

Congress of the United States
U.S. House of Representatives
Committee on Small Business
2561 Rayburn House Office Building
Washington, DC 20515-0515

The Honorable Bryan Steil
Chairman
Committee on House Administration
1309 Longworth HOB
Washington, DC 20515

Dear Chairman Steil:

In accordance with the regulations of the Committee on House Administration, I am submitting one copy of the monthly report for March 2023, including:

- A. Summary of the progress of the specific investigations and studies for which funds were approved.
- B. Statement of expenses for the month and year to date.
- C. Report of travel performed using Committee funds.
- D. List of Committee employees, job titles and gross monthly salaries.
- E. Certification by the Chair of the reporting Committee that the report is available to Members of the Committee for examination.
- F. A list of all Committee detailees with each detailee's effective start and end date of detail at the Committee.

The report is available to members of the committee for examination.

Sincerely,



Roger Williams
Chairman, Committee on Small Business

**Activities of the
Committee on Small Business
118th Congress, 1st Session
March 2023**

March 8, 2023-Full Committee Hearing: WOTUS effect on Small Business

March 23, 2023-Full Committee Hearing: Oversight of the Small Business Administration

March 28, 2023-Subcommittee on Economic Growth, Tax, and Capital Access Hearing: The End of Relationship Banking? Examining the CFPB's "Small Business Lending Data Collection" Rule

March 29, 2023-Subcommittee Hearing on Rural Development, Energy, and Supply Chains Hearing: Highlighting the Role of Small Businesses in Domestic Energy Production

Monthly Financial Statement by Legislative Year

Office: 10SM000 COMMITTEE ON SMALL BUSINESS

Authorization Year 2023
 2023:118th Congress 1st Session
 Month: March 2023

Disbursed Summary

Program	Object Class	Budget Object Class	MTD Disbursed	YTD Disbursed
11 Personnel Compensation		1101 Non-Statutory Compensation	211,725.01	514,196.13
		1104 Accrued Leave	0.00	2,069.45
		1106 Bonus	55,000.00	55,000.00
	Total	266,725.01	571,265.58	
21 Travel		2101 Airfare Commercial Transport	555.88	555.88
		2105 Lodging	483.00	483.00
		2110 Meals	119.12	119.12
		2135 Taxi/Ride Share	158.98	158.98
		Total	1,316.98	1,316.98
23 Rent, Communications, Utilities		2320 DC Telecom Equip (TRANSFER)	490.00	566.00
		2321 DC Telecom Serv (TRANSFER)	222.00	436.25
		2322 DC Telecom Tolls (TRANSFER)	1,176.55	2,768.26
		2335 HIR Graphics (TRANSFER)	50.00	56.00
		Total	3,316.98	3,316.98
EXPEN General Expenditures		2350 Postage / Courier / Box Rental	33.34	33.34
		Total	1,971.89	3,859.85
24 Printing and Reproduction		2402 Non-Frankable Printing & Repro	682.50	819.00
		Total	682.50	819.00
25 Other Services		2571 Technology Service Contracts	3,222.00	10,301.87
		2572 Web Dev Hst,Email & Rltd Serv	1,385.00	2,770.00
		Total	4,607.00	13,071.87
26 Supplies and Materials		2602 Water	203.58	986.11
		2603 Food & Beverage	987.38	1,264.66
		2605 Framing (TRANSFER)	(34.00)	0.00
		Total	2,360.13	2,360.13
31 Equipment		3112 Computer Hardw Purch <\$25,000	807.08	1,887.53
		2623 Software < \$500	381.47	449.59
		Total	4,705.64	6,948.02
		3112 Computer Hardw Purch <\$25,000	(10,327.50)	(5,163.75)

Monthly Financial Statement by Legislative Year

Office: 10SM000 COMMITTEE ON SMALL BUSINESS

Authorization Year 2023
 2023:118th Congress 1st Session
 Month: March 2023

Program	Object Class	Budget Object Class	MTD Disbursed	YTD Disbursed
EXPEN General Expenditures	31 Equipment	3118 Maintenance / Repairs	918.00	2,765.77
	Total	Total	(9,409.50)	(2,397.98)
			270,599.52	594,883.32

