

Congress of the United States
U.S. House of Representatives
Committee on Small Business
2361 Rayburn House Office Building
Washington, DC 20515-6515

March 23, 2020

The Honorable Zoe Lofgren
Chairwoman
Committee on House Administration
1309 Longworth HOB
Washington, DC 20515

Dear Chairwoman Lofgren:

In accordance with the regulations of the Committee on House Administration, I am submitting one copy of the monthly report for February 2020, including:

1. Summary of the progress of the specific investigations and studies for which funds were approved.
2. Fund balance statements for the month and year to date.
3. Statement of expenses for the month and year to date.
4. Franking balance for the month and year to date.
5. Report of travel performed.
6. List of committee employees, job titles and gross monthly salaries.
7. List of committee detailees with start and end dates.

The report is available to members of the committee for examination.

Sincerely,



Nydia M. Velázquez
Chairwoman

**ACTIVITIES OF THE
COMMITTEE ON SMALL BUSINESS
116TH CONGRESS, 2nd Session**

February 2020

02-05-20: FULL COMMITTEE HEARING

"SBA Management Review: Office of Credit Risk Management"

**02-06-20: SUBCOMMITTEE ON RURAL DEVELOPMENT, AGRICULTURE,
TRADE, AND ENTREPRENEURSHIP HEARING**

"Taking Care of Business: How Childcare is Important for Regional Economies"

**02-11-20: SUBCOMMITTEE ON INNOVATION AND WORKFORCE
DEVELOPMENT HEARING**

"The Innovation Pipeline: From Universities to Small Businesses"

02-12-20: FULL COMMITTEE HEARING

"Challenges and Benefits of Employee-owned Small Businesses"

02-12-20: FULL COMMITTEE ROUNDTABLE

"Small Business Development Center Roundtable"

02-26-20: FULL COMMITTEE HEARING

"A Discussion with SBA Administrator Jovita Carranza: Current Issues and the FY2021 Budget"

**02-27-20: SUBCOMMITTEE ON CONTRACTING AND INFRASTRUCTURE
HEARING**

"Moving America's Infrastructure Forward"

U.S. House of Representatives
COMMITTEE ON SMALL BUSINESS
MAJORITY
Fund Balance Statement by Paid Date
February

Total Authorization

116-2

\$2,065,432.00**Less Expenses for:**

January 2020

\$133,186.08

February

\$143,072.69**Total Expenses to Date:****\$276,258.77****Unexpended authorization**

\$1,789,173.23

U.S. House of Representatives
COMMITTEE ON SMALL BUSINESS
MAJORITY
Monthly Statement by Paid Date
116-2 February

Description	February	YTD Including February	Cumulative Total
Non-Statutory Compensation	\$141,327.78	\$272,918.90	\$272,918.90
Accrued Leave	\$0.00	\$1,111.11	\$1,111.11
11-Personnel Compensation subtotal	\$141,327.78	\$274,030.01	\$274,030.01
DC Telecommunication Equipment (TRANSFER)	\$72.00	\$72.00	\$72.00
DC Telecommunication Service (TRANSFER)	\$193.75	\$193.75	\$193.75
DC Telecommunication Tolls (TRANSFER)	\$640.70	\$640.70	\$640.70
Postage/Courier/Box rental	\$0.00	\$7.41	\$7.41
23-Rent, Communications and Utilities subtotal	\$906.45	\$913.86	\$913.86
Printing & Reproduction	\$33.50	\$33.50	\$33.50
24-Printing and Reproduction subtotal	\$33.50	\$33.50	\$33.50
Web Development, Hosting, Email, and Related Services	\$15.89	\$15.89	\$15.89
25-Other Services subtotal	\$15.89	\$15.89	\$15.89
Bottled Water	\$30.99	\$30.99	\$30.99
Food and Beverage	\$279.90	\$279.90	\$279.90
Office Supply (TRANSFER)	\$25.60	\$49.46	\$49.46
26-Supplies and Materials subtotal	\$336.49	\$360.35	\$360.35
Equipment & Software Maintenance	\$452.58	\$905.16	\$905.16
31-Equipment subtotal	\$452.58	\$905.16	\$905.16
Total Expenses	\$143,072.69	\$276,258.77	\$276,258.77

**US House of Representatives
Committee on Small Business - Minority
Fund Balance Statement by Paid Date
February 2020**

Total Authorization
116-1 **\$1,032,716.00**

Less Expenses for:

January	2020	\$63,414.08
February		\$71,838.61
March		\$0.00
April		\$0.00
May		\$0.00
June		\$0.00
July		\$0.00
August		\$0.00
September		\$0.00
October		\$0.00
November		\$0.00
December		\$0.00

Total Expenses to Date: **\$135,252.69**

Unexpended authorization **\$897,463.31**

Commtee on Small Business - Minority
Monthly Statement by Paid Date
February 29, 2020

