

Susan W. Brooks, Indiana  
*Chairwoman*  
Theodore E. Deutch, Florida  
*Ranking Member*



ONE HUNDRED FIFTEENTH CONGRESS

## U.S. House of Representatives

COMMITTEE ON ETHICS

October 18, 2018

Kenny Marchant, Texas  
Leonard Lance, New Jersey  
Mimi Walters, California  
John Ratcliffe, Texas

Yvette D. Clarke, New York  
Jared Polis, Colorado  
Anthony Brown, Maryland  
Steve Cohen, Tennessee

Thomas A. Rust  
*Staff Director and Chief Counsel*

Donna Herbert  
*Director of Administration*

Megan Savage  
*Chief of Staff and Counsel to  
the Chairwoman*

Daniel J. Taylor  
*Counsel to the Ranking Member*

1015 Longworth House Office Building  
Washington, D.C. 20515-6328  
Telephone: (202) 225-7103  
Facsimile: (202) 225-7392

The Honorable Gregg Harper  
Chairman  
Committee on House Administration  
1309 Longworth House Office Building  
Washington, DC 20515

Dear Chairman Harper:

In accordance with the regulations of the Committee on House Administration, I am submitting herewith the monthly report for September 2018 including:

1. Summary of Progress and projected programs;
2. Statement of Expenses under Proposed H. Res 83-1 (115<sup>th</sup> Congress, 2<sup>nd</sup> Session); and
3. A listing of Committee employees showing addresses, duties, and gross monthly salaries;  
and
4. A report on travel for September 2018 (none for the month of September 2018)

This letter certifies that copies of this report are available to each Member of the Committee on Ethics.

Sincerely,

A handwritten signature in cursive script that reads "Susan W. Brooks".

Susan W. Brooks  
Chairwoman

Enclosures

## COMMITTEE ON ETHICS

### September 2018

The Committee continued to fulfill its responsibilities to advise and educate Members and staff on the laws, rules, and standards of conduct.<sup>1</sup> As a general matter, the Committee's activities in receiving and responding to requests for advice from House Members and staff are conducted on a confidential basis. The Committee received 26 requests for advisory opinions in September of 2018.

In accordance with the Rules of the House of Representatives for the 115<sup>th</sup> Congress, the Committee continued to review and approve requests to accept privately-sponsored, officially-connected travel. The Committee received 176 such requests in September of 2018 for travel beginning in September or later.

In addition, the Committee is required under House rules to offer annual ethics training to each Member, Delegate, Resident Commissioner, officer, and employee of the House. Such training is mandatory for all House officers and employees. New Members, officers, and employees must receive training no later than 60 days after beginning service to the House. The Committee continued to provide such training in September of 2018. The Committee provided live training sessions attended by 157 individuals in September of 2018. The Committee also continued to provide training online and through a number of training videos. Additional information about the calendar of upcoming in-person training sessions and online training opportunities is available on the Committee's website at <https://ethics.house.gov/>.

In September 2018, the Committee issued a summary of its activities for August 2018 directed to the Committee on House Administration. This statement is publicly available on the Committee on House Administration's website.

The Committee released four public statements in September 2018 regarding the matter of Representative Rod Blum, regarding the matter of Representative Christopher Collins, regarding the matter of Representative Duncan Hunter, and regarding the matter of Representative Thomas Garrett. Chairwoman Susan W. Brooks and Ranking Member Theodore E. Deutch released the public statements which are available on the Committee's Web site, at <https://ethics.house.gov/>.

The Committee released one general advisory report in September of 2018 regarding Important Information Relating to Hurricane Florence. Prior general advisories are available on the Committee's website at <https://ethics.house.gov/>.

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<sup>1</sup> An enumeration of those laws and rules as they stood at the end of the 114<sup>th</sup> Congress is found in H. Rep. 114-910, *Summary of Activities, One Hundred Fourteenth Congress, A Report of the Committee on Ethics*, 114<sup>th</sup> Cong., 2d Sess. (January 3, 2017).

