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STAFF DIRECTOR

One Hundred Seventeenth
Congress of the United States
House of Representatives

COMMITTEE ON HOUSE ADMINISTRATION

1309 LONGWORTH HOUSE OFFICE BUILDING
WASHINGTON, DC 20515-6157
202-225-2061 | CHA.HOUSE.GOV

RODNEY DAVIS, ILLINOIS
RANKING MINORITY MEMBER

BARRY LOUDERMILK, GEORGIA
BRYAN STEIL, WISCONSIN

TIM MONAHAN
MINORITY STAFF DIRECTOR

July 25, 2021

June 2021 Monthly Report

The Committee on House Administration Monthly Report includes the following:

- Summary of studies, investigations, and activities of the Committee;
- Statement of expenses for the month and year to date;
- Report of travel performed during June 1-30, 2021;
- List of Committee employees, job titles and gross monthly salaries;
- List of Committee Detailees.

This report is available to Members of the Committee for examination.

The June 2021 Committee on House Administration Monthly Report is available for public inspection at the Committee office in 1309 Longworth House Office Building.

Committee on House Administration Activities Report - June 2021

Full Committee Hearings:

Oversight Of The January 6th Attack: United States Capitol Police Containment Emergency Response Team And First Responders Unit – June 15, 2021

Subcommittee on Elections Hearings:

Voting In America: The Potential For Polling Place Quality And Restrictions On Opportunities To Vote To Interfere With Free And Fair Access To The Ballot – June 11, 2021.

Voting In America: A National Perspective On The Right To Vote, Methods Of Election, Jurisdictional Boundaries, And Redistricting – June 24, 2021

Full Committee Meetings:

None.

Joint Committee Activities

Joint Committee on Printing, organizational meeting – June 23, 2021

Joint Committee on the Library, organizational meeting – June 23, 2021

Reports Filed:

None.

Polls:

None.

Floor Activity:

H. R. 3005 – To direct the Joint Committee on the Library to replace the bust of Roger Brooke Taney in the Old Supreme Court Chamber of the United States Capitol with a bust of Thurgood Marshall to be obtained by the Joint Committee on the Library and to remove certain statues from areas of the United States Capitol which are accessible to the public, to remove all statues of individuals who voluntarily served the Confederate States of America from display in the United States Capitol, and for other purposes.

Passed House 285-120, June 29, 2021.

H.Res.485 — Providing amounts for the expenses of the Select Committee on Economic Disparity and Fairness in Growth.

Passed the House pursuant to provisions of H.Res 486 (agreed to by the House 216-206), June 23, 2021.

H.R.3325 — To award four Congressional Gold Medals to the United States Capitol Police and those who protected the U.S. Capitol on January 6, 2021.

Motion to table agreed to 406-21, June 15, 2021.

H.R.3642 — Harlem Hellfighters Congressional Gold Medal Act.

Passed the House pursuant to provisions of H.Res 473 (agreed to by the House 218-205), June 14, 2021.

Franking and Member Services

- Reviewed 698 requests for Advisory Opinions.
- Provided guidance and advice to Member offices on the use of congressional mail and other official communication resources.
- Provided congressional briefings on official communication rules and procedures for new congressional staff.
- On June 16, the House Communications Standards Commission met to consider Rulings on Open Staff Issues, Template Opportunities, Social Media, and Procedures and Penalties.
- On June 30, Commission staff met with staff from the Select Committee on the Modernization of Congress to discuss new proposals for the use of official social media accounts.
- Approved CMO and CSO requests and sent approval letters to offices.
- Reviewed and approved waivers.
- Advised Member offices on House rules and regulations.
- Provided guidance on the Paid Intern Program.

Committee Funding and Oversight

- Provided operations guidance to Committee offices to ensure compliance with Handbook regulations.
- Evaluated Handbook regulations for areas of improvement.

- Reviewed Monthly Reports on committee activities and expenditures including franked mail expenditures.

Oversight of Legislative Branch and Other Entities

Library of Congress

- Held regular monthly oversight meeting.

Smithsonian

- Held regular monthly oversight meeting.

Architect of the Capitol

- Held regular monthly oversight meeting.

