

Susan W. Brooks, Indiana
Chairwoman
Theodore E. Deutch, Florida
Ranking Member

Patrick Meehan, Pennsylvania
Trey Gowdy, South Carolina
Kenny Marchant, Texas
Leonard Lance, New Jersey

Yvette D. Clarke, New York
Jared Polis, Colorado
Anthony Brown, Maryland
Steve Cohen, Tennessee



ONE HUNDRED FIFTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

December 14, 2017

Thomas A. Rust
Staff Director and Chief Counsel

Donna Herbert
Director of Administration

Megan Savage
*Chief of Staff and Counsel to
the Chairwoman*

Daniel J. Taylor
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
Facsimile: (202) 225-7392

The Honorable Gregg Harper
Chairman
Committee on House Administration
1309 Longworth House Office Building
Washington, DC 20515

2017 DEC 18 PM 12:18
COMMITTEE
HOUSE ADMINISTRATION


Dear Chairman Harper:

In accordance with the regulations of the Committee on House Administration, I am submitting herewith the monthly report for November 2017 including:

1. Summary of Progress and projected programs;
2. Statement of Expenses under Proposed H. Res 83-1 (115th Congress, 1st Session); and
3. A listing of Committee employees showing addresses, duties, and gross monthly salaries; and
4. A report on travel.

This letter certifies that copies of this report are available to each Member of the Committee on Ethics.

Sincerely,


Susan W. Brooks
Chairwoman

Enclosures

COMMITTEE ON ETHICS

November 2017

The Committee continued to fulfill its responsibilities to advise and educate Members and staff on the laws, rules, and standards of conduct.¹ As a general matter, the Committee's activities in receiving and responding to requests for advice from House Members and staff are conducted on a confidential basis. The Committee received 25 requests for advisory opinions in November of 2017.

In accordance with the Rules of the House of Representatives for the 115th Congress, the Committee continued to review and approve requests to accept privately-sponsored, officially-connected travel. The Committee received 60 such requests in November of 2017.

In addition, the Committee is required under House rules to offer annual ethics training to each Member, Delegate, Resident Commissioner, officer, and employee of the House. Such training is mandatory for all House officers and employees. New Members, officers, and employees must receive training no later than 60 days after beginning service to the House. The Committee continued to provide such training in November of 2017. The Committee provided live training sessions attended by 116 individuals in November of 2017. The Committee also continued to provide training online and through a number of training videos. Additional information about the calendar of upcoming in-person training sessions and online training opportunities is available on the Committee's Web site at <https://ethics.house.gov/>.

In November 2017, the Committee issued a summary of its activities for October 2017 directed to the Committee on House Administration. This statement is publically available on the Committee on House Administration's website.

The Committee released one public statement in November of 2017 regarding the matter of Representative John Conyers, Jr. All other previous reports and public statements are available on the Committee's website at <https://ethics.house.gov/>.

The Committee did not release any general advisory reports in November of 2017. Prior general advisories are available on the Committee's Web site at <https://ethics.house.gov/>.

###

¹ An enumeration of those laws and rules as they stood at the end of the 114th Congress is found in H. Rep. 114-910, *Summary of Activities, One Hundred Fourteenth Congress, A Report of the Committee on Ethics*, 114th Cong., 2d Sess. (January 3, 2017).

**HOUSE OF REPRESENTATIVES
CONGRESS 115 SESSION 1
COMMITTEE ON ETHICS
STAFF LISTING
November 2017**

Employee Name	Address	Title	Gross Monthly Salary
David W Arrojo	Washington, DC	Legal Counsel	\$9,822.92
Jessica Elizabeth Baker	Washington, DC	Counsel	\$9,583.33
Craig J Barber	Washington, DC	System Administrator	\$6,726.56
Deborah R Bethea	Washington, DC	Senior Financial Disclosure Manager	\$10,548.96
Katherine Lee Dacey	Washington, DC	Investigative Counsel	\$9,583.33
Kathryn J.L. Donahue	Washington, DC	Legal Counsel	\$9,822.92
Robert Eskridge	Washington, DC	Legal Counsel	\$10,250.00
Olivia Gardner	Washington, DC	Staff Assistant	\$250.00
Olivia Gardner	Washington, DC	Lump Sum	\$333.33
Mark John Hamilton	Washington, DC	Staff Assistant	\$2,500.00
Donna K Herbert	Washington, DC	Director of Administration	\$8,750.00
Audrey Hickenlooper	Washington, DC	Advice and Education Clerk	\$208.33
Ken Evans Johnson	Washington, DC	Counsel	\$9,583.33
Andrew Kleiman	Washington, DC	Investigative Clerk	\$3,750.00
Margaret McCarty	Washington, DC	Investigator	\$5,000.00
Patrick M McMullen	Washington, DC	Director of Investigations	\$13,541.67
Sarah Myers-Mutschall	Washington, DC	Legal Counsel	\$9,822.92
Tamar Nedzar	Washington, DC	Senior Legal Counsel	\$11,958.33
Brittney L Pescatore	Washington, DC	Legal Counsel	\$9,822.92
Jaya Nicole Pillai	Washington, DC	Staff Assistant	\$1,916.67
Carl Ezekiel Ross	Washington, DC	Investigative Counsel	\$10,416.67
Thomas A Rust	Washington, DC	Staff Director/Chief Counsel	\$14,375.00