U.S. House of Representatives  
 Monthly Financial Statement by Legislative Year

Office: 10S0000 COMMITTEE ON ETHICS

Authorization Year: 2018  
 2018:115th Congress 2ndSession  
 Month: September 2018

**Budget to Actual**

Program	Object Class	YTD Budget Original	YTD Budget Adjusted	YTD Budget Revised	YTD Committed	YTD Obligated	YTD Received	YTD Disbursed	YTD Total Actual	YTD Total Available
	** Authorization	3,340,663.00	0.00	3,340,663.00	0.00	0.00	0.00	0.00	0.00	3,340,663.00
	11 Personnel Compensation	0.00	0.00	0.00	0.00	0.00	0.00	2,184,694.49	2,184,694.49	(2,184,694.49)
	21 Travel	0.00	0.00	0.00	0.00	0.00	0.00	5,473.54	5,473.54	(5,473.54)
	23 Rent, Communications, Utilities	0.00	0.00	0.00	0.00	0.00	0.00	27,864.98	27,864.98	(27,864.98)
	24 Printing and Reproductions	0.00	0.00	0.00	0.00	0.00	0.00	1,572.32	1,572.32	(1,572.32)
	25 Other Services	0.00	0.00	0.00	0.00	0.00	0.00	625.00	625.00	(625.00)
	26 Supplies and Materials	0.00	0.00	0.00	0.00	0.00	0.00	8,584.24	8,584.24	(8,584.24)
	31 Equipment	0.00	0.00	0.00	0.00	0.00	0.00	13,355.00	13,355.00	(13,355.00)
	<b>Total</b>	<b>3,340,663.00</b>	<b>0.00</b>	<b>3,340,663.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,242,169.57</b>	<b>2,242,169.57</b>	<b>1,098,493.43</b>
AED00	** Authorization	5,000.00	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00	5,000.00
	FM Franked Mail	0.00	0.00	0.00	0.00	0.00	0.00	944.97	944.97	(944.97)
	<b>Total</b>	<b>5,000.00</b>	<b>0.00</b>	<b>5,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>944.97</b>	<b>944.97</b>	<b>4,055.03</b>
<b>Total</b>		<b>3,345,663.00</b>	<b>0.00</b>	<b>3,345,663.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,243,114.54</b>	<b>2,243,114.54</b>	<b>1,102,548.46</b>

U.S. House of Representatives  
 Monthly Financial Statement by Legislative Year

Office: 10S0000 COMMITTEE ON ETHICS

Authorization Year: 2018  
 2018:115th Congress 2ndSession  
 Month: September 2018

**Disbursed Summary**

Program	Object Class	Budget Object Class	MTD Disbursed	YTD Disbursed	
EXPEN General Expenditures	11 Personnel Compensation	1101 Non-Statutory Compensation	245,132.28	2,164,335.93	
		1104 Accrued Leave	777.78	15,548.61	
		1106 Bonus	0.00	4,032.17	
		1107 Severance	777.78	777.78	
		<b>Total</b>	<b>246,687.84</b>	<b>2,184,694.49</b>	
		21 Travel	2155 Witness Travel / Related Exp	263.73	5,473.54
			<b>Total</b>	<b>263.73</b>	<b>5,473.54</b>
			2303 Temporary Space Rental	0.00	480.00
			2310 TelecomSrv/Eq/Toll Charge	0.00	74.19
			2320 DC Telecom Equip (TRANSFER)	178.00	1,476.00
23 Rent, Communications, Utilities	2321 DC Telecom Serv (TRANSFER)	352.25	2,788.00		
	2322 DC Telecom Tolls (TRANSFER)	2,574.64	22,698.92		
	2335 HIR Graphics (TRANSFER)	20.00	70.00		
	2346 Recording - (TRANSFER)	0.00	120.00		
	2350 Postage / Courier / Box Rental	72.96	157.87		
<b>Total</b>	<b>3,197.85</b>	<b>27,864.98</b>			
24 Printing and Reproduction	2401 Printing & Reproduction	184.80	1,522.32		
	2403 Photographic (TRANSFER)	0.00	50.00		
	<b>Total</b>	<b>184.80</b>	<b>1,572.32</b>		
25 Other Services	2503 Consultant Contract Service	0.00	1,200.00		
	2527 Training	550.00	(575.00)		
	<b>Total</b>	<b>550.00</b>	<b>625.00</b>		
26 Supplies and Materials	2602 Water	309.83	2,292.00		
	2605 Framing (TRANSFER)	0.00	50.00		
	2620 Office Supplies (Outside)	97.00	737.29		
	2621 Office Supply (TRANSFER)	733.82	2,699.26		
	2630 Publications/Reference Mat'l	38.72	2,805.69		
<b>Total</b>	<b>1,179.37</b>	<b>8,584.24</b>			
31 Equipment	3115 Computer Softw Purch <\$10,000	0.00	6,425.00		

