

Congress of the United States
U.S. House of Representatives
Committee on Small Business
2361 Rayburn House Office Building
Washington, DC 20515-6515

January 31, 2018

The Honorable Gregg Harper
Chairman
Committee on House Administration
1309 Longworth HOB
Washington, DC 20515

Dear Chairman Harper:

In accordance with the regulations of the Committee on House Administration, I am submitting one copy of the monthly report for December 2017, including:

1. Summary of the progress of the specific investigations and studies for which funds were approved.
2. Fund Balance statements for the month and year to date.
3. Statement of Expenses for the month and year to date.
4. Franking Balance for the month and year to date.
5. Report of travel performed.
6. List of committee employees, job titles and gross monthly salaries.
7. List of committee detailees with start and end dates.

The report is available to Members of the Committee for examination.

Sincerely,


Steve Chabot
Chairman

2018 FEB -6 PM 4:11
MAIL ROOM

Activities of the Committee on Small Business
115^h Congress, 1st Session

DECEMBER FULL COMMITTEE HEARINGS

NONE.

DECEMBER FULL COMMITTEE MARKUPS

NONE.

DECEMBER SUBCOMMITTEE HEARINGS

1. Subcommittee on Agriculture, Energy, and Trade, "Bridging the Entrepreneurial Gap: Addressing Barriers to Small Business Formation and Growth, 12/11/17 *Field Hearing in Chicago

U.S. House of Representatives
Small Business Committee Majority

Fund Balance Statement by Paid Date
December

Total Authorization

115-1 **\$2,024,933.33**

Less Expenses for:

January	2017	\$115,912.57
February		\$127,812.95
March		\$127,468.00
April		\$126,433.33
May		\$129,044.47
June		\$115,388.18
July		\$119,421.36
August		\$122,901.06
September		\$124,204.84
October		\$125,467.18
November		\$122,708.75
December		\$176,446.94

Total Expenses to Date:**\$1,533,209.63****Unexpended authorization**

\$491,723.70

**U.S. House of Representatives
Small Business Committee Majority**

**Monthly Statement by Paid Date
115-1 December**

Description	YTD Including		Cumulative Total
	December	December	
Non-Statutory Compensation	\$170,758.91	\$1,472,375.37	\$1,472,375.37
11-Personnel Compensation subtotal	\$170,758.91	\$1,472,375.37	\$1,472,375.37
Commercial Transportation	\$330.40	\$2,335.00	\$2,335.00
Lodging	\$101.11	\$888.04	\$888.04
Meals	\$50.02	\$196.93	\$196.93
Car Rental	\$125.66	\$321.01	\$321.01
Gasoline	\$0.00	\$17.32	\$17.32
Private Auto Mileage	\$0.00	\$208.71	\$208.71
Taxi/Parking/Tolls	\$34.91	\$420.27	\$420.27
21-Travel subtotal	\$642.10	\$4,387.28	\$4,387.28
DC Telecommunication Equipment (TRANSFER)	\$68.00	\$928.00	\$928.00
DC Telecommunication Service (TRANSFER)	\$248.00	\$2,735.75	\$2,735.75
DC Telecommunication Tolls (TRANSFER)	\$1,467.02	\$14,570.62	\$14,570.62
Franked Mail	\$1.34	\$11.38	\$11.38
23-Rent, Communications and Utilities subtotal	\$1,784.36	\$18,245.75	\$18,245.75
Printing & Reproduction	\$119.80	\$647.66	\$647.66
Photographic (TRANSFER)	\$0.00	\$116.30	\$116.30
24-Printing and Reproduction subtotal	\$119.80	\$763.96	\$763.96
Technology Service Contracts	\$1,323.00	\$15,876.00	\$15,876.00
Web Development, Hosting, Email, and Related Services	\$935.00	\$10,285.00	\$10,285.00
25- subtotal	\$2,258.00	\$26,161.00	\$26,161.00
Bottled Water	\$68.66	\$1,262.14	\$1,262.14
Food and Beverage	\$0.00	\$613.61	\$613.61
Framing (TRANSFER)	\$0.00	\$391.00	\$391.00
Office Supplies (Outside)	\$289.56	\$1,359.91	\$1,359.91
Office Supply (TRANSFER)	\$62.55	\$1,903.25	\$1,903.25
Publications/Reference Material	\$300.00	\$2,017.36	\$2,017.36
26-Supplies and Materials subtotal	\$720.77	\$7,547.27	\$7,547.27
Equipment & Software Maintenance	\$163.00	\$3,729.00	\$3,729.00
31-Equipment subtotal	\$163.00	\$3,729.00	\$3,729.00
Total Expenses	\$176,446.94	\$1,533,209.63	\$1,533,209.63

02/01/18

U.S. House of Representatives
COMMITTEE ON SMALL BUSINESS
MINORITY
Fund Balance Statement by Paid Date
December

Total Authorization

115-1

\$1,012,466.67

Less Expenses for:

January	2017	\$59,051.08
February		\$76,731.13
March		\$75,793.66
April		\$76,404.62
May		\$82,734.64
June		\$81,109.63
July		\$81,271.17
August		\$84,753.05
September		\$77,151.97
October		\$76,899.10
November		\$83,160.31
December		\$96,429.34

