

JOHN KLINE, MN  
Chairman



COMMITTEE  
HOUSE ADMINISTRATION  
GEORGE MILLER, CA  
Senior Democratic Member

MAJORITY -- (202) 225-4527  
FAX -- (202) 225-9571

COMMITTEE ON EDUCATION  
AND THE WORKFORCE  
U.S. HOUSE OF REPRESENTATIVES  
2181 RAYBURN HOUSE OFFICE BUILDING  
WASHINGTON, DC 20515-6100

MINORITY -- (202) 225-3725  
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April 26, 2011

The Honorable Daniel E. Lungren, Chairman  
Committee on House Administration  
1309 Longworth House Office Building  
Washington, D.C. 20515

Dear Chairman Lungren:

In accordance with the regulations of the Committee on House Administration, I am submitting herewith three copies of the monthly report for March 2011, including:

1. A summary of specific studies and investigations;
2. A fund balance and statement of expenses;
3. A statement of Committee travel performed expenses;
4. A list of Committee employees showing their titles, and gross monthly salaries.

This letter also certifies that copies of this report are available, upon request, to each Member of the Committee on Education and the Workforce.

Sincerely,

JOHN KLINE  
Chairman

JK:dr

**U.S. HOUSE OF REPRESENTATIVES  
COMMITTEE ON EDUCATION AND THE WORKFORCE  
ACTIVITIES REPORT – MARCH 2011**

During the month of March, the general administrative and legislative business of the Committee was conducted as usual.

**Full Committee**

On March 1<sup>st</sup>, the committee held a hearing on “Education Regulations: Weighing the Burden on Schools and Students.”

On March 9<sup>th</sup>, the committee held a hearing with The Honorable Arne Duncan, Secretary of Education, on “The Budget and Policy Proposals of the U.S. Department of Education.”

On March 17<sup>th</sup>, the committee held a hearing on “Education Regulations: Roadblocks to Student Choice in Higher Education.”

On March 21<sup>st</sup>, the committee held a field hearing on “Reviving our Economy: The Role of Higher Education in Job Growth and Development” in Wilkes-Barre, Pennsylvania.

On March 22<sup>nd</sup>, the committee held a field hearing on “Reviving our Economy: The Role of Higher Education in Job Growth and Development” in Utica, New York.

**Subcommittee on Early Childhood, Elementary, and Secondary Education**

On March 15<sup>th</sup>, the subcommittee held a hearing on “Education Regulations: Burying Schools in Paperwork.”

**Subcommittee on Health, Employment, Labor and Pensions**

On March 10<sup>th</sup>, the subcommittee held a hearing on “The Pressures of Rising Costs on Employer Provided Health Care.”

On March 31<sup>st</sup>, the subcommittee held a hearing on “The Future of Union Transparency and Accountability.”

**Subcommittee on Higher Education and Workforce Training**

On March 11<sup>th</sup>, the subcommittee held a hearing on “Education Regulations: Federal Overreach into Academic Affairs.”

**Subcommittee on Workforce Protections**

On March 3<sup>rd</sup>, the subcommittee held a hearing on “Examining Recent Regulatory and Enforcement Actions of the Mine Safety and Health Administration.”

**U.S. House of Representatives**  
**Committee on Education and the Workforce**

**Fund Balance Statement by Paid Date**  
**March**

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**Total Authorization**

112-1

**\$8,346,254.00****Less Expenses for:**

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January 2011

\$385,783.14

February

\$450,339.20

March

\$462,175.33

**Total Expenses to Date:****\$1,298,297.67****Unexpended authorization**

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**\$7,047,956.33**

04/13/11

U.S. House of Representatives  
Committee on Education and the Workforce

Monthly Statement by Paid Date  
112-1 March

Description	YTD Including		Cumulative Total
	March	March	
11-Personnel Compensation subtotal	\$438,199.54	\$1,243,470.42	\$1,243,470.42
21-Travel subtotal	\$1,021.97	\$2,753.06	\$5,966.81
23-Rent, Communications and Utilities subtotal	\$9,411.13	\$22,039.28	\$22,039.28
24-Printing and Reproduction subtotal	\$694.05	\$1,274.45	\$1,341.35
25-Other Services subtotal	\$5,125.00	\$13,625.89	\$13,625.89
26-Supplies and Materials subtotal	\$4,814.91	\$6,520.68	\$10,090.68
31-Equipment subtotal	\$2,908.73	\$8,613.89	\$9,207.83
Total Expenses	\$462,175.33	\$1,298,297.67	\$1,305,742.26

