

COMMITTEE
HOUSE ADMINISTRATION
Congress of the United States
U.S. House of Representatives
Committee on Small Business
2361 Rayburn House Office Building
Washington, DC 20515-6315

November 19, 2013

The Honorable Candice Miller
Chairman
Committee on House Administration
1309 Longworth HOB
Washington, DC 20515

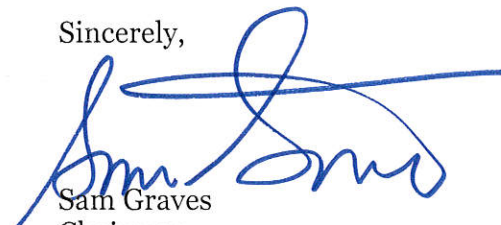
Dear Chairman Miller:

In accordance with the regulations of the Committee on House Administration, I am submitting one copy of the monthly report for October 2013, including:

1. Summary of the progress of the specific investigations and studies for which funds were approved.
2. Fund Balance statements for the month and year to date.
3. Statement of Expenses for the month and year to date.
4. Franking Balance for the month and year to date.
5. Report of travel performed.
6. List of committee employees, job titles and gross monthly salaries.

The report is available to Members of the Committee for examination.

Sincerely,



Sam Graves
Chairman

**ACTIVITIES OF THE
COMMITTEE ON SMALL BUSINESS
113TH CONGRESS, 1st Session**

OCTOBER 2013 FULL COMMITTEE/SUBCOMMITTEE HEARINGS & MARK-UPS

OCTOBER COMMITTEE HEARINGS

OCTOBER 2, 2013: The Full Committee had a hearing titled: "The Challenge of Retirement Savings for Small Employers."

MARKUPS

None

OCTOBER SUBCOMMITTEE HEARINGS

OCTOBER 9, 2013: The Health and Technology Subcommittee had a hearing titled: "The Effects of the Health Law's Definitions of Full-Time Employee on Small Businesses."

OCTOBER 10, 2013: The Contracting and Workforce Subcommittee had a field hearing titled: "Bungling Bundling: How Contract Bundling and Consolidation Remain Challenges to Small Business Success."

U.S. House of Representatives
Small Business Committee Majority

Fund Balance Statement by Paid Date
October

Total Authorization

113-1 **\$1,995,125.00**

Less Expenses for:

January	2013	\$150,632.98
February		\$157,401.04
March		\$158,910.46
April		\$159,006.21
May		\$159,408.79
June		\$160,197.97
July		\$158,274.14
August		\$153,561.12
September		\$157,722.83
October		\$151,038.02

Total Expenses to Date:**\$1,566,153.56****Unexpended authorization**

\$428,971.44

U.S. House of Representatives
COMMITTEE ON SMALL BUSINESS
MINORITY
Fund Balance Statement by Paid Date
October

Total Authorization

113-1	\$997,562.67
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Less Expenses for:

January	2013	\$78,714.02
February		\$84,516.22
March		\$76,361.67
April		\$75,925.88
May		\$75,952.30
June		\$75,937.74
July		\$82,196.25
August		\$76,965.03
September		\$79,393.94
October		\$77,348.51

Total Expenses to Date:	\$783,311.56
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Unexpended authorization	\$214,251.11
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**U.S. House of Representatives
Small Business Committee Majority**

**Monthly Statement by Paid Date
113-1 October**

Description	YTD Including		Cumulative Total
	October	October	
Non-Statutory Compensation	\$146,124.99	\$1,511,386.01	\$1,511,386.01
11-Personnel Compensation subtotal	\$146,124.99	\$1,511,386.01	\$1,511,386.01
Commercial Transportation	\$0.00	\$2,583.20	\$2,583.20
Lodging	\$0.00	\$246.21	\$246.21
Meals	\$0.00	\$47.40	\$47.40
Car Rental	\$0.00	\$137.75	\$137.75
Gasoline	\$0.00	\$10.00	\$10.00
Taxi/Parking/Tolls	\$0.00	\$192.04	\$192.04
Travel Subsistence	\$0.00	\$486.47	\$486.47
21-Travel subtotal	\$0.00	\$3,703.07	\$3,703.07
DC Telecommunication Equipment (TRANSFER)	\$112.00	\$1,057.00	\$1,057.00
DC Telecommunication Service (TRANSFER)	\$268.50	\$2,499.76	\$2,499.76
DC Telecommunication Tolls (TRANSFER)	\$1,663.70	\$14,483.77	\$14,483.77
HIR Graphics (TRANSFER)	\$0.00	\$55.00	\$55.00
Recording - (TRANSFER)	\$0.00	\$119.50	\$119.50
Franked Mail	\$0.00	\$12.82	\$12.82
Equipment Rental	\$0.00	\$783.60	\$783.60
23-Rent, Communications and Utilities subtotal	\$2,044.20	\$19,011.45	\$19,011.45
Printing & Reproduction	\$73.38	\$495.30	\$495.30
Photographic (TRANSFER)	\$0.00	\$6.50	\$6.50
24-Printing and Reproduction subtotal	\$73.38	\$501.80	\$501.80
Service Contracts	\$2,172.00	\$19,850.00	\$19,850.00
25-Other Services subtotal	\$2,172.00	\$19,850.00	\$19,850.00
Bottled Water	\$122.26	\$1,496.64	\$1,496.64
Food and Beverage	\$57.20	\$161.50	\$161.50
Framing (TRANSFER)	\$0.00	\$279.00	\$279.00
Habitation Expense	\$0.00	\$676.46	\$676.46
Office Supplies (Outside)	\$30.75	\$848.16	\$848.16
Office Supply (TRANSFER)	\$27.60	\$311.56	\$311.56
Publications/Reference Material	\$2.64	\$350.60	\$350.60
Miscellaneous Supplies & Materials	\$0.00	\$423.09	\$423.09
26-Supplies and Materials subtotal	\$240.45	\$4,547.01	\$4,547.01
Equipment (TRANSFER)	\$0.00	\$1,565.22	\$1,565.22
Computer Hardware Operating Lease less than	\$0.00	\$935.00	\$935.00

