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# Congress of the United States

## House of Representatives COMMITTEE ON HOUSE ADMINISTRATION

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ONE HUNDRED THIRTEENTH  
CONGRESS

KYLE ANDERSON, MINORITY STAFF  
DIRECTOR

January 3, 2013

The Honorable Candice S. Miller  
Chairman  
Committee on House Administration  
1309 Longworth House Office Building  
Washington, DC 20515

The Honorable Robert A. Brady  
Ranking Minority Member  
Committee on House Administration  
1316 Longworth House Office Building  
Washington, DC 20515

Dear Chairman Miller:

We would like to register the Congressional XXXXX Caucus as a Congressional Member Organization for the 113th Congress. The Congressional XXXXX Caucus will serve as an informal group of Members dedicated to issues related to XXXX and educating other Members on this subject.

Representatives John Doe and Jane Smith will serve as Co-Chairs of the Congressional XXXX Caucus. Our staff assignments to handle caucus related issues are listed below:

Rep. John Doe  
Kim Smith (Staff)  
202-225-XXXX  
[kim.smith@mail.house.gov](mailto:kim.smith@mail.house.gov)

Rep. Jane Smith  
Bobby Jones (Staff)  
202-225-XXXX  
[bobby.jones@mail.house.gov](mailto:bobby.jones@mail.house.gov)

We trust that the information provided meets the requirements for registering a Congressional Member Organization in the 113th Congress. Thank you for your attention to this matter and please feel free to contact us with any questions.

Sincerely,

/s  
John Doe  
Member of Congress

/s  
Jane Smith  
Member of Congress