

U.S. House of Representatives

COMMITTEE ON ETHICS
Washington, DC 20515

January 12, 2017

The Honorable Gregg Harper
Chairman
Committee on House Administration
1309 Longworth House Office Building
Washington, DC 20515

Dear Chairman Harper:

In accordance with the regulations of the Committee on House Administration, I am submitting herewith the monthly report for December including:

1. Summary of Progress and projected programs;
2. Statement of Expenses under H.R. 132B (114th Congress, 2nd Session); and
3. A listing of Committee employees showing addresses, duties, and gross monthly salaries; and
4. A report on travel.

This letter certifies that copies of this report are available to each Member of the Committee on Ethics.

Sincerely,



Susan W. Brooks
Chairwoman

Enclosures

COMMITTEE ON ETHICS

December 2016

The Committee continued to fulfill its responsibilities to advise and educate Members and staff on the laws, rules, and standards of conduct.¹ As a general matter, the Committee's activities in receiving and responding to requests for advice from House Members and staff are conducted on a confidential basis. The Committee received 24 requests for advisory opinions in December of 2016.

In accordance with the Rules of the House of Representatives for the 114th Congress, the Committee continued to review and approve requests to accept privately-sponsored, officially-connected travel. The Committee received 95 such requests in December of 2016.

In addition, the Committee is required under House rules to offer annual ethics training to each Member, Delegate, Resident Commissioner, officer, and employee of the House. Such training is mandatory for all House officers and employees. New Members, officers, and employees must receive training no later than 60 days after beginning service to the House. The Committee continued to provide such training in December of 2016. The Committee provided live training sessions attended by 138 individuals in December of 2016. The Committee also continued to provide training online and through a number of training videos. Additional information about the calendar of upcoming in-person training sessions and online training opportunities is available on the Committee's Web site at <https://ethics.house.gov/>.

The Committee released one public statement in December of 2016 regarding the matter of Representative Duncan Hunter. The statement is available, along with all previous reports and public statements, on the Committee's Web site at <https://ethics.house.gov/>.

The Committee released four general advisory reports in December of 2016 regarding Guidance on House Staff Assisting in the Presidential Transition; Holiday Guidance on the Gift Rule; Negotiations for Future Employment and Restrictions on Post-Employment for House Members and Officers; and Negotiations for Future Employment and Restrictions on Post-Employment for House Staff. Prior general advisories are available on the Committee's Web site at <https://ethics.house.gov/>.

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¹ An enumeration of those laws and rules as they stood at the end of the 114th Congress is found in H. Rep., *Summary of Activities, One Hundred Fourteenth Congress, A Report of the Committee on Ethics*, 114th Cong., 2d Sess. (January 2, 2017).

Committee on Ethics

H. Res. Resolution: 132B

Statement of expenses from 12/1/2016 to 12/31/2016

Whole Committee - Funding Limit

Report Done: Thursday, January 05, 2017

Category	December 2016	Cumulative For Funding Resolution: 132B	12/31/2016
Staff Salaries	\$231,233.02	\$2,858,043.86	
Overtime	\$405.65	\$1,721.74	
Consultant Contracts	\$0.00	\$0.00	
Equipment	\$770.00	\$12,965.00	
Travel	\$1,669.94	\$18,649.31	
Rent, Communications and Utilities	\$3,036.33	\$34,572.13	
Printing and Reproduction	\$29.95	\$1,125.15	
Miscellaneous Other Services	\$0.00	\$729.47	
Specialized Training	\$0.00	\$0.00	
Training Expenses	\$0.00	\$15,643.00	
Representational Funds	\$0.00	\$0.00	
Supplies and Materials	\$2,291.77	\$42,760.51	
Grand Total	\$239,436.66	\$2,986,210.17	