Office of the Clerk

- Held regular monthly oversight meeting.

Chief Administrative Officer

- Held regular monthly oversight meeting.

Inspector General of the House

- Held regular monthly oversight meeting.

United States Government Publishing Office

- Held regular monthly oversight meeting.

United States Capitol Police

- United States Capitol Police Monthly Oversight Meetings.
- United States Capitol Police OIG Monthly Oversight Meetings.

Oversight of Federal Election Law and Procedures

- Ongoing oversight of topics within the committee jurisdiction.
- Support ongoing work of the Subcommittee.
- Ongoing oversight of the Election Assistance Commission and Federal Election Commission.

Committee on House Administration

Detailees – June 2021

117th Congress

Name	Agency	Start Date	End Date	Majority/Minority
Susan Murphy	GAO	5/24/2021	11/24/2021	Majority

Monthly Financial Statement by Legislative Year - Committee Rollup

Office: 10HO House Administration

Authorization Year 2021
2021:117th Congress 1st Session
Month: June 2021

Budget to Actual

Program	Object Class	YTD Budget Original	YTD Budget Adjusted	YTD Budget Revised	YTD Committed	YTD Obligated	YTD Received	YTD Disbursed	YTD Total Actual	YTD Total Available
	** Authorization	5,590,190.00	0.00	5,590,190.00	0.00	0.00	0.00	0.00	0.00	5,590,190.00
	11 Personnel Compensation	0.00	0.00	0.00	0.00	0.00	0.00	2,402,265.07	2,402,265.07	(2,402,265.07)
	21 Travel	0.00	0.00	0.00	0.00	0.00	0.00	12,397.58	12,397.58	(12,397.58)
	23 Rent, Communications, Utilities	0.00	0.00	0.00	0.00	0.00	0.00	28,901.74	28,901.74	(28,901.74)
	24 Printing and Reproduction	0.00	0.00	0.00	0.00	0.00	0.00	2,908.69	2,908.69	(2,908.69)
	25 Other Services	0.00	0.00	0.00	0.00	0.00	0.00	17,551.11	17,551.11	(17,551.11)
	26 Supplies and Materials	0.00	0.00	0.00	0.00	258.16	0.00	20,034.86	20,293.02	(20,293.02)
	31 Equipment	0.00	0.00	0.00	0.00	0.00	0.00	33,549.51	33,549.51	(33,549.51)
	Total	5,590,190.00	0.00	5,590,190.00	0.00	258.16	0.00	2,517,608.56	2,517,866.72	3,072,323.28
	** Authorization	5,000.00	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00	5,000.00
	FM Franked Mail	0.00	0.00	0.00	0.00	0.00	0.00	3.80	3.80	(3.80)
	Total	5,000.00	0.00	5,000.00	0.00	0.00	0.00	3.80	3.80	4,996.20
	Total	5,595,190.00	0.00	5,595,190.00	0.00	258.16	0.00	2,517,612.36	2,517,870.52	3,077,319.48

Office	Program	YTD Budget Original	YTD Budget Adjusted	YTD Budget Revised	YTD Committed	YTD Obligated	YTD Received	YTD Disbursed	YTD Total Actual	YTD Total Available
10HO000	EXPEN	3,651,293.00	0.00	3,651,293.00	0.00	258.16	0.00	1,640,576.00	1,640,834.16	2,010,458.84
	AE200	5,000.00	0.00	5,000.00	0.00	0.00	0.00	3.80	3.80	4,996.20
	Total	3,656,293.00	0.00	3,656,293.00	0.00	258.16	0.00	1,640,579.80	1,640,837.96	2,015,455.04
10HO999	EXPEN	1,938,897.00	0.00	1,938,897.00	0.00	0.00	0.00	877,032.56	877,032.56	1,061,864.44
	Total	1,938,897.00	0.00	1,938,897.00	0.00	0.00	0.00	877,032.56	877,032.56	1,061,864.44
	Total	5,595,190.00	0.00	5,595,190.00	0.00	258.16	0.00	2,517,612.36	2,517,870.52	3,077,319.48