**U.S. House of Representatives  
Committee on Education and the Workforce**

**Fund Balance Statement by Paid Date  
March**

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**Total Authorization**

F112-1 \$5,000.00

**Less Expenses for:**

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February 2011 \$2.65

March \$24.47

**Total Expenses to Date:** **\$27.12**

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**Unexpended authorization** **\$4,972.88**

04/08/11

U.S. House of Representatives  
Committee on Education and the Workforce

Monthly Statement by Paid Date  
F112-1 March

Description	March	YTD Including March	Cumulative Total
Franked Mail	\$24.47	\$27.12	\$27.12
<b>Total Expenses</b>	<b>\$24.47</b>	<b>\$27.12</b>	<b>\$27.12</b>

**U.S. House of Representatives  
Committee on Education and the Workforce**

**Fund Balance Statement by Paid Date  
March**

<b>Total Authorization</b>		
111-2		<b>\$8,953,572.00</b>
<b>Less Expenses for:</b>		
January	2010	\$544,864.73
February		\$592,668.93
March		\$625,236.54
April		\$643,157.08
May		\$628,118.06
June		\$647,387.15
July		\$641,137.83
August		\$643,827.05
September		\$685,887.42
October		\$680,879.09
November		\$715,689.85
December		\$836,631.19
January	2011	\$130,085.52
February		\$36,818.27
March		\$189,176.82
<b>Total Expenses to Date:</b>		<b>\$8,241,565.53</b>
<b>Unexpended authorization</b>		<b>\$712,006.47</b>

04/13/11

U.S. House of Representatives  
Committee on Education and the Workforce

Monthly Statement by Paid Date  
111-2 March

Description	YTD Including		Cumulative Total
	March	March	
11-Personnel Compensation subtotal subtotal	\$0.00	\$110,641.39	\$7,625,874.58
21-Travel subtotal	\$113.12	\$113.12	\$37,304.02
23-Rent, Communications and Utilities subtotal	\$0.00	\$7,972.96	\$90,646.02
24-Printing and Reproduction subtotal	\$0.00	\$430.00	\$3,588.42
25-Other Services subtotal	\$0.00	\$5,462.72	\$45,220.75
26-Supplies and Materials subtotal	\$5,974.23	\$44,413.69	\$192,201.49
31-Equipment subtotal	\$183,089.47	\$187,046.73	\$246,730.25
<b>Total Expenses</b>	<b>\$189,176.82</b>	<b>\$356,080.61</b>	<b>\$8,241,565.53</b>



**REPORT OF TRAVEL PERFORMED**  
**Committee on Education and the Workforce**  
**112th Congress, 1st Session**  
**March 2011**