United States House of Representatives

Committee on Ethics

Fund Balance Statement as of 12/31/2016

All BOC codes

Resolution: 132B

Report Done: 1/5/2017

Whole Committee - Funding Limit

Less Expenses

Total Authorization \$3,100,663.00

<u>Year</u>	<u>Month</u>	
2016	January	\$210,094.57
2016	February	\$233,626.57
2016	March	\$237,293.17
2016	April	\$250,093.09
2016	May	\$226,514.07
2016	June	\$228,686.08
2016	July	\$232,547.27
2016	August	\$246,956.69
2016	September	\$284,906.38
2016	October	\$252,894.36
2016	November	\$343,161.26
2016	December	\$239,436.66
Total Committee Expenses to Date		\$2,986,210.17
Unexpended Authorization		\$114,452.83

**COMMITTEE ON ETHICS
DECEMBER 2016
STANDING COMMITTEE STAFF**

NAMES	ADDRESSES	POSITION	MONTHLY SALARY
David Arrojo	Washington, DC	Counsel	9822.92
Craig Barber	Waldorf, MD	System Administrator	6726.56
Craig Barber	Waldorf, MD	System Administrator -- Lump Sum Bonus	6000.00
Deborah Bethea	Washington, DC	Senior Financial Disclosure Manager	10548.96
Deborah Bethea	Washington, DC	Lump Sum Bonus	695.42
Teri K. Dees	Washington, DC	Senior Counsel	11958.33
Teri K. Dees	Washington, DC	Lump Sum Bonus	1848.16
Destinae Demery	Washington, DC	Financial Disclosure Clerk	3125.00
Destinae Demery	Washington, DC	Overtime	351.56
Kathryn Donahue	Washington, DC	Counsel	9822.92
Robert Eskridge	Silver Spring, MD	Counsel	10250.00
Robert Eskridge	Silver Spring, MD	Lump Sum Bonus	97.50
Donna Herbert	Hughesville, MD	Director of Administration	8750.00
Christian Hollowell	Upper Marlboro, MD	Advice & Education Clerk	3125.00
Christian Hollowell	Upper Marlboro, MD	Overtime	54.09
Nadia Konstantinova	Washington, DC	Counsel	9822.92
Michael Koren	Washington, DC	Investigative Clerk	3125.00
Molly McCarty	Alexandria, VA	Investigator	5000.00
Patrick McMullen	Washington, DC	Director of Investigations	13541.67
Patrick McMullen	Washington, DC	Lump Sum Bonus	492.58
Alexandra Moffitt	Washington, DC	Staff Assistant	2500.00
Sarah Myers-Mutschall	Lorton, VA	Counsel	9822.92
Tamar Nedzar	Alexandria, VA	Senior Counsel	11958.33
Tamar Nedzar	Alexandria, VA	Lump Sum Bonus	1242.92
Brittney Pescatore	Washington, DC	Counsel	9822.92
Thomas A. Rust	Washington, DC	Staff Director/Chief Counsel	14375.00
Tonya Sloans	Washington, DC	Counsel	10250.00
Tonya Sloans	Washington, DC	Lump Sum Bonus	97.50
Tonia Smith	Laurel, MD	Director of Advice & Education	13541.67
Wendy F. Smith	Washington, DC	Counsel	10250.00
Clifford Stoddard, Jr.	Upper Marlboro, MD	Counsel to the Chairman	12812.50
Clifford Stoddard, Jr.	Upper Marlboro, MD	Lump Sum Bonus	1086.75

