

Susan W. Brooks, Indiana
Chairwoman
Theodore E. Deutch, Florida
Ranking Member



ONE HUNDRED FIFTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

November 8, 2018

Thomas A. Rust
Staff Director and Chief Counsel

Donna Herbert
Director of Administration

Megan Savage
*Chief of Staff and Counsel to
the Chairwoman*

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Counsel to the Ranking Member

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Anthony Brown, Maryland
Steve Cohen, Tennessee

The Honorable Gregg Harper
Chairman
Committee on House Administration
1309 Longworth House Office Building
Washington, DC 20515

Dear Chairman Harper:

In accordance with the regulations of the Committee on House Administration, I am submitting herewith the monthly report for October 2018 including:

1. Summary of Progress and projected programs;
2. Statement of Expenses under Proposed H. Res 83-1 (115th Congress, 2nd Session); and
3. A listing of Committee employees showing addresses, duties, and gross monthly salaries;
and
4. A report on travel for October 2018 (none for the month of October 2018)

This letter certifies that copies of this report are available to each Member of the Committee on Ethics.

Sincerely,

A handwritten signature in cursive script that reads "Susan W. Brooks".

Susan W. Brooks
Chairwoman

Enclosures

COMMITTEE ON ETHICS

October 2018

The Committee continued to fulfill its responsibilities to advise and educate Members and staff on the laws, rules, and standards of conduct.¹ As a general matter, the Committee's activities in receiving and responding to requests for advice from House Members and staff are conducted on a confidential basis. The Committee received 20 requests for advisory opinions in October of 2018.

In accordance with the Rules of the House of Representatives for the 115th Congress, the Committee continued to review and approve requests to accept privately-sponsored, officially-connected travel. The Committee received and reviewed 60 new travel requests in October of 2018 for travel beginning in October or later. There were also 175 travelers who went on Committee approved, privately-sponsored, officially connected trips within the month of October.

In addition, the Committee is required under House rules to offer annual ethics training to each Member, Delegate, Resident Commissioner, officer, and employee of the House. Such training is mandatory for all House officers and employees. New Members, officers, and employees must receive training no later than 60 days after beginning service to the House. The Committee continued to provide such training in October of 2018. The Committee provided live training sessions attended by 171 individuals in October of 2018. The Committee also continued to provide training online and through a number of training videos. Additional information about the calendar of upcoming in-person training sessions and online training opportunities is available on the Committee's website at <https://ethics.house.gov/>.

In October 2018, the Committee issued a summary of its activities for September 2018 directed to the Committee on House Administration. This statement is publicly available on the Committee on House Administration's website.

The Committee did not release any public statements in October 2018. Prior public statements are available on the Committee's website at <https://ethics.house.gov/>.

The Committee did not release any general advisory reports in October of 2018. Prior general advisories are available on the Committee's website at <https://ethics.house.gov/>.

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¹ An enumeration of those laws and rules as they stood at the end of the 114th Congress is found in H. Rep. 114-910, *Summary of Activities, One Hundred Fourteenth Congress, A Report of the Committee on Ethics*, 114th Cong., 2d Sess. (January 3, 2017).

U.S. House of Representatives

PAYROLL CERTIFICATION - FINAL

10/01/2018 to 10/31/2018

Process Level: SO000 COMMITTEE ON ETHICS

Accounting Organization: 10SO000

Department: SO000 COMMITTEE ON ETHICS

SPECIAL & SELECT COMMITTEE - 3(D) PERSONNEL

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks
RUST, THOMAS A STAFF DIRECTOR/CHIEF COUNSEL	172,500.00	14,375.00	10/01/2018 to 10/31/2018	

SMITH, TONIA RASHANA DIR OF ADVICE AND EDUCATION	162,500.00	13,541.67	10/01/2018 to 10/31/2018	
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SPECIAL & SELECT COMMITTEE - PERSONNEL