Traveler	Dates of Travel		Order #	Purpose	Itinerary	Reimbursement Claimed			
	From	To				Transportation	Meals, Lodging, & Incidentals	Other	Total
Jamie Fasteau	2/20/11	2/22/11	11-T-03	Accompany Congressman Miller to visit Stamford University and meeting w/CA-7 District Superintendents.	Washington, DC San Francisco, CA Washington, DC	\$51.00	\$288.86	\$0.00	\$339.86
Daniela Garcia	3/3/11	3/4/11	11-T-04	To attend and participate in a charter school roundtable with Chairman Kline.	Washington, DC Burnsville, MN Washington, DC	\$82.95	\$102.35	\$0.00	\$185.30
Amy Jones	3/20/11	3/21/11	11-T-08	To attend a field hearing on "Reviving our Economy: The Role of Higher Education in Job Growth and Development."	Milwaukee, WI Wilkes-Barre, PA Washington, DC	\$0.00	\$293.40	\$0.00	\$293.40
James Hopper	3/20/11	3/21/11	11-T-09	To attend a field hearing on "Reviving our Economy: The Role of Higher Education in Job Growth and Development."	Washington, DC Wilkes-Barre, PA Washington, DC	\$83.04	\$178.33	\$0.00	\$261.37
Daniela Garcia	3/21/11	3/22/11	11-T-10	To attend a field hearing on "Reviving our Economy: The Role of Higher Education in Job Growth and Development."	Washington, DC Utica, NY Washington, DC	\$133.38	\$124.13	\$0.00	\$257.51
Brian Melnyk	3/21/11	3/22/11	11-T-11	To attend a field hearing on "Reviving our Economy: The Role of Higher Education in Job Growth and Development."	Washington, DC Utica, NY Washington, DC	\$0.00	\$107.41	\$0.00	\$107.41
Congressman John Kline	3/20/11	3/22/11	11-T-12	To attend a field hearing on "Reviving our Economy: The Role of Higher Education in Job Growth and Development."	Burnsville, MN Wilkes-Barre, PA Utica, NY Burnsville, MN	\$0.00	\$239.47	\$0.00	\$239.47
Elizabeth Karr	3/20/11	3/22/11	11-T-13	To attend a field hearing on "Reviving our Economy: The Role of Higher Education in Job Growth and Development."	Washington, DC Wilkes-Barre, PA Utica, NY Washington, DC	\$0.00	\$456.18	\$0.00	\$456.18
Casey Buboltz	3/20/11	3/22/11	11-T-14	To attend a field hearing on "Reviving our Economy: The Role of Higher Education in Job Growth and Development."	Washington, DC Wilkes-Barre, PA Utica, NY Washington, DC	\$571.65	\$344.87	\$0.00	\$916.52
Jourdan-Colette Beyer	3/21/11	3/22/11	11-T-15	To attend a field hearing on "Reviving our Economy: The Role of Higher Education in Job Growth and Development."	Washington, DC Utica, NY Washington, DC	\$20.00	\$115.98	\$0.00	\$135.98
Brian Newell	3/20/11	3/21/11	11-T-16	To attend a field hearing on "Reviving our Economy: The Role of Higher Education in Job Growth and Development."	Washington, DC Utica, NY Washington, DC	\$0.00	\$170.71	\$0.00	\$170.71
<b>TOTAL</b>						<b>\$942.02</b>	<b>\$2,421.69</b>	<b>\$0.00</b>	<b>\$3,363.71</b>

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Process Level: EE000 COMM ON EDU AND THE WORKF Accounting Period: 03/01/11 To: 03/31/11  
Accounting Organization: EE000

Employee Name Position and Job Title	Annual Salary	Gross Pay	Period From	Period To	Remarks	Employee No.
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SPECIAL & SELECT 3 (D) PERSONNEL

* BOYLE, KIRK GENERAL COUNSEL	162,504.00	290.64 <del>13,391.67</del>	03/01/11	03/31/11		
GILROY, EDWIN J DIRECTOR OF WORKFORCE POLICY	170,696.00	14,224.67	03/01/11	03/31/11		
KARR, ELIZABETH BARRETT STAFF DIRECTOR	172,500.00	14,375.00	03/01/11	03/31/11		

SPECIAL & SELECT COMMITTEE PERSONNEL

ATWATER, SALLY D PROFESSIONAL STAFF MEMBER	85,000.00	7,083.33	03/01/11	03/31/11		
BATHGATE, KATHERINE K PRESS ASSISTANT	35,000.00	2,916.67	03/01/11	03/31/11	APPOINTMENT 03/01/11	
BENJAMIN, THOMAS SYSTEMS ADMINISTRATOR	76,000.00	6,333.33	03/01/11	03/31/11	P/R CHANGE 03/01/11	
BENNOT, ADAM B STAFF ASSISTANT	32,000.00	2,666.67	03/01/11	03/31/11		
BERGERON, JAMES P DIR OF EDU & HUMAN SERV POLICY	150,000.00	12,500.00	03/01/11	03/31/11		
BEYER, JOURDAN-COLETTE N PRESS SECRETARY - EDUCATION	70,000.00	4,666.67	03/01/11	03/31/11	APPOINTMENT 03/07/11	
BUBOLTZ, CASEY L COALITIONS AND MEM SVC COORD	89,250.00	7,437.50	03/01/11	03/31/11		
COURI, HEATHER STANSEL DEP DIR OF ED & HUMAN SVS POL	135,000.00	11,250.00	03/01/11	03/31/11		
DUNGAN, HILARY M INTERN	18,000.00	1,500.00	03/01/11	03/31/11	APPOINTMENT 03/01/11	

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Process Level: BE000 COMM ON EDU AND THE WORKF Accounting Period: 03/01/11 To: 03/31/11  
Accounting Organization: BE000

