

Congress of the United States
U.S. House of Representatives
Committee on Small Business
2361 Rayburn House Office Building
Washington, DC 20515-6515

June 24, 2020

The Honorable Zoe Lofgren
Chairwoman
Committee on House Administration
1309 Longworth HOB
Washington, DC 20515

Dear Chairwoman Lofgren:

In accordance with the regulations of the Committee on House Administration, I am submitting one copy of the monthly report for May 2020, including:

1. Summary of the progress of the specific investigations and studies for which funds were approved.
2. Fund balance statements for the month and year to date.
3. Statement of expenses for the month and year to date.
4. Franking balance for the month and year to date.
5. Report of travel performed.
6. List of committee employees, job titles and gross monthly salaries.
7. List of committee detailees with start and end dates.

The report is available to members of the committee for examination.

Sincerely,



Nydia M. Velazquez
Chairwoman

**ACTIVITIES OF THE
COMMITTEE ON SMALL BUSINESS
116TH CONGRESS, 2nd Session**

May 2020

05-07-20: FULL COMMITTEE VIRTUAL FORUM

Virtual forum with SBA resource partners on the implementation of the CARES Act

**05-13-20: ECONOMIC GROWTH, TAX, AND CAPITAL ACCESS SUBCOMMITTEE
VIRTUAL FORUM**

Virtual forum with SBA lenders to discuss the Paycheck Protection Program and future recovery efforts

05-15-20: FULL COMMITTEE VIRTUAL BRIEFING

Virtual briefing with the SBA Inspector General

**05-20-20: RURAL DEVELOPMENT, AGRICULTURE, TRADE, AND
ENTREPRENEURSHIP SUBCOMMITTEE VIRTUAL FORUM**

Virtual forum with rural leaders on the economic challenges facing rural communities

**05-21-20: INNOVATION AND WORKFORCE DEVELOPMENT SUBCOMMITTEE
VIRTUAL FORUM**

Virtual forum with policyholders and interested stakeholders to discuss small business claims filed under business interruption insurance policies

**05-28-20: CONTRACTING AND INFRASTRUCTURE SUBCOMMITTEE VIRTUAL
FORUM**

Virtual forum assessing how businesses have been able to pivot their business models with the help of SBDCs

U.S. House of Representatives
COMMITTEE ON SMALL BUSINESS
MAJORITY
Fund Balance Statement by Paid Date
May

Total Authorization

116-2 **\$2,065,432.00**

Less Expenses for:

January	2020	\$133,186.08
February		\$143,072.69
March		\$148,689.89
April		\$152,977.66
May		\$152,603.44

Total Expenses to Date: **\$730,529.76**

Unexpended authorization **\$1,334,902.24**

U.S. House of Representatives
COMMITTEE ON SMALL BUSINESS
MAJORITY
Monthly Statement by Paid Date
116-2 May

Description	YTD Including		Cumulative Total
	May	May	
Non-Statutory Compensation	\$147,716.67	\$712,318.91	\$712,318.91
Accrued Leave	\$0.00	\$1,111.11	\$1,111.11
11-Personnel Compensation subtotal	\$147,716.67	\$713,430.02	\$713,430.02
Commercial Transportation	\$0.00	\$561.81	\$561.81
Lodging	\$0.00	\$397.60	\$397.60
Meals	\$0.00	\$40.24	\$40.24
Taxi/Parking/Tolls	\$0.00	\$47.91	\$47.91
21-Travel subtotal	\$0.00	\$1,047.56	\$1,047.56
Telecommunications Service and Equipment	\$686.76	\$686.76	\$686.76
DC Telecommunication Equipment (TRANSFER)	\$72.00	\$288.00	\$288.00
DC Telecommunication Service (TRANSFER)	\$193.75	\$775.00	\$775.00
DC Telecommunication Tolls (TRANSFER)	\$1,638.42	\$3,723.68	\$3,723.68
HIR Graphics (TRANSFER)	\$150.00	\$150.00	\$150.00
Postage/Courier/Box rental	\$0.00	\$73.77	\$73.77
Franked Mail	\$0.00	\$6.68	\$6.68
23-Rent, Communications and Utilities subtotal	\$2,740.93	\$5,703.89	\$5,703.89
Printing & Reproduction	\$0.00	\$167.50	\$167.50
24-Printing and Reproduction subtotal	\$0.00	\$167.50	\$167.50
Technology Service Contracts	\$959.00	\$959.00	\$959.00
Web Development, Hosting, Email, and Related Services	\$350.00	\$1,415.89	\$1,415.89
25-Other Services subtotal	\$1,309.00	\$2,374.89	\$2,374.89
Bottled Water	\$0.00	\$1,009.68	\$1,009.68
Food and Beverage	\$0.00	\$1,194.72	\$1,194.72
Office Supplies (Outside)	\$0.00	\$185.40	\$185.40
Office Supply (TRANSFER)	\$25.26	\$318.02	\$318.02
Publications/Reference Material	\$0.00	\$3,174.57	\$3,174.57
26-Supplies and Materials subtotal	\$25.26	\$5,882.39	\$5,882.39
Computer Software Purchase less than \$10,000	\$792.00	\$792.00	\$792.00
Equipment & Software Maintenance	\$19.58	\$1,131.51	\$1,131.51
31-Equipment subtotal	\$811.58	\$1,923.51	\$1,923.51
Total Expenses	\$152,603.44	\$730,529.76	\$730,529.76

**US House of Representatives
Committee on Small Business - Minority
Fund Balance Statement by Paid Date
May 2020**

Total Authorization		
116-2		\$1,032,716.00
Less Expenses for:		
January	2020	\$63,414.08
February		\$71,838.61
March		\$71,742.20
April		\$72,460.13
May		\$73,146.78
June		\$0.00
July		\$0.00
August		\$0.00
September		\$0.00
October		\$0.00
November		\$0.00
December		\$0.00
Total Expenses to Date:		\$352,601.80
Unexpended authorization		\$680,114.20