Description	YTD Including		Cumulative Total
	February	February	
Non-Statutory Compensation	\$70,573.51	\$133,494.27	\$133,494.27
11-Personnel Compensation subtotal	\$70,573.51	\$133,494.27	\$133,494.27
Commerical Tranportation	\$0.00	\$0.00	\$0.00
Lodging	\$0.00	\$0.00	\$0.00
Meals	\$0.00	\$0.00	\$0.00
Car Rental	\$0.00	\$0.00	\$0.00
Gasoline	\$0.00	\$0.00	\$0.00
Private Auto Mileage	\$0.00	\$4.87	\$4.87
Taxi/Parking/Tolls	\$0.00	\$0.00	\$0.00
21-Travel subtotal	\$0.00	\$4.87	\$4.87
DC Telecom Eqpt (transfer)	\$44.00	\$44.00	\$44.00
DC Telecom Service (transfer)	\$100.75	\$100.75	\$100.75
DC Telecom Tolls (transfer)	\$488.47	\$488.47	\$488.47
Equipment Rental	\$0.00	\$0.00	\$0.00
23-Rent, Communications & Utilities subtotal	\$633.22	\$633.22	\$633.22
Printing & Reproduction	\$126.61	\$126.61	\$126.61
24-Printing and Reproduction subtotal	\$126.61	\$126.61	\$126.61
Technology Service Contracts	\$0.00	\$0.00	\$0.00
Web Dev, Hosting, Email Services	\$0.00	\$0.00	\$0.00
25-subtotal	\$0.00	\$0.00	\$0.00
Bottled Water	\$31.65	\$31.65	\$31.65
Food and Beverage	\$79.47	\$175.92	\$175.92
Office Supplies (Outside)	\$0.00	\$0.00	\$0.00
Office Supply (transfer)	\$2.15	\$2.15	\$2.15
Publications/Reference Material	\$0.00	\$0.00	\$0.00
26-Supplies & Materials subtotal	\$113.27	\$209.72	\$209.72
Equipment & Software Maintenance	\$392.00	\$784.00	\$784.00
31-Equipment subtotal	\$392.00	\$784.00	\$784.00
Total Expenses	\$71,838.61	\$135,252.69	\$135,252.69

Committee on Small Business
116th Congress - Second Session
Franked Mail Report | February 2020

Franked Mail Allocation	\$5,000.00
January	\$ -
February	\$ -
March	
April	
May	
June	
July	
August	
September	
October	
November	
December	
TOTAL EXPENDED	\$0.00
Unexpended Allocation	\$5,000.00

Committee on Small Business
 116th Congress - Second Session
 Travel Performed | February 2020

Traveler	Dates of Travel		Purpose	Itinerary	Reimbursement Claimed			Total
	From	To			Transportation	Meals, Lodging, & Incidentals	Other	
There was no travel to report during said period.								

**Committee on Small Business
116th Congress - Second Session
Employee List | February 2020**

Employee	Position Title	Gross Pay
Barr, Delia K	Clerk	\$ 6,638.89
Barton, Stacy Palmer	Chief of Staff	\$ 706.62
Bowles, Maureen G	Shared Employee	\$ 1,500.00
Bowman, Matthew	Professional Staff Member	\$ 5,833.33
Brown, Jennifer E.	Economic Policy Counsel	\$ 9,444.44
Bruno, Richard R	Executive Assistant	\$ 5,416.67
Emmons, Rachel	Staff Asst/Press Asst	\$ 3,722.22
Ennesser, Tracy Lee	Staff Assistant	\$ 4,583.33
Finks, Lauren E	Clerk	\$ 6,250.00
Fitzpatrick, Kevin W	Staff Director	\$ 14,600.56
García, Moraima	Office Manager	\$ 9,066.67
Gomez, Matthew M	Counsel	\$ 7,500.00
Hartz, Joseph E.	Policy Director	\$ 11,083.33
Haurek, Alex	Senior Advisor	\$ 10,733.33
Jung, Melissa R.	Deputy Staff Director/Chief Counsel	\$ 14,166.67
Kerman, Allison	Staff Asst/Policy Asst	\$ 3,722.22
Ling, Vivian	Counsel	\$ 6,041.67
McGinnis, Michael Allen	Deputy Press Secretary/Digital Strategist	\$ 5,833.33
Oliver, Janet L.	Chief Counsel/Deputy Staff Director	\$ 14,224.67
Palmer, Alexandria J.	Professional Staff Member	\$ 6,666.67
Parmar, Naveen	Policy Director/General Counsel	\$ 11,250.00
Pelletier, Justin M	Senior Advisor	\$ 11,666.67
Quartz, Evelyn Sarah	Press Secretary	\$ 7,083.33
Rivera Goyco, Irene	Procurement Counsel	\$ 9,166.67
Stein, Michael	Professional Staff Member	\$ 6,666.67
William-Harrington, Ellen T	Senior Professional Staff Member	\$ 10,000.00
Yavor, Robert	Professional Staff	\$ 8,333.33
		<u>\$ 211,901.29</u>

Committee on Small Business
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Detailee List | February 2020

Detailee Name	Agency	Start Date	End Date
Steward, Deborah	GPO	2/1/2020	2/29/2020