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks
ARROJO, DAVID COUNSEL	125,000.00	10,416.67	10/01/2018 to 10/31/2018	

BAKER, JESSICA ELIZABETH COUNSEL	115,000.00	9,583.33	10/01/2018 to 10/31/2018	
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BARBER, CRAIG SYSTEM ADMINISTRATOR	82,333.13	6,861.09	10/01/2018 to 10/31/2018	
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BARNES, CHERYL QUIRK STAFF ASSISTANT	30,000.00	2,500.00	10/01/2018 to 10/31/2018	
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BETHEA, DEBORAH R SR FINANCIAL DISCLOSURE MNGR.	129,119.25	10,759.94	10/01/2018 to 10/31/2018	
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DACEY, KATHERINE LEE INVESTIGATIVE COUNSEL	115,000.00	9,583.33	10/01/2018 to 10/31/2018	
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DONAHUE, KATHRYN JANE LEFEBER SENIOR COUNSEL	140,000.00	11,666.67	10/01/2018 to 10/31/2018	
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ESKRIDGE, ROBERT COUNSEL	123,000.00	10,250.00	10/01/2018 to 10/31/2018	
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FOSTER, JANET MARIA COUNSEL	115,000.00	9,583.33	10/01/2018 to 10/31/2018	
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HAMILTON, MARK JOHN STAFF ASSISTANT	30,000.00	2,500.00	10/01/2018 to 10/31/2018	
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HERBERT, DONNA DIRECTOR OF ADMINISTRATION	107,100.00	8,925.00	10/01/2018 to 10/31/2018	
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HICKENLOOPER, AUDREY ANN ADVICE AND EDUCATION CLERK	37,500.00	3,125.00	10/01/2018 to 10/31/2018	
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JOHNSON, KEN EVANS COUNSEL	115,000.00	9,583.33	10/01/2018 to 10/31/2018	
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LAX, KELSEY MORGAN STAFF ASSISTANT	30,000.00	2,500.00	10/01/2018 to 10/31/2018	
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MCCARTY, MARGARET N INVESTIGATOR	61,200.00	5,100.00	10/01/2018 to 10/31/2018	
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U.S. House of Representatives

PAYROLL CERTIFICATION - FINAL

10/01/2018 to 10/31/2018

Process Level: SO000 COMMITTEE ON ETHICS

Accounting Organization: 10SO000

Department: SO000 COMMITTEE ON ETHICS

SPECIAL & SELECT COMMITTEE - PERSONNEL

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks
MYERS-MUTSCHALL, SARAH P COUNSEL	125,000.00	10,416.67	10/01/2018 to 10/31/2018	
NEDZAR, TAMAR SENIOR COUNSEL	146,370.00	12,197.50	10/01/2018 to 10/31/2018	
OPACHAN, MARK STEPHEN COUNSEL	115,000.00	9,583.33	10/01/2018 to 10/31/2018	
PESCATORE, BRITTNEY L DIRECTOR OF INVESTIGATIONS	162,500.00	13,541.67	10/01/2018 to 10/31/2018	
ROSS, CARL EZEKIEL INVESTIGATIVE COUNSEL	125,000.00	10,416.67	10/01/2018 to 10/31/2018	
SAVAGE, MEGAN H CHIEF OF STAFF & COUNSEL TO TH	156,825.00	13,068.75	10/01/2018 to 10/31/2018	
SLOANS, TONYA NICOLE SENIOR COUNSEL	140,000.00	11,666.67	10/01/2018 to 10/31/2018	
STEINER, MATTHEW THOMAS STAFF ASSISTANT	30,000.00	2,500.00	10/01/2018 to 10/31/2018	
SZABO, JOHN L COUNSEL	42,315.00	3,526.25	10/01/2018 to 10/31/2018	
TAYLOR, DANIEL COUNSEL TO RANKING MEMBER	156,825.00	13,068.75	10/01/2018 to 10/31/2018	
WAMBOLD, ADAM DAVID PROFESSIONAL STAFF	47,500.00	3,958.33	10/01/2018 to 10/31/2018	