United States House of Representatives
Committee on Ethics

General Journal 12/1/2016 to 12/31/2016

All BOC codes

Resolution: 132B

Date	Voucher #	Payment #	Paid	Clerk #	Payee Name	Description	Notes	BOC	Subc	Amount
12/31/201	132B-12		12/30/2016		Arrojo, David	Personnel Compensation		11.01	FULL	\$9,822.92
12/31/201	132B-12		12/30/2016		Barber, Craig	Personnel Compensation		11.01	FULL	\$6,726.56
12/31/201	132B-12		12/30/2016		Dees, Teri K	Personnel Compensation		11.01	FULL	\$11,958.33
12/31/201	132B-12		12/30/2016		Demery, Destinae C	Personnel Compensation		11.01	FULL	\$3,125.00
12/31/201	132B-12		12/30/2016		Donahue, Kathryn J	Personnel Compensation		11.01	FULL	\$9,822.92
12/31/201	132B-12		12/30/2016		Eskridge, Robert	Personnel Compensation		11.01	FULL	\$10,250.00
12/31/201	132B-12		12/30/2016		Herbert, Donna	Personnel Compensation		11.01	FULL	\$8,750.00
12/31/201	132B-12		12/30/2016		Hollowell, Christian M	Personnel Compensation		11.01	FULL	\$3,125.00
12/31/201	132B-12		12/30/2016		Konstantinova, Nadia	Personnel Compensation		11.01	FULL	\$9,822.92
12/31/201	132B-12		12/30/2016		Koren, Michael	Personnel Compensation		11.01	FULL	\$3,125.00
12/31/201	132B-12		12/30/2016		McCarty, Margaret	Personnel Compensation		11.01	FULL	\$5,000.00
12/31/201	132B-12		12/30/2016		McMullen, Patrick M	Personnel Compensation		11.01	FULL	\$13,541.67
12/31/201	132B-12		12/30/2016		Moffitt, Alexandra	Personnel Compensation		11.01	FULL	\$2,500.00
12/31/201	132B-12		12/30/2016		Myers-Mutschall, Sarah	Personnel Compensation		11.01	FULL	\$9,822.92
12/31/201	132B-12		12/30/2016		Nedzar, Tamar	Personnel Compensation		11.01	FULL	\$11,958.33
12/31/201	132B-12		12/30/2016		Peay, Deborah R	Personnel Compensation		11.01	FULL	\$10,548.96
12/31/201	132B-12		12/30/2016		Pescatore, Brittney	Personnel Compensation		11.01	FULL	\$9,822.92
12/31/201	132B-12		12/30/2016		Rust, Thomas A	Personnel Compensation		11.01	FULL	\$14,375.00

Date	Voucher #	Payment #	Paid	Clerk #	Payee Name	Description	Notes	BOC	Subc	Amount
12/31/201	132B-12		12/30/2016		Sloans, Tonya N	Personnel Compensation		11.01	FULL	\$10,250.00
12/31/201	132B-12		12/30/2016		Smith, Tonia R	Personnel Compensation		11.01	FULL	\$13,541.67
12/31/201	132B-12		12/30/2016		Smith, Wendy F	Personnel Compensation		11.01	FULL	\$10,250.00
12/31/201	132B-12		12/30/2016		Stoddard, Jr. Cliff	Personnel Compensation		11.01	FULL	\$12,812.50
12/31/201	132B-12		12/30/2016		Szabo, John L	Personnel Compensation		11.01	FULL	\$3,557.25
12/31/201	132B-12		12/30/2016		Taylor, Daniel	Personnel Compensation		11.01	FULL	\$12,812.50
12/31/201	132B-12		12/30/2016		Wambold, Adam D	Personnel Compensation		11.01	FULL	\$3,125.00
12/31/201	132B-12		12/30/2016		White, Mattie J	Personnel Compensation		11.01	FULL	\$2,850.07
12/31/201	132B-12		12/30/2016		Demery, Destinae C	Overtime		11.03	FULL	\$351.56
12/31/201	132B-12		12/30/2016		Hollowell, Christian	Overtime		11.03	FULL	\$54.09
12/31/201	132B-12		12/30/2016		Dees, Teri K	Lump Sum Bonus		11.06	FULL	\$1,848.16
12/31/201	132B-12		12/30/2016		Eskridge, Robert	Lump Sum Bonus		11.06	FULL	\$97.50
12/31/201	132B-12		12/30/2016		McMullen, Patrick M	Lump Sum Bonus		11.06	FULL	\$492.58
12/31/201	132B-12		12/30/2016		Nedzar, Tamar	Lump Sum Bonus		11.06	FULL	\$1,242.92
12/31/201	132B-12		12/30/2016		Peay, Deborah R	Lump Sum Bonus		11.01	FULL	\$695.42
12/31/201	132B-12		12/30/2016		Sloans, Tonya N	Lump Sum Bonus		11.06	FULL	\$97.50
12/31/201	132B-12		12/30/2016		Stoddard, Jr. Cliff	Lump Sum Bonus		11.06	FULL	\$1,086.75
12/31/201	132B-12		12/30/2016		Taylor, Daniel	Lump Sum Bonus		11.06	FULL	\$555.08
12/31/201	132B-12		12/30/2016		White, Mattie J	Lump Sum Bonus		11.06	FULL	\$1,819.67
12/31/201	132B-12		12/22/2016		DC Telephone Equipment Charge	DC Telephone Equipment Charge		23.20	FULL	\$162.00
12/31/201	132B-12		12/22/2016		DC Telephone Service Charge	DC Telephone Service Charge		23.21	FULL	\$339.50
12/31/201	132B-12		12/22/2016		DC Telephone Tolls Charge	DC Telephone Tolls Charge		23.22	FULL	\$2,504.13