Employee Name Position and Job Title	Annual Salary	Gross Pay	Period From	Period To	Remarks	Employee No.
GAMBO, THERESA N OFFICE ADMINISTRATOR	38,000.00	3,166.67	03/01/11	03/31/11		
GARCIA, DANIELA ROSA PROFESSIONAL STAFF MEMBER	70,000.00	5,833.33	03/01/11	03/31/11		
HOOG, BENJAMIN J INTERN	18,000.00	150.00	03/01/11	03/31/11	TERMINATED 03/03/11	
HOPPER, JAMES LEGISLATIVE ASSISTANT	38,000.00	3,166.67	03/01/11	03/31/11		
JONES, AMY MARIE RAAF EDUCA POLICY COUN & SR ADVISOR	135,000.00	11,250.00	03/01/11	03/31/11		
JONES, ANGELA DENISE EXECUTIVE ASSISTANT	69,972.00	5,831.00	03/01/11	03/31/11		
KAPLAN, MARVIN E PROFESSIONAL STAFF MEMBER	95,000.00	7,916.67	03/01/11	03/31/11		
KEARNEY, RYAN P LEGISLATIVE ASSISTANT	45,150.00	3,762.50	03/01/11	03/31/11		
MAGEE, RICHARD EDWARD COMMITTEE PRINTER	77,305.00	6,442.08	03/01/11	03/31/11		
* MCINTOSH, DONALD R PROFESSIONAL STAFF MEMBER	80,000.00	0.00	03/01/11	03/31/11	APPOINTMENT 03/28/11	
MELNYK, BRIAN M LEGISLATIVE ASSISTANT	38,000.00	3,166.67	03/01/11	03/31/11		
NEWELL, BRIAN ADAM PRESS SECRETARY - WORKFORCE	70,000.00	5,833.33	03/01/11	03/31/11		
RUSKOWSKY, DIANNA J FINANCIAL ADMINISTRA OFFICER	115,500.00	9,625.00	03/01/11	03/31/11		
SALMI, MOLLY MCCLAUGHLI DEPUTY DIR OF WORKFORCE POLICY	144,900.00	12,075.00	03/01/11	03/31/11		

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Accounting Organization: EE000

Employee Name Position and Job Title	Annual Salary	Gross Pay	Period From	Period To	Remarks	Employee No.
SCHAUMBURG, AMANDA J EDUC & HUMAN SERV OVER COUNSEL	130,725.00	10,893.75	03/01/11	03/31/11		
* SCHMIDT, GREGORY M INTERNS	12,000.00	1,500.00	03/01/11	03/31/11	Appointment 02/16/11	
SERAFIN, KENNETH JOHN WORKFORCE POLICY COUNSEL	119,700.00	9,975.00	03/01/11	03/31/11		
SHAPIRO, ANGELYN LOUISE ADMIN DIRECTOR & SR ADVISOR	81,760.00	6,813.33	03/01/11	03/31/11		
SHORTS, DANIEL C INTERNS	18,000.00	1,500.00	03/01/11	03/31/11		
SOLLBERGER, ALEXANDRA H COMMUNICATIONS DIRECTOR	140,000.00	11,666.67	03/01/11	03/31/11		
STEVENS, LINDA GORDON CHF CLK & ASST TO GEN COUNSEL	96,937.00	8,078.08	03/01/11	03/31/11		
STRAWCUTTER, ALISSA A DEPUTY CLERK	55,000.00	4,583.33	03/01/11	03/31/11	APPOINTMENT 03/01/11	
SWEATT, LOREN E PROFESSIONAL STAFF MEMBER	113,925.00	9,493.75	03/01/11	03/31/11		
WHEELER, JAMES JOSEPH PROFESSIONAL STAFF MEMBER	105,000.00	8,750.00	03/01/11	03/31/11		
SPECIAL & SELECT COMMITTEE LUMP ACCRUED LEAVE						
ATWATER, SALLY D PROFESSIONAL STAFF MEMBER	85,000.00	2,125.00				
SPECIAL & SELECT COMMITTEE OVERTIME						
BENNOT, ADAM B STAFF ASSISTANT	32,000.00	92.31				

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Process Level: EE000 COMM ON EDU AND THE WORKFORCE Accounting Period: 03/01/11 To: 03/31/11  
Accounting Organization: EE000

Employee Group	Expenditure	Active	Paid
SPECIAL & SELECT 3(D) PERSONNEL	45,281.98	3	3
SPECIAL & SELECT COMMITTEE PERSONNEL	<del>28,890.31</del>	32	32
SPECIAL & SELECT COMMITTEE OVERTIME	207,827.00		1
SPECIAL & SELECT LUMP SUM ACCRUED LEAVE	92.31		1
DEPT. Total	2,125.00		1
	<del>238,934.62</del>	35	37
	252,326.29		