**Small Business Committee - Majority
Fund Balance Statement
March 2023**

Total Funds	\$2,414,000.00
January Totals	\$ 41,474.19
February Totals	\$99,874.02
March Totals	\$183,230.72
April Totals	
May Totals	
June Totals	
July Totals	
August Totals	
Septemeber Totals	
October Totals	
November Totals	
December Totals	
Total Spent	\$ 324,578.93
Funds Remaining	\$2,089,421.07

**Small Business Committee - Majority
Monthly Balance Statement
March 2023**

Payroll	\$	127,975.01
Bonuses		\$55,000.00
SUBTOTAL	\$	182,975.01
Travel		
Airfare		\$555.88
Lodging		\$483.00
Meals		\$119.12
Taxi, Parking, Tolls		\$158.98
SUBTOTAL		\$1,316.98
Rent, Comm, Utilities		
DC Tel Service		\$458.00
DC Tel Tolls		\$136.75
DO Equipment		\$507.81
HIR Graphics		\$50.00
SUBTOTAL		\$1,152.56
Print and Reprod		
Print and Reprod		\$682.50
Photographic		
SUBTOTAL		\$682.50
OTHER SERVICES		
Technology Service Contracts		\$1,611.00
Web Hosting/Email Service	\$	1,000.00
SUBTOTAL	\$	2,611.00
SUPPLIES & MATERIALS		
Bottled Water		\$40.57
Food & Beverage		\$872.92
Framing (Transfer)		(\$34.00)
Supplies Outside		\$2,360.13
OSS Supplies		\$807.08
Software < \$500		\$381.47
Publications	\$	-
SUBTOTAL	\$	4,428.17
EQUIPMENT		
Equipment Purchase <\$25K	\$	-
Computer Hardward Purchase		(\$10,327.50)
Equip Maintenance	\$	392.00
SUBTOTAL	\$	(9,935.50)
TOTAL	\$	183,230.72

**Committee on Small Business
Minority
Fund Balance Statement by Paid Date
March**

Total Authorization
118-1 **\$1,207,000.00**

Less Expenses for:

January	2023	\$95,502.01
February		\$87,433.58
March		\$87,368.80
April		\$0.00
May		\$0.00
June		\$0.00
July		\$0.00
August		\$0.00
September		\$0.00
October		\$0.00
November		\$0.00
December		\$0.00

Total Expenses to Date: **\$270,304.39**

Unexpended authorization **\$936,695.61**

**Committee on Small Business
Minority
Monthly Statement by Paid Date
118-1 March**

Description	March	YTD Including March	Cumulative Total
Non-Statutory Compensation	\$ 83,750.00	\$ 258,777.79	\$ 258,777.79
Accrued Leave	\$ -	\$ 2,069.45	\$ 2,069.45
11-Personnel Compensation subtotal	\$ 83,750.00	\$ 260,847.24	\$ 260,847.24
DC Telecom Equipment (TRANSFER)	\$ 32.00	\$ 64.00	\$ 64.00
DC Telecom Service (TRANSFER)	\$ 85.25	\$ 170.50	\$ 170.50
DC Telecom Tolls (TRANSFER)	\$ 668.74	\$ 1,500.99	\$ 1,500.99
HIR Graphics (TRANSFER)	\$ -	\$ 6.00	\$ 6.00
Postage/Courier/Box Rental	\$ 33.34	\$ 33.34	\$ 33.34
23-Rent, Communications & Utilities subtotal	\$ 819.33	\$ 1,774.83	\$ 1,774.83
Technology Service Contracts	\$ 1,611.00	\$ 4,833.00	\$ 4,833.00
Web Dev, Hosting, Email, Related Services	\$ 385.00	\$ 770.00	\$ 770.00
25-Other Services subtotal	\$ 1,996.00	\$ 5,603.00	\$ 5,603.00
Water	\$ 163.01	\$ 236.97	\$ 236.97
Food & Beverage	\$ 114.46	\$ 114.46	\$ 114.46
Office Supply Transfer	\$ -	\$ 70.00	\$ 70.00
Software Under \$500.00	\$ -	\$ 68.12	\$ 68.12
26-Supplies, Materials subtotal	\$ 277.47	\$ 489.55	\$ 489.55
Equipment & Software Maintenance	\$ 526.00	\$ 1,589.77	\$ 1,589.77
31-Equipment subtotal	\$ 526.00	\$ 1,589.77	\$ 1,589.77
Total Expenses	\$ 87,368.80	\$ 270,304.39	\$ 270,304.39