Monthly Financial Statement by Legislative Year - Committee Rollup

Office: 10HO House Administration

Authorization Year 2021
 2021:117th Congress 1st Session
 Month: June 2021

Disbursed Summary

Program	Object Class	Budget Object Class	MTD Disbursed	YTD Disbursed
	11 Personnel Compensation	1101 Non-Statutory Compensation	406,304.93	2,383,737.60
		1103 Overtime Compensation	194.71	1,271.92
		1104 Accrued Leave	0.00	17,255.55
		Total	406,499.64	2,402,265.07
21 Travel		2101 Commercial Transportation	0.00	2,990.69
		2105 Lodging	0.00	5,348.77
		2110 Meals	0.00	1,427.78
		2120 Car Rental	0.00	604.61
		2125 Gasoline	0.00	84.22
		2130 Private Auto Mileage	327.04	876.96
		2135 Taxi/Parking/Tolls	248.83	1,064.55
	Total	575.87	12,397.58	
EXPEN General Expenditures		2320 DC Telecom Equip (TRANSFER)	184.00	920.00
		2321 DC Telecom Serv (TRANSFER)	663.25	3,316.25
		2322 DC Telecom Tolls (TRANSFER)	4,778.04	22,477.62
		2335 HIR Graphics (TRANSFER)	80.00	1,680.00
		2350 Postage / Courier / Box Rental	210.98	469.92
		2360 Utilities	37.95	37.95
	Total	5,954.22	28,901.74	
24 Printing and Reproduction		2401 Printing & Reproduction	314.50	2,500.84
		2403 Photographic (TRANSFER)	0.00	385.90
		2405 Advertisements	12.00	21.95
		Total	326.50	2,908.69
25 Other Services		2571 Technology Service Contracts	2,000.00	12,000.00
		2572 Web Dev Hst,Email & Rtd Serv	100.68	5,551.11
		Total	2,100.68	17,551.11
26 Supplies and Materials		2602 Water	284.35	1,466.34
		2603 Food & Beverage	354.82	354.82
		2605 Framing (TRANSFER)	0.00	550.00
		2620 Office Supplies (Outside)	1,677.70	4,307.82
		Total	1,316.87	7,719.00

Monthly Financial Statement by Legislative Year - Committee Rollup

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Authorization Year 2021
2021:117th Congress 1st Session
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Program	Object Class	Budget Object Class	MTD Disbursed	YTD Disbursed
		2621 Office Supply (TRANSFER)	422.08	5,318.90
	26 Supplies and Materials	2623 Software < \$500	1,287.09	6,445.14
		2630 Publications/Reference Mat'l	754.84	1,591.84
		Total	4,780.88	20,034.86
EXPEN General Expenditures		3105 Office Equip Purch<\$25,000	4,125.55	4,125.55
		3112 Computer Hardw Purch <\$25,000	11,028.78	22,938.06
	31 Equipment	3118 Maintenance / Repairs	2,124.48	6,037.90
		3131 Equipment Purchases	0.00	448.00
		Total	17,278.81	33,549.51
		Total	437,516.60	2,517,608.56
AE200 Official Mail		2352 Franked Mail	2.00	3.80
		Total	2.00	3.80
Total			437,518.60	2,517,612.36

**U.S. House of Representatives
PAYROLL CERTIFICATION - FINAL**

06/01/2021 to 06/30/2021

Process Level: HO000 COMM ON HOUSE ADMINISTRATION Accounting Organization: 10HO000
 Department: HO000 COMM ON HOUSE ADMINISTRATION

