

Congress of the United States

U.S. House of Representatives

Committee on Small Business

2361 Rayburn House Office Building

Washington, DC 20515-6315

COMMITTEE
HOUSE ADMINISTRATION
2017 JAN 24 PM 2:58

January 23, 2017

The Honorable Gregg Harper
Chairman
Committee on House Administration
1309 Longworth HOB
Washington, DC 20515

Dear Chairman Harper:

In accordance with the regulations of the Committee on House Administration, I am submitting one copy of the monthly report for December 2016, including:

1. Summary of the progress of the specific investigations and studies for which funds were approved.
2. Fund Balance statements for the month and year to date.
3. Statement of Expenses for the month and year to date.
4. Franking Balance for the month and year to date.
5. Report of travel performed.
6. List of committee employees, job titles and gross monthly salaries.
7. List of committee detailees with start and end dates.

The report is available to Members of the Committee for examination.

Sincerely,



Steve Chabot
Chairman

Activities of the Committee on Small Business
114th Congress, 2nd Session

DECEMBER FULL COMMITTEE HEARINGS

NONE.

DECEMBER FULL COMMITTEE MARKUPS

NONE.

DECEMBER SUBCOMMITTEE HEARINGS

NONE.



U.S. House of Representatives
Small Business Committee Majority

Fund Balance Statement by Paid Date
December

Total Authorization

114-2 \$2,015,076.00

Less Expenses for:

January	2016	\$109,338.60
February		\$126,943.25
March		\$117,721.51
April		\$114,283.50
May		\$102,693.35
June		\$103,227.85
July		\$104,918.89
August		\$106,040.42
September		\$108,418.27
October		\$112,025.45
November		\$114,835.15
December		\$184,425.56

Total Expenses to Date: \$1,404,871.80

Unexpended authorization \$610,204.20

U.S. House of Representatives
COMMITTEE ON SMALL BUSINESS
MINORITY
Fund Balance Statement by Paid Date
December

Total Authorization

114-2

\$1,007,538.00

Less Expenses for:

January	2016		\$74,607.37
February			\$80,326.51
March			\$80,376.77
April			\$82,433.48
May			\$80,952.12
June			\$80,086.47
July			\$80,869.86
August			\$80,797.02
September			\$80,731.37
October			\$80,880.17
November			\$81,776.95 ¹
December			\$104,513.46 ¹

Total Expenses to Date:
\$988,351.55¹
Unexpended authorization
\$19,186.45

**U.S. House of Representatives
Small Business Committee Majority**

**Monthly Statement by Paid Date
114-2 December**

Description	YTD Including		Cumulative Total
	December	December	
Non-Statutory Compensation	\$167,894.73	\$1,343,773.76	\$1,343,773.76
11-Personnel Compensation subtotal	\$167,894.73	\$1,343,773.76	\$1,343,773.76
Commercial Transportation	\$0.00	\$4,270.56	\$4,270.56
Lodging	\$0.00	\$3,209.03	\$3,209.03
Meals	\$0.00	\$532.61	\$532.61
Car Rental	\$0.00	\$584.70	\$584.70
Gasoline	\$0.00	\$37.98	\$37.98
Taxi/Parking/Tolls	\$0.00	\$1,131.43	\$1,131.43
21-Travel subtotal	\$0.00	\$9,766.31	\$9,766.31
DC Telecommunication Equipment (TRANSFER)	\$64.00	\$1,202.00	\$1,202.00
DC Telecommunication Service (TRANSFER)	\$240.25	\$2,635.00	\$2,635.00
DC Telecommunication Tolls (TRANSFER)	\$1,251.05	\$12,900.00	\$12,900.00
Postage/Courier/Box rental	\$0.00	\$25.55	\$25.55
Franked Mail	\$1.15	\$16.05	\$16.05
23-Rent, Communications and Utilities subtotal	\$1,556.45	\$16,778.60	\$16,778.60
Printing & Reproduction	\$0.00	\$718.09	\$718.09
Photographic (TRANSFER)	\$68.50	\$81.40	\$81.40
24-Printing and Reproduction subtotal	\$68.50	\$799.49	\$799.49
Training	\$0.00	\$110.00	\$110.00
Representational Expenses	\$0.00	\$346.28	\$346.28
Web Development, Hosting, Email, and Related Services	\$585.00	\$9,935.00	\$9,935.00
25- subtotal	\$585.00	\$10,391.28	\$10,391.28
Bottled Water	\$0.00	\$352.44	\$352.44
Food and Beverage	\$0.00	\$444.05	\$444.05
Framing (TRANSFER)	\$0.00	\$31.00	\$31.00
Office Supplies (Outside)	\$251.38	\$1,142.30	\$1,142.30
Office Supply (TRANSFER)	\$113.50	\$1,134.63	\$1,134.63
Publications/Reference Material	\$13,596.00	\$14,806.75	\$14,806.75
26-Supplies and Materials subtotal	\$13,960.88	\$17,911.17	\$17,911.17
Computer Hardware Purchase less than \$25,000	\$0.00	\$1,077.00	\$1,077.00
Equipment & Software Maintenance	\$360.00	\$4,374.19	\$4,374.19
31-Equipment subtotal	\$360.00	\$5,451.19	\$5,451.19