Description	YTD Including		Cumulative Total
	October	October	
\$25,000			
Equipment & Software Maintenance	\$383.00	\$3,640.00	\$3,640.00
31-Equipment subtotal	\$383.00	\$6,140.22	\$6,140.22
Miscellaneous Expenses	\$0.00	\$1,014.00	\$1,014.00
99-Miscellaneous subtotal	\$0.00	\$1,014.00	\$1,014.00
Total Expenses	\$151,038.02	\$1,566,153.56	\$1,566,153.56

U.S. House of Representatives
COMMITTEE ON SMALL BUSINESS
MINORITY
Monthly Statement by Paid Date
113-1 October

Description	October	YTD Including October	Cumulative Total
Non-Statutory Compensation	\$75,258.34	\$764,581.17	\$764,581.17
11-Personnel Compensation subtotal	\$75,258.34	\$764,581.17	\$764,581.17
DC Telecommunication Equipment (TRANSFER)	\$44.00	\$436.00	\$436.00
DC Telecommunication Service (TRANSFER)	\$157.25	\$1,340.99	\$1,340.99
DC Telecommunication Tolls (TRANSFER)	\$7.18	\$80.99	\$80.99
Postage/Courier/Box rental	\$0.00	\$89.47	\$89.47
23-Rent, Communications and Utilities subtotal	\$208.43	\$1,947.45	\$1,947.45
Printing & Reproduction	\$0.00	\$134.00	\$134.00
24-Printing and Reproduction subtotal	\$0.00	\$134.00	\$134.00
Technology Service Contracts	\$1,237.00	\$12,370.00	\$12,370.00
25-Other Services subtotal	\$1,237.00	\$12,370.00	\$12,370.00
Bottled Water	\$99.49	\$459.76	\$459.76
Office Supply (TRANSFER)	\$0.00	\$184.38	\$184.38
26-Supplies and Materials subtotal	\$99.49	\$644.14	\$644.14
Equipment & Software Maintenance	\$545.25	\$3,634.80	\$3,634.80
31-Equipment subtotal	\$545.25	\$3,634.80	\$3,634.80
Total Expenses	\$77,348.51	\$783,311.56	\$783,311.56

113th Congress, 1st Session
Committee on Small Business
Franked Mail Report

Allocation:	\$5000.00
January:	\$ 1.32
February:	1.62
March:	0.00
April:	4.06
May:	9.15
June:	8.81
July	9.67
August:	3.15
September:	2.64
October:	
November:	
December:	
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TOTAL EXPENDED	40.42

113th Congress 1st Session
Committee on Small Business
Employee List
October 2013

<u>EMPLOYEE</u>	<u>JOB TITLE</u>	<u>GROSS PAY</u>
Day, Michael	Staff Director	\$ 14,275.00
Garcia, Moraima	Office Manager	\$ 10,650.00
Brown, Thomas	Chief of Staff	\$ 7,500.00
Cooke, Corey	Associate Counsel	\$ 4,083.33
Guggenheim, Andrew	Professional Staff	\$ 7,916.67
Hannah, Grant	Staff Assistant	\$ 2,250.00
Hannahs, Joel	Press Secretary	\$ 6,250.00
Hartz, Joseph E	Professional Staff	\$ 8,166.67
Haurek, Alex	Communications Director	\$ 9,583.33
Huff, Andrew, S	Research Assistant	\$ 3,333.33
Johnson Jung, Melissa R	Tax Counsel	\$ 9,416.67
Jordan, Darrell H	Communications Director	\$ 9,583.33
Karellas, Andreas P	Professional Staff	\$ 8,333.33
Leieritz, Jeffrey D	Director of New Media	\$ 3,333.33
Marshall, Susan	Clerk	\$ 5,833.33
Minehardt, Adam H	Deputy Staff Director	\$ 12,500.00
Murphy, Emily	Senior Counsel	\$ 12,000.00
Northcutt, Eminence	Procurement Counsel	\$ 9,416.67
Oliver, Janet L	Deputy Chief Counsel	\$ 12,000.00
Pelletier, Justin M	Banking Counsel	\$ 9,416.67
Pineles, Barry	Chief Counsel	\$ 13,000.00
Ratto, Mark Peter	Professional Staff	\$ 2,916.67
Salley, Lori	Staff Director	\$ 14,375.00
Sass, Paul J	Deputy Staff Director	\$ 12,750.00
Smith, Buffy Renee	Scheduler	\$ 4,583.33
Ziebarth, Viktoria A	Counsel	\$ 7,916.67