

Congress of the United States  
U.S. House of Representatives  
Committee on Small Business  
2361 Rayburn House Office Building  
Washington, DC 20515-6315

November 19, 2015

COMMITTEE  
HOUSE ADMINISTRATION  
2015 NOV 19 PM 1:22

The Honorable Candice Miller  
Chairman  
Committee on House Administration  
1309 Longworth HOB  
Washington, DC 20515

Dear Chairman Miller:

In accordance with the regulations of the Committee on House Administration, I am submitting one copy of the monthly report for October 2015, including:

1. Summary of the progress of the specific investigations and studies for which funds were approved.
2. Fund Balance statements for the month and year to date.
3. Statement of Expenses for the month and year to date.
4. Franking Balance for the month and year to date.
5. Report of travel performed.
6. List of committee employees, job titles and gross monthly salaries.

The report is available to Members of the Committee for examination.

Sincerely,



Steve Chabot  
Chairman

**ACTIVITIES OF THE COMMITTEE ON SMALL BUSINESS**

**114TH CONGRESS, 1ST SESSION**

**OCTOBER 2015 FULL COMMITTEE HEARINGS**

1. **The EMV Deadline and What it Means for Small Businesses** 10/7/15
2. **The EMV Deadline and What it Means for Small Businesses: Part II** 10/21/15

**OCTOBER 2015 SUBCOMMITTEE HEARINGS**

1. **The Consequences of DOL's One-Size-Fits-All Overtime Rule for Small Businesses and their Employees.** 10/8/15, Subcommittee on Oversight, Investigations, and Regulations
2. **Maximizing Mentoring: How are the SBA and DoD Mentor-Protégé Programs Serving Small Businesses?"** 10/27/15, Subcommittee on Contracting and Workforce hearing

**U.S. House of Representatives**  
**Small Business Committee Majority**  
**SM000**  
**Fund Balance Statement by Paid Date**  
**October**

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**Total Authorization**

114-1 **\$2,015,076.00**

**Less Expenses for:**

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January	2015	\$140,337.57
February		\$127,822.78
March		\$123,673.58
April		\$125,955.56
May		\$128,279.23
June		\$132,465.39
July		\$128,444.98
August		\$129,896.26
September		\$136,435.08
October		\$127,350.38

**Total Expenses to Date:** **\$1,300,660.81**

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**Unexpended authorization** **\$714,415.19**

**U.S. House of Representatives**  
**Small Business Committee Majority**  
**SM000**  
**Monthly Statement by Paid Date**  
**114-1 October**

Description	YTD Including		
	October	October	Cumulative Total
Non-Statutory Compensation	\$118,741.68	\$1,242,769.56	\$1,242,769.56
<b>11-Personnel Compensation subtotal</b>	<b>\$118,741.68</b>	<b>\$1,242,769.56</b>	<b>\$1,242,769.56</b>
Commercial Transportation	\$0.00	\$748.20	\$748.20
Lodging	\$0.00	\$156.47	\$156.47
Meals	\$0.00	\$26.01	\$26.01
Car Rental	\$0.00	\$78.61	\$78.61
Gasoline	\$0.00	\$14.84	\$14.84
Taxi/Parking/Tolls	\$217.50	\$325.76	\$325.76
Travel Subsistence	\$0.00	\$610.95	\$610.95
<b>21-Travel subtotal</b>	<b>\$217.50</b>	<b>\$1,960.84</b>	<b>\$1,960.84</b>
DC Telecommunication Equipment (TRANSFER)	\$52.00	\$1,040.00	\$1,040.00
DC Telecommunication Service (TRANSFER)	\$232.50	\$2,410.25	\$2,410.25
DC Telecommunication Tolls (TRANSFER)	\$1,152.09	\$8,539.40	\$8,539.40
Franked Mail	\$4.89	\$36.63	\$36.63
<b>23-Rent, Communications and Utilities subtotal</b>	<b>\$1,441.48</b>	<b>\$12,026.28</b>	<b>\$12,026.28</b>
Printing & Reproduction	\$0.00	\$972.77	\$972.77
Photographic (TRANSFER)	\$25.60	\$129.30	\$129.30
<b>24-Printing and Reproduction subtotal</b>	<b>\$25.60</b>	<b>\$1,102.07</b>	<b>\$1,102.07</b>
Representational Expenses	\$0.00	\$45.30	\$45.30
Technology Service Contracts	\$5,283.00	\$16,920.00	\$16,920.00
Web Development, Hosting, Email, and Related Services	\$935.00	\$16,915.00	\$16,915.00
<b>25- subtotal</b>	<b>\$6,218.00</b>	<b>\$33,880.30</b>	<b>\$33,880.30</b>
Bottled Water	\$185.31	\$1,146.91	\$1,146.91
Food and Beverage	\$0.00	\$749.55	\$749.55
Framing (TRANSFER)	\$0.00	\$34.00	\$34.00
Office Supplies (Outside)	\$69.23	\$240.74	\$240.74
Office Supply (TRANSFER)	\$11.58	\$543.83	\$543.83
Publications/Reference Material	\$0.00	\$824.44	\$824.44
<b>26-Supplies and Materials subtotal</b>	<b>\$266.12</b>	<b>\$3,539.47</b>	<b>\$3,539.47</b>
Computer Hardware Purchase less than \$25,000	\$0.00	\$1,138.00	\$1,138.00
Equipment & Software Maintenance	\$440.00	\$4,244.29	\$4,244.29
<b>31-Equipment subtotal</b>	<b>\$440.00</b>	<b>\$5,382.29</b>	<b>\$5,382.29</b>