**U.S. House of Representatives  
Monthly Financial Statement by Legislative Year**

**Office: 10SO000 COMMITTEE ON ETHICS**

**Authorization Year: 2018  
2018:115th Congress 2ndSession  
Month: September 2018**

Program	Object Class	Budget Object Class	MTD Disbursed	YTD Disbursed
EXPEN General Expenditures	31 Equipment	3118 Maintenance / Repairs	770.00	6,930.00
	<b>Total</b>	<b>Total</b>	<b>770.00</b>	<b>13,355.00</b>
AE200 Official Mail	FM Franked Mail	2352 Franked Mail	497.15	944.97
	<b>Total</b>	<b>Total</b>	<b>497.15</b>	<b>944.97</b>
<b>Total</b>	<b>Total</b>	<b>Total</b>	<b>253,330.74</b>	<b>2,243,114.54</b>

**U.S. House of Representatives**

**PAYROLL CERTIFICATION - FINAL**

09/01/2018 to 09/30/2018

Process Level: SO000 COMMITTEE ON ETHICS

Accounting Organization: 10S0000

Department: SO000 COMMITTEE ON ETHICS

SPECIAL & SELECT COMMITTEE - 3(D) PERSONNEL

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks
RUST, THOMAS A STAFF DIRECTOR/CHIEF COUNSEL	172,500.00	14,375.00	09/01/2018 to 09/30/2018	

SMITH, TONIA RASHANA DIR OF ADVICE AND EDUCATION	162,500.00	13,541.67	09/01/2018 to 09/30/2018	
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SPECIAL & SELECT COMMITTEE - PERSONNEL

Employee and Job Title	Annual Salary	Gross Pay	Period	Remarks
ARROJO, DAVID COUNSEL	125,000.00	10,416.67	09/01/2018 to 09/30/2018	

BAKER, JESSICA ELIZABETH COUNSEL	115,000.00	9,583.33	09/01/2018 to 09/30/2018	
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BARBER, CRAIG SYSTEM ADMINISTRATOR	82,333.13	6,861.09	09/01/2018 to 09/30/2018	
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BARNES, CHERYL QUIRK STAFF ASSISTANT	30,000.00	2,500.00	09/01/2018 to 09/30/2018	
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BETHEA, DEBORAH R SR FINANCIAL DISCLOSURE MNGR.	129,119.25	10,759.94	09/01/2018 to 09/30/2018	
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DACEY, KATHERINE LEE INVESTIGATIVE COUNSEL	115,000.00	9,583.33	09/01/2018 to 09/30/2018	
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DONAHUE, KATHRYN JANE LEFEBER SENIOR COUNSEL	140,000.00	11,666.67	09/01/2018 to 09/30/2018	
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ESKRIDGE, ROBERT COUNSEL	123,000.00	10,250.00	09/01/2018 to 09/30/2018	
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FOSTER, JANET MARIA COUNSEL	115,000.00	9,583.33	09/01/2018 to 09/30/2018	
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HAMILTON, MARK JOHN STAFF ASSISTANT	30,000.00	2,500.00	09/01/2018 to 09/30/2018	
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HERBERT, DONNA DIRECTOR OF ADMINISTRATION	107,100.00	8,925.00	09/01/2018 to 09/30/2018	
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HICKENLOOPER, AUDREY ANN ADVICE AND EDUCATION CLERK	37,500.00	3,125.00	09/01/2018 to 09/30/2018	
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JOHNSON, KEN EVANS COUNSEL	115,000.00	9,583.33	09/01/2018 to 09/30/2018	
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LAX, KELSEY MORGAN STAFF ASSISTANT	30,000.00	2,500.00	09/01/2018 to 09/30/2018	
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MCCARTY, MARGARET N INVESTIGATOR	61,200.00	5,100.00	09/01/2018 to 09/30/2018	
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**U.S. House of Representatives**