SPECIAL & SELECT COMMITTEE - PERSONNEL

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks
ABBOUD, KHALIL DEPUTY STAFF DIRECTOR	173,900.00	14,491.67	06/01/2021 to 06/30/2021	
ABRAHAMIAN, ARLET SHARED EMPLOYEE	84,900.00	7,075.00	06/01/2021 to 06/30/2021	P/R CHANGE 06/01/21
AGADA, ENUMALE MARGARET OVERSIGHT COUNSEL	93,000.00	7,750.00	06/01/2021 to 06/30/2021	
BRIGGS, PATRICK EDWARD JUDE PROFESSIONAL STAFF MEMBER	140,000.00	11,666.67	06/01/2021 to 06/30/2021	
CANNAN, GEORGINA CATHLEEN ELECTION COUNSEL	115,000.00	9,583.33	06/01/2021 to 06/30/2021	
CARPENTER, KYLIE L PROFESSIONAL STAFF - FRANKING	60,000.00	5,000.00	06/01/2021 to 06/30/2021	
CARR, HANNAH G STAFF ASSISTANT	70,000.00	5,833.33	06/01/2021 to 06/30/2021	
CLOUGH, MICHAEL RYAN SHARED EMPLOYEE	30,000.00	2,500.00	06/01/2021 to 06/30/2021	
DEFREITAS, MATTHEW ALBERT FRANKING STAFF DIR	150,000.00	12,500.00	06/01/2021 to 06/30/2021	
FLAHERTY JR, EDWARD CHIEF CLERK	173,900.00	14,491.67	06/01/2021 to 06/30/2021	
FLEET II, JAMES P.D. STAFF DIRECTOR	172,700.00	14,391.67	06/01/2021 to 06/30/2021	
HENLINE, ROBERT A DIRECTOR OF MEMBER SERVICES	127,500.00	10,625.00	06/01/2021 to 06/30/2021	
HILL, GIANNI ELANDIS LESLIE INTERN	21,599.00	2,219.90	06/01/2021 to 06/30/2021	
JACOBS, BRANDON M LEGISLATIVE CLERK	60,000.00	5,000.00	06/01/2021 to 06/30/2021	
JALATA, KULANI ASAFA ELECTIONS COUNSEL	100,000.00	8,333.33	06/01/2021 to 06/30/2021	
KASPER, ANDREW ADAMS ELECTIONS COUNSEL	160,000.00	444.44	06/01/2021 to 06/30/2021	TERMINATED 06/01/21
LASURE, AARON M PROFESSIONAL STAFF	145,000.00	12,083.33	06/01/2021 to 06/30/2021	
LEAVANDOSKY, STACEY E SHARED EMPLOYEE	90,489.00	7,540.75	06/01/2021 to 06/30/2021	

U.S. House of Representatives
PAYROLL CERTIFICATION - FINAL

06/01/2021 to 06/30/2021

Process Level: HO000 COMM ON HOUSE ADMINISTRATION
 Department: HO000 COMM ON HOUSE ADMINISTRATION

Accounting Organization: 10HO000

SPECIAL & SELECT COMMITTEE - PERSONNEL

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks
LEE JR, JEROME VERNON STAFF ASSISTANT	45,000.00	3,750.00	06/01/2021 to 06/30/2021	
MICHAEL, WELLESLEY LAUREN STAFF ASSISTANT	45,000.00	3,750.00	06/01/2021 to 06/30/2021	
MORALES GOMEZ, JOSE A. STAFF ASSISTANT	45,000.00	3,750.00	06/01/2021 to 06/30/2021	
MORGAN, TERI A DEPUTY STAFF DIRECTOR	160,000.00	13,333.33	06/01/2021 to 06/30/2021	
NASTA, SARAH MICHELLE ELECTION COUNSEL	120,000.00	10,000.00	06/01/2021 to 06/30/2021	
PELLEGRINI, GIANCARLO RIVERO ELECTIONS COUNSEL	140,000.00	11,666.67	06/01/2021 to 06/30/2021	
SCHLESINGER, MATTHEW C OVERSIGHT COUNSEL	115,000.00	9,583.33	06/01/2021 to 06/30/2021	
SINGH, SAI SAMARCHITA STAFF ASSISTANT	55,000.00	4,583.33	06/01/2021 to 06/30/2021	
TAYLOR, DANIEL DEPUTY STAFF DIRECTOR AND CHIEF COUNSEL	173,900.00	14,491.67	06/01/2021 to 06/30/2021	
TUCKER, DAVID MICHAEL PARLIAMENTARIAN	150,000.00	12,500.00	06/01/2021 to 06/30/2021	
WHIPPY, PETER N COMMUNICATIONS DIRECTOR	140,000.00	11,666.67	06/01/2021 to 06/30/2021	
WRIGHT, SEAN JAMES SENIOR ELECTIONS COUNSEL	165,000.00	13,750.00	06/01/2021 to 06/30/2021	
YOUNG, NATALIE JOY PRESS SECRETARY	57,500.00	4,791.67	06/01/2021 to 06/30/2021	