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**Total Expenses**

**\$127,350.38**

**\$1,300,660.81**

**\$1,300,660.81**

**U.S. House of Representatives**  
**COMMITTEE ON SMALL BUSINESS**  
**MINORITY**  
**Fund Balance Statement by Paid Date**  
**October**

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**Total Authorization****114-1****\$1,007,538.00****Less Expenses for:**

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January	2015	\$75,767.24
February		\$80,209.40
March		\$80,218.95
April		\$80,213.74
May		\$81,414.32
June		\$81,538.45
July		\$81,460.66
August		\$81,712.27
September		\$81,452.97
October		\$81,809.09

**Total Expenses to Date:****\$805,797.09****Unexpended authorization**

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**\$201,740.91**

11/10/15

**U.S. House of Representatives**  
**COMMITTEE ON SMALL BUSINESS**  
**MINORITY**  
**Monthly Statement by Paid Date**  
**114-1 October**

Description	YTD Including		Cumulative Total
	October	October	
Non-Statutory Compensation	\$79,508.34	\$784,866.19	\$784,866.19
<b>11-Personnel Compensation subtotal</b>	<b>\$79,508.34</b>	<b>\$784,866.19</b>	<b>\$784,866.19</b>
DC Telecommunication Equipment (TRANSFER)	\$28.00	\$380.00	\$380.00
DC Telecommunication Service (TRANSFER)	\$141.75	\$1,399.75	\$1,399.75
DC Telecommunication Tolls (TRANSFER)	\$2.44	\$48.50	\$48.50
Postage/Courier/Box rental	\$0.00	\$25.59	\$25.59
<b>23-Rent, Communications and Utilities subtotal</b>	<b>\$172.19</b>	<b>\$1,853.84</b>	<b>\$1,853.84</b>
Technology Service Contracts	\$1,293.00	\$7,758.00	\$7,758.00
Web Development, Hosting, Email, and Related Services	\$0.00	\$5,172.00	\$5,172.00
<b>25-Other Services subtotal</b>	<b>\$1,293.00</b>	<b>\$12,930.00</b>	<b>\$12,930.00</b>
Bottled Water	\$28.73	\$475.83	\$475.83
Food and Beverage	\$407.25	\$407.25	\$407.25
Office Supplies (Outside)	\$0.00	\$225.00	\$225.00
Office Supply (TRANSFER)	\$0.00	\$1,043.18	\$1,043.18
<b>26-Supplies and Materials subtotal</b>	<b>\$435.98</b>	<b>\$2,151.26</b>	<b>\$2,151.26</b>
Equipment & Software Maintenance	\$399.58	\$3,995.80	\$3,995.80
<b>31-Equipment subtotal</b>	<b>\$399.58</b>	<b>\$3,995.80</b>	<b>\$3,995.80</b>
<b>Total Expenses</b>	<b>\$81,809.09</b>	<b>\$805,797.09</b>	<b>\$805,797.09</b>

**114<sup>th</sup> Congress, 1<sup>st</sup> Session**  
**Committee on Small Business**  
**Franked Mail Report**

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<b>Allocation:</b>	<b>\$5000.00</b>
January:	0.00
February:	1.19
March:	8.67
April:	3.25
May:	5.90
June:	5.80
July:	6.93
August:	0.00
September:	4.89
October:	
November:	
December:	

**TOTAL EXPENDED:** **36.63**





**114<sup>th</sup> Congress 1<sup>st</sup> Session**  
**Committee on Small Business**  
**Employee List**  
**October 2015**

<b>EMPLOYEE</b>	<b>JOB TITLE</b>	<b>GROSS PAY</b>
Barr, Delia	Clerk	\$ 5,416.67
Barton, Stacey	Chief of Staff	\$ 4,166.67
Bowles, Maureen	Financial Administrator	\$ 1,450.00
Brown, Daniel	Staff Assistant	\$ 2,916.67
Burchfield, James	Professional Staff	\$ 5,000.00
Cooke, Corey	Associate Counsel	\$ 5,833.33
Day, Michael	Staff Director	\$ 14,275.00
Denis, Stephen	Deputy Staff Director	\$ 10,833.33
Fitzpatrick, Kevin	Staff Director	\$ 14,375.00
Garcia, Moraima	Office Manager	\$ 10,650.00
Hartz, Joseph E	Professional Staff	\$ 8,416.67
Haurek, Alex	Communications Director	\$ 9,583.33
Jung, Melissa R	Tax Counsel	\$ 10,416.67
McNabb, Kelley	Communications Director	\$ 6,666.67
Minehardt, Adam H	Deputy Staff Director	\$ 13,750.00
Murphy, Emily	Senior Counsel	\$ 12,500.00
Northcutt, Eminence	Procurement Counsel	\$ 10,416.67
Oliver, Janet L	Deputy Staff Director	\$ 12,916.67
Pelletier, Justin M	Banking Counsel	\$ 10,416.67
Pineles, Barry	Chief Counsel	\$ 13,416.67
Scheidler, Adam	Press Secretary	\$ 5,833.33
Ziebarth, Viktoria	Counsel	\$ 9,000.00