Date	Voucher #	Payment #	Paid	Clerk #	Payee Name	Description	Notes	BOC	Subc	Amount
12/31/201		132B-12	12/15/2016		Federal Express			23.50	FULL	\$7.75
12/31/201		132B-12	12/8/2016		Accurate Word LLC	Business Cards		24.01	FULL	\$29.95
12/31/201		132B-12	12/20/2016		Deer Park	Bottled Water		26.02	FULL	\$128.81
12/31/201		132B-12	12/31/2016		Office Supply transfer	Office Supplies		26.21	FULL	\$162.96
12/31/201		132B-12	12/30/2016		Equipment Maintenance	Chargeback		31.18	FULL	\$770.00
12/5/2016	114B-92		12/12/2016		Herbert, Donna	Reimbursement - Postage		23.50	Full	\$22.95
12/13/201	114B-93		12/28/2016		Citibank Government Commerce Services	Reimbursement for Flight - Official Business		21.01	Full	\$660.20
12/16/201	114B-94		12/28/2016		Myers-Mutschall, Sarah	Reimbursement for Travel - Official Business		21.05	Full	\$540.30
12/16/201	114B-95				Myers-Mutschall, Sarah	Reimbursement for Meals - Official Business		21.10	Full	\$103.89
12/16/201	114B-96		12/28/2016		Myers-Mutschall, Sarah	Reimbursement for Parking- Official Business		21.35	Full	\$112.00
12/16/201	114B-97				Citibank Government Commerce Services	Reimbursement for Pub/Ref Materials - Official Business		26.30	Full	\$2,000.00
12/20/201	114B-98		12/29/2016		Sloans, Tonya	Reimbursement for Parking/Taxi - Official Business		21.35	Full	\$80.00
12/20/201	114B-99		12/29/2016		Sloans, Tonya	Reimbursement for Food - Official Business		21.10	Full	\$173.55
								Total		\$239,436.66

Travel Performed: Committee on Ethics

12/1/2016 to 12/31/2016

Travel Order	Traveler	Begin	End	purpose	Pay ID	Date	Transportation	Per_Diem	Other	Total	Remarks
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Totals \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

United States House of Representatives

Committee on Ethics

Fund Balance Statement as of 12/31/2016

All BOC codes

Resolution: 132BF

Report Done: 1/12/2017

Whole Committee - Funding Limit

Less Expenses

Total Authorization \$5,000.00

<u>Year</u> <u>Month</u>	
2016 January	\$97.36
2016 February	\$74.15
2016 March	\$40.47
2016 April	\$66.77
2016 May	\$178.64
2016 June	\$31.38
2016 July	\$121.02
2016 August	\$20.04
2016 September	\$90.73
2016 October	\$82.72
2016 November	\$66.06
2016 December	\$26.79
Total Committee Expenses to Date	\$896.13
Unexpended Authorization	\$4,103.87

House Postal Operations
NOVITEX ENTERPRISE SOLUTIONS

Committee on Ethics
1015 Longworth

114th Congress, 2nd Session
Mail Accountability Report
December 2016

Date	Quantity	Total Cost
12/06/2016	2	0.84
12/09/2016	3	1.22
12/14/2016	1	8.17
12/15/2016	1	0.42
12/19/2016	1	0.42
12/20/2016	3	1.26
12/28/2016	1	14.47
Total	12	26.79