I CERTIFY THAT THE LISTED EMPLOYEES HAVE PERFORMED THEIR ASSIGNED OFFICIAL DUTIES FOR THE OFFICES OF THIS COMMITTEE, AND THAT THEY HAVE CERTIFIED THAT THEY HAVE NO RELATIONSHIP TO A CURRENT MEMBER OF CONGRESS, UNLESS OTHERWISE NOTED HEREON



JOHN KLINE, Chairman

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Process Level: EE000 COMM ON EDU AND THE WORKF Accounting Period: 03/01/11 To: 03/31/11  
Department: EE090 COMM ON EDU AND WORKFORCE-MIN Accounting Organization: EE000

Employee Name Position and Job Title	Annual Salary	Gross Pay	Period From	Period To	Remarks	Employee No.
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SPECIAL & SELECT 3 (D) PERSONNEL

CALEMINE III, GUERINO J STAFF DIRECTOR	172,500.00	14,375.00	03/01/11	03/31/11		
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WEISS, DANIEL SPEC ASST TO THE RANKING MEM	120,400.00	10,033.33	03/01/11	03/31/11		
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SPECIAL & SELECT COMMITTEE PERSONNEL

ALBRIGHT, AARON DEPUTY COMMUNICATIONS DIRECTOR	90,000.00	7,500.00	03/01/11	03/31/11		
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ALLI, TYLEASE TAKISHA COMMITTEE HEARING CLERK	80,178.00	6,681.50	03/01/11	03/31/11		
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BROWN, DANIEL J STAFF ASSISTANT	37,000.00	3,083.33	03/01/11	03/31/11		
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FASTEAU, JAMIE P DEP DIR OF EDUCATION POLICY	145,000.00	12,083.33	03/01/11	03/31/11		
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FRIEDMAN, RUTH J DIRECTOR OF EDUCATION POLICY	110,408.00	9,200.67	03/01/11	03/31/11		
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HOLLIS, ELIZABETH J SPECIAL ASSISTANT TO STAFF DIR	101,060.00	8,421.67	03/01/11	03/31/11	P/R CHANGE 03/01/11	
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LEVIN, BRIAN P NEW MEDIA PRESS ASSISTANT	37,000.00	3,083.33	03/01/11	03/31/11		
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MARCHIONE, KARA A. SR EDUCATION POLICY ADVISOR	92,057.00	7,671.42	03/01/11	03/31/11		
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MCNICHOLAS, CELINE ASSOCIATE LABOR COUNSEL	88,950.00	7,413.33	03/01/11	03/31/11		
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MILLER, RICHARD D SR LABOR POL ADV/HLTH SAFETY	112,662.00	9,388.50	03/01/11	03/31/11		
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Process Level: EE000 COMM ON EDU AND THE WORKF Accounting Period: 03/01/11 To: 03/31/11  
Department: EE090 COMM ON EDU AND WORKFORCE-MIN Accounting Organization: EE000

Employee Name Position and Job Title	Annual Salary	Gross Pay	Period From	Period To	Remarks	Employee No.
O'REILLY, MEGAN GENERAL COUNSEL	115,000.00	9,583.33	03/01/11	03/31/11		
PAJICIC, HELEN L EDUCATION POLICY ADVISOR	55,000.00	4,583.33	03/01/11	03/31/11		
PELLER, JULIE R DEPUTY STAFF DIRECTOR	144,100.00	12,008.33	03/01/11	03/31/11		
REGINE, MEREDITH LABOR POLICY ASSOCIATE	56,000.00	4,666.67	03/01/11	03/31/11		
RUIZ, ALEXANDRIA ADM ASSIST TO DIR OF ED POLICY	46,992.00	3,916.00	03/01/11	03/31/11		
SALMANOWITZ, MELISSA AMY PRESS SECRETARY	78,251.00	6,520.92	03/01/11	03/31/11		
SCHIFTER, LAURA A SR EDUCA & DISABILITY ADVISOR	90,000.00	9,750.00	03/01/11	03/31/11		
THORNE, DRAY A DIR OF INFORMATION TECHNOLOGY	110,382.00	9,198.50	03/01/11	03/31/11	P/R CHANGE 03/01/11	
VARNHAGEN, MICHELE DIR OF LABOR POL/CHIEF POL ADV	158,630.00	13,219.17	03/01/11	03/31/11		
ZOLA, MICHAEL C CHIEF INVESTIGATIVE COUNSEL	149,697.00	12,474.75	03/01/11	03/31/11		
SPECIAL & SELECT COMMITTEE OVERTIME						
BROWN, DANIEL J STAFF ASSISTANT	37,000.00	93.39				
RUIZ, ALEXANDRIA ADM ASSIST TO DIR OF ED POLICY	46,992.00	923.45				