SPECIAL & SELECT COMMITTEE - ACCRUED LEAVE

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks
TORIBIO JR, BENJAMIN L SENIOR STAFF ASSISTANT	40,000.00	-777.78		

U.S. House of Representatives

PAYROLL CERTIFICATION - FINAL

10/01/2018 to 10/31/2018

Process Level: SO000 COMMITTEE ON ETHICS

Accounting Organization: 10SO000

Department: SO000 COMMITTEE ON ETHICS

Department	Employee Group	Expenditure	Active	Paid
SO000	SPECIAL & SELECT COMMITTEE - 3(D) PERSONNEL	\$27,916.67	2	2
SO000	SPECIAL & SELECT COMMITTEE - PERSONNEL	\$216,882.28	26	26
SO000	SPECIAL & SELECT COMMITTEE - ACCRUED LEAVE	-\$777.78	0	0
SO000	Total	\$244,021.17	28	28

I CERTIFY THAT THE LISTED EMPLOYEES HAVE PERFORMED THEIR ASSIGNED OFFICIAL DUTIES FOR THE OFFICES OF THE EMPLOYING AUTHORITY, AND THAT THEY HAVE CERTIFIED THAT THEY HAVE NO RELATIONSHIP TO A CURRENT MEMBER OF CONGRESS, UNLESS OTHERWISE NOTED HEREON.

U.S. House of Representatives

PAYROLL CERTIFICATION - FINAL

10/01/2018 to 10/31/2018

Process Level: SO000 COMMITTEE ON ETHICS

Accounting Organization: 10SO000

Process Level: SO000 COMMITTEE ON ETHICS

Accounting Organization: 10SO000

Employee Group	Expenditure	Active	Paid
SPECIAL & SELECT COMMITTEE - 3(D) PERSONNEL	\$27,916.67	2	2
SPECIAL & SELECT COMMITTEE - PERSONNEL	\$216,882.28	26	26
SPECIAL & SELECT COMMITTEE - ACCRUED LEAVE	-\$777.78	0	0
Total	\$244,021.17	28	28

COMMENTS: (EXCEPTIONS MUST BE LISTED WITHIN THIS BOX)

I CERTIFY THAT THE LISTED EMPLOYEES HAVE PERFORMED THEIR ASSIGNED OFFICIAL DUTIES FOR THE OFFICES OF THE EMPLOYING AUTHORITY, AND THAT THEY HAVE CERTIFIED THAT THEY HAVE NO RELATIONSHIP TO A CURRENT MEMBER OF CONGRESS, UNLESS OTHERWISE NOTED HEREON.

U. S. House of Representatives
 Monthly Financial Statement by Legislative Year

Office: 10S0000 COMMITTEE ON ETHICS

Authorization Year: 2018
 2018:115th Congress 2ndSession
 Month: October 2018

Budget to Actual

Program	Object Class	YTD Budget Original	YTD Budget Adjusted	YTD Budget Revised	YTD Committed	YTD Obligated	YTD Received	YTD Disbursed	YTD Total Actual	YTD Total Available
	** Authorization	3,340,663.00	0.00	3,340,663.00	0.00	0.00	0.00	0.00	0.00	3,340,663.00
	11 Personnel Compensation	0.00	0.00	0.00	0.00	0.00	0.00	2,428,715.66	2,428,715.66	(2,428,715.66)
	21 Travel	0.00	0.00	0.00	0.00	0.00	0.00	5,473.54	5,473.54	(5,473.54)
	23 Rent, Communications, Utilities	0.00	0.00	0.00	0.00	0.00	0.00	31,454.23	31,454.23	(31,454.23)
	24 Printing and Reproductions	0.00	0.00	0.00	0.00	0.00	0.00	1,572.32	1,572.32	(1,572.32)
	25 Other Services	0.00	0.00	0.00	0.00	0.00	0.00	625.00	625.00	(625.00)
	26 Supplies and Materials	0.00	0.00	0.00	0.00	27,675.96	0.00	10,529.71	38,205.67	(38,205.67)
	31 Equipment	0.00	0.00	0.00	0.00	0.00	0.00	14,125.00	14,125.00	(14,125.00)
	Total	3,340,663.00	0.00	3,340,663.00	0.00	27,675.96	0.00	2,492,495.46	2,520,171.42	820,491.58
A/E200	** Authorization	5,000.00	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00	5,000.00
	FM Franked Mail	0.00	0.00	0.00	0.00	0.00	0.00	944.97	944.97	(944.97)
	Total	5,000.00	0.00	5,000.00	0.00	0.00	0.00	944.97	944.97	4,055.03
Total		3,345,663.00	0.00	3,345,663.00	0.00	27,675.96	0.00	2,493,440.43	2,521,116.39	824,546.61