Total Expenses to Date:

\$951,489.70

Unexpended authorization

\$60,976.97

02/01/18

U.S. House of Representatives
COMMITTEE ON SMALL BUSINESS
MINORITY
Monthly Statement by Paid Date
115-1 December

Description	YTD Including		Cumulative Total
	December	December	
Non-Statutory Compensation	\$76,366.68	\$896,425.61	\$896,425.61
Bonus	\$4,000.00	\$8,000.00	\$8,000.00
11-Personnel Compensation subtotal	\$80,366.68	\$904,425.61	\$904,425.61
Commercial Transportation	\$46.91	\$2,828.40	\$2,828.40
Lodging	\$0.00	\$553.79	\$553.79
Meals	\$0.00	\$228.93	\$228.93
Taxi/Parking/Tolls	\$0.00	\$101.14	\$101.14
21-Travel subtotal	\$46.91	\$3,712.26	\$3,712.26
DC Telecommunication Equipment (TRANSFER)	\$20.00	\$314.00	\$314.00
DC Telecommunication Service (TRANSFER)	\$82.50	\$907.50	\$907.50
DC Telecommunication Tolls (TRANSFER)	\$305.62	\$2,648.75	\$2,648.75
HIR Graphics (TRANSFER)	\$0.00	\$96.00	\$96.00
Postage/Courier/Box rental	\$0.00	\$5.96	\$5.96
23-Rent, Communications and Utilities subtotal	\$408.12	\$3,972.21	\$3,972.21
Printing & Reproduction	\$33.50	\$273.74	\$273.74
24-Printing and Reproduction subtotal	\$33.50	\$273.74	\$273.74
Technology Service Contracts	\$1,323.00	\$15,876.00	\$15,876.00
25-Other Services subtotal	\$1,323.00	\$15,876.00	\$15,876.00
Bottled Water	\$77.94	\$448.34	\$448.34
Food and Beverage	\$0.00	\$2,144.75	\$2,144.75
Office Supplies (Outside)	\$0.00	\$1,718.94	\$1,718.94
Office Supply (TRANSFER)	\$140.61	\$487.92	\$487.92
Publications/Reference Material	\$13,633.00	\$13,634.97	\$13,634.97
26-Supplies and Materials subtotal	\$13,851.55	\$18,434.92	\$18,434.92
Equipment & Software Maintenance	\$399.58	\$4,794.96	\$4,794.96
31-Equipment subtotal	\$399.58	\$4,794.96	\$4,794.96
Total Expenses	\$96,429.34	\$951,489.70	\$951,489.70

**115th Congress, 1st Session
Committee on Small Business
2017 Franked Mail Report**

Allocation:	\$5,000.00
January	\$0.00
February	\$0.00
March	\$0.00
April	\$0.00
May	\$0.00
June	\$4.21
July	\$3.29
August	\$0.85
September	\$0.00
October	\$0.00
November	\$1.69
December	\$1.34
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Total Expended	\$11.38

**115th Congress, 1st Session
Committee on Small Business
Employee List
December 2017**

<u>Employee</u>	<u>Position Title</u>	<u>Gross Pay</u>
Althouse, Sarah	Communications Director	\$12,083.33
Barr, Delia	Clerk	\$10,833.33
Barton, Stacy	Chief of Staff	\$5,208.33
Bowles, Maureen	Financial Administrator	\$1,500.00
Brown, Daniel	Professional Staff	\$9,166.67
Burchfield, James	Professional Staff	\$10,833.33
Farnaso, Kenneth	Press Sec/Digital Director	\$10,833.33
Fekete, Stephanie	Counsel	\$8,000.00
Finks, Lauren	Staff Assistant	\$4,416.67
Fitzpatrick, Kevin	Staff Director	\$14,375.00
Garcia, Moraima	Office Manager	\$8,233.33
Hartz, Joseph	Policy Director	\$16,083.33
Haurek, Alex	Communications Director	\$12,316.67
Jung, Melissa	Deputy Staff Director	\$11,250.00
Ling, Vivian	Counsel	\$11,041.67
Lowe, Jonathan	Shared Employee	\$1,250.00
Minehardt, Adam	Staff Director	\$13,650.00
Moore, Colleen	Professional Staff	\$7,916.67
Najieb-Locke, Halimah	Professional Staff	\$7,916.67
Oliver, Janet	Chief Counsel/Dep Staff Dir	\$14,925.59
Pelletier, Justin	Policy Director	\$10,416.67
Quartz, Evelyn	Press Assistant	\$4,750.00
Schmidt, Hannah	Policy Assistant	\$8,958.33
Sharma, Moh	Dir of Or & Mbr Svcs/Sr Pol Adv	\$7,666.67
Torres Pizarro, Rosanne	Professional Staff	\$4,166.67
Utz, Sharon	Sr Professional Staff	\$10,000.00
Yavor, Robert	Professional Staff	\$13,333.33
Total		\$251,125.59

**115th Congress, 1st Session
Committee on Small Business
December 2017 Detailee List**

<u>Detailee Name</u>	<u>Agency</u>	<u>Start Date</u>	<u>End Date</u>
Deborah Steward	GPO	1/3/2017	12/31/2017
Meredith Graves	GAO	1/23/2017	12/31/2017