**HOUSE OF REPRESENTATIVES
 CONGRESS 115 SESSION 1
 COMMITTEE ON ETHICS
 STAFF LISTING
 November 2017**

Employee Name	Address	Title	Gross Monthly Salary
Megan Savage	Washington, DC	Chief of Staff and Counsel to the Chair	\$12,812.50
Tonya N Sloans	Washington, DC	Director of Advice and Education	\$10,250.00
Tonia R Smith	Washington, DC	Director of Advice and Education	\$13,541.67
Wendy F Smith	Washington, DC	Legal Counsel	\$10,250.00
Matthew Thomas Steiner	Washington, DC	Staff Assistant	\$666.67
John L Szabo	Washington, DC	Legal Counsel	\$3,526.25
Daniel J Taylor	Washington, DC	Counsel to the Ranking Member	\$12,812.50
Benjamin L Toribio	Washington, DC	Senior Staff Assistant	\$2,444.44
Adam D Wambold	Washington, DC	Professional Staff	\$3,958.33
TOTAL			\$238,829.55

Staff Travel Record Report

Committee on Ethics

Donna K Herbert

Active Staff Only Travel From Date: 01/01/17 To Date: 12/31/17

Order Number	Group Travel Begin/End	Purpose	Itinerary Voucher #	PerDiem Ticket	Total	Trip Report Disclosure	Group Remarks	Individual Travel Remarks
--------------	------------------------	---------	---------------------	----------------	-------	------------------------	---------------	---------------------------

No Travel Records for this Period

Staff Travel Record Report

Committee on Ethics

Donna K Herbert

Active Staff Only Travel From Date: 01/01/17 To Date: 12/31/17

Order Number	Group Travel Begin/End	Purpose	Itinerary Voucher #	PerDiem Ticket	Total	Trip Report Disclosure	Group Remarks	Individual Travel Remarks
--------------	------------------------	---------	---------------------	----------------	-------	------------------------	---------------	---------------------------

No Travel Records for this Period

12/14/17

U.S. House of Representatives
Committee on Ethics
10SO000
Monthly Statement by Paid Date
115-1 November

Description	YTD Including		Cumulative Total
	November	November	
11-Personnel Compensation subtotal	\$238,829.55	\$2,444,717.00	\$2,444,717.00
21-Travel subtotal	\$0.00	\$7,549.42	\$7,549.42
23-Rent, Communications and Utilities subtotal	\$2,986.49	\$58,508.09	\$58,508.09
24-Printing and Reproduction subtotal	\$559.51	\$1,483.61	\$1,483.61
25-Other Services subtotal	\$0.00	\$2,820.00	\$2,820.00
26-Supplies and Materials subtotal	\$355.78	\$10,221.51	\$10,221.51
31-Equipment subtotal	\$773.50	\$39,758.70	\$39,758.70
Total Expenses	\$243,504.83	\$2,565,058.33	\$2,565,058.33

12/14/17

U.S. House of Representatives
Committee on Ethics
10SO000
Monthly Statement by Paid Date
115-1 November

Description	November	YTD Including November	Cumulative Total
Non-Statutory Compensation	\$238,496.22	\$2,429,916.24	\$2,429,916.24
Overtime Compensation	\$0.00	\$108.17	\$108.17
Accrued Leave	\$333.33	\$5,743.05	\$5,743.05
Bonus	\$0.00	\$8,949.54	\$8,949.54
11-Personnel Compensation subtotal	\$238,829.55	\$2,444,717.00	\$2,444,717.00
Commercial Transportation	\$0.00	\$3,402.40	\$3,402.40
Lodging	\$0.00	\$677.51	\$677.51
Meals	\$0.00	\$367.60	\$367.60
Taxi/Parking/Tolls	\$0.00	\$297.19	\$297.19
Witness Travel/Related Expenses	\$0.00	\$2,804.72	\$2,804.72
21-Travel subtotal	\$0.00	\$7,549.42	\$7,549.42
Temporary Space Rental	\$0.00	\$50.00	\$50.00
DC Telecommunication Equipment (TRANSFER)	\$174.00	\$25,217.00	\$25,217.00
DC Telecommunication Service (TRANSFER)	\$2,768.65	\$24,590.70	\$24,590.70
DC Telecommunication Tolls (TRANSFER)	\$0.00	\$7,865.00	\$7,865.00
Recording - (TRANSFER)	\$0.00	\$260.00	\$260.00
Franked Mail	\$43.84	\$525.39	\$525.39
23-Rent, Communications and Utilities subtotal	\$2,986.49	\$58,508.09	\$58,508.09
Printing & Reproduction	\$559.51	\$1,393.61	\$1,393.61
Photographic (TRANSFER)	\$0.00	\$90.00	\$90.00
24-Printing and Reproduction subtotal	\$559.51	\$1,483.61	\$1,483.61
Consultant Contract Service	\$0.00	\$2,400.00	\$2,400.00
Training	\$0.00	\$120.00	\$120.00
Technology Service Contracts	\$0.00	\$300.00	\$300.00
25-Other Services subtotal	\$0.00	\$2,820.00	\$2,820.00
Bottled Water	\$305.53	\$2,643.40	\$2,643.40
Office Supplies (Outside)	\$0.00	\$2,835.64	\$2,835.64
Office Supply (TRANSFER)	\$50.25	\$4,036.40	\$4,036.40
Publications/Reference Material	\$0.00	\$706.07	\$706.07
26-Supplies and Materials subtotal	\$355.78	\$10,221.51	\$10,221.51
Office Equip Purch<\$25,000	\$0.00	\$10,000.00	\$10,000.00
Computer Softw Purch <\$10,000	\$0.00	\$595.00	\$595.00
Equipment & Software Maintenance	\$773.50	\$29,163.70	\$29,163.70
31-Equipment subtotal	\$773.50	\$39,758.70	\$39,758.70

Total Expenses

\$243,504.83

\$2,565,058.33

\$2,565,058.33