SPECIAL & SELECT COMMITTEE - OVERTIME

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks
MORALES GOMEZ, JOSE A. STAFF ASSISTANT	45,000.00	194.71		

U.S. House of Representatives
PAYROLL CERTIFICATION - FINAL

06/01/2021 to 06/30/2021

Process Level: HO000 COMM ON HOUSE ADMINISTRATION
 Department: HO090 HOUSE ADMIN-MINORITY STAFF

Accounting Organization: 10HO000

SPECIAL & SELECT COMMITTEE - PERSONNEL

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks
BRESSO, GINEEN MARIA SPECIAL COUNSEL	173,900.00	14,491.67	06/01/2021 to 06/30/2021	
COLLINS, RACHEL E COUNSEL	120,000.00	10,000.00	06/01/2021 to 06/30/2021	
CONKLIN, ELISABETH J DIRECTOR OF COMMUNICATIONS STANDARDS COMMISSION	80,000.00	6,666.67	06/01/2021 to 06/30/2021	P/R CHANGE 06/01/21
CROCKER, NICHOLAS LEE DEPUTY STAFF DIRECTOR	140,000.00	11,666.67	06/01/2021 to 06/30/2021	
CUNNINGTON, MICHAEL B POLICY ADVISOR FOR ELECTIONS	40,000.00	3,333.33	06/01/2021 to 06/30/2021	P/R CHANGE 06/01/21
ERICKSON, CAMERON MARCUS LAW CLERK	45,000.00	3,750.00	06/01/2021 to 06/30/2021	
HAYS, CALEB JONATHAN GENERAL COUNSEL	164,900.00	13,741.67	06/01/2021 to 06/30/2021	P/R CHANGE 06/01/21
HIGGINS, GRACE ELIZABETH PROFESSIONAL STAFF COMMUNICATONS STANDARDS COMMISSION	55,000.00	4,583.33	06/01/2021 to 06/30/2021	
JOHNSON, WILLIAM ARMSTRONG INTERN	21,599.00	1,799.92	06/01/2021 to 06/30/2021	APPOINTMENT 06/01/21
MONAHAN, TIMOTHY J REPUBLICAN STAFF DIRECTOR	173,900.00	14,491.67	06/01/2021 to 06/30/2021	
NEAL, AUBREY PATRICIA DIRECTOR OF MODERNIZATION INITIATIVES	90,000.00	7,500.00	06/01/2021 to 06/30/2021	
ORR, IAN FREDERICK STAFF ASSISTANT	45,000.00	3,750.00	06/01/2021 to 06/30/2021	
PEARCE, SARAH LING INTERN	21,599.00	1,799.92	06/01/2021 to 06/30/2021	
PERKINS, SLOANE THOMSON PRESS AND DIGITAL ASSISTANT	45,000.00	3,750.00	06/01/2021 to 06/30/2021	
PHELPS, ASHLEY COMMUNICATIONS DIRECTOR	100,000.00	8,333.33	06/01/2021 to 06/30/2021	
ROBERTS, CRAIG ANDREW SPECIAL ADVISOR	130,000.00	10,833.33	06/01/2021 to 06/30/2021	
ROSS, DAVID JOSEPH SHARED STAFF	10,000.00	833.33	06/01/2021 to 06/30/2021	
SCHWALB, JANET GIULIANI DIRECTOR OF ADMINISTRATION	130,000.00	10,833.33	06/01/2021 to 06/30/2021	

**U.S. House of Representatives
PAYROLL CERTIFICATION - FINAL**

06/01/2021 to 06/30/2021

Process Level: HO000 COMM ON HOUSE ADMINISTRATION
Department: HO090 HOUSE ADMIN-MINORITY STAFF

Accounting Organization: 10HO000

SPECIAL & SELECT COMMITTEE - PERSONNEL

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks
SMITH, ELLIOT MICHAEL PROFESSIONAL STAFF	60,000.00	5,000.00	06/01/2021 to 06/30/2021	P/R CHANGE 06/01/21