27
August		\$ 160,598.31
September		\$ 155,341.75
October		\$ 141,946.06
November		\$ 238,835.53
December		\$ 290,523.10

Total Expenses to Date:	\$2,072,779.81
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Unexpended Authorization	\$312,794.19
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U.S. House of Representatives
Committee on Small Business - Majority
Monthly Statement by Paid Date
117-2 December

Description	December	YTD Including December	Cumulative Total
Non-Statutory Compensation	\$ 276,950.00	\$ 2,019,300.59	\$ 2,019,300.59
Accrued Leave	\$ -	\$ 5,416.66	\$ 5,416.66
11 - Personnel Compensation subtotal	\$ 276,950.00	\$ 2,024,717.25	\$ 2,024,717.25
Non-Airfare Commercial Transp	\$ 514.80	\$ 966.80	\$ 966.80
Lodging	\$ -	\$ 299.56	\$ 299.56
Meals	\$ -	\$ 74.46	\$ 74.46
Taxi/Ride Share	\$ -	\$ 64.81	\$ 64.81
21 - Travel subtotal	\$ 514.80	\$ 1,405.63	\$ 1,405.63
DC Telecom Equipment (Transfer)	\$ 68.00	\$ 772.00	\$ 772.00
DC Telecom Tolls (Transfer)	\$ 232.50	\$ 2,557.50	\$ 2,557.50
DC Telecom Service (Transfer)	\$ 855.09	\$ 11,971.49	\$ 11,971.49
23 - Rent, Communications, Utilities subtotal	\$ 1,155.59	\$ 15,300.99	\$ 15,300.99
Non-Frankable Printing & Reproduction	\$ -	\$ 66.00	\$ 66.00
Photographic (Transfer)	\$ 40.00	\$ 40.00	\$ 40.00
Reproduction of Fed/Public Law	\$ -	\$ 325.00	\$ 325.00
24 - Printing and Reproduction subtotal	\$ 40.00	\$ 431.00	\$ 431.00
Miscellaneous Other Services	\$ -	\$ -	\$ -
25 - Other Services subtotal	\$ -	\$ -	\$ -
Water	\$ 139.94	\$ 2,140.41	\$ 2,140.41
Framing (Transfer)	\$ -	\$ 200.00	\$ 200.00
Office Supply Outside	\$ -	\$ 2,594.50	\$ 2,594.50
Office Supply Transfer	\$ 827.53	\$ 1,436.03	\$ 1,436.03
Software Under \$500.00	\$ -	\$ 1,545.61	\$ 1,545.61
Publications/Reference Mat'l	\$ 10,296.24	\$ 15,820.39	\$ 15,820.39
26 - Supplies, Materials subtotal	\$ 11,263.71	\$ 23,736.94	\$ 23,736.94
Maintenance/Repairs	\$ 599.00	\$ 7,188.00	\$ 7,188.00
31 - Equipment	\$ 599.00	\$ 7,188.00	\$ 7,188.00
Total Expenses	\$ 290,523.10	\$ 2,072,779.81	\$ 2,072,779.81

**Small Business Committee - Minority
Fund Balance Statement
December 2022**

Total Funds	\$	1,192,787.00
January Totals	\$	74,236.06
February Totals	\$	65,345.86
March Totals	\$	68,173.41
April Totals	\$	78,440.45
May Totals	\$	82,971.42
June Totals	\$	82,739.94
July Totals	\$	82,955.87
August Totals	\$	82,367.24
Septemeber Totals	\$	90,297.78
October Totals	\$	89,434.41
November Totals		160,891.36
December Totals		103,995.61
Total Spent	\$	1,061,849.41
Funds Remaining	\$	130,937.59