Total Expenses

\$184,425.56

\$1,404,871.80

\$1,404,871.80

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U.S. House of Representatives
COMMITTEE ON SMALL BUSINESS
MINORITY
Monthly Statement by Paid Date
114-2 December

Description	December	YTD Including December	Cumulative Total
Non-Statutory Compensation	\$69,825.00	\$930,574.52	\$930,574.52
11-Personnel Compensation subtotal	\$69,825.00	\$930,574.52	\$930,574.52
Telecommunications Service and Equipment	\$0.00	\$390.05	\$390.05
DC Telecommunication Equipment (TRANSFER)	\$20.00	\$284.00	\$284.00
DC Telecommunication Service (TRANSFER)	\$82.50	\$1,023.75	\$1,023.75
DC Telecommunication Tolls (TRANSFER)	\$8.50	\$48.24	\$48.24
Postage/Courier/Box rental	\$0.00	\$5.88	\$5.88
23-Rent, Communications and Utilities subtotal	\$111.00	\$1,751.92	\$1,751.92
Printing & Reproduction	\$0.00	\$234.50	\$234.50
24-Printing and Reproduction subtotal	\$0.00	\$234.50	\$234.50
Technology Service Contracts	\$0.00	\$5,172.00	\$5,172.00
Web Development, Hosting, Email, and Related Services	\$2,586.00	\$10,344.00	\$10,344.00
25-Other Services subtotal	\$2,586.00	\$15,516.00	\$15,516.00
Bottled Water	\$146.88	\$577.41	\$577.41
Food and Beverage	\$0.00	\$2,847.28	\$2,847.28
Office Supplies (Outside)	\$0.00	\$439.91	\$439.91
Office Supply (TRANSFER)	\$0.00	\$170.05	\$170.05
Publications/Reference Material	\$31,445.00	\$31,445.00	\$31,445.00
26-Supplies and Materials subtotal	\$31,591.88	\$35,479.65	\$35,479.65
Equipment & Software Maintenance	\$399.58	\$4,794.96	\$4,794.96
31-Equipment subtotal	\$399.58	\$4,794.96	\$4,794.96
Total Expenses	\$104,513.46	\$988,351.55	\$988,351.55

**114th Congress, 2nd Session
Committee on Small Business
2016 Franked Mail Report**

Allocation:	\$5,000.00
January	\$0.00
February	\$0.00
March	\$4.75
April	\$0.00
May	\$2.87
June	\$0.00
July	\$0.00
August	\$1.68
September	\$3.82
October	\$1.36
November	\$0.42
December	<u>\$1.15</u>
Total Expended	\$16.05

**114th Congress, 2nd Session
Committee on Small Business
Employee List
December 2016**

<u>Employee</u>	<u>Position Title</u>	<u>Gross Pay</u>
Barr, Delia	Clerk	\$10,833.33
Barton, Stacy	Chief of Staff	\$5,208.33
Bowles, Maureen	Financial Administrator	\$1,500.00
Brown, Daniel	Policy Advisor	\$8,333.33
Burchfield, James	Professional Staff	\$10,833.33
Day, Michael	Senior Policy Advisor	\$14,375.00
Farnaso, Kenneth	Digital Comm Aide	\$10,000.00
Fitzpatrick, Kevin	Staff Director	\$14,375.00
Garcia, Moraima	Office Manager	\$10,650.00
Hartz, Joseph	Senior Professional Staff	\$14,416.67
Haurek, Alex	Communications Director	\$10,416.67
Jung, Melissa	Tax Counsel	\$10,416.67
Ling, Vivian	Counsel	\$7,208.33
McNabb, Kelley	Communications Director	\$13,083.33
Minehardt, Adam	Staff Director	\$13,650.00
Oliver, Janet	Chief Counsel/Dep Staff Dir	\$14,735.17
Pelletier, Justin	Banking Counsel	\$10,316.67
Pinter, Kimberly	Tax Counsel	\$12,500.00
Robinson, Gregory	Counsel	\$10,833.33
Sangiorgio, Joseph	Press Secretary	\$10,208.33
Schmidt, Hannah	Staff Assistant	\$8,125.00
Seale, Viktoria	Senior Counsel	\$14,034.58
Wolf, Albert	Legislative Asst	\$1,666.67
Total		\$237,719.74

**114th Congress, 2nd Session
Committee on Small Business
December 2016 Detailee List**

<u>Detailee Name</u>	<u>Agency</u>	<u>Start Date</u>	<u>End Date</u>
Deborah Steward	GPO	1/4/2016	12/31/2016