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Process Level: EE000 COMM ON EDU AND THE WORKFORCE Accounting Period: 03/01/11 To: 03/31/11  
Department: EE090 COMM ON EDU AND WORKFORCE-MIN Accounting Organization: EE000

## Employee Group

DEPT.	Expenditure	Active	Paid
SPECIAL & SELECT 3 (D) PERSONNEL	24,408.33	2	2
SPECIAL & SELECT COMMITTEE PERSONNEL	160,448.08	20	20
SPECIAL & SELECT COMMITTEE OVERTIME	1,016.84	2	2
Total	185,873.25	22	24

I CERTIFY THAT THE LISTED EMPLOYEES HAVE PERFORMED THEIR ASSIGNED OFFICIAL DUTIES FOR THE OFFICES OF THIS COMMITTEE, AND THAT THEY HAVE CERTIFIED THAT THEY HAVE NO RELATIONSHIP TO A CURRENT MEMBER OF CONGRESS, UNLESS OTHERWISE NOTED HEREON



GEORGE MILLER, Senior Democratic Member



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Process Level: EE000 COMM ON EDU AND THE WORKFORCE Accounting Period: 03/01/11 To: 03/31/11  
Accounting Organization: EE000

Employee Group	Expenditure	Active	Paid
SPECIAL & SELECT 3 (D) PERSONNEL	<del>53,298.64</del>	5	5
SPECIAL & SELECT COMMITTEE PERSONNEL	368,275.08	52	52
SPECIAL & SELECT COMMITTEE OVERTIME	1,109.15	3	3
SPECIAL & SELECT LUMP SUM ACCRUED LEAVE	2,125.00	1	1
Total	<del>424,807.87</del>	57	61
	<i>66,690.31</i>		
	<i>438,197.54</i>		

I CERTIFY THAT THE LISTED EMPLOYEES HAVE PERFORMED THEIR ASSIGNED OFFICIAL DUTIES FOR THE OFFICES OF THIS COMMITTEE, AND THAT THEY HAVE CERTIFIED THAT THEY HAVE NO RELATIONSHIP TO A CURRENT MEMBER OF CONGRESS, UNLESS OTHERWISE NOTED HEREON



JOHN KLINE; Chairman

\*Boyle, Kirk - Pay does not reflect March payment of \$13,542. Employee received \$13,391.67 (See attached memo from CAO Employee Services). Employee is owed \$150.33 difference. Payment of \$290.64 was an adjustment he was entitled to from previous amounts owed.

\*McIntosh, Donald - Effective, March 28, 2011 - Appointed @ annual salary of \$80,000. PAF clocked in on 3/28/11 - Past payroll deadline, please pay in April.

\*Schmidt, Gregory - Gross pay shows additional pay owed from appointment in February. PAF clocked in after February deadline.

MEMORANDUM

TO: Payroll Contact – Committee on Education and Workforce (EE000)

FROM: CAO Employee Services

DATE: April 5, 2011

SUBJECT: Payroll Certification Corrections

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The payroll certification you received for the month of March included errors that have been identified. Please note the following explanation regarding those errors. After comparing your Monthly Financial Statement (MFS) with your Payroll Certification (CERT), we determined the CERT dollar amount is incorrect due to an account coding error for Kirk Boyle (\$13,391.67). This caused the regular wages for Mr. Boyle to not appear on the CERT. No further action is needed. See table below for details.

DESCRIPTION	CERT AMOUNT	MFS AMOUNT
Beginning Total	\$424,807.87	\$438,199.54
Kirk Boyle, REG	13,391.67	
Adjusted Ending Total	\$438,199.54	\$438,199.54

Although we have already identified the issues, please review this report carefully for any other errors or discrepancies.

Thank you for your patience as we work to resolve this issue. If you have any concerns or questions regarding your pay or benefits, please contact the Payroll team at 5-1435.

Please sign below to acknowledge correction and return with the March Payroll Certification by April 18, 2011.



Signature