**Small Business Committee - Minority
Monthly Balance Statement
December 2022**

Non-Statutory Compensation	\$ 98,537.00
SUBTOTAL	\$ 98,537.00
RENT, COMM, UTILITIES	
DC Telecom Equip (TRANSFER)	\$ 44.00
DC Telecom Serv (TRANSFER)	\$ 105.75
DC Telecom Tolls (TRANSFER)	\$ 3,033.75
HIR Graphics	
SUBTOTAL	\$ 3,183.50
OTHER SERVICES	
Technology Service Contracts	\$ -
Web Hosting/Email Service	\$ -
Franked Mail	\$ -
Printing and Reprod	\$ -
SUBTOTAL	\$ -
SUPPLIES & MATERIALS	
Water	\$ 23.85
Food and Beverage	\$ 467.73
Publications	\$ -
Office Supply-Outside	\$ 274.99
Office Supply (Transfer)	\$ 898.54
Framing	\$ 218.00
SUBTOTAL	\$ 1,883.11
EQUIPMENT	
Computer Hardware Purchase	\$ -
Computer Hardware Purchase	\$ -
Equip Maintenance	\$ 392.00
SUBTOTAL	\$ 392.00
TOTAL	\$ 103,995.61

Committee on Small Business
117th Congress - Second Session
Franked Mail Report | December 2022

Franked Mail Allocation		\$5,000.00
January	\$	-
February	\$	-
March	\$	-
April	\$	-
May	\$	-
June	\$	-
July	\$	-
August	\$	-
September	\$	2.88
October	\$	-
November	\$	-
December	\$	-
TOTAL EXPENDED		\$2.88
Unexpended Allocation		\$4,997.12

Committee on Small Business
117th Congress - Second Session
Travel Performed | December 2022

Traveler	Dates of Travel		Purpose	Itinerary	Reimbursement Claimed			
	From	To			Transportation	Meals, Lodging, & Incidentals	Other	Total
Moraima García	11/15/2022	11/15/2022	Committee Business	SJU-DCA	\$ 514.80			

**Committee on Small Business
117th Congress - Second Session
Employee List | December 2022**

Employee	Position Title	Gross Pay
Barr, Delia K	Professional Staff Member	\$ 19,783.34
Barr, Delia K	Professional Staff Member	\$ 16,975.00
Borden, Hailey H	Professional Staff/Member Services	\$ 9,692.00
Bowman, Matthew	Senior Professional Staff Member	\$ 16,975.00
David, William D.	Counsel	\$ 6,458.33
Ennesser, Tracy L	Member Services Coordinator	\$ 16,975.00
Esparza, Christopher	Senior Counsel	\$ 16,975.00
Finks, Lauren E	Clerk	\$ 16,975.00
García, Moraima	Office Manager	\$ 16,875.00
Giannangeli, Giulia	Professional Staffer	\$ 5,186.67
Johnson, Peter F	General Counsel	\$ 16,975.00
Jung, Melissa R	Staff Director/Chief Counsel	\$ 16,766.67
Kirk, Jonathan	Staff Assistant	\$ 3,750.00
Ling, Vivian	Counsel	\$ 9,025.00
McGinnis, Michael A	Deputy Communications Director/Digital Director	\$ 16,975.00
McWade, Timothy Ronald	Executive Assistant	\$ 16,808.33
Palmer, Alexandria J	Senior Professional Staff Member	\$ 13,950.00
Palmer, Alexandria J	Senior Professional Staff Member	\$ 16,975.00
Planning, David M	Staff Director	\$ 16,975.00
Quartz, Evelyn S	Communications Director	\$ 13,116.66
Quartz, Evelyn S	Communications Director	\$ 16,875.00
Rivera Goyco, Irene M	Procurement Counsel	\$ 16,975.00
Schmidlein, Meghan	Shared Employee	\$ 1,166.67
VanHyfte, Matthew J	Communications Director	\$ 6,833.33
Vogel, Ann	Shared Employee	\$ 3,000.00
West, Lucas	Shared Employee	\$ 2,500.00
Wheeler, Kevin J	Senior Professional Staff Member	\$ 10,000.00
Williams-Harrington, Ellen T	Deputy Staff Director	\$ 16,975.00
Yavor, Robert	Policy Director	\$ 16,975.00
		\$ 375,487.00

**Committee on Small Business
117th Congress - Second Session
Detailee List | December 2022**

Detailee Name	Agency	Start Date	End Date
Steward, Deborah	GPO	12/1/2022	12/31/2022