Committee on Small Business | 118 Congress, 1st Session
Franked Mail Report | March 2023

Allocation	\$5,000
January	\$0
Feburary	\$0.00
March	\$0.00
April	
May	
June	
July	
August	
Septemeber	
October	
November	
December	
Total Expended	\$0
Unexpended Allocation	\$5,000

Committee on Small Business | 118th Congress, 1st Session

Employee List-March 2023

Last Name	First Name	Title	Gross Salary	Start Date	End Date
Bowman	Matthew	Sr. Professional Staff member	9,166.67		
Brabant	Jeffrey	Policy Director	14,583.33		
Burton	Matthew	Communications Advisor	7,500.00		
Chambless	Stephanie	Counsel	11,250.00		
Conklin	Elisabeth	Professional Staff	7,916.67	3/1/2023	
David	William	Counsel	8,750.00		
Denham	Samantha	Deputy Communications Director	7,916.67		
Finks	Lauren	Director of Operations	7,083.33		
Garcia	Moraima	Office Manager	8,333.33		
Holmes	Lauren	General Counsel	13,750.00		
Johnson	Benjamin	Staff Director	16,975.00		
Johnson	Peter	General Counsel	10,000.00		
Jung	Melissa	Staff Director/Chief Counsel	15,000		
Kirk	Jonathan	Clark	6,667		
Lambert	Ryan	Professional Staff	8,750	3/1/2023	
McGinnis	Michael	Deputy Communications Director	9,166.67		
McWade	Timothy	Shared Employee	3,333.33		
Rivera Goyco	Irene	Prcurement Counsel	10,000.00		
Ver Hage	Emma	Staff Assistant	4,166.67		
VanHyfte	Matthew	Communications Director	10,833.33		
Vogel	Ann	Shared Employee	2,916.67		
Wallwork	Lucas	Member Services/Coalitions Dire	6,000.00	3/13/2023	
Williams-Harrington	Ellen	Deputy Staff Director	11,666.67		

PERSONAL	211,725.01
LUMP SUM BONUS	55,000.00
TOTAL	266,725.01

Committee on Small Business | 118th Congress, 1st Session**Employee List-March 2023**

Last Name	First Name	Title	Lump Sum Bonus
Brabant	Jeffery	Policy Director	5,000.00
Burton	Matthew	Communications Advisor	5,000.00
Chambless	Stephanie	Counsel	5,000.00
David	William	Counsel	5,000.00
Denham	Samantha	Deputy Communications Director	5,000.00
Holmes	Lauren	General Counsel	5,000.00
Kirk	Jonathan	Clark	5,000.00
Lambert	Ryan	Professional Staff	5,000.00
VanHyfte	Matthew	Communications Director	5,000.00
VerHage	Emma	Staff Assistant	5,000.00
Vogel	Ann	Shared Employee	5,000.00

PERSONAL	211,725.01
LUMP SUM BONUS	55,000
TOTAL	266,725.01

Committee on Small Business
118th Congress, 1st Session
Detailee List
March 31, 2023

<u>Detailee Name</u>	<u>Agency</u>	<u>Start Date</u>	<u>End Date</u>
Steward, Deborah	GPO	1/3/2023	1/31/2023