U. S. House of Representatives
 Monthly Financial Statement by Legislative Year

Office: 1050000 COMMITTEE ON ETHICS

Authorization Year: 2018
 2018:115th Congress 2ndSession
 Month: October 2018

Disbursed Summary

Program	Object Class	Budget Object Class	MTD Disbursed	YTD Disbursed
EXPEN General Expenditures	11 Personnel Compensation	1101 Non-Statutory Compensation	244,798.95	2,409,134.88
		1104 Accrued Leave	(777.78)	14,770.83
		1106 Bonus	0.00	4,032.17
	21 Travel	1107 Severance	0.00	777.78
		Total	244,021.17	2,428,715.66
	23 Rent, Communications, Utilities	2155 Witness Travel / Related Exp	0.00	5,473.54
		Total	0.00	5,473.54
		2303 Temporary Space Rental	0.00	480.00
		2310 TelecomSrv/Eq/Toll Charge	0.00	74.19
		2320 DC Telecom Equip (TRANSFER)	178.00	1,654.00
		2321 DC Telecom Serv (TRANSFER)	352.25	3,140.25
2322 DC Telecom Tolls (TRANSFER)		3,059.00	25,757.92	
2335 HIR Graphics (TRANSFER)		0.00	70.00	
2346 Recording - (TRANSFER)		0.00	120.00	
2350 Postage / Courier / Box Rental		0.00	157.87	
Total	3,589.25	31,454.23		
24 Printing and Reproduction	2401 Printing & Reproduction	0.00	1,522.32	
	2403 Photographic (TRANSFER)	0.00	50.00	
Total	0.00	1,572.32		
25 Other Services	2503 Consultant Contract Service	0.00	1,200.00	
	2527 Training	0.00	(575.00)	
	Total	0.00	625.00	
26 Supplies and Materials	2602 Water	337.78	2,629.78	
	2605 Framing (TRANSFER)	0.00	50.00	
	2620 Office Supplies (Outside)	0.00	737.29	
	2621 Office Supply (TRANSFER)	458.69	3,157.95	
	2630 Publications/Reference Mat'l	1,149.00	3,954.69	
Total	1,945.47	10,529.71		
31 Equipment	3115 Computer Softw Purch <\$10,000	0.00	6,425.00	

**U.S. House of Representatives
Monthly Financial Statement by Legislative Year**

Office: 1050000 COMMITTEE ON ETHICS

**Authorization Year: 2018
2018:115th Congress 2ndSession
Month: October 2018**

Program	Object Class	Budget Object Class	MTD Disbursed	YTD Disbursed
EXPEN General Expenditures	31 Equipment	3118 Maintenance / Repairs	770.00	7,700.00
	Total	Total	770.00	14,125.00
AE200 Official Mail	FM Franked Mail	2352 Franked Mail	250,325.89	2,492,495.46
	Total	Total	0.00	944.97
Total	Total	Total	0.00	944.97
Total	Total	Total	250,325.89	2,493,440.43