Commtee on Small Business - Minority
Monthly Statement by Paid Date
May 31, 2020

Description	YTD Including		Cumulative Total
	May-20	May 2020	
Non-Statutory Compensation	\$70,715.42	\$343,973.86	\$343,973.86
11-Personnel Compensation subtotal	\$70,715.42	\$343,973.86	\$343,973.86
Commerical Tranportation	\$0.00	\$342.96	\$342.96
Lodging	\$0.00	\$0.00	\$0.00
Meals	\$0.00	\$7.12	\$7.12
Car Rental	\$0.00	\$0.00	\$0.00
Gasoline	\$0.00	\$0.00	\$0.00
Private Auto Mileage	\$0.00	\$4.87	\$4.87
Taxi/Parking/Tolls	\$0.00	\$94.00	\$94.00
21-Travel subtotal	\$0.00	\$448.95	\$448.95
DC Telecom Eqpt (transfer)	\$44.00	\$176.00	\$176.00
DC Telecom Service (transfer)	\$100.75	\$403.00	\$403.00
DC Telecom Tolls (transfer)	\$1,309.61	\$2,816.04	\$2,816.04
Equipment Rental	\$0.00	\$0.00	\$0.00
23-Rent, Communications & Utilities subtotal	\$1,454.36	\$3,395.04	\$3,395.04
Printing & Reproduction	\$0.00	\$126.61	\$126.61
24-Printing and Reproduction subtotal	\$0.00	\$126.61	\$126.61
Technology Serivce Contracts	\$0.00	\$0.00	\$0.00
Web Dev, Hosting, Email Services	\$585.00	\$2,340.00	\$2,340.00
25-subtotal	\$585.00	\$2,340.00	\$2,340.00
Bottled Water	\$0.00	\$126.21	\$126.21
Food and Beverage	\$0.00	\$175.92	\$175.92
Office Supplies (Outside)	\$0.00	\$0.00	\$0.00
Office Supply (transfer)	\$0.00	\$55.21	\$55.21
Publications/Reference Material	\$0.00	\$0.00	\$0.00
26-Supplies & Materials subtotal	\$0.00	\$357.34	\$357.34
Equipment & Software Maintenance	\$392.00	\$1,960.00	\$1,960.00
31-Equipment subtotal	\$392.00	\$1,960.00	\$1,960.00
Total Expenses	\$73,146.78	\$352,601.80	\$352,601.80

Committee on Small Business
116th Congress - Second Session
Franked Mail Report | May 2020

Franked Mail Allocation		\$5,000.00
January	\$ 2.01	
February	\$ 4.67	
March	\$ -	
April	\$ -	
May	\$ -	
June		
July		
August		
September		
October		
November		
December		
TOTAL EXPENDED		\$6.68
Unexpended Allocation		\$4,993.32

Committee on Small Business
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 Travel Performed | May 2020

Traveler	Dates of Travel		Purpose	Itinerary	Transportation	Reimbursement Claimed			Total
	From	To				Meals, Lodging, & Incidentals	Other		
There was no travel to report during said period.									

**Committee on Small Business
116th Congress - Second Session
Employee List | May 2020**

Employee	Position Title	Gross Pay
Barr, Delia K	Professional Staff	\$ 6,250.00
Barton, Stacy Palmer	Chief of Staff	\$ 457.42
Bowles, Maureen G	Shared Employee	\$ 1,500.00
Bowman, Matthew	Professional Staff Member	\$ 5,833.33
Brown, Jennifer E	Economic Policy Counsel	\$ 8,333.33
Bruno, Richard R	DC Scheduler	\$ 5,416.67
Emmons, Rachel	Staff Asst/Press Asst	\$ 3,333.33
Ennesser, Tracy L	Staff Assistant	\$ 4,583.33
Finks, Lauren E	Clerk	\$ 6,250.00
Fitzpatrick, Kevin W	Staff Director	\$ 14,491.67
García, Moraima	Office Manager	\$ 9,066.67
Gomez, Matthew M	Counsel	\$ 7,500.00
Hartz, Joseph E	Policy Director	\$ 11,083.33
Haurek, Alex	Senior Advisor	\$ 10,733.33
Jung, Melissa R	Staff Director/Chief Counsel	\$ 14,166.67
Kerman, Allison	Staff Asst/Policy Asst	\$ 3,333.33
Ling, Vivian	Counsel	\$ 6,041.67
McGinnis, Michael A	Digital Director/Deputy Press Secretary	\$ 5,833.33
Oliver, Janet L	Chief Counsel/Deputy Staff Director	\$ 14,224.67
Palmer, Alexandria J	Professional Staff Member	\$ 6,666.67
Parmar, Naveen	Policy Director/General Counsel	\$ 11,250.00
Pelletier, Justin M	Deputy Staff Director	\$ 11,666.67
Quartz, Evelyn S	Communications Director	\$ 7,083.33
Rivera Goyco, Irene M	Procurement Counsel	\$ 9,166.67
Stein, Michael	Counsel	\$ 6,666.67
Whittaker, Erin E	Professional Staff Member	\$ 7,500.00
Williams-Harrington, Ellen T	Policy Director	\$ 10,000.00
Yavor, Robert	Professional Staff	\$ 10,000.00
		<u>\$ 218,432.09</u>

**Committee on Small Business
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Detailee List | May 2020**

Detailee Name	Agency	Start Date	End Date
Steward, Deborah	GPO	5/1/2020	5/31/2020