**PAYROLL CERTIFICATION - FINAL**

09/01/2018 to 09/30/2018

Process Level: SO000 COMMITTEE ON ETHICS

Accounting Organization: 10SO000

Department: SO000 COMMITTEE ON ETHICS

SPECIAL & SELECT COMMITTEE - PERSONNEL

<b>Employee and Job Title</b>	<b>Annual Salary</b>	<b>Gross Pay</b>	<b>Period</b>	<b>Remarks</b>
MYERS-MUTSCHALL, SARAH P COUNSEL	125,000.00	10,416.67	09/01/2018 to 09/30/2018	
NEDZAR, TAMAR SENIOR COUNSEL	146,370.00	12,197.50	09/01/2018 to 09/30/2018	
OPACHAN, MARK STEPHEN COUNSEL	115,000.00	9,583.33	09/01/2018 to 09/30/2018	
PESCATORE, BRITTNEY L DIRECTOR OF INVESTIGATIONS	162,500.00	13,541.67	09/01/2018 to 09/30/2018	
ROSS, CARL EZEKIEL INVESTIGATIVE COUNSEL	125,000.00	10,416.67	09/01/2018 to 09/30/2018	
SAVAGE, MEGAN H CHIEF OF STAFF & COUNSEL TO TH	156,825.00	13,068.75	09/01/2018 to 09/30/2018	
SLOANS, TONYA NICOLE SENIOR COUNSEL	140,000.00	11,666.67	09/01/2018 to 09/30/2018	
STEINER, MATTHEW THOMAS STAFF ASSISTANT	30,000.00	2,500.00	09/01/2018 to 09/30/2018	
SZABO, JOHN L COUNSEL	42,315.00	3,526.25	09/01/2018 to 09/30/2018	
TAYLOR, DANIEL COUNSEL TO RANKING MEMBER	156,825.00	13,068.75	09/01/2018 to 09/30/2018	
TORIBIO JR, BENJAMIN L SENIOR STAFF ASSISTANT	40,000.00	333.33	09/01/2018 to 09/30/2018	TERMINATED 09/03/18
WAMBOLD, ADAM DAVID PROFESSIONAL STAFF	47,500.00	3,958.33	09/01/2018 to 09/30/2018	

SPECIAL & SELECT COMMITTEE - ACCRUED LEAVE

<b>Employee and Job Title</b>	<b>Annual Salary</b>	<b>Gross Pay</b>	<b>Period</b>	<b>Remarks</b>
TORIBIO JR, BENJAMIN L SENIOR STAFF ASSISTANT	40,000.00	777.78		

SPECIAL & SELECT COMMITTEE - LUMP SUM

<b>Employee and Job Title</b>	<b>Annual Salary</b>	<b>Gross Pay</b>	<b>Period</b>	<b>Remarks</b>
TORIBIO JR, BENJAMIN L SENIOR STAFF ASSISTANT	40,000.00	777.78		

# U.S. House of Representatives

## PAYROLL CERTIFICATION - FINAL

09/01/2018 to 09/30/2018

Process Level: SO000 COMMITTEE ON ETHICS

Accounting Organization: 10SO000

Department: SO000 COMMITTEE ON ETHICS

Department	Employee Group	Expenditure	Active	Paid
SO000	SPECIAL & SELECT COMMITTEE - 3(D) PERSONNEL	\$27,916.67	2	2
SO000	SPECIAL & SELECT COMMITTEE - PERSONNEL	\$217,215.61	26	27
SO000	SPECIAL & SELECT COMMITTEE - ACCRUED LEAVE	\$777.78	0	1
SO000	SPECIAL & SELECT COMMITTEE - LUMP SUM	\$777.78	0	1
SO000	Total	\$246,687.84	28	31

I CERTIFY THAT THE LISTED EMPLOYEES HAVE PERFORMED THEIR ASSIGNED OFFICIAL DUTIES FOR THE OFFICES OF THE EMPLOYING AUTHORITY, AND THAT THEY HAVE CERTIFIED THAT THEY HAVE NO RELATIONSHIP TO A CURRENT MEMBER OF CONGRESS, UNLESS OTHERWISE NOTED HEREON.

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U.S. House of Representatives

PAYROLL CERTIFICATION - FINAL

09/01/2018 to 09/30/2018

Process Level: SO000 COMMITTEE ON ETHICS

Accounting Organization: 10SO000

Process Level: SO000 COMMITTEE ON ETHICS

Accounting Organization: 10SO000

Employee Group	Expenditure	Active	Paid
SPECIAL & SELECT COMMITTEE - 3(D) PERSONNEL	\$27,916.67	2	2
SPECIAL & SELECT COMMITTEE - PERSONNEL	\$217,215.61	26	27
SPECIAL & SELECT COMMITTEE - ACCRUED LEAVE	\$777.78	0	1
SPECIAL & SELECT COMMITTEE - LUMP SUM	\$777.78	0	1
Total	\$246,687.84	28	31

COMMENTS: (EXCEPTIONS MUST BE LISTED WITHIN THIS BOX)

Empty dashed box for comments.

I CERTIFY THAT THE LISTED EMPLOYEES HAVE PERFORMED THEIR ASSIGNED OFFICIAL DUTIES FOR THE OFFICES OF THE EMPLOYING AUTHORITY, AND THAT THEY HAVE CERTIFIED THAT THEY HAVE NO RELATIONSHIP TO A CURRENT MEMBER OF CONGRESS, UNLESS OTHERWISE NOTED HEREON.